



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor: Cllr A Kendall
Chief Executive / Town Clerk: Amanda Card BA (Hons), FCPFA, BSc (Open)
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Minutes of the special meeting of Yeovil Town Council held on Tuesday 5th November 2024 at 7:30pm held by video-conference using Zoom meeting software; and in the Town House, 19 Union Street, Yeovil BA20 1PQ.

Present: Cllrs A Kendall (in the chair); B Boyton; J Cabell (from 7:58pm); T Casey; K Gill; E Hopkins; K Hussain; J Jimba; J Lock; T Lock; G Oakes; E Potts-Jones; W Read; A Richards; A Soughton; R Spinner; R Stickland; R White and A Wilkes.

In Attendance (in person): A Card (Town Clerk) and L Ryder (Assistant Town Clerk).

In Attendance (virtually): Cllr J Snell (Yeovil Westlands Ward).

There were five members of the public present in person and two members of the press present virtually. A member of public joined the meeting virtually at 8:03pm.

Public Comment

Cllr A Richards announced that he was recording the meeting for his personal benefit.

The Chair welcomed Cllr Justice Jimba.

7:31 pm The meeting commenced.

11/209 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

Apologies were received from Cllrs J Lowery (unwell); J Snell* (unwell); H Stonier (unwell) and D Woan (personal).

**Legislation requires that Councillors need to be physically present at the meeting to be shown as present. If a Councillor is unable to attend in person but can attend virtually, then apologies for absence should be given.*

RESOLVED: to accept the apologies with the reasons given.

11/210 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

Councillor	Reason	Interest
Cllr A Kendall	Member of: Somerset Council	Personal
Cllr T Lock		
Cllr G Oakes		
Cllr E Potts-Jones		
Cllr W Read		
Cllr J Snell		
Cllr A Soughton		
Cllr D Woan		

11/211 MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS

To confirm as a correct record the minutes of the previous Town Council Meetings held on 3rd September 2024.

RESOLVED: that the minutes of the previous Town Council Meeting held on 3rd September 2024 be agreed and signed as correct.

11/212 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

The Mayor had visited Herblay, France with Yeovil Twinning Association to celebrate 40 years of twinning. He had been presented with a certificate and a book.

He also spoke of his Civic Day which saw Mayors and Chairs of Somerset Councils and Dorset Councils visit the various sites for which Yeovil Town Council was responsible.

RESOLVED: to note the Mayor's and Deputy Mayor's recent and forthcoming appointments and engagements.

11/213 CORRESPONDENCE

There was no correspondence.

11/214 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

Planning Committee – 16th September 2024 / 14th October 2024

Presented by Cllr G Oakes. Update of planning applications discussed at the meetings held were given to Council. There were no questions.

Grounds and General Maintenance Committee – 11th September 2024

Presented by Cllr R Spinner. He gave an update of what was discussed at the meeting. There were no questions.

Promotions and Activities Committee – 12th September 2024

There was no one available to present but Councillors were asked if there were any queries to contact the Chair of the Committee.

Buildings and Civic Matters Committee – 21st September 2024

Presented by Cllr R Stickland. He gave an update of what was discussed at the meeting which included the police update where a QR code had been distributed to report assist in reporting anti-social behaviour. There were no questions.

Policy, Resources and Finance Committee – 24th September 2024

Presented by Cllr A Soughton. He gave an update of what was discussed at the meeting which included a Service Level Agreement with Yeovil Twinning Association, the revised Social Media Policy and the Fleet Management and Driver Policy. There were no questions.

11/215 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports.

11/216 SCHEME OF DELEGATION

Members considered the Scheme of Delegation as recommended by the Policy, Resources and Finance Committee held on 24th September 2024.

RESOLVED: to approve the Scheme of Delegation.

11/217 CONCLUSION OF AUDIT 2023/24

Members considered the conclusion of the audit of the Annual Governance and Accountability Return 2023/24 which was carried out by the external auditor.

The external auditor had referred to other matters not affecting the opinion of the audit.

The Chief Executive / Town Clerk confirmed that although the accounts had not been approved by Yeovil Town Council on time, and as a result were unable to make proper provision during the year 2024/25 for the exercise of public rights (in that the first 10 working

days of July were not included), that the appropriate number of days were made available to the electorate for inspection of the accounts.

RESOLVED: to note the conclusion of the audit of Annual Governance and Accountability Return 2023/24.

7:58 pm: Cllr J Cabell joined the meeting.

8.03 pm: A member of public joined the meeting virtually.

11/218 MOTION

Cllr T Casey introduced his motion regarding postponing the demolition of Glovers Walk until there were more detailed and costed out plans.

“I would like the council to consider a motion to instruct our Council Staff to write to Somerset Council on the matter of the demolition of Glovers Walk (now in the ownership of Somerset council) and insist that no demolition takes place until Yeovil Town Council (wards of our Town Centre) have received notification of the proposals for future use, detail of the plan and timelines, and an understanding of the allocation of budget / investment from third parties to ensure that this project can proceed and will be delivered ‘fully’ within a published timeframe.”

Cllr R White seconded the motion and Council debated the motion.

RESOLVED: the motion did not carry*.

** For (Cllrs T Casey; R White; and A Wilkes). Against (A Kendall; T Lock; B Boyton; J Cabell; K Gill; E Hopkins; K Hussain; J Jimba; J Lock; G Oakes; E Potts-Jones; W Read; A Richards; A Soughton; R Spinner; and R Stickland).*

The meeting closed at 8:31 pm.

Signed:

Date: