



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor: Cllr T Lock
Chief Executive / Town Clerk: Amanda Card BA (Hons), FCPFA, BSc (Open)
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Minutes of the meeting of Yeovil Town Council held on Tuesday 1st September 2026 at 7:30pm held by video-conference using Zoom meeting software; and in the Town House, 19 Union Street, Yeovil BA20 1PQ.

Present: Cllrs T Lock (in the Chair); J Cabell (from 8:10pm); T Casey; K Gill; E Hopkins; K Hussain; J Jimba; A Kendall; G Oakes (from 8:00pm); K Parsons; E Potts-Jones; W Read; J Snell; A Soughton; R Stickland; R White; and D Woan.

In Attendance (in person): A Card (Chief Executive/Town Clerk).

In Attendance (virtually): T Short (Admin Officer).

There were sixteen members of the public present in person and one member of the press present virtually.

Public Comment

There was no public comment.

7:35 pm The meeting commenced.

11/371 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

Apologies were received from Cllrs B Boyton (conflicting engagement); J Lowery (personal reasons); A Richards (personal reasons); and H Stonier (unwell).

Council were informed that both Cllrs J Cabell and G Oakes were delayed due to work commitments.

**Legislation requires that Councillors need to be physically present at the meeting to be shown as present. If a Councillor is unable to attend in person but can attend virtually, then apologies for absence should be given.*

RESOLVED: to accept the apologies with the reasons given.

11/372 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

Councillor	Reason	Interest
Cllr A Kendall Cllr T Lock Cllr G Oakes Cllr E Potts-Jones Cllr W Read Cllr J Snell Cllr A Soughton Cllr D Woan	Member of: Somerset Council	Personal

Cllr A Kendall declared a personal interest in item 11/378 – Plan List – For Consideration. He is also a member of Somerset Council's Planning Committee – South, and whilst he might speak and possibly vote on applications which might be referred to that Council for determination, he would reconsider such applications at that level taking into account all relevant evidence and representations made at that tier. He also declared a personal interest in item 11/382 – Update on Actions Agreed by Council - Hyper Acute Stroke Unit due to his personal experience of having previously suffered a stroke.

Cllr R White declared a personal interest in item 11/382 – Update on Actions Agreed by Council - Hyper Acute Stroke Unit as she is a member of the Quicksilver Community Group.

Cllr K Parsons declared a personal interest in 11/379 – Tree Preservation Order Applications – For Information, in particular 26/01859/TPO and 26/01858/TPO in that the applicants in both TPOs were her neighbours. She also declared a personal interest in 11/378 – Plan List – For Consideration – 26/01889/FUL in that she is a Trustee of Westfield Community Association who is involved in the application relating to the change of use of land to a car park and installation of gates.

Cllr R Stickland declared a personal interest in 11/378 – Plan List – For Consideration – 26/01889/FUL in that he is a Trustee of Westfield Community Association.

11/373 MINUTES OF PREVIOUS TOWN COUNCIL MEETING

To confirm as a correct record the minutes of the previous Town Council Meeting held on 30th June 2026.

RESOLVED: that the minutes of the previous Town Council Meetings held on 30th June 2026 be signed by the Chair as a correct record.

11/374 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

The Mayor advised members that Barbara Roper, wife of former Councillor and Mayor Manford Roper, had recently been admitted to hospital following a stroke. Members supported the Mayor's proposal to send a get-well card on behalf of the Council.

RESOLVED: to note the Mayor's and Deputy Mayor's recent and forthcoming appointments and engagements.

11/375 CORRESPONDENCE

There was no correspondence.

11/376 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

Culture Committee – 3rd August 2026 (Extraordinary meeting)

Presented by Cllr D Woan. No questions were raised.

Property & Community Committee – 3rd August 2026 (Extraordinary meeting)

Presented by Cllr R Stickland. No questions were raised.

RESOLVED: that the minutes of the above Committees be noted together with any resolutions and recommendations contained therein to be ratified.

11/377 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on Outside Bodies were invited to take the opportunity to report on any matters of interest.

Cllr R Stickland reported that Westfield Community had transitioned from an association to a trust. Honorary trustees had been appointed from Brympton, Yeovil Without and Yeovil Town Council. It was noted that trustees may contribute to discussions but do not have voting rights, and any matters of relevance would be reported back to the respective councils.

Cllr A Kendall, on behalf of the Yeovil Twinning Association, reported that 2026 marked the 25th anniversary of the twinning agreement with Samarate. He expressed disappointment that a commemorative event had not taken place and suggested that future opportunities be explored to strengthen links between the two towns.

The Mayor advised that no proposals had been received from the Twinning Association and noted that any initiatives would need to be brought forward by the Association for consideration by the Culture Committee.

Cllr E Potts-Jones reported that contact details for representatives in Samarate had previously been shared and expressed support for hosting visitors from Yeovil's twin towns in the future.

There were no other reports from representatives on Outside Bodies.

RESOLVED: to note the reports.

11/378 PLAN LISTS

	APPLICATION NO. Parish Ward	Applicant	Site Address	Proposal	Resolutions
1	26/01862/FUL <i>Yeovil College</i>	Mr Steven Shapland	17 & 17A Eastland Road Yeovil BA21 4EU	Retrospective change of use of one shop and dwelling to two dwellings	Support, design and appearance acceptable
2	26/01753/FUL <i>Yeovil Lyde</i>	Mr Max Rowswell	16 Oxford Road Pen Mill Trading Estate Yeovil BA21 5HR	Change of Use from B to Use Class E (leisure) to revert the use class of this building back to leisure, in the form of a local Padel Court	Support, bringing an empty building into use for Health & Wellbeing.
3	26/01740/COU <i>Westlands</i>	Mr Mikael Brown	Iceland 8 Ivel Square Yeovil BA20 1EY	Change of use of premises from retail shop (Use Class E) to indoor amusement and leisure facility (Sui Generis)	Support, design and appearance acceptable
<i>8:00pm – Cllr G Oakes entered the meeting.</i>					
4	26/01534/FUL <i>Yeovil Lyde</i>	Mr Paul Foot	94a Lyde Road Yeovil BA21 5DP	Change of use from A2 use class (betting office) to A5 use class (hot food takeaway) and install extraction ducting	Support, design and appearance acceptable subject to a satisfactory environmental and full highways report.
5	26/01814/LBC <i>Westlands</i>	Hickson	The Glove Factory Old Station Way Yeovil BA20 1EL	Installation of extract vents and boiler flues, together with SVP vent tiles to the pitched roof on the rear elevation of The Glove Factory	Support, design and appearance acceptable
6	26/01900/HOU <i>Lyde Ward</i>	Mark Hayhurst	29 Lyde Road Yeovil	Creation of a front gable matching that of the existing street scene to the West	Support, design and appearance acceptable

			BA21 5AT		
7	26/01889/FUL <i>Summerlands</i>	Parochial Church Council of Preston Plucknett	Land Adjacent Co- Operative Store, Stiby Road, Yeovil BA21 3EG	Change of use of land to car park and installation of gate	Support, design and appearance acceptable
8	26/01832/S73A <i>Summerlands</i>	T Shearlock	46 Cedar Grove Yeovil BA21 3JS	S73A Application to vary condition 02 (approved plans) and Condition 04 (paring) to permit some of the driveway to be gravel relating to 24/02051/HOU; Erection of a single storey extension	Support, design and appearance acceptable
9	26/01456/HOU <i>Grove Avenue</i>	Mr Alexander Dunn	19 The Park Yeovil BA20 1DN	Replacement aluminium double glazed windows to the front elevation	Support, design and appearance acceptable
10	26/01714/HOU <i>Westlands</i>	Mr and Mrs Rackliff	106 Seaton Road Yeovil BA20 2AR	Erection of a single storey rear extension	Support, layout and design of building acceptable
11	26/01750/HOU <i>Grove Avenue</i>	Mr and Mrs A Harrison	24 Grove Avenue Yeovil BA20 2BB	Proposed Rear Dormer Loft Extension to Dwelling	Support, design and appearance acceptable
<i>8:09pm – Cllr K Hussain left the meeting.</i>					
12	6/01693/S73A <i>Westlands</i>	Rachel Wright	Avon And Somerset Constabulary Yeovil Police Station Horsey Lane Yeovil Somerset BA20 1SN	S73A Application to vary Condition 02 (approved plans) to allow for change to materials, colour code update for both the window frames and perforated cladding panels relating to planning consent 25/02146/FUL; External changes to building including erection of external fire	Support, design and appearance acceptable

				escape stair, replacement of windows and installation of solar panels on roof	
8:10pm – Cllr J Cabell entered the meeting. 8:11pm – Cllr K Hussain returned to the meeting.					
13	26/01694/S73A <i>Westlands</i>	Rachael Wright	Avon And Somerset Constabulary Yeovil Police Station Horsey Lane Yeovil Somerset BA20 1SN	S73A Application to vary Condition 02 (approved plans) to allow for minor changes (dimensions of roller door and relocation of fire door) relating to planning consent 25/00324/FUL; Erection of vehicle workshop, changes to parking layout and erection of replacement security fence	Support, design and appearance acceptable
14	26/01769/FUL <i>Lyde Ward</i>	Mr Mark Hayhurst	23 Alexandra Road Yeovil Somerset BA21 5AL	Change of use from dwellinghouse (Use Class C3) to an 8- bedroom, 8-bedspace large house in multiple occupation (sui generis), including the erection of single-storey and dormer window extensions (benefitting from a lawful development certificate) and the provision of refuse/recycling and bicycle storage to the rear (revised proposal of 26/00973/FUL)	Object on the grounds of: • overdevelopment • Inadequate parking • Detrimental to quality of life Article 4 Direction for Houses in Multiple Occupation concerns
8:25pm - Cllr J Jimba left the meeting and did not return. 8:30pm – Twelve members of the public left the meeting and did not return.					
15	26/00968/FUL <i>Lyde Ward</i>	Mr Alex Emery	Land Adjoining 20 Camborne Grove Yeovil Somerset	To construct a new dwelling within the existing curtilage of 20 Camborne Road Yeovil	Support, design and appearance acceptable subject to satisfaction of arboriculturist.

			BA21 5DG	Amendment: Submission of Tree Survey and Arboricultural Impact Assessment and resulting amended plans. The finished floor level of the proposed dwelling has risen by 300mm to accommodate the piling and ground beam foundations, also the whole building has been moved approx. 1m North away from the canopy of the tree. The ground around the edge of the Ground beam has been built up by approx. 150mm to cover the exposed concrete	
16	26/01505/FUL <i>Westlands</i>	Mr M Sen	9 Silver Street Yeovil Somerset BA20 1HW	Retrospective permission to remove chimney and replace roof covering	Object on the grounds of the effect on a listed building. Recommend that Somerset Council consider whether enforcement action is appropriate in light of Historic England's comments and the works undertaken to the listed building.
17	26/01506/LBC <i>Westlands</i>	Mr M Sen	9 Silver Street Yeovil Somerset BA20 1HW	Retrospective permission to remove chimney and replace roof covering	Object on the grounds of the effect on a listed building. Recommend that Somerset Council consider whether enforcement action is appropriate in light of Historic England's comments and the works undertaken to the listed building.

18	26/01928/HOU Yeovil College	Mrs Joy Smith	89 Glenthorne Avenue Yeovil Somerset BA21 4PW	Single storey flat roof side extension	Support, design and appearance acceptable
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11/379 TREE PRESERVATION ORDER APPLICATION

	Application No	Applicant	Site Address	Proposal	Notes
1	26/01603/TPO	Ryland	Inglewood Flat 4 91 Hendford Hill Yeovil BA20 2RE	Application to carry out tree reduction to replicate the establish pruning regime by removing approx. 3.5 metres of incremental growth back to approx. 2017 pruning point to No 1 tree (T1 Quercus Ilex (Holmoak) as shown by South Somerset District Council (YEOV 4) 1991 Tree Preservation Order	Noted
2	26/01685/TPO	Gosbee	Yeovil College Mudford Road Yeovil BA21 4DR	Application to carry out Tree Surgery Works to No1 1 Group of Trees as shown within the South Somerset District Council (YEOV 2) 1997 Tree Preservation Order. G1 Mixed Species group of Beech and Ash, Crown lift all trees in Group to 5.2M to Facilitate future highways use and access. Reduce remaining canopies back to eastern Boundary of temporary footpath that runs Along the western side of the site.	Noted
3	26/01822/TPO	Mike Sturgess	12 Abbots Meade Yeovil BA21 3PJ	Application to pollard No 1 Sycamore Tree (T1) back to historic pruning points, as shown within the South Somerset District Council (YEOV 5) 1999 Tree Preservation Order	Noted
4	26/01859/TPO	Charlotte Smith	5 Oakridge Park Yeovil BA21 3JY	Application to carry out Tree Surgery works to No1 Tree as shown within the South Som District Council (YEOV 1) 1991 Tree Preservation Order. T1 x Beech to be Reduced by 20% to reduce overhang and Excessive shading to property.	Noted
5	6/01858/TPO	Mr Tom Cockings	4 Oakridge Park Yeovil BA21 3JY	Application to carry out Tree Surgery Works to No 2 Trees as shown with the South Somerset District Council (YEOV 1) 1991 Tree Preservation Order T1 x Copper Beech – back Right of the garden, prune back from Outbuilding and overall reduction of 20% to Manage Tree for the space. T2 x Oak reduce by 20% to manage the tree for the space also crown raise to 2.5 – 3 M to allow vehicle access underneath all pruning to secondary points.	Noted

11/380 PLANNING DECISIONS

RESOLVED: to note.

11/381 PROGRAMME OF MEETINGS

Council considered the changes to the dates for the Annual Town Meeting; Annual Meeting of the Town Council and the Reconvened Annual Meeting of the Town Council.

RESOLVED: to note the changes to the dates for the Annual Town Meeting; Annual Meeting of the Town Council and the Reconvened Annual Meeting of the Town Council .

11/382 UPDATE ON ACTIONS AGREED BY COUNCIL – HYPER ACUTE STROKE UNIT

Members received an update on the actions previously agreed by the Council in relation to the Hyper Acute Stroke Unit.

It was noted that officers had progressed the agreed actions as far as reasonably possible at this stage. Further progress was dependent upon the outcome of the Department of Health and Social Care's internal review and receipt of an outstanding Freedom of Information response from NHS Somerset Integrated Care Board.

Cllr A Soughton advised that discussions between the working group and the Integrated Care Board remained ongoing.

Members noted the legal advice received regarding the Department of Health and Social Care Freedom of Information response and endorsed the submission of a request for an internal review. It was further noted that officers would continue to pursue a substantive response from NHS Somerset Integrated Care Board and report back to members when further information became available.

During discussion, concern was expressed regarding delays in receiving the outstanding Freedom of Information response. The Chief Executive/Town Clerk advised that, should a response not be received by the end of the week, the matter would be referred to the Information Commissioner's Office (ICO).

RESOLVED: (1) to note the report; (2) to note the advice received from Birketts LLP regarding the DHSC Freedom of Information response; (3) to endorse the submission of an internal review request to the Department of Health and Social Care based on the draft by Birketts LLP; (4) to note that officers continue to pursue a substantive response from NHS Somerset Integrated Care Board and that should that response not be received by the end of the week, to support the referral to the Information Commissioner's Office (ICO); and (5) that the Chief Executive/Town Clerk provide a further update to Members when additional information is received.

Meeting closed at 8:54pm.

Signed:

Date: