



Mayor: Cllr E Potts-Jones, Town Clerk: Amanda Card BA (Hons), CPFA, BSc (Open)
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Minutes of the hybrid meeting of the Policy, Resources & Finance Committee 29th September 2021 at 7.00pm held by video-conference using Zoom meeting software; and in the Town House, 19 Union Street, Yeovil BA20 1PQ.

Present (in person): Cllrs G Oakes (Chair); K Gill; D Gubbins; G Hunting; A Kendall; T Ledlie and R Spinner.

Present (virtually): Cllrs D Recardo.

In Attendance (in person): A Card (Town Clerk) and H Ferdinand (Deputy Town Clerk)

In Attendance (virtually): Cllrs M Lock (Yeovil College Ward); T Lock (Lyde Ward) and A Richards (Wyndham Hill Ward).

There were no members of the public and one member of the press present.

7.00 pm - Public Comment

There was no public comment.

10/226 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies were received from Cllrs P Lock (family bereavement), S Lowery (work commitment); E Potts-Jones (work commitment) and R Stickland (work commitment).

RESOLVED: to accept the apologies with the reasons given.

10/227 DECLARATIONS OF INTEREST

There were no declarations at this time.

10/228 MINUTES

To approve as a correct record the Minutes of the meeting held on 27th July 2021.

RESOLVED: that the minutes of the meeting held on 27th July 2021 be signed as a correct record.

10/229 APPLICATION FOR GRANT AID

Applications were received from:

- St Michael's Church (Music at St Michael's) (£2,271)

RESOLVED: that £2,271 be awarded to St Michael's Church (Music at St Michael's) subject to submission of their Safeguarding Policy (voting: unanimous).

10/230 GRANTS AND SLA WORKING PARTY

The Grants and SLA Working Party met on 1st September 2021. The recommendations of this working party will be submitted to the next meeting of this Committee.

RESOLVED: to note the update.

10/231 BALANCE SHEET

Members considered the Balance Sheet as of 31st August 2021.

RESOLVED: to approve the Balance Sheet as of 31st August 2021.

10/232 BANK RECONCILIATION

Members considered the formal bank reconciliation as at Balance Sheet as of 31st August 2021.

RESOLVED: to approve the formal bank reconciliation as at 31st August 2021.

10/233 FINANCIAL STATEMENT – JUNE 2021 / JULY 2021

Members considered the financial statement for the months of June 2021 and July 2021.

RESOLVED: to approve the financial statement for the months of June 2021 and July 2021.

10/234 2021/22 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31ST AUGUST 2021

Members considered the Revenue Budget Monitoring report for the period ending 31st August 2021 (Month 1 – 5). The report provided Members with the current projection of the expected expenditure and income against the Council approved budget for the financial year 2021/22 and explained significant variances against budget. Current projections highlighted an anticipated £28,110 (2.65%) underspend.

The Town Clerk answered some questions relating to the budget monitoring report.

RESOLVED: to note the report.

10/235 MOTION FROM CLLR T LEDLIE

Cllr T Ledlie introduced his motion regarding the local foodbank – the Lord's Larder.

RESOLVED: (1) to donate £5,000 to the Lord's Larder in Yeovil for this financial year (to be funded from contingencies); (2) for councillors to get involved and assist with the good work that is already being done by the Lords Larder in Yeovil by way of having a drop off point at Town House; and (3) that the Town Clerk promote the Lords Larder drop off point on Facebook.

10/236 YEOVIL TOWN COUNCIL E-MAILS

Members considered the report of the Town Clerk regarding the use of Councillors' official e-mail addresses.

RESOLVED: (1) to agree that all Councillors must use their @yeovil.gov.uk e-mail addresses; and (2) that a report regarding the new website be submitted to the next meeting of this Committee.

10/237 SUNNINGDALE DOORSTEP GREEN OVERHANGING TREELINE

Members considered the report of the Town Clerk regarding recommendation from the Grounds and General Maintenance Committee for the funding of the overhanging treeline at Sunningdale Doorstep Green.

RESOLVED: to agree to allocate £2,772.68 from contingencies to enable the work detailed above to be carried out.

10/238 FORWARD PLAN

RESOLVED: to approve the forward plan with the inclusions as listed above.

Public Comment

Steve Sowden congratulated Cllr T Ledlie for his motion.

10/239 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda item 10/240 to 10/243 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. [Public Bodies \(Admission to Meetings\) Act 1960 s3](#)

7:55pm – The member of the press left the meeting and did not return.

10/223 YOUTH SERVICES (CONFIDENTIAL)

Members considered the report of the Town Clerk regarding the Councillors thoughts on the possibility of moving the location of one of the Youth Clubs.

RESOLVED: to support the idea put forward by YMCA Mendip.

10/221 MARKETING OF THE SKI CENTRE SITE (CONFIDENTIAL)

Members considered the 2 proposals to market the ski centre. The Town Clerk stated that she had approached 4 agents but had only received 2 proposals.

RESOLVED: (1) to note the two proposals received; (2) to defer this item so that further proposals could be sought; and (3) that Cllr M Lock furnish the Town Clerk with details of further agents so that the further proposals could be sought.

10/242 EAT FESTIVAL (CONFIDENTIAL)

Members considered the recommendation of the Promotions and Activities Committee to put £4,650 in the budget for eat:Festivals for 3 events.

RESOLVED: to agree to put £4,650 in the budget for eat:festivals for 3 events.

10/243 SUNNINGDALE ALLOTMENT FENCING (CONFIDENTIAL)

At this point, Cllr D Recardo declared a personal interest in that he was an allotment tenant albeit not on the Sunningdale site.

Members considered the recommendation of the Grounds and General Maintenance Committee to agree to increase the amount to be funded from contingencies from £9,952.33 to £15,434 to fund the Sunningdale Allotment Fencing. The costs had increased due to a previous supplier pulling out of the contract.

RESOLVED: to agree to increase the amount to be funded from contingencies from £9,952.33 to £15,434 to fund the Sunningdale Allotment Fencing.

Meeting closed at 8:10pm.

Signed: (Chairman) Date