

Yeovil Town Council



Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Leisure and Environment Committee

Leisure and Environment Committee

Monday 9th March 2026

7:00pm

Hybrid Meeting:

**Face-to-face at Town House, 19 Union Street, Yeovil
BA20 1PQ; and virtual using Zoom meeting software**

For further information on the items to be discussed, please contact town.clerk@yeovil.gov.uk.

Amanda Card, Chief Executive / Town Clerk
3rd March 2026

Join Zoom Meeting

<https://us06web.zoom.us/j/86366871764?pwd=J27KuO4moDT4g94BbyQsl8TkMEoiGh.1>

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

Jade Cabell	Wes Read (<i>Ex-Officio</i>)
Tareth Casey	Ashley Richards
Karl Gill	Andy Soughton
Andy Kendall	Roy Spinner (Chair)
Jamie Lock (Vice Chair)	Adrian Wilkes
Tony Lock (<i>Ex-Officio</i>)	Dave Woan

Dave Potten – Co-opted (non-voting) Member

Public Comments at meetings

Members of the public may attend the meeting either physically or via Zoom.

If you wish to the join the meeting via Zoom by following this link:

<https://us06web.zoom.us/j/86366871764?pwd=J27KuO4moDT4g94BbyQsl8TkMEoiGh.1>

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

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Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

A G E N D A

Public Comment (15 Minutes)

Due to the confidential nature of the business of item 11/311, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

11/302 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

11/303 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

11/304 MINUTES

To approve as a correct record the Minutes of the meetings held on 12th January 2026.

11/305 FEEDBACK FROM CO-OPTED NON-VOTING MEMBER

To consider a verbal update.

11/306 ALLOTMENT LETTING/AVAILABILITY REPORT

To consider the report by the Deputy Town Clerk attached at page 6 (correct at time of publishing of this agenda).

11/307 SERVICE UPDATE

To consider the report by the Director of Leisure and Environment attached at pages 7 to 12.

11/308 DOG CONTROL PSPO CONSULTATION

To consider the report by the Director of Leisure and Environment attached at pages 13 to 14.

11/309 FLOODLIGHT PROCUREMENT FOR YEOVIL RECREATION CENTRE

To consider the report by the Director of Leisure and Environment attached at pages 15 to 18.

11/309 BUDGET MONITORING UPDATE

To consider the Budget Monitor Update Month 11 (April 2025 – February 2026) - to follow.

11/310. EXCLUSION OF PRESS AND PUBLIC

The Committee will consider passing a resolution to exclude the press and public from the *next item* in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11/311. PEN HILL WALL

To consider the report by the Director of Leisure and Environment attached at page 19.

Site Name	Plots on site	Vacant Plots	Let Plots	Percentage of let plots
Elizabeth flats	25	8	17	68%
Goar Knap	42	5	37	88%
Hillcrest	9	0	9	100%
Larkhill	30	0	30	100%
Milford Dip	42	2	40	95%
Monksdale	19	0	19	100%
Newtown	34	0	34	100%
Rustywell	23	1	22	96%
St Georges	28	1	27	96%
Sunningdale	56	7	49	88%
Turners Barn Lane	24	0	24	100%
Totals -	332	24	308	93%

Note -

Highlighted plots have been offered out to potential tenants

11/307 SERVICE UPDATE

Introduction

This report gives an update on the current work across the Open Spaces, Play, In Bloom, Allotments, Country Park and Recreation Centre facilities managed by the teams of the Leisure and Environment Directorate. The report provides a focus on planned events for 2026.

In Bloom

The winter /spring bedding schemes are planted throughout the town and new perennial beds being established at various locations to provide longer term structure.

The 2026 In Bloom main entry has been submitted and on 11th February the Parks Engagement Officer hosted a community It's Your Neighbourhood event to encourage new community entries.

The Parks Engagement Officer is forming two new volunteering projects focussing on gardening at Penn Hill, where groups will restore the old rose garden and Jubilee garden over the spring and summer months.

Open Spaces

A new Assistant Estates Officer has been successfully recruited to the team and will start mid-March. The role will bring much needed capacity to the team and also provide an opportunity for the highly skilled and experienced team to help in the training and development of the new team member.

The monthly Sidney gardens volunteering sessions continue and the Estates team are developing a range of new volunteering roles and in February attended Yeovil College to promote those opportunities to students. New links to the College have also seen work experience placements increase across the teams.

For the first year the Estates Manager has entered Sidney Gardens for a Green Flag Award.

The community hedge planting at Birchfield was a success. Half of the boundary of the play area has now been planted with native fruiting trees with wildflower seed sown around the base. Work was in conjunction with Able 2 Achieve and Birchfield Primary School and was wholly funded by a grant from the Tree Council.

The bulb planting project at Turners Barn Lane open space has been successful, with the vast majority of plants now making an appearance.

Allotments

The project to remove the leylandii hedge at Monksdale allotments and replace with a fence has now completed.

The site clear ups as part of the Allotments for All project are progressing well, there has been a positive response from plot holders, and the sites should be in good shape for the new growing season.

The Parks Engagement Officer has secured the offer of Gardens Group Gold cards for all Yeovil Town Council allotments holders; these will be issued in person to individuals starting mid-March.

Play

The Estates Manager continues to secure quotes for solutions to the condemned play castle at Milford play area. There will be costs for its removal, ground works and new play unit to be installed, and procurement continues to secure the best package for the site.

A company has been instructed to line mark the hardstanding football pitch at Yew Tree Park, netball court at Milford and new MUGA markings at Rosebury, Westfield and Fielding Road Recreation Grounds. Replacement goal posts have been installed at Birchfield Open Space, with similar planned for Westland Road Recreation Ground but only if Scheduled Monument Consent is successfully secured from Historic England.

Country Park & Sampsons Wood

The Green Flag Award application for 2026 has been submitted and judges feedback from 2025 reviewed for actions.

A new small tree nursery has been created at the top of the Ninesprings memorial arboretum, allowing the ranger team to grow small saplings on before planting them out across the Country Park (and the wider Yeovil estate). The team have been pleased to receive several donations of trees from the public to start the nursey off. The project was funded by Wessex Water with a grant secured by the Friends of Yeovil Country Park.

The canopy in the forest school area next to the lake at Ninesprings is now complete with a large canopy and log seating. The area can be used by visiting groups and for events and was funded by Prime, a grant secured by the Friends of the Country Park.

The pond dipping platform within the Forest School area has reached the end of its life and has been removed for safety reasons. The platform is a key part of the offer of the forest school area and new drawings are being instructed to allow accurate costs to be developed for its replacement.

A series of citizen science events will roll out this spring, designed to both engage visitors with the biodiversity of the Country Park and increase species surveying and reporting.

The new Country Park website (www.yeovilcountrypark.co.uk) continues to perform well and more content is frequently added, including events and orienteering packs.

Both the County Park and In Bloom Facebook feeds are key communication channels for the teams.

Yeovil Recreation Centre

In January the Director of Infrastructure, Property and Assets arranged a meeting with an officer from Somerset Highways to look at the parking issues on Chilton Grove. The outcome was likely support for double yellow lines at the entrance to the Grove from Mudford Road, with the completed residents survey demonstrating that support. A better solution to the wider issue through the residential roads of Chilton Grove was suggested to be a resident only parking permit. The demand for this would need to be demonstrated to Somerset Council Parking Services and work is ongoing to achieve that.

Invitations to Quote were issued to replace the floodlights at the athletics arena and on the artificial pitch. A separate confidential report details the process and outcomes.

The Activities Officer has led on the procurement of a range of athletics equipment required for the start of the spring season. Yeovil Olympiads Athletics Club have provided a grant of £5,500 towards the equipment.

Service Wide

The teams continue to work together to develop a program of events and engagement. The table below sets out the core programme of events for 2026, events being developed and led by officers, plus some events attended as participants.

Other play and community events will be developed with the Community Wardens as the year progresses.

Event	Date	Description	Location
Yeovil College	3 Feb	Volunteer recruitment event	Yeovil College
Play Day	16 Feb	Craft activity by Country Park	Westlands
Wassail	19 Feb	Wassail	Country Park
Hedgelaying	10 Mar	Hedge laying workshop led by Ranger	Country Park
Railway event	24 Mar	Heritage Railway Walk	Country Park
Great British Spring Clean	17 March – 2 April	Litter picks and allotment tidy – educational work at open spaces around dog fouling	Various
Breeding Bird Survey	2 April	Early morning walk and survey led by Ranger	Country Park
Community Garden Week	6-12 April	Events at Sidney Gardens, Westfield, St Marks, Toddler garden, Wyndham etc	Various
Jobs Fair	1 April	Recruit new volunteers	Westlands
Easter Trail	3 April	Organised by FrieNDs	Birchfield
Spring Trail	13-17 April	Self-guided woodland trail with artwork	Country Park

Veteran Trees	22 April	Walk to look at and explore veteran trees	Country Park
Earth Day	25 April	Event organized by XR on Saturday 25 th April. Ranger to lead ancient tree survey walk and launch tree trail	Country Park
World Bee Day	25 May	Make bee boxes, wildflower planting	TBC
National walking month	May 15	Ranger led walks	Country Park
Springwatch	May	Join National campaign and spotting challenges	TBC
International Dawn Chorus Day	1 May	Early morning bird walk - Breeding Bird Survey	Country Park
Spring Plant Fair	25 May	Plant sales and children's activities	Country Park
World orienteering day	May 22	Promote new course at Country Park – offer extra challenges	Country Park
National Wildflower Day	First week May	TBC	TBC
National Wellbeing Month	May	Outdoor gym (volunteering session) how to orienteer, mindfulness in parks, forest bathing	Across various sites
National Gardening week	May	Allotment activities	All sites
Dog Show	4 May	FrieNDs (dog walker engagement)	Birchfield
National Moth week	18-26 May	Moth trapping overnight – ID next day	Country Park
World Nordic walking day	May	Walks in parks with Nordic walker	Various
Explore Invertebrates	1 June	Kick sampling in the springs	Country Park
World Environment Day	5 June	TBC	TBC
Growing for wellbeing week	First Monday in June	Seed bombs, community allotment activities	All sites
National Volunteer Week	2-8 June	Volunteer recruitment activity. Thank you to current volunteers.	various
Great Big Green Week	6 June	TBC	TBC
Butterfly Awareness Day	6 June	Butterfly count/ID – how to complete a butterfly transect	Country Park
Wyndham Heritage Walk	16 June	Led by Heritage team	Country Park

Explore grasslands	17 June	Grasslands and butterfly surveys techniques – learn how to use quadrats	Country Park
Festival of Sport National skateboard day	20 June	Festival of Sport Skate jam/skate company/ have a go and demonstrations	Yeovil Recreation Centre
Pride Picnic	June	Picnic	TBC
National Carers week	8-14 June	Walk and talk – nature support for carers	Upper Milford
	Summer	Music in the park (tea dance band)	Sidney Gardens
Super Saturday	4 July	Display and activity	Town Centre
Love Parks week	24 July-2 Aug	TBC	Various
Fairy Doors	28 July	Bookable playscheme to create your own fairy door	Country Park
Aquatic Invertebrates event	29 /31 July	Drop in Aquatic insects led by Rangers	Country Park
In Bloom judging	July	Arrange tour – community activities & celebration picnic	TBC
Play Day	5 Aug	Play Day event	Yeovil Recreation Centre
Country crafts event	August	Traditional country craft demonstrations and workshops	Country Park
National cycle to work day	7 August	Link parks near cycle routes with incentives for use. Tuk Tuk rides, tandems, bike hire, Bike repairs. Promote Bikeability courses.	Country Park and Yew Tree,
National Allotments Week	10– 16 Aug	Open allotments/tours/community picnics on allotments	All sites
International Bat night	27 August	Bat Walks at dusk	Country Park
International Dog Day	26 August	Educational event for dog owners	TBC
Yeovil On Track	TBC Aug	Celebration of railways, heritage links, displays, A2A model railways	Country Park
Bat Walk	27 Aug	Guided walk about bats with detectors	Country Park
Summerhouse History walk	11 September	Led by Heritage Service	Country Park
Produce show/ Harvest festival	September	Allotment holders show & awards	TBC
Organic September	September	Allotment event/organic talk at allotment club	Allotments club
National dementia day	21 September	Supporting access to the countryside and nature	TBC

Super Saturday	19 September	In celebration of the apple!	Town Centre
National car free day	22 September	Get a bike rack at Ninesprings opened. Competition for non-car commuters in parks	Country Park
National Get Outside day	28 September	Forest school activities	TBC
Fungi Foray	14 Oct	Country Park walk led by Ranger	Country Park
Autumn day / Apple day	Oct half term	Kids drop in activities, leaf art, apple art/printing	Country Park
	27 October	Bat Craft event	TBC
Halloween Trail	29 October	Halloween trail in Ninesprings	Country Park
Bio Blitz	October	Public surveys and counts of species	Country Park
Global Outdoor Learning Day	21 Nov	Forest School activities	Westfield and Birchfield
National tree week	22 -30 Nov	Tree planting event with SEND vols (24 Nov 2025) Tree trails promoted x 3	Country Park Birchfield, Sidney Gardens
National Soil Day	5 th Dec	Online talk about soil health	Online
Wreath making	December	Natural wreath making workshop	Country Park

The dominating feature of last two months, for all teams, has been the relentlessly wet weather – the teams have done their best to complete tasks and minimise ground impacts of works. Such conditions inevitably impact work programs and also reduce income from grass pitch hire at YRC and in the cafes as fewer people venture out for a walk.

The first winter has provided important insights into our operations and safety processes. In the coming two months we will have a strong focus on updating all risk assessments and providing training to staff responsible for completing risk assessments. An ongoing program of training is ensuring our staff team are both qualified and experienced to undertake the tasks asked of them. The Directorate held its first service wide Health and Safety meeting in advance of the Safety Working Group to gather feedback on various operational elements.

The Committee is **RECOMMENDED** to note the report.

(Katy Munday, Director for Leisure and Environment - katy.munday@yeovil.gov.uk)

11/308 DOG CONTROL PSPO CONSULTATION

Somerset Council have inherited a number of Dog PSPO's from the legacy District Councils; this current consultation sees Somerset looking to consolidate the PSPO's to enable efficient and consistent enforcement across Somerset. All dog PSPO's will be subject to 3 yearly reviews.

There are two types of Dog PSPO:

1. **Dog fouling & dogs-on-lead by direction:** Offence not to pick up dog faeces anywhere the public has free access. Authorised officers may instruct a dog to be put on a lead if needed for safety or nuisance concerns.
2. **Dog exclusion zones & mandatory lead areas:** Dogs excluded from enclosed play areas (for under 5's), ornamental gardens, cemeteries, burial grounds and sports pitches. Dogs must be on leads at all times in high footfall places.

PSPO's are legal tools available under the Anti-social Behaviour, Crime and Policing Act 2014 to tackle behaviours harmful to community quality of life.

What is being asked of us as a Town Council?

We are asked to feed into the pre-consultation phase of considering the old District PSPO's with additional thoughts on areas that could be added to the new PSPO's.

1. Review existing dog control PSPO details (not other types of PSPO's)
2. Suggest any potential inclusions, such as new burial grounds or play spaces that meet the criteria i.e. enclosed by a continuous fence (barrier) and for children under 5 years
3. Inform Somerset of play spaces that are no longer relevant
4. Provide any additional relevant information

Current Suggestions to Feedback to Somerset Council Include –

Yeovil Recreation Centre – to be included on a dogs on lead by direction order to resolve issues of fouling on the sports pitches and harassment of junior Parkrun and sports games participants at the site.

Ninesprings Lake Dog Exclusion Zone – created under South Somerset to protect the ornamental lake area and protect ground nesting birds adjacent to the path in this high footfall area. Subsequently otters and other wildlife now using the lake as no disturbance from dogs. Strongly support continuation of this exclusion zone.

Confirmation of the following fenced play areas in Yeovil - Birchfield West, College Green, Grass Royal, Harbin Close, Kingston View, Milford Park, Oxford Road, St John's Play Area, Summerhouse View, Westfield Grove, Westland Road

To highlight two areas of free public access with fouling issues - Westland Road Recreation Ground suffers from significant dog fouling incidents and more recently

Grass Royal Recreation Ground has also seen an increasing issue, to the extent that residents and the school have been in touch to discuss it. Consequently, the Estates team and Community Wardens will increase educational visits to the sites to hand out dog waste bags, the ability to carry out enforcement at these site would be welcomed.

Yeovil Town Councils' Response

The Director of Leisure and Environment will feedback to the Enforcement team at Somerset Council by the consultation closing date of Friday the 20th of March. Members are asked to provide details of any areas that they think should be included in this response, with evidence to back it up, by Wednesday the 18th of March.

Should Members wish to contact the Enforcement team the email address to use is - consultations@somerset.gov.uk

Details of the current South Somerset Dog PSPO can be found here-

<https://www.somerset.gov.uk/environment-and-food-safety/public-spaces-protection-orders/>

Public Consultation

The public consultation will go live in the summer of 2026 and be open for six weeks. At this time the public will be able to review maps and information about the newly proposed Dog Control PSPO's. The Council will be encouraged to promote the consultation at that time and encourage public participation.

Points of clarification-

- Dog fouling applies everywhere the public has free access; there is no need to list specific areas.
- New PSPO's will override local bylaws where applicable.
- Enforcement will remain with Somerset Council as the upper tier authority, not parish/town councils.
- Queries and feedback can be sent to: consultations@somerset.gov.uk.

The Committee is **RECOMMENDED**:

- 1) to note the report; and
- 2) to submit details (with justification/evidence) of any land where a Dog Control PSPO should be considered to the Director of Leisure and Environment by 18 March, so the Town Council can respond.

(Katy Menday, Director for Leisure and Environment - katy.menday@yeovil.gov.uk)

11/309 FLOODLIGHT PROCUREMENT FOR YEOVIL RECREATION CENTRE

Introduction

This report gives a summary of the procurement activity undertaken to secure quotations for the replacement of old halide floodlights at Yeovil Recreation Centre with new energy efficient LED units. It makes a recommendation to appoint the most advantageous quotation across the weighted evaluation criteria after the completion of due diligence.

Report

The Director of Leisure and Environment progressed a procurement exercise to replace the old floodlight lamps at the Athletics Arena and on the artificial pitch (AGP) at Yeovil Recreation Centre. The original column floodlights were installed in 2013 and have increasing maintenance requirements and costs due to their age, plus parts for the original lights are now difficult to source. The high energy costs for the Recreation Centre have driven this project to reduce costs and to provide carbon savings. The project seeks only the replacement of the lamps as the columns remain fit for purpose. The upgrade of the lights would of course provide a significantly better quality of light, with reduced spill, for the purposes of hockey, athletics and football at the facilities. To enable practical project delivery in late summer / early autumn 2026, ready for use in Winter 2026/27, this Committee are being asked to consider now, to ensure sufficient time is available for contract award, consultation with Somerset Development Control and scheduling down time on the facilities for works.

An Invitation to Quote was issued on the 20th January to the existing floodlights supplier and via the .gov.uk Contracts Finder webpages. A number of companies expressed interest and six visited site to see the current arrangements. The closing date for quotations was the 23rd of February 2026 and eleven submissions were received.

The Invitation to Quote set out the following assessment criteria-

Evaluation criteria breakdown		
Cost / price		60%
Quality	Previous equivalent projects Qualifications Preferred contractor status	20%
Environmental and social value	Social value commitment Environmental credentials	20%

The Director of Leisure and Environment supported by the Activities Officer evaluated the quotations. The table below shows the shortlist of quotations following evaluation – they represent the best value across cost, quality and social & environmental credentials.

Company Name/ Bidder	Weighted Evaluation score / 10	Total cost	Comments
Bidder A	8.8	£55,930.00	Cheapest quote with broad range of demonstrable experience. Partner of RFU and WRU for lighting projects. Social and environmental policies broad. Visted site to see infrastructure and so quote robust. Medium sized company completing installation direct.
Bidder B	6.6	£66,569.83	Broad range of past projects and excellent explanations around social value and environment – offering work experience to College for project delivery duration.
Bidder C	6.4	£67,320.00	Some relevant past projects but lack of evidence around qualifications and partners. Strong warranty package for works, some, but limited, information on Social Value and Environment.
Bidder D	6.4	£74,540.69	Partner of Hockey England and Athletics England, relevant past projects, very strong social value policies supporting learners, female skills and SME's. Carbon reduction plan and dark sky accredited luminaries. Large company with effective marketing department.
Bidder E	6	£63,316.28	Competitive price but no evidence of relevant past projects. Limited social value, some limited environmental statements.

On Friday 27th February clarification questions were issued to the shortlist. Responses will provide reassurance around the quotations.

Cost & Carbon Savings

It has become clear through evaluation of energy use at the site and the review of the submissions that although there will be energy cost savings by implementing new LED lights the greater savings will be made from reduced annual maintenance costs (in part due to the much greater longevity of LED light fittings).

All bids identified reduced carbon emissions – estimating 1 tonne of CO2 savings at each location per annum.

All bids identified reduced energy costs of between 40% – 70% . Arena electricity usage costs were £4,000 and for the AGP £7,000 for the current financial year. This

excludes the standing charges. This translates into a conservative estimate of **£5,500** saving per annum.

There will be reduced future maintenance costs – current actual annual maintenance costs in 2025/2026 are £8,727 with further invoices pending and in 2024/2025 they were £12,393. This is comprised of £5,000 maintenance contract and the rest as replacement parts. All quotes for LED maintenance came in at £3,000 - £3,500 level with extended warranties on the LED's due their longevity. There can be assumed to be a saving of approximately **£8,000**.

The anticipated total annual savings are **£13,500**.

Financial Implications

Yeovil and Sherborne Hockey club have offered a £10,000 grant towards the floodlight replacement scheme on the AGP.

Yeovil Olympiads have been approached for a grant towards the Arena floodlights.

The Activities Officer has written to Sport England, England Hockey and Athletics England asking if there are any grant funds available towards the project. At the time of writing England Hockey and Sport England had replied and did not have appropriate grant funds, only loans. The Property and Projects Officer has been reviewing available section 106 monies to put towards the project, however at the present time none have been positively identified.

The project is expected to generate annual savings of approximately £13,500, comprising:

- £5,500 in electricity savings; and
- £8,000 in maintenance savings.

Bidder	Capital Cost	Confirmed Grant Contribution	Remainder	Pay back	Yeovil Recreation Centre Sinking Fund	Climate Change Reserve	Replenish £5,500 over
A	55,930	(10,000)	45,930	3.4 years	23,930	22,000	4 years
B	66,570	(10,000)	56,570	4.2 years	34,570	22,000	4 years
C	67,320	(10,000)	57,320	4.3 years	35,320	22,000	4 years
D	74,541	(10,000)	64,541	4.8 years	42,541	22,000	4 years
E	63,316	(10,000)	53,316	3.9 years	31,316	22,000	4 years

Subject to satisfactory responses to the clarification questions and completion of due diligence, Bidder A is identified as the preferred supplier to deliver the floodlight replacement scheme, as it offers the lowest net capital cost and the shortest payback period.

It is proposed that £22,000 of the capital cost is funded from the Climate Change Reserve. The current balance of this reserve is £75,000, with a projected year-end balance of £100,000. The reserve will be replenished through repayment of the annual electricity savings (£5,500) over a four-year period.

The remaining (less any additional grants or contributions secured) will be funded from the Yeovil Recreation Centre Sinking Fund. The current balance of this fund is £164,213.

The Committee is **RECOMMENDED**:

- (1) to note the report;
- (2) to consider the financial and carbon benefits of progressing the replacement floodlights;
- (3) to agree to appoint Bidder A (subject to the outcome of the clarification questions and completion of due diligence) to deliver the flood light replacement scheme;
- (4) to agree that should Bidder A not meet clarification or due diligence requirements, the next highest-scoring bidder be appointed (subject to clarification questions and due diligence) to deliver the flood light replacement scheme;
- (5) to agree that the project should be funded by £22,000 from the Climate Change Reserve and the remainder from the Yeovil Recreation Centre Sinking Fund; and
- (6) to recommend to the Finance & Policy Executive, that £22,000 should be released from the Climate Change Reserve to be replenished over a 4-year period at £5,500 per annum.

(Katy Menday, Director for Leisure and Environment - katy.menday@yeovil.gov.uk)