Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Executive

Executive

Tuesday 24th November 2026

7:00pm

Hybrid Meeting:

Face-to-face at Town House, 19 Union Street, Yeovil

BA20 1PQ; and virtual using Zoom meeting software

For further information on the items to be discussed, please contact town.clerk@yeovil.gov.uk.

Amanda Card, Chief Executive / Town Clerk
18th November 2026

Join Zoom Meeting

https://us06web.zoom.us/j/84341602143?pwd=mkNIVPtYLWFJQGwJvd0mH075Wcoat2.1

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

Tareth Casey
Karl Gill
Tony Lock *(Ex-officio)*
Graham Oakes
Karina Parsons
Wes Read *(Ex-officio)*
Ashley Richards
Jeny Snell
Andy Soughton (*Chair*)
Royston Spinner
Rob Stickland *(Vice Chair)*
Helen Stonier
Dave Woan

Public Comments at meetings

Members of the public may attend the meeting either physically or via Zoom.

If you wish to the join the meeting via Zoom by following this link:
https://us06web.zoom.us/j/84341602143?pwd=mkNIVPtYLWFJQGwJvd0mH075Wcoat2.1

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at **www.yeovil.gov.uk**. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chair who will instruct those taking a recording or filming to cease doing so while they speak.

A G E N D A

Public Comment (15 Minutes)

Due to the confidential nature of the business of item 11/456 and 11/457, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

11/432 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and to consider the reasons given. *LGA 1972 s85(1)*

11/433 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

11/434 MINUTES

To approve as a correct record the Minutes of the meeting held on 29th September 2026.

11/435 GRANTS

To consider applications received. A summary can be found on page 7 and the application form(s) have been circulated separately.

11/436 APPROVAL OF PAYMENTS

Members to approve payments made by Yeovil Town Council:

- 1st August 2026 – 31st August 2026; and
- 1st September 2026 – 30th September 2026.

(Thees documents will be circulated separately due to the size).

11/437 BUDGET MONITORING UPDATE

To consider the budget monitor update month 6 (1st April 2026 – 30th September 2026) attached at pages 8 to 26.

11/438 BANK RECONCILIATION

Members to approve the formal bank reconciliation as at 30th September 2026 at page 27.

11/439 BALANCE SHEET

Members to approve the Balance Sheet as at 30th September 2026 at page 29.

11/440 DRAFT BUDGET 2027/28

Members to consider the report of the Deputy Responsible Finance Officer and Chief Executive / Town Clerk (attached at pages 30 to 47).

11/441 INTERNAL AUDIT REPORTS

Members to consider the report of the Internal Auditor:

- Visit 3 and 4 of 5 attached at pages 52-60.

11/442 FINANCIAL REGULATIONS

Members to review and recommend to Council the adoption of the Financial Regulations (attached at pages 2 to 17 of the Policy Pack).

11/443 STANDING ORDERS

Members to review and recommend to Council the adoption of the Standing Orders (attached at pages 18 to 42 of the Policy Pack).

11/444 DISCIPLINARY PROCEDURE

Members to review, approve and adopt the Disciplinary Procedures as recommended by the Staffing Committee (attached at pages 43 to 54 of the Policy Pack).

11/445 GRIEVANCE PROCEDURE

Members to review, approve and adopt the Grievance Procedures as recommended by the Staffing Committee (attached at pages 55 to 65 of the Policy Pack).

11/446 SMOKING, ALCOHOL AND DRUGS POLICY

Members to review, approve and adopt the Smoking, Alcohol and Drugs Policy as recommended by the Staffing Committee (attached at pages 66 to 74 of the Policy Pack).

11/447 SAFEGUARDING POLICY

Members to review, approve and adopt the Safeguarding Policy (attached at pages 74 to 85 of the Policy Pack).

11/448 MATERNITY POLICY

Members to review, approve and adopt the Maternity Policy as recommended by the Staffing Committee (attached at pages 86 to 93 of the Policy Pack).

11/449 PATERNITY POLICY

Members to review, approve and adopt the Paternity Policy as recommended by the Staffing Committee (attached at pages 94 to 100 of the Policy Pack).

11/450 SHARED PARENTAL LEAVE POLICY

Members to review, approve and adopt the Shared Parental Leave Policy as recommended by the Staffing Committee (attached at pages 101 to 125 of the Policy Pack).

11/451 WEBSITE PROCUREMENT

To consider the report of the Deputy Town Clerk regarding the procurement of a new website (attached at pages 61 to 62).

11/452 URGENT DECISION – SOUTH SOMERSET HERITAGE COLLECTION PROJECT

To consider the report of the Chief Executive/Town Clerk regarding the urgent decision relating to the South Somerset Heritage Collection (attached at page 63).

11/453 RECRUITMENT OF ADMIN OFFICER - GROUNDS

To consider the report of the Deputy Town Clerk regarding the recruitment of an Admin Officer – Grounds as recommended by the Staffing Committee (attached at pages 64 to 67).

11/454 LEARNING MANAGEMENT PLATFORM - UPDATE

To consider the report of the Chief Executive/Town Clerk providing an update on the procurement of a Learning Management Platform (attached at pages 68 to 69).

11/455 EXCLUSION OF PRESS AND PUBLIC

The Committee will consider passing a resolution to exclude the press and public from the ***next items*** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11/456 STRATEGIC PLAN (CONFIDENTIAL)

To consider the report of the Chief Executive/Town Clerk which accompanies the consultation draft of the Strategic Plan (attached at pages 70 to 118).

11/457 PROCUREMENT OF DATA AUDIT SERVICES (COMMERCIAL IN CONFIDENCE)

To consider the report of the Chief Executive/Town Clerk regarding the procurement of data audit services (attached at pages 119 to 121).

11/435 GRANTS

Name of Applicant	Type	Amount Sought	Purpose of Grant
Accelerate Active Limited t/a Accelerate Trampoline & Gymnastics	Organisation	**£1000.00**	Purchase of essential gymnastics & trampoline safety equipment for their Yeovil facility. This will contribute towards improving the training environment & supporting safe participation for local children & young people.

Remaining Grant Budget 2026/27 - £5,690.00

11/437 2026/27 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 30th SEPTEMBER 2026 (MONTH 1 – 6)

Report Author: Jacky Pang – Deputy Responsible Finance Officer
Amanda Card – Chief Executive / Town Clerk

E-mail: jacky.pang@yeovil.gov.uk
amanda.card@yeovil.gov.uk

Meeting: Executive

Date: 24th November 2026

The Committee is **RECOMMENDED** to note the report.

REPORT

The purpose of this report is to provide Members with the current projections of the expected spending and income against the Council's approved budget for the financial year 2026/27, and to explain significant variances against budget.

BACKGROUND

The 2026/27 budget was approved by Town Council on 27th January 2026.

Committee	Expenditure £	Income £	Net Expenditure £
Executive	938,550	121,870	816,680
Property & Community	641,360	35,330	606,030
Leisure & Environment	2,193,780	874,950	1,318,830
Culture	3,583,150	2,802,990	780,160
Total Committees Budget	**7,356,840**	**3,835,140**	**3,521,700**
Joint Burial Committee	76,000	0	76,000
Total Budget Requirement	**7,432,840**	**3,835,140**	**3,597,700**

SUMMARY OF EXPECTED INCOME AND EXPENDITURE AGAINST BUDGET

The projected position as at 31st March 2027 is **£3,457,720** against the total budget of **£3,597,700** shows an **underspend** of **£139,980 (3.89%)**.

This is summarised within the table below.

The detail and the significant variances are highlighted within Appendix A.

Committee	Original Budget £	Projected Position at 31/03/2027 £	Variance (over) / under £	Variance (over) / under %
Executive	816,680	625,223	187,457	23.07
Property & Community	606,030	606,824	(794)	(0.13)
Leisure & Environment	1,318,830	1,306,145	12,685	0.96
Culture	780,160	843,528	(59,368)	(7.57)
Total Committees Budget	**3,521,700**	**3,381,720**	**139,980**	**3.97**
Joint Burial Committee	76,000	76,000	0	0.00
Total Budget	**3,597,700**	**3,457,720**	**139,980**	**3.89**

APPENDIX A

2026/27 Budget Monitoring

2025/26							Committee	2026/27						
£			£	£	£	£		£	£	£	£	£		£
Budget	Budget Virement	Revised Budget	Actual Total at 31/03/26	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution		Original Budget	Budget Virement	Revised Budget	Month 1- 6 spent 30/09/2026	Full Year estimated to 31/03/2027	Earmarked Reserve Contribution	Estimated (over) / under spend
							Executive							
885,263	(19,350)	865,913	733,939	151,324	26,445	124,879	Expenditure	938,550	(4,000)	934,550	371,051	787,656	0	146,894
(101,100)	0	(101,100)	(177,384)	76,284	3,332	72,952	Income	(121,870)	0	(121,870)	(47,299)	(162,434)	0	40,564
784,163	**(19,350)**	**764,813**	**556,555**	**227,608**	**29,777**	**197,831**	**Net Expenditure**	**816,680**	**(4,000)**	**812,680**	**323,752**	**625,223**	**0**	**187,457**
							Property & Community Committee							
424,220	50,680	474,900	445,297	29,603	89,476	(59,873)	Expenditure	641,360	0	641,360	360,217	675,631	(33,477)	(794)
(35,330)	0	(35,330)	(38,419)	3,089	0	3,089	Income	(35,330)	0	(35,330)	(15,022)	(35,330)	0	0
388,890	**50,680**	**439,570**	**406,878**	**32,692**	**89,476**	**(56,784)**	**Net Expenditure**	**606,030**	**0**	**606,030**	**345,195**	**640,301**	**(33,477)**	**(794)**
							Leisure & Environment Committee							
2,107,710	(45,890)	2,061,820	1,967,859	93,961	125,620	(31,659)	Expenditure	2,193,780	0	2,193,780	1,048,021	2,268,230	(58,470)	(15,980)
(846,990)	0	(846,990)	(903,330)	56,340	0	56,340	Income	(874,950)	0	(874,950)	(512,075)	(900,615)	(3,000)	28,665
1,260,720	**(45,890)**	**1,214,830**	**1,064,529**	**150,301**	**125,620**	**24,681**	**Net Expenditure**	**1,318,830**	**0**	**1,318,830**	**535,946**	**1,367,615**	**(61,470)**	**12,685**
							Planning Committee							
1,000	0	1,000	0	1,000	0	1,000	Expenditure	0	0	0	0	0	0	0
0	0	0	0	0	0	0	Income	0	0	0	0	0	0	0
1,000	**0**	**1,000**	**0**	**1,000**	**0**	**1,000**	**Net Expenditure**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
							Culture Committee							
4,685,990	14,560	4,700,550	3,833,693	866,857	147,068	719,789	Expenditure	3,583,150	4,000	3,587,150	1,777,128	3,772,677	(123,135)	(62,392)
(3,902,442)	0	(3,902,442)	(3,315,403)	(587,039)	132,654	(719,693)	Income	(2,802,990)	0	(2,802,990)	(1,380,809)	(2,806,126)	111	3,025
783,548	**14,560**	**798,108**	**518,289**	**279,818**	**279,722**	**96**	**Net Expenditure**	**780,160**	**4,000**	**784,160**	**396,319**	**966,552**	**(123,024)**	**(59,368)**
							Burial Committee							
78,618	0	78,618	78,618	0	0	0	Expenditure	76,000	0	76,000	0	76,000		0
0	0	0	0	0	0	0	Income	0	0	0	0	0		0
78,618	**0**	**78,618**	**78,618**	**0**	**0**	**0**	**Net Expenditure**	**76,000**	**0**	**76,000**	**0**	**76,000**		**0**
							Total Yeovil Town Council							
8,182,801	0	8,182,801	7,059,406	1,123,395	388,609	734,786	Expenditure	7,432,840	0	7,432,840	3,556,417	7,580,195	(215,082)	67,727
(4,885,862)	0	(4,885,862)	(4,434,536)	(451,326)	135,986	(587,312)	Income	(3,835,140)	0	(3,835,140)	(1,955,204)	(3,904,504)	(2,889)	72,253
3,296,939	**0**	**3,296,939**	**2,624,870**	**672,069**	**524,595**	**147,474**	**Net Expenditure**	**3,597,700**	**0**	**3,597,700**	**1,601,213**	**3,675,691**	**(217,971)**	**139,980**

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£			£	£	£	£		£	£	£	£	£		£
Budget	Budget Virement	Revised Budget	Actual Total at 31/03/26	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution		Original Budget	Budget Virement	Revised Budget	Month 1- 6 spent 30/09/2026	Full Year estimated to 31/03/2027	Earmarked Reserve Contribution	Estimated (over) / under spend
							Executive							
885,263	(19,350)	865,913	733,939	151,324	26,445	124,879	Expenditure	938,550	(4,000)	934,550	371,051	787,656	0	146,894
(101,100)	0	(101,100)	(177,384)	76,284	3,332	72,952	Income	(121,870)	0	(121,870)	(47,299)	(162,434)	0	40,564
784,163	**(19,350)**	**764,813**	**556,555**	**227,608**	**29,777**	**197,831**	**Net Expenditure**	**816,680**	**(4,000)**	**812,680**	**323,752**	**625,223**	**0**	**187,457**
							Property & Community Committee							
424,220	50,680	474,900	445,297	29,603	89,476	(59,873)	Expenditure	641,360	0	641,360	360,217	675,631	(33,477)	(794)
(35,330)	0	(35,330)	(38,419)	3,089	0	3,089	Income	(35,330)	0	(35,330)	(15,022)	(35,330)	0	0
388,890	**50,680**	**439,570**	**406,878**	**32,692**	**89,476**	**(56,784)**	**Net Expenditure**	**606,030**	**0**	**606,030**	**345,195**	**640,301**	**(33,477)**	**(794)**
							Leisure & Environment Committee							
2,107,710	(45,890)	2,061,820	1,967,859	93,961	125,620	(31,659)	Expenditure	2,193,780	0	2,193,780	1,048,021	2,268,230	(58,470)	(15,980)
(846,990)	0	(846,990)	(903,330)	56,340	0	56,340	Income	(874,950)	0	(874,950)	(512,075)	(900,615)	(3,000)	28,665
1,260,720	**(45,890)**	**1,214,830**	**1,064,529**	**150,301**	**125,620**	**24,681**	**Net Expenditure**	**1,318,830**	**0**	**1,318,830**	**535,946**	**1,367,615**	**(61,470)**	**12,685**
							Planning Committee							
1,000	0	1,000	0	1,000	0	1,000	Expenditure	0	0	0	0	0	0	0
0	0	0	0	0	0	0	Income	0	0	0	0	0	0	0
1,000	**0**	**1,000**	**0**	**1,000**	**0**	**1,000**	**Net Expenditure**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
							Culture Committee							
4,685,990	14,560	4,700,550	3,833,693	866,857	147,068	719,789	Expenditure	3,583,150	4,000	3,587,150	1,777,128	3,772,677	(123,135)	(62,392)
(3,902,442)	0	(3,902,442)	(3,315,403)	(587,039)	132,654	(719,693)	Income	(2,802,990)	0	(2,802,990)	(1,380,809)	(2,806,126)	111	3,025
783,548	**14,560**	**798,108**	**518,289**	**279,818**	**279,722**	**96**	**Net Expenditure**	**780,160**	**4,000**	**784,160**	**396,319**	**966,552**	**(123,024)**	**(59,368)**
							Burial Committee							
78,618	0	78,618	78,618	0	0	0	Expenditure	76,000	0	76,000	0	76,000		0
0	0	0	0	0	0	0	Income	0	0	0	0	0		0
78,618	**0**	**78,618**	**78,618**	**0**	**0**	**0**	**Net Expenditure**	**76,000**	**0**	**76,000**	**0**	**76,000**		**0**
							Total Yeovil Town Council							
8,182,801	0	8,182,801	7,059,406	1,123,395	388,609	734,786	Expenditure	7,432,840	0	7,432,840	3,556,417	7,580,195	(215,082)	67,727
(4,885,862)	0	(4,885,862)	(4,434,536)	(451,326)	135,986	(587,312)	Income	(3,835,140)	0	(3,835,140)	(1,955,204)	(3,904,504)	(2,889)	72,253
3,296,939	**0**	**3,296,939**	**2,624,870**	**672,069**	**524,595**	**147,474**	**Net Expenditure**	**3,597,700**	**0**	**3,597,700**	**1,601,213**	**3,675,691**	**(217,971)**	**139,980**

Details of Organisation

1. Organisation Name *

Accelerate Active Limited t/a Accelerate Trampoline & Gymnastics

2. Organisation Address *

21 Brympton Way, Lynx West Trading Estate, Yeovil BA20 2HP

3. Registered Organisation? *

- (●) Yes
- ( ) No

4. Please Provide Registration Number Below and Specified Type e.g. Charity

15235437 Not For Profit Company Limited by Guarantee

Application Questions

For Office Use Only	
Application Checked	✓
Application Acknowledged	✓
Date of Committee Meeting	✓
Application Decision (Y/N)	
Applicant Notified of Decision	
Audited Accounts / Income Expenditure Statement	✓
If Over £1000	
Business Plan Attached	

Executive

2025/26								2026/27						
Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	Estimated (over) / under spend	Notes
£	£	£	£	£	£	£		£	£	£	£	£	£	
							EXPENDITURE							
							Finance & Admin Team							
0	0	0	1,953	(1,953)		(1,953)	Agency Staff	0	0	0	0	0	0	Budgeted within Employee contingency cost
412,020	0	412,020	371,042	40,978		40,978	Salaries - Basic & NI	418,040	0	418,040	197,366	417,776	264	3 new posts were not filled in the beginning of the year;
83,450	0	83,450	74,119	9,331		9,331	Salaries - Pension	74,050	0	74,050	31,731	67,965	6,085	Pay award exceeded budget by 0.3%
0	0	0	9,400	(9,400)		(9,400)	Overtime	9,020	0	9,020	3,555	7,109	1,911	
	0	0	779	(779)		(779)	Other Staff Costs	0	0	0	467	933	(933)	
0	0	0	769	(769)		(769)	Pension Compensation	0	0	0	0	0	0	
500	0	500	626	(126)		(126)	Employee Travelling Costs	500	0	500	158	500	0	
2,000	0	2,000	704	1,296		1,296	Advertising	1,000	0	1,000	1,740	1,740	(740)	
5,400	0	5,400	8,259	(2,859)		(2,859)	Audit fees	11,780	0	11,780	0	11,780	0	
240	0	240	330	(90)		(90)	Books/periodicals	300	0	300	0	300	0	
0	0	0	2,536	(2,536)		(2,536)	Bank Charges	2,600	0	2,600	1,026	2,600	0	
25,000	0	25,000	0	25,000	25,000	0	Carbon Management	25,000	0	25,000	0	25,000	0	
153,253	(5,000)	148,253	0	148,253		148,253	Contingencies	167,700	(4,000)	163,700	2,030	2,030	161,670	Oxford Road preliminary expenses - Building Control fee & Land Registry Searches; Budget £4k to Christmas light Switch on;
14,000	0	14,000	12,555	1,445	1,445	(0)	Cost of Elections	14,000	0	14,000	0	14,000	0	
31,600	0	31,600	31,426	174		174	Costs of Democracy	32,770	0	32,770	15,996	31,993	777	
5,000	0	5,000	1,084	3,916		3,916	Training	5,000	0	5,000	1,255	5,000	0	
500	0	500	439	61		61	Franking Machine	500	0	500	483	483	17	
4,000	0	4,000	2,304	1,696		1,696	Furniture, office equipment & servicing	2,000	0	2,000	2,347	2,347	(347)	Estimate updated from 2,000
10,000	0	10,000	8,435	1,565		1,565	Grants	10,000	0	10,000	3,310	10,000	0	
25,000	0	25,000	27,247	(2,247)		(2,247)	Insurance	29,760	0	29,760	32,008	32,008	(2,248)	Budget assumptions underestimated the required expenditure
0	0	0	23,242	(23,242)		(23,242)	Consultation Cost	0	0	0	0	0	0	
0	0	0	13,117	(13,117)		(13,117)	Devolution Legal Costs	0	0	0	4,286	4,286	(4,286)	
0	0	0	7,335	(7,335)		(7,335)	Professional costs	0	0	0	9,727	9,727	(9,727)	
0	0	0	0	0		0	HR Costs	3,000	0	3,000	1,195	3,000	0	Absence Management
0	0	0	1,753	(1,753)		(1,753)	HMRC	0	0	0	29	29	(29)	
1,500	0	1,500	6,141	(4,641)		(4,641)	Miscellaneous	5,000	0	5,000	987	5,000	0	
15,000	0	15,000	0	15,000		15,000	New Initiatives Fund	15,000	0	15,000	0	15,000	0	
2,500	(1,350)	1,150	1,208	(58)		(58)	Telephone & Mobiles	590	0	590	288	590	0	
16,500	0	16,500	48,633	(32,133)		(32,133)	IT Support	23,680	0	23,680	10,088	23,680	0	
0	0	0	4,305	(4,305)		(4,305)	IT Hardware	5,000	0	5,000	3,191	5,000	0	
1,500	0	1,500	2,150	(650)		(650)	Postage	1,500	0	1,500	1,523	3,045	(1,545)	Estimate updated from 1,500
							Subscriptions						0	
4,500	0	4,500	25,312	(20,812)		(20,812)	Sage	27,620	0	27,620	15,804	27,620	0	Acuity - annual renewal every July - inflation increase - 2026 from £2,302 to £2,543.70
1,200	0	1,200	4,052	(2,852)		(2,852)	Other	1,200	0	1,200	3,717	3,717	(2,517)	ICO, Zoom, PSTAX, Membership Fees
3,000	0	3,000	4,087	(1,087)		(1,087)	SALC	3,000	0	3,000	4,408	4,408	(1,408)	
1,000	0	1,000	565	435		435	SLCC	1,000	0	1,000	502	1,000	0	
1,200	0	1,200	0	1,200		1,200	YCRT	1,240	0	1,240	104	1,240	0	
15,000	0	15,000	0	15,000		15,000	Employee Costs Contingency	10,000	0	10,000	0	10,000	0	
500	0	500	14	486		486	Ski Centre	0	0	0	0	0	0	Now part of Yeovil Country Park
1,200	0	1,200	2,214	(1,014)		(1,014)	Stationery/supplies	1,000	0	1,000	731	1,000	0	
8,450	0	8,450	8,594	(144)		(144)	Treasury Management	8,450	0	8,450	8,500	8,500	(50)	
750	0	750	710	40		40	Website	750	0	750	0	750	0	
25,000	0	25,000	25,000	0		0	Yeovil 4 Families	25,000	0	25,000	12,500	25,000	0	
1,500	0	1,500	1,500	0		0	Yeovil Twinning Association	1,500	0	1,500	0	1,500	0	
885,263	**(19,350)**	**865,913**	**733,939**	**151,324**	**26,445**	**124,879**	**Total Expenditure**	**938,550**	**(4,000)**	**934,550**	**371,051**	**787,656**	**146,894**	
							INCOME							

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	Estimated (over) / under spend	Notes
(100,000)	0	(100,000)	(169,752)	69,752		69,752	Investment Interest	(120,000)	0	(120,000)	(46,612)	(160,000)	40,000	Interest rate is now prejected to go above 4%, whereas it was previously expected to be cut to 3.5%
0	0	0	(699)	699		699	Miscellaneous	(770)	0	(770)	(123)	(770)	0	
0	0	0	(2,500)	2,500		2,500	Devolution Contribution	0	0	0	0	0	0	
0	0	0	(3,332)	3,332	3,332	0	Community Infrastructure Levy	0	0	0	(564)	(564)	564	Not Guaranteed income
(1,100)	0	(1,100)	(1,100)	0		0	Salary Recharge	(1,100)	0	(1,100)	0	(1,100)	0	
(101,100)	**0**	**(101,100)**	**(177,384)**	**76,284**	**3,332**	**72,952**	**Total Income**	**(121,870)**	**0**	**(121,870)**	**(47,299)**	**(162,434)**	**40,564**	
784,163	**(19,350)**	**764,813**	**556,555**	**227,608**	**29,777**	**197,831**	**Net Expenditure**	**816,680**	**(4,000)**	**812,680**	**323,752**	**625,223**	**187,457**	

Leisure & Environment Committee

2025/26								2026/27							
Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Notes
£	£	£	£	£	£	£		£	£	£	£	£		£	
							EXPENDITURE								
							Director of L&E:								
64,510	0	64,510	64,959	(449)		(449)	Salaries - Basic & NI	66,910	0	66,910	33,561	67,111		(201)	Pay Award exceeded budget by 0.3%
12,650	0	12,650	12,742	(92)		(92)	Salaries - Pension	11,770	0	11,770	5,282	10,565		1,205	
0	0	0	248	(248)		(248)	Other Costs	0	0	0	59	118		(118)	
							Allotment Maintenance:		0					0	
10,500	0	10,500	5,031	5,469	3,000	2,469	Contract	0	0	0	0	0		0	
0	0	0	2,350	(2,350)		(2,350)	Tree Works	2,500	0	2,500	0	2,500		0	
5,000	0	5,000	4,510	490		490	Other Costs	5,000	0	5,000	1,294	5,000		0	Electricity; Investigation of water leak at Newtown; New sets of padlocks; National Allotment Society Membership Fee
0	0	0	43	(43)		(43)	Bank Charges	0	0	0	4	4		(4)	
500	0	500	824	(324)		(324)	Equipment, Tools and Material	500	0	500	496	996		(496)	
0	0	0	2,701	(2,701)		(2,701)	Waste	0	0	0	0	0		0	
2,000	0	2,000	647	1,353		1,353	Allotment - Health & Safety	2,000	0	2,000	6	2,006		(6)	
2,000	0	2,000	10,897	(8,897)		(8,897)	Allotments - Fence Repairs	1,000	0	1,000	0	1,000		0	
250	0	250	125	125		125	Best Kept Allotments Competition	250	0	250	0	250		0	
1,500	0	1,500	7,047	(5,547)		(5,547)	Water charges	1,550	0	1,550	1,185	1,550		0	Recharging to allotment holder in September 2027
350	0	350	335	15		15	**Leases - Turners Barn**	350	0	350	0	350		0	
							Play Areas:							0	
0	29,644	29,644	40,331	(10,687)		(10,687)	Salaries - Basic & NI	78,860	0	78,860	39,838	79,097		(237)	Pay Award exceeded budget by 0.3%
0	4,908	4,908	8,153	(3,245)		(3,245)	Salaries - Pension	14,120	0	14,120	6,458	12,915		1,205	
0	3,000	3,000	0	3,000		3,000	Overtime	0	0	0	0	0		0	
0	2,000	2,000	0	2,000		2,000	Wages (Casual)	0	0	0	0	0		0	
0	2,000	2,000	0	2,000		2,000	Training	5,000	0	5,000	860	5,000		0	
0	0	0	90	(90)		(90)	Health & Safety at work	2,000	0	2,000	155	2,000		0	
0	0	0	78	(78)		(78)	Play Area Repairs and Maintenance	0	29,000	29,000	291	291		28,709	Budget re-aligned;
0	0	0	0	0		0	Tree Work	34,000	(29,000)	5,000	0	0		5,000	Budget re-aligned
0	5,000	5,000	763	4,237		4,237	Vehicle - R & M	1,000	0	1,000	2,339	2,339		(1,339)	Motor incident claim
0	2,000	2,000	878	1,122		1,122	Fuel	2,000	0	2,000	763	2,000		0	
0	0	0	8,091	(8,091)		(8,091)	Vehicle - Hire	8,300	0	8,300	3,605	8,300		0	
0	0	0	55	(55)		(55)	Other Vehicle Costs	200	0	200	0	200		0	
0	2,000	2,000	486	1,514		1,514	Travel & Other Staff costs	2,000	0	2,000	739	2,000		0	
0	0	0	18,500	(18,500)		(18,500)	Purchase of new vehicles	0	0	0	0	0		0	
0	10,000	10,000	102	9,898		9,898	Printing & Stationery	500	0	500	173	500		0	
0	1,000	1,000	219	781		781	Mobile phone & Lone worker devices	800	0	800	613	800		0	
0	0	0	690	(690)		(690)	Consultant & Professional Fees		0	0	0	0		0	
0	3,000	3,000	0	3,000		3,000	Uniform	800	0	800	62	800		0	
0	0	0	36	(36)		(36)	Volunteers expense	0	0	0	0	0		0	
0	5,000	5,000	137	4,863		4,863	Events	1,000	0	1,000	66	1,000		0	
0	43,570	43,570	10,504	33,066	36,166	(3,100)	Equipment, Tools & Materials	43,570	0	43,570	9,190	43,570		0	
0	0	0	0	0		0	Equipment Hire	2,000	0	2,000	0	2,000		0	
0	1,000	1,000	0	1,000		1,000	Seeds and plants	1,000	0	1,000	0	1,000		0	
0	40,000	40,000	0	40,000	40,000	0	Play Area Upgrade	30,000	0	30,000	0	30,000		0	
0	10,000	10,000	7,943	2,057		2,057	Waste	0	0	0	0	0		0	
0	18,448	18,448	9,349	9,099		9,099	Contractors	2,000	0	2,000	20,810	20,810		(18,810)	Annual Play Inspection; Demolision cost - Milford castle
							Open Spaces:							0	
45,930	80,949	126,879	118,538	8,341		8,341	Salaries - Basic & NI	145,240	0	145,240	73,589	145,676		(436)	Pay Award exceeded budget by 0.3%
9,250	15,886	25,136	23,508	1,628		1,628	Salaries - Pension	25,800	0	25,800	11,743	23,487		2,313	
0	5,000	5,000	0	5,000		5,000	Overtime	0	0	0	356	356		(356)	
0	5,000	5,000	9,730	(4,730)		(4,730)	Training	2,000	0	2,000	1,815	2,000		0	
0	0	0	331	(331)		(331)	Advertising for staff	0	0	0	0	0		0	
0	0	0	3,148	(3,148)		(3,148)	Health & Safety at work	3,000	0	3,000	74	3,000		0	
254,770	(248,636)	6,134	13,167	(7,033)		(7,033)	Tree Works	25,000	0	25,000	840	25,000		0	
0	0	0	3,717	(3,717)		(3,717)	Skip Hire	6,000	0	6,000	2,488	6,000		0	
0	5,000	5,000	3,896	1,104		1,104	Vehicles R & M	4,000	0	4,000	1,779	4,000		0	
0	9,900	9,900	2,088	7,812		7,812	Fuel	6,900	0	6,900	2,293	6,900		0	
0	7,800	7,800	11,674	(3,874)		(3,874)	Vehicle Hire	10,380	0	10,380	3,428	10,380		0	
0	0	0	247	(247)		(247)	Other Vehicle Costs	250	0	250	0	250		0	
100	0	100	221	(121)		(121)	Travel	100	0	100	223	223		(123)	
0	10,000	10,000	3,196	6,804		6,804	Printing & Stationery	2,000	0	2,000	361	2,000		0	
0	1,000	1,000	1,242	(242)		(242)	Mobile phone	1,480	0	1,480	703	1,480		0	
0	0	0	615	(615)		(615)	IT	990	0	990	1,258	2,516		(1,526)	
0	0	0	83	(83)		(83)	IT Hardware	0	0	0	0	0		0	
0	0	0	0	0		0	Website	0	0	0	1,683	1,683		(1,683)	new webpages in development for autumn 2026

0	0	0	56	(56)		(56)	Office Furniture and equipment	0	0	0	0	0		0	
0	601	601	68	533		533	Hospitality	0	0	0	38	38		(38)	
0	500	500	1,049	(549)		(549)	Miscellaneous	0	0	0	0	0		0	
0	5,000	5,000	3,136	1,864		1,864	Uniform/Protective clothing	2,100	0	2,100	770	2,100		0	
0	2,000	2,000	0	2,000		2,000	Volunteer Expenses	1,000	0	1,000	12	1,000		0	
0	0	0	2,033	(2,033)		(2,033)	Subscriptions	500	0	500	728	728		(228)	Town centre radio subscription
0	0	0	32,500	(32,500)		(32,500)	Purchase of new vehicles	0	0	0	0	0		0	
0	30,000	30,000	15,676	14,324		14,324	Equipment, Tools & Materials	43,770	0	43,770	3,200	43,770		0	
0	10,000	10,000	1,269	8,731		8,731	Equipment Hire	1,000	0	1,000	1,200	1,200		(200)	Hire of mower
0	5,000	5,000	5,044	(44)		(44)	Seeds and plants	3,000	0	3,000	35	3,000		0	
4,500	0	4,500	0	4,500		4,500	Door Step Green	0	0	0	0	0		0	
0	15,000	15,000	21,233	(6,233)		(6,233)	Contractors	5,000	0	5,000	3,783	5,000		0	
0	15,000	15,000	4,888	10,112		10,112	Waste	16,400	0	16,400	3,972	16,400		0	
0	20,000	20,000	0	20,000		20,000	Project Expenditure	10,000	0	10,000	0	10,000		0	
0	5,000	5,000	0	5,000		5,000	Events & Marketing	3,000	0	3,000	62	3,000		0	
							Yeovil in Bloom:							0	
71,240	(43,030)	28,210	29,229	(1,019)		(1,019)	Salaries - Basic & NI	30,010	0	30,010	18,187	30,100		(90)	Pay Award exceeded budget by 0.3%
0	5,020	5,020	5,932	(912)		(912)	Salaries - Pension	5,350	0	5,350	2,932	5,864		(514)	
0	3,000	3,000	7,103	(4,103)		(4,103)	Wages (Casual)	5,000	0	5,000	5,676	5,676		(676)	
0	500	500	0	500		500	Training	0	0	0	80	80		(80)	
0	0	0	0	0		0	Repairs and Maintenance Equipment	0	0	0	39	39		(39)	
0	0	0	0	0		0	Water	0	0	0	93	93		(93)	
0	1,000	1,000	687	313		313	Vehicle - R & M	8,330	(7,830)	500	240	500		0	
0	3,000	3,000	969	2,031		2,031	Vehicle - Fuel	1,000	0	1,000	664	1,593		(593)	
0	7,800	7,800	18,019	(10,219)		(10,219)	Vehicle - hire / lease	500	7,830	8,330	5,569	7,426		904	Delay in delivery of lease vehicle
0	250	250	11	239		239	Printing & Stationery	600	0	600	19	600		0	
0	300	300	244	56		56	Mobile phone & Lone worker devices	1,000	0	1,000	493	1,000		0	
0	0	0	0	0		0	Hospitality	0	0	0	385	385		(385)	In Bloom judging event
0	500	500	40	460		460	Uniform / Protective clothing	0	0	0	23	23		(23)	
0	0	0	0	0		0	Volunteer Expenses	0	0	0	11	11		(11)	
0	0	0	661	(661)		(661)	Events Expenditure	200	0	200	38	200		0	
0	0	0	150	(150)		(150)	Adverts & Promotion		0	0	0	0		0	
0	2,000	2,000	10,114	(8,114)		(8,114)	Equipment Tools & Materials	2,000	0	2,000	2,640	2,640		(640)	
0	500	500	476	24		24	Equipment Hire	700	0	700	0	700		0	
0	18,000	18,000	17,216	784		784	Seeds and plants	750	15,190	15,940	16,211	16,211		(271)	Budget re-aligned
0	0	0	2,100	(2,100)		(2,100)	Nursery Facilities	15,190	(13,090)	2,100	2,100	2,100		0	Budget re-aligned
0	410	410	71	339		339	Miscellaneous	2,100	(2,100)	0	4	4		(4)	Budget re-aligned
0	750	750	441	309		309	Waste	500	0	500	0	500		0	
							Yeovil Country Park:							0	
78,640	0	78,640	78,693	(53)		(53)	Salaries - Basic & NI	82,680	9,960	92,640	44,186	92,918		(278)	Pay Award exceeded budget by 0.3%
15,540	0	15,540	18,861	(3,321)		(3,321)	Salaries - Pension	18,420	0	18,420	8,493	16,986		1,434	
620	0	620	255	365		365	Overtime	0	0	0	0	0		0	
220	0	220	0	220		220	Subsistence	220	0	220	0	220		0	
13,000	0	13,000	20,426	(7,426)		(7,426)	Wages (Casual)	11,230	(2,720)	8,510	8,513	8,513		(3)	Moving to salary - contract variation
1,740	0	1,740	26	1,714		1,714	Training	1,000	0	1,000	488	1,000		0	
3,660	0	3,660	113	3,548		3,548	Repairs and Maintenance Buildings	2,000	0	2,000	0	2,000		0	
570	0	570	0	570		570	Repairs and Maintenance Plant	570	0	570	0	570		0	
160	0	160	2,911	(2,751)		(2,751)	Health & Safety at work	1,000	0	1,000	357	1,000		0	
0	0	0	2,880	(2,880)		(2,880)	Tree works	8,000	0	8,000	1,830	8,000		0	
0	0	0	0	0		0	Repairs and Maintenance Equipment	800	0	800	360	800		0	
8,970	0	8,970	2,803	6,167		6,167	Internal Ground Comm Charge	9,240	(9,240)	0	0	0		0	
200	0	200	0	200		200	Landscaping	0	0	0	0	0		0	
70	0	70	0	70		70	Vandalism	0	0	0	0	0		0	
630	0	630	10,110	(9,480)		(9,480)	Electricity	650	0	650	301	602		48	
60	0	60	14	46		46	Sewerage	60	0	60	59	59		1	
40	0	40	99	(59)		(59)	Water	40	0	40	20	20		20	
5,350	0	5,350	3,780	1,570		1,570	Cleaning	5,510	0	5,510	2,905	5,510		0	
460	0	460	0	460		460	Skip Hire	470	0	470	0	470		0	
100	0	100	0	100		100	Security - Fire and Intruder	100	0	100	0	100		0	
10,440	(1,500)	8,940	2,349	6,591		6,591	Vehicles - R & M	9,210	(6,210)	3,000	302	3,000		0	
0	1,500	1,500	1,163	337		337	Fuel	1,550	0	1,550	562	1,550		0	
0	0	0	21	(21)		(21)	Travel Allowance	0	0	0	116	116		(116)	
2,240	0	2,240	1,264	977		977	Printing and Stationery	2,310	0	2,310	792	2,310		0	
60	0	60	0	60		60	Photographic work	60	0	60	0	60		0	
0	250	250	469	(219)		(219)	Mobile phone	0	0	0	223	223		(223)	
4,230	0	4,230	1,822	2,408		2,408	IT Consultant & professional fees	4,360	0	4,360	2,034	4,360		0	
0	0	0	16	(16)		(16)	IT	340	0	340	1,079	1,079		(739)	Ranger's Laptop needed replacing
0	0	0	1,180	(1,180)		(1,180)	Website	0	0	0	0	0		0	
0	0	0	1,470	(1,470)		(1,470)	Coaching	0	0	0	0	0		0	
850	0	850	168	682		682	Uniform / Protective clothing	850	0	850	194	850		0	
1,600	0	1,600	2,046	(446)		(446)	Volunteer Expenses	1,600	0	1,600	816	1,600		0	
0	0	0	0	0		0	Subscriptions	0	0	0	416	416		(416)	Annual Radio subscription with YCRT
1,880	0	1,880	796	1,084		1,084	Events Expenditure	1,880	0	1,880	519	1,880		0	
10,000	0	10,000	1,254	8,746		8,746	Community Heritage Officer	10,000	(10,000)	0	0	0		0	

1,130	0	1,130	0	1,130		1,130	Adverts/promotions	1,130	0	1,130	140	1,130		0	
0	0	0	0	0		0	Electronic Bank Charges	0	0	0	4	4		(4)	Charges applied since the use of Stripes on website for taking payments
6,680	0	6,680	13,357	(6,677)		(6,677)	Equipment, Tools and Materials	6,680	16,210	22,890	8,303	22,890		0	
140	0	140	0	140		140	Equipment Hire	140	0	140	97	140		0	
0	0	0	222	(222)		(222)	Sports & Play Equipment	0	0	0	0	0		0	
2,530	0	2,530	2,172	358		358	Seeds, plants and plaques	2,530	0	2,530	1,087	2,530		0	
2,740	0	2,740	1,461	1,279		1,279	Misc Expenditure	2,740	0	2,740	0	2,740		0	
17,060	0	17,060	3,695	13,365	13,000	365	Payment to Contractors	17,570	0	17,570	2,675	17,570		0	
0	0	0	1,718	(1,718)		(1,718)	Waste collection	0	2,000	2,000	494	494		1,506	
							Ninesprings Café							0	
73,300	0	73,300	59,230	14,070		14,070	Salaries - Basic & NI	75,630	41,160	116,790	32,909	117,017		(227)	Pay Award exceeded budget by 0.3%
14,580	0	14,580	14,880	(300)		(300)	Salaries - Pension	17,960	0	17,960	7,071	14,141		3,819	
7,000	0	7,000	2,797	4,203		4,203	Overtime	7,000	0	7,000	1,393	7,000		0	
103,800	0	103,800	85,925	17,875		17,875	Wages (Casual)	96,820	(41,160)	55,660	49,766	55,660		0	
0	0	0	106	(106)		(106)	Training	0	0	0	0	0		0	
7,870	0	7,870	4,854	3,016		3,016	Repairs and Maintenance Buildings	8,110	0	8,110	765	8,110		0	
840	0	840	0	840		840	Maintenance Reserve	870	0	870	0	870		0	
220	0	220	86	134		134	Health & Safety at work	230	0	230	1,255	1,255		(1,025)	
0	0	0	7,562	(7,562)		(7,562)	Equipment Repair & Maintenance	1,500	0	1,500	1,028	1,500		0	
12,310	0	12,310	2,776	9,534		9,534	Electricity	12,680	0	12,680	4,595	12,680		0	
5,190	0	5,190	5,115	75		75	Business Rates	5,350	0	5,350	5,370	5,370		(20)	
1,340	0	1,340	274	1,066		1,066	Sewerage	1,380	0	1,380	1,804	1,804		(424)	
1,660	0	1,660	350	1,310		1,310	Water	1,710	0	1,710	2,073	2,073		(363)	
6,280	0	6,280	0	6,280		6,280	Skip Hire	6,470	0	6,470	0	6,470		0	
0	0	0	1,846	(1,846)		(1,846)	Cleaning & Domestic supplies	0	1,590	1,590	644	644		946	
							Pest Control	0	0	0	210	210		(210)	
100	0	100	2,423	(2,323)		(2,323)	Sanitary	100	0	100	0	0		100	
1,520	0	1,520	2,316	(796)		(796)	Security - Fire and Intruder	1,570	0	1,570	1,431	1,570		0	
0	0	0	0	0		0	CCTV	2,000	0	2,000	268	2,000		0	
2,080	0	2,080	0	2,080		2,080	Operational Costs	2,140	0	2,140	0	2,140		0	
1,310	0	1,310	1,100	210		210	Printing & Stationery	1,350	0	1,350	303	1,350		0	
0	540	540	450	90		90	Phones & Mobile	770	0	770	338	770		0	
5,700	0	5,700	7,465	(1,765)		(1,765)	IT	9,260	0	9,260	2,829	9,260		0	
172,260	0	172,260	136,467	35,793	20,000	15,793	Provisions	177,430	0	177,430	73,356	177,430		0	
240	0	240	569	(329)		(329)	Catering Equipment	250	0	250	2,093	2,093		(1,843)	New Freezer
60	0	60	0	60		60	Hospitality	60	0	60	0	60		0	
660	0	660	376	284		284	Uniform / Protective clothing	680	0	680	254	680		0	
0	0	0	0	0		0	Subscriptions	0	0	0	596	596		(596)	Annual subs with YCRT
5,800	0	5,800	4,328	1,472		1,472	Electronic Bank Charges	5,970	0	5,970	1,838	5,970		0	
0	0	0	1	(1)		(1)	Misc	0	0	0	(15)	(15)		15	Over/(Under) banking
1,540	0	1,540	1,405	135		135	Equipment Tools & Materials	1,590	(1,590)	0	0	0		0	
0	0	0	1,463	(1,463)		(1,463)	Money Collection Service	1,300	0	1,300	531	1,300		0	
4,630	0	4,630	0	4,630		4,630	Payment to Contractors	0	0	0	4,269	4,269	(4,270)	1	New A/C installation; funded from Ninsprings Café refurbish fund
0	0	0	1,422	(1,422)		(1,422)	Waste collection	1,200	0	1,200	813	1,200		0	
							Yeovil Recreation Centre							0	
212,380	0	212,380	204,245	8,135		8,135	Salaries - Basic & NI	222,870	0	222,870	104,731	223,539		(669)	Pay Award exceeded budget by 0.3%
42,350	0	42,350	42,961	(611)		(611)	Salaries - Pension	39,700	0	39,700	16,952	33,904		5,796	
820	0	820	15,424	(14,604)		(14,604)	Overtime	840	0	840	1,488	1,488		(648)	
4,000	0	4,000	11,841	(7,841)		(7,841)	Wages (Casual)	9,100	0	9,100	9,854	9,854		(754)	
20	0	20	3,362	(3,342)		(3,342)	Training	20	0	20	1,700	1,700		(1,680)	Driving training for specialist equipment
0	0	0	0	0		0	Advertising for staff	0	0	0	80	80		(80)	
37,300	0	37,300	13,130	24,170		24,170	Repairs and Maintenance Buildings	38,420	0	38,420	2,123	38,420		0	
0	0	0	50,653	(50,653)	(49,769)	(884)	Repair & Maintenance - Plants	1,000	0	1,000	0	1,000		0	
710	0	710	3,589	(2,879)		(2,879)	Health & Safety at work	730	0	730	1,780	3,560		(2,830)	
0	0	0	1,720	(1,720)		(1,720)	Tree works	8,500	0	8,500	0	8,500		0	
0	0	0	2,045	(2,045)		(2,045)	Repairs and Maintenance Equipment	1,000	0	1,000	1,237	1,237		(237)	
42,570	0	42,570	62,591	(20,021)		(20,021)	Electricity	43,850	0	43,850	20,453	43,850		0	Need to split cost between Café & Rec
10,140	0	10,140	9,422	718		718	Gas	10,440	0	10,440	2,673	10,440		0	
7,970	0	7,970	6,362	1,608		1,608	Business Rates	8,210	0	8,210	6,680	8,210		0	
2,250	0	2,250	2,779	(529)		(529)	Sewerage	2,320	0	2,320	6,116	6,116		(3,796)	Invoice from ADSD, Could be for Café
2,500	0	2,500	3,726	(1,226)		(1,226)	Water	2,580	0	2,580	7,841	7,841		(5,261)	Invoice from ADSD, apportion is for Café
0	0	0	396	(396)		(396)	Gritting	300	0	300	0	300		0	
0	0	0	278	(278)		(278)	SLA - Yeovil Olympiads	400	0	400	0	400		0	
0	0	0	833	(833)		(833)	Internal Ground Comm Charge	0	0	0	0	0		0	
0	0	0	200	(200)		(200)	CCTV	500	0	500	0	500		0	
890	0	890	1,597	(707)		(707)	Cleaning & Domestic supplies	920	0	920	1,093	1,093		(173)	
160	0	160	12,011	(11,851)		(11,851)	Contract Cleaners	8,000	0	8,000	5,953	8,000		0	
3,300	0	3,300	0	3,300		3,300	Skip Hire	3,300	0	3,300	0	3,300		0	
3,880	0	3,880	5,009	(1,129)		(1,129)	Security - Fire and Intruder	4,000	0	4,000	3,722	4,000		0	
0	0	0	9,480	(9,480)		(9,480)	Vehicles - R & M	3,000	0	3,000	2,105	3,000		0	
0	0	0	3,363	(3,363)		(3,363)	Vehicles - fuel	3,500	0	3,500	2,500	3,500		0	
0	0	0	0	0		0	Other Vehicle Costs	0	0	0	363	363		(363)	DVLA

0	0	0	291	(291)		(291)	Travel Allowance	0	0	0	117	117		(117)	
210	0	210	610	(400)		(400)	Printing & Stationery	220	0	220	262	262		(42)	
0	960	960	1,048	(88)		(88)	Phones & Mobile	1,360	0	1,360	721	1,360		0	
7,450	0	7,450	7,244	206		206	IT Support	9,220	0	9,220	3,937	9,220		0	
0	0	0	183	(183)		(183)	IT Hardware	0	0	0	2,166	2,166		(2,166)	Building Management system installed
0	0	0	899	(899)		(899)	Website	1,000	0	1,000	0	1,000		0	
50	0	50	1,775	(1,725)		(1,725)	Consultant & professional fees	1,000	0	1,000	0	1,000		0	
2,260	0	2,260	0	2,260		2,260	Coaching Fees	2,260	0	2,260	0	2,260		0	
1,270	0	1,270	237	1,033		1,033	Provisions	500	0	500	0	500		0	
440	0	440	44	396		396	Uniform / Protective clothing	450	0	450	375	450		0	
0	0	0	0	0		0	Subscriptions	0	0	0	416	416		(416)	Annual subs with YCRT
0	0	0	46	(46)		(46)	Events Expenditure	0	0	0	1,463	1,463		(1,463)	
0	0	0	500	(500)		(500)	Adverts / Promotions	0	0	0	60	60		(60)	
4,460	0	4,460	1,590	2,870		2,870	Electronic Bank Charges	4,590	0	4,590	498	4,590		0	
29,420	7,480	36,900	30,225	6,675	2,000	4,675	Equipment, Tools & Materials	38,010	0	38,010	24,225	38,010		0	
0	0	0	0	0		0	Equipment Hire	0	0	0	453	453		(453)	
1,060	0	1,060	315	745		745	Cleaning and Domestic Equipment	1,090	0	1,090	163	1,090		0	
450	0	450	20,983	(20,533)	(18,202)	(2,331)	Sports & Play Equipment	460	0	460	1,133	1,133		(673)	
0	0	0	503	(503)		(503)	Money Collection Service	500	0	500	263	500		0	
530	0	530	10	520		520	Misc	550	0	550	105	550		0	
4,410	0	4,410	0	4,410		4,410	Project Expenditure	4,540	0	4,540	0	4,540		0	
4,810	0	4,810	33,734	(28,924)	(20,575)	(8,349)	Payment to Contractors	4,950	0	4,950	70,653	70,653	(54,200)	(11,503)	SmartAccess; Incursion prevention instalment; New Floodlights funded by £22k Climate Change reserves and £32.3k Rec Sinking fund, plus £11.5k contribution from Hockey club
0	0	0	2,212	(2,212)		(2,212)	Waste collection	0	0	0	494	988		(988)	
0	0	0	0	0	100,000	(100,000)	Reserves	0	0	0	0	0		0	
							The Rec Café							0	
74,110	0	74,110	49,836	24,274		24,274	Salaries - Basic & NI	75,630	22,110	97,740	37,536	97,971		(231)	Pay Award exceeded budget by 0.3%;
14,730	0	14,730	16,569	(1,839)		(1,839)	Salaries - Pension	21,100	0	21,100	8,838	17,677		3,423	
8,500	0	8,500	1,084	7,416		7,416	Overtime	8,500	0	8,500	1,320	8,500		0	
96,770	0	96,770	81,849	14,921		14,921	Wages (Casual)	86,580	(22,110)	64,470	40,289	64,470		0	
20	0	20	90	(70)		(70)	Training	20	0	20	12	20		0	
3,310	0	3,310	0	3,310		3,310	Repairs and Maintenance Buildings	3,310	0	3,310	0	3,310		0	
210	0	210	0	210		210	Repairs and Maintenance Plant	220	0	220	0	220		0	
5,860	0	5,860	0	5,860		5,860	Maintenance Reserve	6,040	0	6,040	0	6,040		0	
0	0	0	180	(180)		(180)	Health & Safety at work	0	0	0	313	313		(313)	
0	0	0	3,897	(3,897)		(3,897)	Repairs and Maintenance Equipment	2,000	0	2,000	180	2,000		0	
0	0	0	1,378	(1,378)		(1,378)	Cleaning & Domestic Supplies	1,000	0	1,000	247	1,000		0	
0	0	0	1,042	(1,042)		(1,042)	Sanitary		0	0	0	0		0	
5,280	0	5,280	0	5,280		5,280	Electricity	5,440	0	5,440	0	5,440		0	
3,310	0	3,310	0	3,310		3,310	Business Rates	3,410	0	3,410	0	3,410		0	
280	0	280	0	280		280	Sewerage	290	0	290	0	290		0	
1,550	0	1,550	0	1,550		1,550	Water	1,600	0	1,600	0	1,600		0	
2,740	0	2,740	0	2,740		2,740	Skip Hire	2,820	0	2,820	0	2,820		0	
270	0	270	0	270		270	Security - Fire and Intruder	280	0	280	316	316		(36)	
1,920	0	1,920	0	1,920		1,920	Operational Costs	1,980	0	1,980	0	1,980		0	
240	0	240	815	(575)		(575)	Printing & Stationery	250	0	250	144	250		0	
0	120	120	207	(87)		(87)	Phones & Mobile	170	0	170	74	170		0	
0	0	0	7,351	(7,351)		(7,351)	IT	9,260	0	9,260	3,954	9,260		0	
114,790	0	114,790	109,651	5,139		5,139	Provisions	114,790	0	114,790	59,252	114,790		0	
500	0	500	633	(133)		(133)	Catering Equipment	500	0	500	225	500		0	
0	0	0	199	(199)		(199)	Uniform / PPE	50	0	50	0	50		0	
0	0	0	0	0		0	Subscriptions	0	0	0	180	180		(180)	Myepos system
0	0	0	2,310	(2,310)		(2,310)	Electronic Bank Charges	1,100	0	1,100	1,330	2,660		(1,560)	
7,480	(7,480)	0	0	0		0	Equipment, Tools & Materials	0	0	0	26	26		(26)	
0	0	0	631	(631)		(631)	Money Collection Service	300	0	300	263	300		0	
500	0	500	2,860	(2,360)		(2,360)	Waste	3,500	0	3,500	1,736	3,500		0	
0	0	0	(66)	66		66	Miscellaneous	0	0	0	1	1		(1)	
2,107,710	**(45,890)**	**2,061,820**	**1,967,859**	**93,961**	**125,620**	**(31,659)**	**Total Expenditure**	**2,193,780**	**0**	**2,193,780**	**1,048,021**	**2,268,230**	**(58,470)**	**(15,980)**	
							INCOME								
							Play Areas:								
0	0	0	0	0		0	S.106	0	0	0	(17,812)	(17,812)		17,812	Monks Dale & Other Play Area improvement
							Open Spaces:								
0	0	0	(1,722)	1,722		1,722	Grants	0	0	0	0	0		0	
0	0	0	(60)	60		60	Licences	0	0	0	0	0		0	
							Yeovil in Bloom:							0	
0	0	0	(1,225)	1,225		1,225	Income	0	0	0	(2,730)	(2,730)		2,730	
							Yeovil Rec								
0	0	0	(7,748)	7,748		7,748	Grants	0	0	0	0	0		0	
0	0	0	(549)	549		549	Contributions	0	0	0	(11,500)	(11,500)		11,500	Towards new Floodlights installations

(10,000)	0	(10,000)	(10,000)	0		0	Contribution from Yeovil Without Parish Council	(10,000)	0	(10,000)	0	(10,000)		0	
0	0	0	(430)	430		430	Sales of Meals/Refreshments - Std	(200)	0	(200)	0	(200)		0	
(65,060)	55,000	(10,060)	0	(10,060)		(10,060)	Fees & Charges - Std	(12,000)	0	(12,000)	0	(12,000)		0	
(43,300)		(43,300)	(56,741)	13,441		13,441	Hire Fee - AGP	(44,600)	(9,080)	(53,680)	(16,064)	(53,680)		0	
0	(16,150)	(16,150)	(33,582)	17,432		17,432	Hire Fee - Athletics	(16,630)	0	(16,630)	(16,511)	(16,630)		0	
0	(980)	(980)	(5,405)	4,425		4,425	Hire Fee - Football	(1,010)	0	(1,010)	(1,692)	(3,384)		2,374	
0	(31,380)	(31,380)	(39,449)	8,069		8,069	Hire Fee - Golf/Pitch & Putt	(32,320)	0	(32,320)	(29,562)	(32,320)		0	
0	(6,250)	(6,250)	(7,359)	1,109		1,109	Hire Fee - Tennis Court	(6,440)	0	(6,440)	(4,955)	(6,440)		0	
0	(240)	(240)	(240)	0		0	Licences	(250)	0	(250)	(400)	(400)		150	
(11,600)	0	(11,600)	(1,600)	(10,000)		(10,000)	Car Park Rental	(11,950)	0	(11,950)	(1,666)	(1,666)		(10,284)	to be invoiced in September for academic year
(8,340)	0	(8,340)	(8,373)	33		33	Community Room Hire	(8,590)	0	(8,590)	(4,435)	(8,590)		0	
(9,080)	0	(9,080)	0	(9,080)		(9,080)	Sports Coaching	(9,080)	9,080	0	0	0		0	
0	0	0	(2,000)	2,000		2,000	Sale of Vehicle	0	0	0	0	0		0	
0	0	0	(2,219)	2,219		2,219	Memorial Donations	0	0	0	(309)	(309)		309	From Friend of Yeovil Rec
0	0	0	(5,112)	5,112		5,112	Services Recharges	0	0	0	0	0		0	
(80)	0	(80)	0	(80)		(80)	Rents	(80)	0	(80)	0	(80)		0	
				0			**Yeovil Country Park**								
(10,000)	0	(10,000)	(10,000)	0		0	Contribution from Yeovil Without Parish Council	(10,000)	0	(10,000)	0	(10,000)		0	
0	0	0	(2,740)	2,740		2,740	Other grants / contributions	0	0	0	0	0		0	
(9,300)	0	(9,300)	0	(9,300)		(9,300)	Agency Reimbursements	(9,580)	0	(9,580)	0	(9,580)		0	
(1,860)	0	(1,860)	(733)	(1,127)		(1,127)	Sales - Std	(1,920)	0	(1,920)	(321)	(1,920)		0	
(80)	0	(80)	(460)	380		380	Third Party Sales	(80)	0	(80)	0	(80)		0	
0	0	0	(675)	675		675	Donations	(60)	0	(60)	(200)	(200)		140	
(2,230)	0	(2,230)	0	(2,230)		(2,230)	Fees & Charges - Std	(2,300)	0	(2,300)	0	(2,300)		0	
(1,540)	0	(1,540)	(417)	(1,123)		(1,123)	Ice Cream Van Licence	(1,590)	0	(1,590)	(1,250)	(1,590)		0	
(800)	0	(800)	(639)	(161)		(161)	Grazing Rights	0	0	0	(700)	(700)		700	
(110)	0	(110)	0	(110)		(110)	Rents	0	0	0	0	0		0	
				0			**Ninesprings Café**								
(70)	0	(70)	(13)	(57)		(57)	Sales - Std	(70)	0	(70)	(29)	(70)		0	
(380,850)	0	(380,850)	(381,824)	974		974	Sales of Meals/Refreshments - Std	(392,280)	0	(392,280)	(211,884)	(392,280)		0	
(2,150)	0	(2,150)	(134)	(2,016)		(2,016)	Sales of Meals/Refreshments - Z	(2,210)	0	(2,210)	(154)	(924)		(1,286)	
0	0	0	(6)	6		6	Third Party Sales	0	0	0	0	0		0	
				0			**The Rec Café**								
(261,780)	0	(261,780)	(280,813)	19,033		19,033	Sales of Meals/Refreshments - Std	(269,630)	0	(269,630)	(159,675)	(269,630)		0	
0	(370)	(370)	(1,047)	677		677	Sales of Meals/Refreshments - Z	(380)	0	(380)	(417)	(417)		37	
(200)	0	(200)	0	(200)		(200)	Fees & Charges - Std	(210)	0	(210)	0	(210)		0	
				0			**Allotments**								
0	0	0	(9,465)	9,465		9,465	Grants	0	0	0	0	0	(3,000)	3,000	Grant Carried forward from 2025/26
(24,500)	0	(24,500)	(23,720)	(780)		(780)	Rent	(26,000)	0	(26,000)	(23,991)	(26,000)		0	
0	0	0	(712)	712		712	Misc Income	0	0	0	(40)	(40)		40	
(2,090)	0	(2,090)	(2,359)	269		269	Lease	(2,490)	0	(2,490)	(1,247)	(2,400)		(90)	
(1,500)	0	(1,500)	(3,760)	2,260		2,260	Water Charge	(3,000)	0	(3,000)	(4,533)	(4,533)		1,533	Water charges exceeded budget by more than double, to be pass onto tenants in October
(846,990)	**0**	**(846,990)**	**(903,330)**	**56,340**	**0**	**56,340**	**Total Income**	**(874,950)**	**0**	**(874,950)**	**(512,075)**	**(900,615)**	**(3,000)**	**28,665**	
1,260,720	**(45,890)**	**1,214,830**	**1,064,529**	**150,301**	**125,620**	**24,681**	**Net Expenditure**	**1,318,830**	**0**	**1,318,830**	**535,946**	**1,367,615**	**(61,470)**	**12,685**	

Property & Community Committee															
2025/26								2026/27							
Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Notes
£	£	£	£	£	£	£		£	£	£	£	£		£	
							EXPENDITURE								
							Director of P&C								
0	0	0	53,277	(53,277)		(53,277)	Salaries - Basic & NI	65,320	0	65,320	32,769	65,516		(196)	Pay Award exceeded budget by 0.3%
0	0	0	11,458	(11,458)		(11,458)	Salaries - Pension	11,500	0	11,500	5,159	10,318		1,182	
							Property Management								
0	0	0	20,032	(20,032)		(20,032)	Salaries - Basic & NI	41,170	0	41,170	20,659	41,294		(124)	Pay Award exceeded budget by 0.3%
0	0	0	3,957	(3,957)		(3,957)	Salaries - Pension	7,300	0	7,300	3,274	6,548		752	
							Community Wardens:								
66,530	0	66,530	28,267	38,263		38,263	Salaries - Basic & NI	98,770	0	98,770	45,031	85,261		13,509	Vacant post for part of the year
13,190	0	13,190	4,521	8,669		8,669	Salaries - Pension	17,580	0	17,580	7,175	14,350		3,230	Vacant post for part of the year
0	0	0	51	(51)		(51)	Other Staff Costs	0	0	0	0	0		0	
							Facility Officer:								
0	29,400	29,400	32,368	(2,968)		(2,968)	Salaries - Basic & NI	27,180	0	27,180	15,637	48,459		(21,279)	Budget assumptions underestimated the required expenditure
0	5,850	5,850	6,582	(732)		(732)	Salaries - Pension	5,440	0	5,440	2,605	5,210		230	
0	0	0	763	(763)		(763)	Other Costs	0	0	0	569	569		(569)	
							YTC Van							0	
0	0	0	394	(394)		(394)	Fuel / EV charge	0	0	0	332	393		(393)	
0	8,000	8,000	0	8,000		8,000	Electric Van	12,000	0	12,000	0	12,000		0	
0	2,000	2,000	(84)	2,084		2,084	Repair & Maintenance	1,000	0	1,000	0	1,000		0	
0	0	0	2,827	(2,827)		(2,827)	**Staff Training**	3,000	0	3,000	1,112	3,000		0	
0	0	0	460	(460)		(460)	**Advertising for Staff**	0	0	0	0	0		0	
0	0	0	8,780	(8,780)		(8,780)	**Health & Safety at Work**	1,000	0	1,000	102	1,000		0	
0	100	100	347	(247)		(247)	**Uniform / PPE**	1,000	0	1,000	112	1,000		0	
0	2,190	2,190	1,336	854		854	**Phones & Mobile**	3,110	0	3,110	782	3,110		0	
0	0	0	0	0		0	**Radio**	11,000	0	11,000	0	11,000		0	
0	730	730	3,797	(3,067)		(3,067)	**IT**	4,910	0	4,910	2,074	4,910		0	
0	0	0	869	(869)		(869)	**IT Hardware**	0	0	0	1,718	1,718		(1,718)	No initial budget
							Subscriptions							0	
0	0	0	16	(16)		(16)	Other Subscriptions	0	0	0	0	0		0	
1,000	0	1,000	2,473	(1,473)		(1,473)	YCRT	1,000	0	1,000	975	1,000		0	
0	0	0	3,954	(3,954)		(3,954)	**Equipment, Tools & Material**	0	0	0	605	605		(605)	No initial budget
11,800	0	11,800	0	11,800	11,800	0	**Holiday Playscheme contribution**	11,800	0	11,800	6,638	11,800		0	Including a Purchase of a Gala Tent
570	0	570	511	59		59	**Millennium Clock**	570	0	570	0	570		0	
60,000	0	60,000	142	59,858	59,858	(0)	**Building Project capital**	60,000	(60,000)	0	0	0		0	
500	0	500	0	500		500	**Public Noticeboards**	500	0	500	0	500		0	
9,000	0	9,000	1,182	7,818	7,818	0	**Defibrillator & Bleed Kits**	4,500	0	4,500	2,489	4,500		0	
500	0	500	0	500		500	**Litter/Grit bins**	500	0	500	0	500		0	
51,000	0	51,000	53,167	(2,167)		(2,167)	**CCTV**	53,170	0	53,170	53,156	53,170		0	
1,300	0	1,300	2,520	(1,220)		(1,220)	**Speed Indicator Device Installations**	1,300	0	1,300	0	1,300		0	
750	0	750	750	0		0	**War memorials**	750	0	750	0	750		0	Risk assessed and cleaned every 2 years. Budget to collect 1/2 each year and add to reserve to cover charge every 2 years *£750 technical adjustment
							Youth & Community								2025/26 moved from FPE for comparative purpose
4,000	0	4,000	969	3,031		3,031	Youth Council	2,000	0	2,000	0	2,000		0	
40,600	0	40,600	36,588	4,012		4,012	Youth Services - YMCA	40,600	0	40,600	37,596	40,600		0	
15,000	0	15,000	13,750	1,250		1,250	Youth Services - Youth Drop In	25,000	0	25,000	12,500	25,000		0	
							Goar Knap - Building								
0	200	200	0	200		200	Building	0	0	0	153	153		(153)	Felt for Roof Repair
0	0	0	3,256	(3,256)		(3,256)	Other Costs	0	0	0	1,725	1,725		(1,725)	Security Fencing replacing damage wall
0	750	750	206	544		544	Electricity	770	0	770	447	770		0	including Charge point for Electric Van
0	1,460	1,460	0	1,460		1,460	Business Rates	1,820	0	1,820	1,886	1,886		(66)	
							Milford Hall:								
1,000	0	1,000	6,480	(5,480)		(5,480)	Repairs and Maintenance Buildings	1,030	0	1,030	1,873	1,873		(843)	3k to budget for Boiler repairs - should we move budget from Electricity due to savings from solar panel installation?
6,200	0	6,200	7,745	(1,545)		(1,545)	Milford Hall - Business Rates	6,390	0	6,390	7,514	7,514		(1,124)	
20,000	0	20,000	18,437	1,563		1,563	Electricity	20,600	0	20,600	3,075	12,299		8,301	Due to Solar Panels

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Notes
0	0	0	0	0		0	PV Panel installation	0	0	0	33,477	33,477	(33,477)	(0)	Funded from Carbon Management Fund
13,660	0	13,660	19,922	(6,262)		(6,262)	Milford Hall - Running Costs	14,070	0	14,070	8,787	14,070		0	
500	0	500	0	500		500	CCTV	500	0	500	83	500		0	
1,000	0	1,000	1,601	(601)		(601)	Milford Hall - Security	1,030	0	1,030	448	1,030		0	
11,170	0	11,170	12,174	(1,004)		(1,004)	Salaries - Basic & NI	12,540	0	12,540	6,259	12,578		(38)	Pay Award exceeded budget by 0.3%
0	0	0	2,506	(2,506)		(2,506)	Salaries - Pension	2,320	0	2,320	1,033	2,065		255	
							Oxford Road (Pen Mill)								
0	0	0	0	0		0	Set-up Costs - Building Works	0	60,000	60,000	7,839	60,000		0	Oxford Road budget £165,000 in total - £60,000 drawn from 2026/27 Building Project Capital budget & £105,000 funded from Capital Building Reserve - both Building Works & Purchases are from this budget
0	0	0	0	0		0	Set-up Costs - Purchases	0	0	0	0	0		0	
0	0	0	0	0		0	Ongoing Costs	0	0	0	0	8,600		(8,600)	Oxford Road budget to set-up for Ongoing Costs
							Peter Street Public Toilets:								
1,000	0	1,000	1,645	(645)		(645)	Repairs & Maintenance	1,030	0	1,030	0	0		1,030	
8,590	0	8,590	10,263	(1,673)		(1,673)	Cleaning (inc toilet rolls)	8,850	0	8,850	4,267	4,267		4,583	Toilet closed for public use
7,950	0	7,950	7,680	270		270	Security	1,000	0	1,000	0	1,000		0	
7,000	0	7,000	2,519	4,481		4,481	Other Running costs (electric/water)	7,210	0	7,210	316	948		6,262	Toilet Closed for public use, standing charges only
10,000	0	10,000	0	10,000	10,000	0	Refurbishment	0	0	0	0	0		0	
							Petters Way Public Toilets:								
1,000	0	1,000	5,201	(4,201)		(4,201)	Repairs & Maintenance	1,030	1,000	2,030	56	2,030		0	
7,000	0	7,000	98	6,902		6,902	Other Running costs (electric/water)	7,210	0	7,210	66	7,210		0	
7,950	0	7,950	7,680	270		270	Security	1,000	(1,000)	0	0	0		0	
8,590	0	8,590	11,091	(2,501)		(2,501)	Cleaning (inc toilet rolls)	8,850	0	8,850	5,087	8,850		0	
							Town House								
4,050	0	4,050	4,084	(34)		(34)	Salaries - Basic & NI (Cleaning)	4,210	0	4,210	2,109	4,349		(139)	Pay Award exceeded budget by 0.3%
10,000	0	10,000	3,421	6,579		6,579	Repairs and Maintenance	5,000	0	5,000	996	5,000		0	
500	0	500	0	500		500	CCTV Reserve	500	0	500	0	500		0	
12,420	0	12,420	11,602	818		818	Business rates	12,420	0	12,420	13,342	13,342		(922)	
1,000	0	1,000	2,356	(1,356)		(1,356)	Security - Fire & Intruder	1,030	0	1,030	256	1,030		0	
3,000	0	3,000	2,835	165		165	Electricity	3,000	0	3,000	1,336	3,000		0	
2,000	0	2,000	2,730	(730)		(730)	Gas	2,000	0	2,000	489	2,000		0	
400	0	400	394	6		6	Water charges	400	0	400	17	400		0	
2,500	0	2,500	3,346	(846)		(846)	Other costs	2,580	0	2,580	4,215	4,215		(1,635)	
424,220	**50,680**	**474,900**	**445,297**	**29,603**	**89,476**	**(59,873)**	**Total Expenditure**	**641,360**	**0**	**641,360**	**360,217**	**675,631**	**(33,477)**	**(794)**	
							INCOME								
0	0	0	(3,000)	3,000		3,000	**Defibrillator & Bleed Kits**	0	0	0	0	0		0	
							Milford Hall								
(18,070)	0	(18,070)	(16,597)	(1,473)		(1,473)	Anchor Tenant	(18,070)	0	(18,070)	(7,529)	(18,070)		0	
(17,260)	0	(17,260)	(18,822)	1,562		1,562	Hall Bookings	(17,260)	0	(17,260)	(7,493)	(17,260)		0	
(35,330)	**0**	**(35,330)**	**(38,419)**	**3,089**	**0**	**3,089**	**Total Income**	**(35,330)**	**0**	**(35,330)**	**(15,022)**	**(35,330)**	**0**	**0**	
388,890	**50,680**	**439,570**	**406,878**	**32,692**	**89,476**	**(56,784)**	**Net Expenditure**	**606,030**	**0**	**606,030**	**345,195**	**640,301**	**(33,477)**	**(794)**	

Planning

2025/26								2026/27					
Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Notes
£	£	£	£	£	£	£		£	£	£		£	
							EXPENDITURE						
1,000	0	1,000	0	1,000		1,000	Planning	0	0	0		0	
1,000	**0**	**1,000**	**0**	**1,000**	**0**	**1,000**	**Total Expenditure**	**0**	**0**	**0**		**0**	
							INCOME						
0	0	0	0	0		0	Planning	0	0			0	
0	**0**	**0**	**0**	**0**	**0**	**0**	**Total Income**	**0**	**0**	**0**		**0**	
1,000	**0**	**1,000**	**0**	**1,000**	**0**	**1,000**	**Net Expenditure**	**0**	**0**	**0**		**0**	

Culture Committee

2025/26								2026/27							
Original Budget	Revised Budget	Budget Virement	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Notes
£	£	£	£	£	£	£		£	£	£	£	£		£	
							EXPENDITURE								
							Director of Culture:								
69,610	0	69,610	70,740	(1,130)		(1,130)	Salaries - Basic & NI	72,200	0	72,200	36,297	74,583		(2,383)	Pay Award exceeded budget by 0.3%
13,650	0	13,650	14,697	(1,047)		(1,047)	Salaries - Pension	12,690	0	12,690	5,792	11,583		1,107	
0	0	0	1,399	(1,399)		(1,399)	Other Costs	0	0	0	1,866	1,866		(1,866)	Octagon Choir
12,770	0	12,770	2,555	10,215		10,215	Mayoral Allowance	13,150	0	13,150	13,150	13,150		0	
0	0	0	54	(54)		(54)	Other Mayor Costs	0	0	0	0	0		0	
200	0	200	24	176		176	Travel Costs - Ex Officios	200	0	200	0	200		0	
1,000	0	1,000	617	383		383	Mace Bearer Salary	700	0	700	606	606		94	
3,500	0	3,500	0	3,500		3,500	**Band Costs**	3,500	0	3,500	0	3,500		0	
							Christmas Lights:							0	
54,840	0	54,840	55,214	(374)		(374)	Hire, Installation & Safety Checks	54,840	0	54,840	28,369	54,840		0	
30	0	30	0	30		30	Christmas Lights Competition	30	0	30	0	30		0	
8,000	0	8,000	7,040	960		960	Christmas Lights Switch On Event	8,000	4,000	12,000	80	12,000		0	
							Community Heritage:								
36,820	0	36,820	37,080	(260)		(260)	Salaries - Basic & NI	38,180	0	38,180	19,184	39,440		(1,260)	Pay Award exceeded budget by 0.3%
6,340	0	6,340	6,377	(37)		(37)	Salaries - Pension	5,890	0	5,890	2,644	5,288		602	
0	0	0	90	(90)		(90)	Health & Safety at Work	0	0	0	0	0		0	
0	0	0	14,845	(14,845)		(14,845)	Business Rates	15,290	0	15,290	17,072	17,072		(1,782)	
0	0	0	38	(38)		(38)	Cleaning & Domestic Supplies	40	0	40	69	69		(29)	New Hoover (C&D Equipment)
70	0	70	312	(242)		(242)	Travelling	70	0	70	107	214		(144)	
1,800	0	1,800	182	1,618		1,618	Printing & Stationery	1,850	0	1,850	198	1,850		0	
0	540	540	586	(46)		(46)	Phone & Mobile	770	0	770	338	770		0	
7,000	0	7,000	5,257	1,743		1,743	IT	6,370	0	6,370	2,665	6,370		0	
0	0	0	389	(389)		(389)	IT Hardware	0	0	0	0	0		0	
0	0	0	0	0		0	Consultancy	5,000	0	5,000	0	5,000		0	
10	0	10	76	(66)		(66)	Uniform / Protective clothing	10	0	10	12	12		(2)	
10	0	10	251	(241)		(241)	Volunteer Expenses	500	0	500	16	500		0	
10	0	10	180	(170)		(170)	Subscriptions	100	0	100	109	109		(9)	
1,500	0	1,500	843	657		657	Events Expenditure	1,550	0	1,550	0	1,550		0	
0	0	0	0	0		0	Licences	0	0	0	380	380		(380)	
330	0	330	1,034	(704)		(704)	Equipment, Tools & Materials	340	0	340	378	378		(38)	
0	0	0	340	(340)		(340)	Miscellaneous	0	0	0	131	131		(131)	Printer Rental Charge (Equipment Hire)
15,530	0	15,530	5,000	10,530		10,530	SC - Overheads recharge	15,000	0	15,000	0	15,000		0	
28,020	0	28,020	28,689	(669)		(669)	SLA - South West Heritage Trust	28,860	0	28,860	19,332	28,860		0	
4,700	0	4,700	2,390	2,310		2,310	**Eats:Festival**	4,700	0	4,700	3,050	4,700		0	
1,000	0	1,000	0	1,000		1,000	**Love Yeovil**	0	0	0	0	0		0	
4,000	0	4,000	3,236	764		764	**V E Day**	4,000	0	4,000	0	4,000		0	
10,000	0	10,000	8,196	1,804		1,804	**Super Saturday**	10,000	0	10,000	9,764	10,000		0	
1,260	0	1,260	1,342	(82)		(82)	**Town Crier**	1,260	0	1,260	656	1,260		0	
1,820	0	1,820	1,398	422		422	**Yeovil Open Town Crier Competition**	1,820	0	1,820	1,165	1,820		0	
1,000	0	1,000	1,202	(202)		(202)	**Regalia**	1,000	0	1,000	2,465	2,465		(1,465)	
1,500	0	1,500	1,961	(461)		(461)	**Remembrance Sunday**	1,500	0	1,500	60	1,500		0	
							Westlands:								
645,220	(73,350)	571,870	546,128	25,742		25,742	Salaries - Basic & NI	563,690	0	563,690	306,261	582,292		(18,602)	
127,880	(14,520)	113,360	122,087	(8,727)		(8,727)	Salaries - Pension	113,950	0	113,950	52,905	105,810		8,140	
0	0	0	2,961	(2,961)		(2,961)	Overtime	0	0	0	0	0		0	
67,300	65,930	133,230	142,753	(9,523)		(9,523)	Wages (Casual)	147,140	0	147,140	60,453	147,140		0	
0	0	0	0	0		0	Conference Expenses	0			720	720		(720)	
230	0	230	216	14		14	Training	240	0	240	12	240		0	
60,040	0	60,040	41,894	18,146		18,146	Repairs and Maintenance Buildings	60,040	0	60,040	8,661	60,040		0	
16,650	0	16,650	3,859	12,791	89,000	(76,209)	Repairs and Maintenance Plant	9,700	0	9,700	1,935	9,700		0	
0	0	0	29,432	(29,432)		(29,432)	Technical	50,000	0	50,000	4,421	50,000		0	
620	0	620	4,423	(3,803)		(3,803)	Health & Safety at work	640	0	640	1,828	3,656		(3,016)	
0	0	0	6,273	(6,273)		(6,273)	Repairs & Maintenance Equipment	0	0	0	2,419	2,419		(2,419)	
108,350	0	108,350	125,161	(16,811)		(16,811)	Electricity	125,000	0	125,000	45,659	125,000		0	
29,470	(29,470)	0	0	0		0	Gas	0	0	0	0	0		0	
28,750	0	28,750	29,415	(665)		(665)	Business Rates	29,610	0	29,610	31,240	31,240		(1,630)	
6,030	0	6,030	0	6,030		6,030	Sewerage	6,210	0	6,210	0	6,210		0	
5,570	0	5,570	0	5,570		5,570	Water	5,740	0	5,740	0	5,740		0	
0	0	0	4,091	(4,091)		(4,091)	Gritting	400	0	400	0	400		0	
17,140	0	17,140	4,213	12,927		12,927	Cleaning & Domestic supplies	7,000	0	7,000	2,629	7,000		0	
0	0	0	1,944	(1,944)		(1,944)	Specialist Cleaning		0	0	715	715		(715)	Window Cleaning; Pest Control
0	0	0	239	(239)		(239)	Skip Hire	0	0	0	3,248	3,248		(3,248)	

Original Budget	Revised Budget	Budget Virement	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Notes
	0	0	0	0		0	Litter / Grit Bins	0		0	4,463	4,463		(4,463)	
250	0	250	1,249	(999)		(999)	Maintenance Agreement Charges	0	0	0	205	205		(205)	
42,010	0	42,010	8,250	33,760		33,760	Security - Fire / Intruder / Key holding	7,500	0	7,500	7,523	7,523		(23)	
0	0	0	9,603	(9,603)		(9,603)	Security - Events	9,000	0	9,000	3,336	9,000		0	
160	0	160	876	(716)		(716)	Travelling Allowance	800	0	800	383	800		0	
0	0	0	4,061	(4,061)		(4,061)	Printing & Stationery	6,500	0	6,500	637	6,500		0	
30	0	30	46,330	(46,300)		(46,300)	Printing of Publications	60,000	0	60,000	13,678	60,000		0	
280	0	280	1,840	(1,560)		(1,560)	Photographic Work	0	0	0	0	0		0	
1,000	0	1,000	23,951	(22,951)		(22,951)	Postage	19,000	0	19,000	19,924	19,924		(924)	
0	9,020	9,020	9,683	(663)		(663)	Phone & Mobile	12,800	0	12,800	5,429	12,800		0	
20,000	0	20,000	37,893	(17,893)		(17,893)	IT	24,620	0	24,620	19,874	24,620		0	
0	0	0	14,364	(14,364)		(14,364)	IT Hardware	8,000	0	8,000	7,606	8,000		0	
0	0	0	2,109	(2,109)		(2,109)	Website	1,600	0	1,600	1,188	1,600		0	
3,000	0	3,000	83	2,917		2,917	Office Furniture	1,000	0	1,000	0	1,000		0	
3,840	0	3,840	1,588	2,253		2,253	Consultant & professional fees	1,000	0	1,000	9,600	9,600		(8,600)	
780	0	780	968	(188)		(188)	Hospitality	0	0	0	0	0		0	
0	0	0	329	(329)		(329)	Uniform / Protective clothing	500	0	500	63	500		0	
0	0	0	12,168	(12,168)		(12,168)	Subscriptions	12,000	0	12,000	7,039	12,000		0	
110	0	110	3,340	(3,230)		(3,230)	Events Expenditure	5,000	0	5,000	0	5,000		0	
32,250	0	32,250	100,113	(67,863)		(67,863)	Adverts/Promotions	58,000	0	58,000	27,346	58,000		0	
8,400	0	8,400	28,352	(19,952)		(19,952)	Performance Rights Licence	24,000	0	24,000	5,359	24,000		0	
90	0	90	295	(205)		(205)	Licences	0	0	0	0	0		0	
7,840	0	7,840	59,682	(51,842)		(51,842)	Electronic Bank Charges	26,000	0	26,000	16,681	26,000		0	
0	0	0	6,718	(6,718)		(6,718)	Misc	200	0	200	133	200		0	Room Hire - Somerton Town Council
297,230	0	297,230	1,068,847	(771,617)		(771,617)	Performance Costs	820,000	0	820,000	212,473	820,000		0	
5,000	0	5,000	0	5,000		5,000	Country Music Festival	5,000	0	5,000	0	5,000		0	
60	0	60	585	(525)		(525)	Equipment, Tools & Materials	0	0	0	227	227		(227)	
14,780	0	14,780	12,465	2,315		2,315	Equipment hire	12,000	0	12,000	7,158	12,000		0	
0	0	0	1,835	(1,835)		(1,835)	Cleaning Equipment	0	0	0	1,565	1,565		(1,565)	
130	0	130	242	(112)		(112)	Floral Decorations	0	0	0	0	0		0	
4,080	0	4,080	49,947	(45,867)		(45,867)	Arts & Engagement	20,000	0	20,000	21,761	21,761		(1,761)	
0	0	0	1,186	(1,186)		(1,186)	Money Collection Service	1,500	0	1,500	518	1,500		0	
1,540	0	1,540	5,703	(4,163)		(4,163)	Payment to Contractors	3,000	0	3,000	2,122	3,000		0	
0	0	0	7,783	(7,783)		(7,783)	Waste collection	7,500	0	7,500	3,978	7,500		0	
							Westlands Front of House:								
0	73,350	73,350	90,983	(17,633)		(17,633)	Salaries - Basic & NI	90,900	0	90,900	62,645	93,900		(3,000)	An additional Chef, previously funded from Casuals
0	14,520	14,520	32,363	(17,843)		(17,843)	Salaries - Pension	31,740	0	31,740	16,041	32,081		(341)	
294,000	(65,930)	228,070	275,851	(47,781)		(47,781)	Wages (Casual)	251,880	0	251,880	113,795	251,880		0	
0	0	0	0	0		0	Training	100	0	100	320	320		(220)	
0	0	0	80	(80)		(80)	Advertising for Staff	100	0	100	0	100		0	
400	0	400	586	(186)		(186)	Repairs and Maintenance Buildings	0	0	0	375	375		(375)	
200	0	200	41	159		159	Health & Safety at work	200	0	200	195	200		0	
4,370	0	4,370	11,752	(7,382)		(7,382)	Repairs and Maintenance Equipment	8,000	0	8,000	4,349	8,000		0	
0	29,470	29,470	0	29,470		29,470	Gas	29,470	0	29,470	0	29,470		0	
1,800	0	1,800	4,646	(2,846)		(2,846)	Cleaning	8,000	0	8,000	496	8,000		0	
300	0	300	911	(611)		(611)	Printing & Stationery	0	0	0	521	521		(521)	
30	0	30	0	30		30	Printing of Publications	0	0	0	0	0		0	
3,230	0	3,230	14,009	(10,779)		(10,779)	Icecream Provision	15,000	0	15,000	4,377	15,000		0	
210	0	210	669	(459)		(459)	Confectionery Purchase	0	0	0	0	0		0	
151,920	0	151,920	185,129	(33,209)		(33,209)	Restaurant Provisions café bar	180,000	0	180,000	75,101	180,000		0	
900	0	900	0	900		900	Provisions (FOH)	930	0	930	0	930		0	
98,540	0	98,540	152,497	(53,957)		(53,957)	Bar purchases	150,000	0	150,000	48,930	150,000		0	
230	0	230	665	(435)		(435)	Purchases for resale	240	0	240	0	240		0	
1,550	0	1,550	2,424	(874)		(874)	Rental Catering Machines	1,600	0	1,600	1,108	1,600		0	
7,000	0	7,000	17,885	(10,885)		(10,885)	Catering Equipment	7,000	0	7,000	2,462	7,000		0	
190	0	190	191	(1)		(1)	Hospitality	200	0	200	252	505		(305)	
150	0	150	108	42		42	Uniform / Protective clothing	150	0	150	80	150		0	
0	0	0	3,777	(3,777)		(3,777)	Subscriptions / Licenses	1,500	0	1,500	2,712	2,712		(1,212)	
40	0	40	899	(859)		(859)	Events Expenditure	5,000	0	5,000	11,757	11,757		(6,757)	
	0	0	4,764	(4,764)		(4,764)	Bank Charges	600	0	600	2,238	2,238		(1,638)	
1,260	0	1,260	2,834	(1,574)		(1,574)	Equipment, Tools & Materials	1,300	0	1,300	1,661	1,661		(361)	
2,440	0	2,440	3,073	(633)		(633)	Equipment hire	2,510	0	2,510	113	2,510		0	
150	0	150	1,991	(1,841)		(1,841)	Cleaning and domestic equipment	2,000	0	2,000	106	2,000		0	
30	0	30	0	30		30	Floral decorations	0	0	0	0	0		0	
940	0	940	8	932		932	Misc Expenditure	970	0	970	561	970		0	
2,265,680	0	2,265,680	151,402	2,114,278	58,068	2,056,210	**Octagon**	209,470	0	209,470	332,605	332,605	(123,135)	0	Phase 1 & 2 project cost - funded by Octagon Reserve

Original Budget	Revised Budget	Budget Virement	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Notes
0	0	0	0	0		0	**Contribution to Octagon Theatre Project (Transfer from Planning)**	1,000	0	1,000	0	1,000		0	
1,000	0	1,000	1,000	0		0	Octagon Summer School - SLA	1,000	0	1,000	0	1,000		0	
0	5,000	5,000	5,000	0		0	Arts & Engagement Outreach Programme	0	0	0	0	0		0	
5,000	0	5,000	5,000	0		0	**Yeovil Art Space (SLA)**	5,000	0	5,000	5,000	5,000		0	
2,000	0	2,000	2,000	0		0	**Yeovil Together**	2,000	0	2,000	0	2,000		0	
4,685,990	**14,560**	**4,700,550**	**3,833,693**	**866,857**	**147,068**	**719,789**	**Total Expenditure**	**3,583,150**	**4,000**	**3,587,150**	**1,777,128**	**3,772,677**	**(123,135)**	**(62,392)**	
							INCOME								
							Westlands:								
(46,280)	0	(46,280)	0	(46,280)		(46,280)	Joint Financing Conts	(46,960)	0	(46,960)	0	(46,960)		0	
0	0	0	0	0		0	Contribution towards Panto	(20,000)	0	(20,000)	(20,000)	(20,000)		0	
(16,652)	0	(16,652)	(81,344)	64,692		64,692	Salary Recharge	(27,090)	0	(27,090)	(18,465)	(27,090)		0	
(190)	0	(190)	(12,249)	12,059		12,059	Sales - Std	(13,000)	0	(13,000)	(78)	(13,000)		0	
(3,120)	0	(3,120)	(4,202)	1,082		1,082	Fees & Charges - Std	(3,210)	0	(3,210)	(2,055)	(3,210)		0	
(14,790)	0	(14,790)	(22,693)	7,903		7,903	Equipment Hire	(20,000)	0	(20,000)	(7,662)	(20,000)		0	
(700)	0	(700)	(32,339)	31,639		31,639	Advertising	(30,000)	0	(30,000)	(18,297)	(30,000)		0	
0	0	0	(3,475)	3,475		3,475	Memberships	(3,000)	0	(3,000)	(1,396)	(3,000)		0	
(2,190)	0	(2,190)	(67,527)	65,337		65,337	Commission	(60,000)	0	(60,000)	(22,921)	(60,000)		0	
0	0	0	(386)	386		386	Donations	0	0	0	0	0		0	
(2,940)	0	(2,940)	0	(2,940)		(2,940)	Rents	0	0	0	0	0		0	
(1,090)	0	(1,090)	(328)	(763)		(763)	Misc Income	0	0	0	(2,189)	(2,189)		2,189	Banking Overs / FOH Room Hire
(537,660)	0	(537,660)	(1,790,735)	1,253,075		1,253,075	Admission Charges Theatre - Std	(1,500,000)	0	(1,500,000)	(787,283)	(1,500,000)		0	
(160)	0	(160)	(5,260)	5,100		5,100	Admission Charges Theatre - E	(6,000)	0	(6,000)	(6,720)	(6,720)		720	
(90,000)	0	(90,000)	(129,754)	39,754	129,754	(90,000)	Ticket Levy	(140,000)	0	(140,000)	(43,541)	(140,000)		0	
0	0	0	(3,510)	3,510		3,510	Postage	(2,000)	0	(2,000)	(1,230)	(2,000)		0	
(69,460)	0	(69,460)	(172,137)	102,677		102,677	Venue Hire	(100,000)	0	(100,000)	(67,027)	(100,000)		0	
(57,410)	0	(57,410)	(38,004)	(19,406)		(19,406)	Room Hire - E	(59,130)	0	(59,130)	(2,319)	(59,130)		0	
(1,630)	0	(1,630)	(74,710)	73,080		73,080	Dance Class/Community Choir	(70,000)	0	(70,000)	(44,437)	(70,000)		0	
1,000	0	1,000	(500)	1,500		1,500	Dept for Education Apprenticeship contribution	0	0	0	0	0		0	
							Westlands Front of House:								
(811,470)	0	(811,470)	(316,210)	(495,260)		(495,260)	Sales of meals	(350,000)	0	(350,000)	(132,804)	(350,000)		0	
(188,570)	0	(188,570)	(554,121)	365,551		365,551	Bar Sales - Std	(350,000)	0	(350,000)	(201,634)	(350,000)		0	
0	0	0	(9)	9		9	Other Income	0	0	0	0	0		0	
(400)	0	(400)	0	(400)		(400)	Equipment Hire	0	0	0	0	0		0	
(2,056,210)	0	(2,056,210)	0	(2,056,210)		(2,056,210)	**Octagon**	0	0	0		0			
0	0	0	(650)	650	650	0	Development Project Donation	0	0	0	(111)	(111)	111	0	To go to Octagon Theatre Redevelopment Reserve
0	0	0	(2,250)	2,250	2,250	0	Project Contribution - Other Parish	0	0	0	0	0		0	To go to Octagon Theatre Redevelopment Reserve
							Community Heritage:								
0	0	0	(867)	867		867	Grants	0	0	0	0	0		0	
0	0	0	(1,130)	1,130		1,130	General Sales	0	0	0	(116)	(116)		116	Third Party Sales
(1,930)	0	(1,930)	(541)	(1,389)		(1,389)	Fees & Charges - Std	(1,990)	0	(1,990)	(231)	(1,990)		0	
(590)	0	(590)	(472)	(118)		(118)	Donations	(610)	0	(610)	(296)	(610)		0	
(3,902,442)	**0**	**(3,902,442)**	**(3,315,403)**	**(587,039)**	**132,654**	**(719,693)**	**Total Income**	**(2,802,990)**	**0**	**(2,802,990)**	**(1,380,809)**	**(2,806,126)**	**111**	**3,025**	
783,548	**14,560**	**798,108**	**518,289**	**279,818**	**279,722**	**96**	**Net Expenditure**	**780,160**	**4,000**	**784,160**	**396,319**	**966,552**	**(123,024)**	**(59,368)**	

Earmarked Reserves and General Fund Balances

	As at 31/03/2026	Movement in year	As at 31/03/2027
	£	£	£
Total Earmarked Reserves	1,465,346	(217,971)	1,247,375
Unallocated General Fund Balance	1,040,616		
Underspend /(Overspend) for 2025/26		139,980	
Total Unallocated General Fund Balance			1,180,596
Total Earmarked Reserves and General Fund Balances	**2,505,963**	**(77,991)**	**2,427,972**

Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide, which sets out the 'proper practices' for how the council must maintain its accounts, recommends that the minimum level of **general reserves** should be between three and twelve months of net revenue expenditure

3 months	£	880,425
12 months	£	3,521,700

General Fund Balances are **£1,180,596** at 31st March 2027 which is between the recommended minimum level and is approxiamately **4 months** of net revenue expenditure for the financial year 2026/27.

Total Earmarked Reserves and General Fund Balances are **£2,427,972** at 31st March 2027 which is approxiamately **8 months** of net revenue expenditure for the financial year 2026/27.

Reserves as at 31/03/27					
Earmarked Reserve	**Balance as at 31/03/25**	**Movement in Year**	**Balance as at 31/03/26**	**Movement in Year**	**Estimated Balance as at 31/03/27**
	(£)	**In / (Out) (£)**	**(£)**	**In / (Out) (£)**	**(£)**
Major Projects	984	0	**984**		**984**
Water Mains Refurbishments/Repairs	17,132	(17,132)	**0**		**0**
Allotment Fence Repairs	2,024	0	**2,024**		**2,024**
Regalia	17,157	(10,000)	**7,157**		**7,157**
Custom Souvenirs	4,026	(4,026)	**0**		**0**
Youth Council	10,384	(10,384)	**0**		**0**
Capital Building Project	395,451	(167,867)	**227,584**		**227,584**
Community Infrastructure Levy	5,169	(5,169)	**0**		**0**
Costs of Elections	7,000	1,445	**8,445**		**8,445**
War Memorial	3,702	0	**3,702**		**3,702**
Sidney Gardens	12,600	0	**12,600**		**12,600**
Defibrillators & Bleed Kits	0	7,818	**7,818**		**7,818**
CCTV	2,000	0	**2,000**		**2,000**
Climate Change	75,000	25,000	**100,000**	(55,477)	**44,523**
Community Safety	30,000	0	**30,000**		**30,000**
Play Parks	40,000	76,166	**116,166**		**116,166**
Christmas lights	19,806	(19,806)	**0**		**0**
Public Toilet Refurbishment	10,000	10,000	**20,000**		**20,000**
Yeovil Recreation Centre Sinking Fund	164,213	11,454	**175,667**	(32,200)	**143,467**
Westlands Entertainment Venue	32,000	89,000	**121,000**		**121,000**
Octagon Theatre	209,470	58,068	**267,538**		**267,538**
Ticket Levy	103,202	129,754	**232,956**		**232,956**
Octagon Theatre Project	0	297,876	**297,876**	(123,024)	**174,852**
Tennis Court Sinking Fund	0	2,000	**2,000**		**2,000**
Holiday Playscheme	0	11,800	**11,800**		**11,800**
Allotment (SALC Grants) C/Fwd	0	3,000	**3,000**	(3,000)	**0**
Open Space	0	13,000	**13,000**		**13,000**
Ninesprings café refurbishment	0	20,000	**20,000**	(4,270)	**15,730**
	1,161,320	**521,997**	**1,683,317**	**(217,971)**	**1,465,346**

11/438 **BANK RECONCILIATION**

Authority name and reference	**Yeovil Town Council**		
Prepared by:			
Name	Jacky Pang	Date:	26/10/2026
Job Title	DFRO		
Approved by:			
Name	Amanda Card	Date:	18/11/2026
Job Title	Town Clerk/CEO		

Balance brought forward: investments, plus petty cash and cah floats as at	**31 August 2026**	**£**	**TOTAL £**
			3,886,171.39
NatWest Current A/C		1,500.00	
NatWest Business Reserve A/C		32,094.59	
DMADF		500,000.00	
CCLA Investment Management		1,000,000.00	
Aberdeen Asset Management		-	
Cheshire East Council		1,000,000.00	
Harlow District Council		1,000,000.00	
Easleigh Borough Council		1,000,000.00	
Wirral Borough Council		1,000,000.00	
Petty Cash - Town House		89.34	
Petty Cash - Westlands		211.53	
Floats - Westlands		4,160.00	
Floats - Yeovil Rec		100.00	
Floats - Yeovil Country Park Café (Ninesprings Café)		700.00	
Floats - Yeovil Rec Café		1,000.00	
Floats - Allotment		150.00	
Less: any un-presented cheques at 30/09/2026: (List cheque number and value)		-	
Cash Movement since last report			1,653,834.07
TOTAL – NET BALANCES	**30 September 2026**		**5,540,005.46**

Balance on Sage as at	**30 September 2026**		**£ 5,537,846.21**
Petty Cash expenses and topup in Sept not yet posted on Sage		-£ 147.41	
Investment interest mis-posted - to be journal		£ 2,306.66	
Total Not yet posted on sage			£ 2,159.25
			£ 5,540,005.46
Variance			£ -

YEOVIL TOWN COUNCIL
Yeovil Town Council - Balance Sheet
As of September 30, 2026
Month Ending 30/09/2026

	Actual
Assets	
Current Assets	
Fixed Assets	
A100 - Land & Buildings	1,017,905.04
A300 - Vehicle, Plant & Equipment	578,906.44
A500 - Community Assets	84,069.60
Total Fixed Assets	1,680,881.08
Current Assets	
E300 - Receivables (Debtors)	96,812.70
E400 - Temporary Investment	4,500,000.00
E401 - Money Market Fund	997,693.34
E500 - Natwest Treasury Account	32,094.59
E502 - Floats	6,305.00
E506 - Petty Cash	253.28
E536 - Natwest Current Account	1,500.00
E510 - Undeposited Funds - Cash	(3,624.68)
E511 - Undeposited Funds - EFT	15,734.18
E514 - Undeposited Funds - On Account	(422.04)
E515 - Undeposited Funds - Voucher	(1,832.03)
E101 - Inventory - Dry	11,744.92
E102 - Inventory - Wet	26,666.23
E103 - Inventory - Consumable	3,690.12
Total Current Assets	5,686,615.61
Input VAT	
VA02 - Input VAT	126,638.74
Total Input VAT	126,638.74
Total Current Assets	7,494,135.43
Total Assets	7,494,135.43
Liabilities and Reserves	
Liabilities	
Current Liabilities	
Current Liabilities	
F300 - Payables (Creditors)	133,679.01
F232 - PAYE / NI	66,718.54
F303 - Net Wages / Salaries	(357.23)
F304 - Pension Control	54,075.05
F430 - HIRE Ticket Sales	469,285.23
F431 - HIRE Ticket Deposits	9,020.68
F432 - Holding Merchandise	1,112.04
F433 - Bucket Collection	17,455.77
F434 - Secure My Booking Insurance Purchases	5,083.51
F435 - Callable Deposit - Allotment	448.81
F437 - Mayor's Charities	(1,139.33)
F438 - Mayor's Ball	2,121.00
F331 - NatWest OneCard	(7,255.96)
Total Current Liabilities	750,247.12
Output VAT	
VT02 - Output VAT	169,176.98
Total Output VAT	169,176.98
Total Current Liabilities	919,424.10
Total Liabilities	919,424.10
Reserves	
Capital Reserves	

YEOVIL TOWN COUNCIL
Yeovil Town Council - Balance Sheet
As of September 30, 2026
Month Ending 30/09/2026

	Actual
Capital Reserves	
K000 - Major Projects	984.49
K101 - Regalia	7,157.00
K104 - Westlands Entertainment Venue	121,000.00
K105 - Octagon Theatre	267,538.00
K106 - Ticket Levy	232,956.00
K107 - Octagon Theatre Project	297,876.00
K202 - Costs of Elections	8,445.00
K203 - Climate Change	100,000.00
K302 - Capital Building Project	227,584.00
K303 - War Memorial	3,701.86
K304 - Defibrillators & Bleed Kits	7,818.01
K305 - CCTV	2,000.00
K306 - Community Safety	30,000.00
K307 - Public Toilet Refurbishment	20,000.00
K308 - Holiday Playscheme	11,800.00
K402 - Allotment Fence Repairs	2,024.00
K403 - Sidney Gardens	12,600.00
K404 - Play Parks	116,166.00
K405 - Yeovil Recreation Centre Sinking Fund	175,667.00
K406 - Tennis Court Sinking Fund	2,000.00
K407 - Allotment (SALC Grants) C/Fwd	3,000.00
K408 - Open Space	13,000.00
K409 - Ninesprings Cafe Refurbishment	20,000.00
K700 - Fixed Asset Reinstatement Reserve B/Fwd	1,540,693.52
K800 - Capital Finance Reserve B/Fwd	198,064.00
Total Capital Reserves	3,422,074.88
Total Capital Reserves	3,422,074.88
General Reserves	
General Reserves	
L800 - General Reserve	2,598.00
L801 - General Reserve B/Fwd	257,295.51
L880 - Profit & Loss	2,892,742.94
Total General Reserves	3,152,636.45
Total General Reserves	3,152,636.45
Total Reserves	6,574,711.33
Total Liabilities and Reserves	7,494,135.43

11/440 DRAFT BUDGET 2027/28

Report Author: Jacky Pang – Deputy Responsible Finance Officer
Amanda Card – Chief Executive / Town Clerk

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Meeting: Executive

Date: 24th November 2026

The Committee is **RECOMMENDED**:

1) to note the report;
2) to recommend the draft budget to Town Council

Members to consider the draft Budget for the financial year 2027/28 and to recommend to full Town Council for adoption (subject to the necessary adjustments as Officers work on finalising) subject to receiving details of the tax base for 2027/28. *Account & Audit Regulations 2015*

1) Leisure & Environment Committee

Members to consider and endorse the recommendation made by Leisure & Environment Committee at its meeting on 9th November 2026 to accept the Leisure & Environment Budget for the financial year 2027/28 (subject to the necessary adjustments as Officers continue to finalise). This include bring the management and operational elements of the cemetery service in house.

2) Culture Committee

Members to consider and endorse the recommendation made by Culture Committee at its meeting on 17th November 2026 to accept the Culture Budget for the financial year 2027/28 (subject to the necessary adjustments as Officers continue to finalise).

3) Property & Community Committee

a. Members to consider and endorse the recommendations made by Property & Community Committee on 10th November 2026:

   i. Milford Hall as follows:

Type of Hire	***Proposed Rate of Hire (2027/28)*** *(per hall/room per hour or part thereof)*
Milford Community Hall:	
Rate for commercial organisations/persons	***£27.50***
Private Functions	***£14.00***

Non-profit making Organisations	***£11.50***
Use of Main Hall Kitchen (included in hall/room hire charge for non-profit making organisations)	***No Charge***
Town House Council Chamber:	
Hire	***£11.00***
Provision of tea/coffee (per hire)	***£16.50***
Use of Kitchen without tea/coffee (per hire)	***No Charge***

b. to accept the Property & Community Committee Budget for the financial year 2027/28 (subject to the necessary adjustments as Officers continue to finalise).

4) Executive

a. Members to consider this Committee's draft budget for the financial year 2027/28 (subject to the necessary adjustments as Officers continue to finalise).

5) Summary

The table below summarises the draft budget position.

Committee	**Revised Budget 2026/27 £**	**Budget 2027/28 £**	**Difference Increase/ (decrease) £**
Executive*[1]	840,855	1,100,677	259,822
Property & Community	615,580	707,370	91,790
Leisure & Environment	1,319,680	1,515,650	195,970
Culture	879,160	834,450	(44,710)
Total Committees Budget	**3,655,275**	**4,158,147**	**502,872**
Joint Burial Committee	78,618	0	(78,618)
Total Budget Requirement	**3,733,893**	**4,158,147**	**424,254**

*[1] The Executive includes a sum for contingency which is currently calculated at 5% of net total service committee. In 2025/26 this figure was £153,253 and in 2026/27 is calculated at £174,969.

The Tax Base figures will be available form Somerset Council by December. It is not yet confirmed whether there will be a cap on Council Tax increases set within the Council Tax Referendum Principles, but it is suspected that this is unlikely.

If Members have any questions above the above report, they must contact Jacky Pang, Deputy Responsible Finance Officer or Amanda Card, Chief Executive / Town Clerk prior to the meeting.

Yeovil Town Council - 2026/27 Budget

	£	£	£	£	£	£	£
Committee	**2023/24**	**2024/25**	**2024/25 Restated**	**2025/26 Original**	**2025/26 Revised**	**2026/27**	**Draft 2027/28**
Policy, Resources and Finance	502,470	532,390	0	0		0	0
Buildings and Civic Matters	231,720	326,780	0	0		0	0
Grounds and General Maintenance	281,370	273,610	0	0		0	0
Planning	1,000	1,000	0	0		0	0
Promotions and Activities	183,780	208,400	0	0		0	0
Devolution of Assets and Services	0	1,001,366	0	0		0	0
Executive	0	0	536,745	691,510	619,482	637,711	902,670
Property & Community	0	0	323,180	320,990	436,550	606,030	707,370
Leisure and Environment	0	0	875,311	1,272,520	1,214,926	1,318,830	1,515,650
Planning	0	0	1,000	1,000	1,000	0	0
Culture	0	0	607,310	779,048	793,110	879,160	834,450
Sub Total	**1,200,340**	**2,343,546**	**2,343,546**	**3,065,068**	**3,065,068**	**3,441,731**	**3,960,140**
Contingency	60,017	117,177	117,177	153,253	153,253	174,969	198,007
Total Committees' Budget	**1,260,357**	**2,460,723**	**2,460,723**	**3,218,321**	**3,218,321**	**3,616,700**	**4,158,147**
Joint Burial Committee	75,336	76,688	76,688	78,618	78,618	78,618	0
Total Budget Requirement	**1,337,045**	**2,537,411**	**2,537,411**	**3,296,939**	**3,296,939**	**3,695,318**	**4,158,147**
Funded By:	**£**	**£**	**£**	**£**		**£**	**£**
Net Precept	(1,337,045)	(2,537,411)	(2,537,411)	(3,296,939)	(3,296,939)	(3,752,974)	(4,158,147)
Use of Unallocated General Fund Balances	0	0	0	0	0	0	0
Total Funding	**(1,337,045)**	**(2,537,411)**	**(2,537,411)**	**(3,296,939)**	**(3,296,939)**	**(3,752,974)**	**(4,158,147)**
Divided by Tax Base	9,203.53	9,199.49	9,199.49	9,492.17	9,492.17	9,730.74	9,730.74
Band D Charge	**£145.28**	**£275.82**	**£275.82**	**£347.33**	**£347.33**	**£395.38**	**£427.32**

Executive

2025/26								2026/27								
Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
£	£	£	£	£	£	£		£	£	£	£	£		£	£	
							EXPENDITURE									
							Finance & Admin Team									
0	0	0	1,953	(1,953)		(1,953)	Agency Staff	0	0	0	0	0		0	0	Budgeted within Employee contingency cost
412,020	0	412,020	371,042	40,978		40,978	Salaries - Basic & NI	418,040	0	418,040	197,366	417,776		264	471,020	Estimate 3.5% increase
83,450	0	83,450	74,119	9,331		9,331	Salaries - Pension	74,050	0	74,050	31,731	67,965		6,085	75,060	
0	0	0	9,400	(9,400)		(9,400)	Overtime	9,020	0	9,020	3,555	7,109		1,911	9,000	To cover events at weekends
	0	0	779	(779)		(779)	Other Staff Costs	0	0	0	467	933		(933)	200	
0	0	0	769	(769)		(769)	Pension Compensation	0	0	0	0	0		0	0	
500	0	500	626	(126)		(126)	Employee Travelling Costs	500	0	500	158	500		0	500	
2,000	0	2,000	704	1,296		1,296	Advertising	1,000	0	1,000	1,740	1,740		(740)	1,000	
5,400	0	5,400	8,259	(2,859)		(2,859)	Audit fees	11,780	0	11,780	0	11,780		0	12,250	Predicated Inflationary 4%
240	0	240	330	(90)		(90)	Books/periodicals	300	0	300	0	300		0	310	Predicated Inflationary 4%
0	0	0	2,536	(2,536)		(2,536)	Bank Charges	2,600	0	2,600	1,026	2,600		0	2,600	
25,000	0	25,000	0	25,000	25,000	0	Carbon Management	25,000	0	25,000	0	25,000		0	25,000	
153,253	(5,000)	148,253	0	148,253		148,253	Contingencies	167,700	(4,000)	163,700	2,030	2,030		161,670		Based on 5% of total net budget
14,000	0	14,000	12,555	1,445	1,445	(0)	Cost of Elections	14,000	0	14,000	0	0	14,000	0	14,000	
31,600	0	31,600	31,426	174		174	Costs of Democracy	32,770	0	32,770	15,996	31,993		777	33,110	Estimate 3.5% increase
5,000	0	5,000	1,084	3,916		3,916	Training	5,000	0	5,000	1,255	5,000		0	5,000	
500	0	500	439	61		61	Franking Machine	500	0	500	483	483		17	500	
4,000	0	4,000	2,304	1,696		1,696	Furniture, office equipment & servicing	2,000	0	2,000	2,347	2,347		(347)	2,440	Predicated Inflationary 4%
10,000	0	10,000	8,435	1,565		1,565	Grants	10,000	0	10,000	3,310	10,000		0	10,000	
25,000	0	25,000	27,247	(2,247)		(2,247)	Insurance	29,760	0	29,760	32,008	32,008		(2,248)	34,780	
0	0	0	23,242	(23,242)		(23,242)	Consultation Cost	0	0	0	0	0		0	Remove	
0	0	0	13,117	(13,117)		(13,117)	Devolution Legal Costs	0	0	0	4,286	4,286		(4,286)	0	
0	0	0	7,335	(7,335)		(7,335)	Professional costs	0	0	0	9,727	9,727		(9,727)	0	
0	0	0	0	0		0	HR Costs	3,000	0	3,000	1,195	3,000		0	3,000	Absence Management
0	0	0	1,753	(1,753)		(1,753)	HMRC	0	0	0	29	29		(29)	0	
0	0	0	0	0		0	Learning Management System	0	0	0	0	0		0	20,000	New system - to manage policies, trainings material and schedules; Agreed at Executive
1,500	0	1,500	6,141	(4,641)		(4,641)	Miscellaneous	5,000	0	5,000	987	5,000		0	5,000	
15,000	0	15,000	0	15,000		15,000	New Initiatives Fund	15,000	0	15,000	0	15,000		0	15,000	
2,500	(1,350)	1,150	1,208	(58)		(58)	Telephone & Mobiles	590	0	590	288	590		0	680	
16,500	0	16,500	48,633	(32,133)		(32,133)	IT Support	23,680	0	23,680	10,088	23,680		0	25,260	
0	0	0	4,305	(4,305)		(4,305)	IT Hardware	5,000	0	5,000	3,191	5,000		0	3,000	
1,500	0	1,500	2,150	(650)		(650)	Postage	1,500	0	1,500	1,523	3,045		(1,545)	1,800	Estimate updated from 1,500
0	0	0	0	0		0	PWLB Loan	0	0	0	0	0		0	230,000	Vire £43,333 to PWLB Loan (£230,000-186,667) Ticket Levy. Until Octagon Theatre generating Ticket Levy
							Subscriptions							0		
4,500	0	4,500	25,312	(20,812)		(20,812)	Sage	27,620	0	27,620	15,804	27,620		0	32,730	Renewal in July
1,200	0	1,200	4,052	(2,852)		(2,852)	Other	1,200	0	1,200	3,717	3,717		(2,517)	3,950	ICO, Zoom, PSTAX, Membership Fees
3,000	0	3,000	4,087	(1,087)		(1,087)	SALC	3,000	0	3,000	4,408	4,408		(1,408)	4,000	
1,000	0	1,000	565	435		435	SLCC	1,000	0	1,000	502	1,000		0	500	
1,200	0	1,200	0	1,200		1,200	YCRT	1,240	0	1,240	104	1,240		0	200	Radio Subscription only
15,000	0	15,000	0	15,000		15,000	Employee Costs Contingency	10,000	0	10,000	0	10,000		0	10,000	
500	0	500	14	486		486	Ski Centre	0	0	0	0	0		0	Remove	Now part of Yeovil Country Park
1,200	0	1,200	2,214	(1,014)		(1,014)	Stationery/supplies	1,000	0	1,000	731	1,000		0	1,000	
8,450	0	8,450	8,594	(144)		(144)	Treasury Management	8,450	0	8,450	8,500	8,500		(50)	8,840	Predicated Inflationary 4%
750	0	750	710	40		40	Website	750	0	750	0	750		0	1,000	Looking to tender for new website
25,000	0	25,000	25,000	0		0	Yeovil 4 Families	25,000	0	25,000	12,500	25,000		0	25,000	
1,500	0	1,500	1,500	0		0	Yeovil Twinning Association	1,500	0	1,500	0	1,500		0	1,500	
0	0	0	0	0		0	Yeovil Street Pastors	0	0	0	3,500	3,500		(3,500)	3,500	
885,263	**(19,350)**	**865,913**	**733,939**	**151,324**	**26,445**	**124,879**	**Total Expenditure**	**938,550**	**(4,000)**	**934,550**	**371,051**	**773,656**	**14,000**	**146,894**	**1,092,730**	
							INCOME									
(100,000)	0	(100,000)	(169,752)	69,752		69,752	Investment Interest	(120,000)	0	(120,000)	(46,612)	(160,000)		40,000	(190,000)	Interest rate is predicted to go to 4.25%
0	0	0	(699)	699		699	Miscellaneous	(770)	0	(770)	(123)	(770)		0	(60)	
0	0	0	(2,500)	2,500		2,500	Devolution Contribution	0	0	0	0	0		0	0	
0	0	0	(3,332)	3,332	3,332	0	Community Infrastructure Levy	0	0	0	(564)	(564)		564	0	Not Guaranteed income
(1,100)	0	(1,100)	(1,100)	0		0	Salary Recharge	(1,100)	0	(1,100)	0	(1,100)		0	0	
(101,100)	**0**	**(101,100)**	**(177,384)**	**76,284**	**3,332**	**72,952**	**Total Income**	**(121,870)**	**0**	**(121,870)**	**(47,299)**	**(162,434)**	**0**	**40,564**	**(190,060)**	

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
784,163	(19,350)	764,813	556,555	227,608	29,777	197,831	Net Expenditure	816,680	(4,000)	812,680	323,752	611,223	14,000	187,457	902,670	

Leisure & Environment Committee

2025/26								2026/27								
Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
£	£	£	£	£	£	£		£	£	£	£	£	£	£	£	
							EXPENDITURE									
							Director of L&E:									
64,510	0	64,510	64,959	(449)		(449)	Salaries - Basic & NI	66,910	0	66,910	33,561	67,111		(201)	69,480	Estimate payaward increase 3.5%
12,650	0	12,650	12,742	(92)		(92)	Salaries - Pension	11,770	0	11,770	5,282	10,565		1,205	11,000	
0	0	0	248	(248)		(248)	Other Costs	0	0	0	59	118		(118)	0	
							Allotment Maintenance:							0		
10,500	0	10,500	5,031	5,469	3,000	2,469	Contractors	0	0	0	0	0		0	1,000	
0	0	0	2,350	(2,350)		(2,350)	Tree Works	2,500	0	2,500	0	2,500		0	2,500	
5,000	0	5,000	4,510	490		490	Other Costs	4,560	0	4,560	1,073	4,560		0	4,670	
							Electricity	440		440	221	440		0	460	Predicated Inflationary 4%
0	0	0	43	(43)		(43)	Bank Charges	0	0	0	4	4		(4)	10	
500	0	500	824	(324)		(324)	Equipment, Tools and Material	500	0	500	496	996		(496)	1,040	Predicated Inflationary 4%
0	0	0	2,701	(2,701)		(2,701)	Waste	0	0	0	0	0		0	0	
2,000	0	2,000	647	1,353		1,353	Allotment - Health & Safety	2,000	0	2,000	6	2,006		(6)	2,090	Predicated Inflationary 4%
2,000	0	2,000	10,897	(8,897)		(8,897)	Allotments - Fence Repairs	1,000	0	1,000	0	1,000		0	1,040	Predicated Inflationary 4%
250	0	250	125	125		125	Best Kept Allotments Competition	250	0	250	0	250		0	250	
1,500	0	1,500	7,047	(5,547)		(5,547)	Water charges	1,550	0	1,550	1,185	1,550		0		Recharging to allotment holder
350	0	350	335	15		15	**Leases - Turners Barn**	350	0	350	0	350		0	350	
							Play Areas:							0		
0	29,644	29,644	40,331	(10,687)		(10,687)	Salaries - Basic & NI	78,860	0	78,860	39,838	79,097		(237)	82,890	Estimate payaward increase 3.5%
0	4,908	4,908	8,153	(3,245)		(3,245)	Salaries - Pension	14,120	0	14,120	6,458	12,915		1,205	13,340	
0	3,000	3,000	0	3,000		3,000	Overtime	0	0	0	0	0		0	0	
0	2,000	2,000	0	2,000		2,000	Wages (Casual)	0	0	0	0	0		0	0	
0	2,000	2,000	0	2,000		2,000	Training	5,000	0	5,000	860	5,000		0	5,000	
0	0	0	90	(90)		(90)	Health & Safety at work	2,000	0	2,000	155	2,000		0	2,000	
0	0	0	78	(78)		(78)	Play Area Repairs and Maintenance	0	29,000	29,000	291	291		28,709	30,160	
0	0	0	0	0		0	Tree Work	34,000	(29,000)	5,000	0	5,000		0	5,000	
0	5,000	5,000	763	4,237		4,237	Vehicle - R & M	1,000	0	1,000	2,339	2,339		(1,339)	1,000	
0	2,000	2,000	878	1,122		1,122	Fuel	2,000	0	2,000	763	2,000		0	2,000	
0	0	0	8,091	(8,091)		(8,091)	Vehicle - Hire	8,300	0	8,300	3,605	8,300		0	8,300	
0	0	0	55	(55)		(55)	Other Vehicle Costs	200	0	200	0	200		0	200	
0	2,000	2,000	486	1,514		1,514	Travel & Other Staff costs	2,000	0	2,000	739	2,000		0	2,000	
0	0	0	18,500	(18,500)		(18,500)	Purchase of new vehicles	0	0	0	0	0		0	0	
0	10,000	10,000	102	9,898		9,898	Printing & Stationery	500	0	500	173	500		0	500	
0	1,000	1,000	219	781		781	Mobile phone & Lone worker devices	800	0	800	613	800		0	800	
0	0	0	690	(690)		(690)	Consultant & Professional Fees		0	0	0	0		0	0	
0	3,000	3,000	0	3,000		3,000	Uniform	800	0	800	62	800		0	800	
0	0	0	36	(36)		(36)	Volunteers expense	0	0	0	0	0		0	0	
0	5,000	5,000	137	4,863		4,863	Events	1,000	0	1,000	66	1,000		0	1,000	
0	43,570	43,570	10,504	33,066	36,166	(3,100)	Equipment, Tools & Materials	43,570	0	43,570	9,190	43,570		0	43,570	
0	0	0	0	0		0	Equipment Hire	2,000	0	2,000	0	2,000		0	2,000	
0	1,000	1,000	0	1,000		1,000	Seeds and plants	1,000	0	1,000	0	1,000		0	1,000	
0	40,000	40,000	0	40,000	40,000	0	Play Area Upgrade	30,000	0	30,000	0	30,000		0	30,000	
0	10,000	10,000	7,943	2,057		2,057	Waste	0	0	0	0	0		0	0	
0	18,448	18,448	9,349	9,099		9,099	Contractors	2,000	0	2,000	20,810	20,810		(18,810)	2,000	Annual Play Inspection; One-off expense for Demolition
							Open Spaces:							0		
45,930	80,949	126,879	118,538	8,341		8,341	Salaries - Basic & NI	145,240	0	145,240	73,589	145,676		(436)	154,380	
9,250	15,886	25,136	23,508	1,628		1,628	Salaries - Pension	25,800	0	25,800	11,743	23,487		2,313	24,650	
0	5,000	5,000	0	5,000		5,000	Overtime	0	0	0	356	356		(356)	0	
0	5,000	5,000	9,730	(4,730)		(4,730)	Training	2,000	0	2,000	1,815	2,000		0	2,000	
0	0	0	331	(331)		(331)	Advertising for staff	0	0	0	0	0		0	0	
0	0	0	3,148	(3,148)		(3,148)	Health & Safety at work	3,000	0	3,000	74	3,000		0	3,000	
254,770	(248,636)	6,134	13,167	(7,033)		(7,033)	Tree Works	25,000	0	25,000	840	25,000		0	25,000	
0	0	0	3,717	(3,717)		(3,717)	Skip Hire	6,000	0	6,000	2,488	6,000		0	6,000	
0	5,000	5,000	3,896	1,104		1,104	Vehicles R & M	4,000	0	4,000	1,779	4,000		0	4,000	
0	9,900	9,900	2,088	7,812		7,812	Fuel	6,900	0	6,900	2,293	6,900		0	6,900	
0	7,800	7,800	11,674	(3,874)		(3,874)	Vehicle Hire	10,380	0	10,380	3,428	10,380		0	10,380	
0	0	0	247	(247)		(247)	Other Vehicle Costs	250	0	250	0	250		0	250	
100	0	100	221	(121)		(121)	Travel	100	0	100	223	223		(123)	100	
0	10,000	10,000	3,196	6,804		6,804	Printing & Stationery	2,000	0	2,000	361	2,000		0	2,000	
0	1,000	1,000	1,242	(242)		(242)	Mobile phone	1,480	0	1,480	703	1,480		0	1,720	
0	0	0	615	(615)		(615)	IT	990	0	990	1,258	2,516		(1,526)	4,230	
0	0	0	83	(83)		(83)	IT Hardware	0	0	0	0	0		0	0	
0	0	0	0	0		0	Website	0	0	0	1,683	1,683		(1,683)	1,000	new webpages in development for autumn 2026
0	0	0	56	(56)		(56)	Office Furniture and equipment	0	0	0	0	0		0	0	
0	601	601	68	533		533	Hospitality	0	0	0	38	38		(38)	70	
0	500	500	1,049	(549)		(549)	Miscellaneous	0	0	0	0	0		0	0	
0	5,000	5,000	3,136	1,864		1,864	Uniform/Protective clothing	2,100	0	2,100	770	2,100		0	2,100	

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
0	2,000	2,000	0	2,000		2,000	Volunteer Expenses	1,000	0	1,000	12	1,000		0	1,000	
0	0	0	2,033	(2,033)		(2,033)	Subscriptions	500	0	500	728	728		(228)	730	Town centre radio subscription
0	0	0	32,500	(32,500)		(32,500)	Purchase of new vehicles	0	0	0	0	0		0	0	
0	30,000	30,000	15,676	14,324		14,324	Equipment, Tools & Materials	43,770	0	43,770	3,200	43,770		0	43,770	
0	10,000	10,000	1,269	8,731		8,731	Equipment Hire	1,000	0	1,000	1,200	1,200		(200)	1,000	Hire of mower
0	5,000	5,000	5,044	(44)		(44)	Seeds and plants	3,000	0	3,000	35	3,000		0	3,000	
4,500	0	4,500	0	4,500		4,500	Door Step Green	0	0	0	0	0		0	0	
0	15,000	15,000	21,233	(6,233)		(6,233)	Contractors	5,000	0	5,000	3,783	5,000		0	5,000	
0	15,000	15,000	4,888	10,112		10,112	Waste	16,400	0	16,400	3,972	16,400		0	16,400	
0	20,000	20,000	0	20,000		20,000	Project Expenditure	10,000	0	10,000	0	10,000		0	10,000	
0	5,000	5,000	0	5,000		5,000	Events & Marketing	3,000	0	3,000	62	3,000		0	3,000	
							Horticulture:							0		
71,240	(43,030)	28,210	29,229	(1,019)		(1,019)	Salaries - Basic & NI	30,010	0	30,010	18,187	30,100		(90)	44,010	Estimate payaward increase 3.5%
0	5,020	5,020	5,932	(912)		(912)	Salaries - Pension	5,350	0	5,350	2,932	5,864		(514)	7,130	
0	3,000	3,000	7,103	(4,103)		(4,103)	Wages (Casual)	5,000	0	5,000	5,676	5,676		(676)	5,000	
0	500	500	0	500		500	Training	0	0	0	80	80		(80)	0	
0	0	0	0	0		0	Repairs and Maintenance Equipment	0	0	0	39	39		(39)	0	
0	0	0	0	0		0	Water	0	0	0	93	93		(93)	0	
0	1,000	1,000	687	313		313	Vehicle - R & M	8,330	(7,830)	500	240	500		0	500	
0	3,000	3,000	969	2,031		2,031	Vehicle - Fuel	1,000	0	1,000	664	1,593		(593)	1,200	
0	7,800	7,800	18,019	(10,219)		(10,219)	Vehicle - hire / lease	500	7,830	8,330	5,569	7,426		904	500	Delay in delivery of lease vehicle
0	250	250	11	239		239	Printing & Stationery	600	0	600	19	600		0	600	
0	300	300	244	56		56	Mobile phone & Lone worker devices	1,000	0	1,000	493	1,000		0	1,010	
0	0	0	0	0		0	Hospitality	0	0	0	385	385		(385)	0	
0	500	500	40	460		460	Uniform / Protective clothing	0	0	0	23	23		(23)	0	
0	0	0	0	0		0	Volunteer Expenses	0	0	0	11	11		(11)	0	
0	0	0	661	(661)		(661)	Events Expenditure	200	0	200	38	200		0	200	
0	0	0	150	(150)		(150)	Adverts & Promotion		0	0	0	0		0	0	
0	2,000	2,000	10,114	(8,114)		(8,114)	Equipment Tools & Materials	2,000	0	2,000	2,640	2,640		(640)	2,000	
0	500	500	476	24		24	Equipment Hire	700	0	700	0	700		0	700	
0	18,000	18,000	17,216	784		784	Seeds and plants	750	15,190	15,940	16,211	16,211		(271)	16,860	Predicated Inflationary 4%
0	0	0	2,100	(2,100)		(2,100)	Nursery Facilities	15,190	(13,090)	2,100	2,100	2,100		0	2,100	Budget re-aligned
0	410	410	71	339		339	Miscellaneous	2,100	(2,100)	0	4	4		(4)	0	
0	750	750	441	309		309	Waste	500	0	500	0	500		0	500	
							Yeovil Country Park:							0		
78,640	0	78,640	78,693	(53)		(53)	Salaries - Basic & NI	82,680	9,960	92,640	44,186	92,918		(278)	105,160	Estimate payaward increase 3.5%
15,540	0	15,540	18,861	(3,321)		(3,321)	Salaries - Pension	18,420	0	18,420	8,493	16,986		1,434	16,830	
620	0	620	255	365		365	Overtime	0	0	0	0	0		0	0	
220	0	220	0	220		220	Subsistence	220	0	220	0	220		0	220	
13,000	0	13,000	20,426	(7,426)		(7,426)	Wages (Casual)	11,230	(2,720)	8,510	8,513	8,513		(3)	0	Casual Staff Moved to Permanent position
1,740	0	1,740	26	1,714		1,714	Training	1,000	0	1,000	488	1,000		0	1,000	
3,660	0	3,660	113	3,548		3,548	Repairs and Maintenance Buildings	2,000	0	2,000	0	2,000		0	2,000	
570	0	570	0	570		570	Repairs and Maintenance Plant	570	0	570	0	570		0	570	
160	0	160	2,911	(2,751)		(2,751)	Health & Safety at work	1,000	0	1,000	357	1,000		0	1,000	
0	0	0	2,880	(2,880)		(2,880)	Tree works	8,000	0	8,000	1,830	8,000		0	8,000	
0	0	0	0	0		0	Repairs and Maintenance Equipment	800	0	800	360	800		0	800	
8,970	0	8,970	2,803	6,167		6,167	Internal Ground Comm Charge	9,240	(9,240)	0	0	0		0	0	
200	0	200	0	200		200	Landscaping	0	0	0	0	0		0	0	
70	0	70	0	70		70	Vandalism	0	0	0	0	0		0	0	
630	0	630	10,110	(9,480)		(9,480)	Electricity	650	0	650	301	602		48	650	
60	0	60	14	46		46	Sewerage	60	0	60	59	59		1	60	
40	0	40	99	(59)		(59)	Water	40	0	40	20	20		20	40	
5,350	0	5,350	3,780	1,570		1,570	Cleaning	5,510	0	5,510	2,905	5,510		0	5,510	
460	0	460	0	460		460	Skip Hire	470	0	470	0	470		0	470	
100	0	100	0	100		100	Security - Fire and Intruder	100	0	100	0	100		0	100	
10,440	(1,500)	8,940	2,349	6,591		6,591	Vehicles - R & M	9,210	(6,210)	3,000	302	3,000		0	3,000	
0	1,500	1,500	1,163	337		337	Fuel	1,550	0	1,550	562	1,550		0	1,550	
0	0	0	21	(21)		(21)	Travel Allowance	0	0	0	116	116		(116)	0	
2,240	0	2,240	1,264	977		977	Printing and Stationery	2,310	0	2,310	792	2,310		0	2,310	
60	0	60	0	60		60	Photographic work	60	0	60	0	60		0	60	
0	250	250	469	(219)		(219)	Mobile phone	0	0	0	223	223		(223)	530	
4,230	0	4,230	1,822	2,408		2,408	IT Consultant & professional fees	4,360	0	4,360	2,034	4,360		0	6,870	
0	0	0	16	(16)		(16)	IT	340	0	340	1,079	1,079		(739)	350	Predicated Inflationary 4%
0	0	0	1,180	(1,180)		(1,180)	Website	0	0	0	0	0		0	0	
0	0	0	1,470	(1,470)		(1,470)	Coaching	0	0	0	0	0		0	0	
850	0	850	168	682		682	Uniform / Protective clothing	850	0	850	194	850		0	850	
1,600	0	1,600	2,046	(446)		(446)	Volunteer Expenses	1,600	0	1,600	816	1,600		0	1,600	
0	0	0	0	0		0	Subscriptions	0	0	0	416	416		(416)	420	Annual Radio subscription with YCRT
1,880	0	1,880	796	1,084		1,084	Events Expenditure	1,880	0	1,880	519	1,880		0	1,880	
10,000	0	10,000	1,254	8,746		8,746	Community Heritage Officer	10,000	(10,000)	0	0	0		0	Remove	
1,130	0	1,130	0	1,130		1,130	Adverts/promotions	1,130	0	1,130	140	1,130		0	1,130	
0	0	0	0	0		0	Electronic Bank Charges	0	0	0	4	4		(4)	10	Charges applied since the use of Stripes on website for taking payments

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
6,680	0	6,680	13,357	(6,677)		(6,677)	Equipment, Tools and Materials	6,680	16,210	22,890	8,303	22,890		0	22,890	
140	0	140	0	140		140	Equipment Hire	140	0	140	97	140		0	140	
0	0	0	222	(222)		(222)	Sports & Play Equipment	0	0	0	0	0		0	0	
2,530	0	2,530	2,172	358		358	Seeds, plants and plaques	2,530	0	2,530	1,087	2,530		0	2,530	
2,740	0	2,740	1,461	1,279		1,279	Misc Expenditure	2,740	0	2,740	0	2,740		0	2,740	
17,060	0	17,060	3,695	13,365	13,000	365	Payment to Contractors	17,570	0	17,570	2,675	17,570		0	17,570	
0	0	0	1,718	(1,718)		(1,718)	Waste collection	0	2,000	2,000	494	494		1,506	2,000	
							Ninesprings Café							0		
73,300	0	73,300	59,230	14,070		14,070	Salaries - Basic & NI	75,630	41,160	116,790	32,909	117,017		(227)	100,060	Estimate payaward increase 3.5%
14,580	0	14,580	14,880	(300)		(300)	Salaries - Pension	17,960	0	17,960	7,071	14,141		3,819	12,590	
7,000	0	7,000	2,797	4,203		4,203	Overtime	7,000	0	7,000	1,393	7,000		0	7,000	
103,800	0	103,800	85,925	17,875		17,875	Wages (Casual)	96,820	(41,160)	55,660	49,766	55,660		0	63,800	
0	0	0	106	(106)		(106)	Training	0	0	0	0	0		0	0	
7,870	0	7,870	4,854	3,016		3,016	Repairs and Maintenance Buildings	8,110	0	8,110	765	8,110		0	8,110	
840	0	840	0	840		840	Maintenance Reserve	870	0	870	0	870		0	870	
220	0	220	86	134		134	Health & Safety at work	230	0	230	1,255	1,255		(1,025)	1,000	
0	0	0	7,562	(7,562)		(7,562)	Equipment Repair & Maintenance	1,500	0	1,500	1,028	1,500		0	1,500	
12,310	0	12,310	2,776	9,534		9,534	Electricity	12,680	0	12,680	4,595	12,680		0	12,680	
5,190	0	5,190	5,115	75		75	Business Rates	5,350	0	5,350	5,370	5,370		(20)	5,590	Predicated Inflationary 4%
1,340	0	1,340	274	1,066		1,066	Sewerage	1,380	0	1,380	1,804	1,804		(424)	1,880	Predicated Inflationary 4%
1,660	0	1,660	350	1,310		1,310	Water	1,710	0	1,710	2,073	2,073		(363)	2,160	Predicated Inflationary 4%
6,280	0	6,280	0	6,280		6,280	Skip Hire	6,470	0	6,470	0	6,470		0	6,470	
0	0	0	1,846	(1,846)		(1,846)	Cleaning & Domestic supplies	0	1,590	1,590	644	644		946	1,590	
							Pest Control	0	0	0	210	210		(210)	0	
100	0	100	2,423	(2,323)		(2,323)	Sanitary	100	0	100	0	0		100	100	
1,520	0	1,520	2,316	(796)		(796)	Security - Fire and Intruder	1,570	0	1,570	1,431	1,570		0	1,570	
0	0	0	0	0		0	CCTV	2,000	0	2,000	268	2,000		0	2,000	
2,080	0	2,080	0	2,080		2,080	Operational Costs	2,140	0	2,140	0	2,140		0	2,140	
1,310	0	1,310	1,100	210		210	Printing & Stationery	1,350	0	1,350	303	1,350		0	1,350	
0	540	540	450	90		90	Phones & Mobile	770	0	770	338	770		0	810	
5,700	0	5,700	7,465	(1,765)		(1,765)	IT	9,260	0	9,260	2,829	9,260		0	6,910	
172,260	0	172,260	136,467	35,793	20,000	15,793	Provisions	177,430	0	177,430	73,356	177,430		0	177,430	
240	0	240	569	(329)		(329)	Catering Equipment	250	0	250	2,093	2,093		(1,843)	260	Predicated Inflationary 4%
60	0	60	0	60		60	Hospitality	60	0	60	0	60		0	60	
660	0	660	376	284		284	Uniform / Protective clothing	680	0	680	254	680		0	680	
0	0	0	0	0		0	Subscriptions	0	0	0	596	596		(596)	600	Annual subs with YCRT
5,800	0	5,800	4,328	1,472		1,472	Electronic Bank Charges	5,970	0	5,970	1,838	5,970		0	5,970	
0	0	0	1	(1)		(1)	Misc	0	0	0	(15)	(15)		15	0	Over/(Under) banking
1,540	0	1,540	1,405	135		135	Equipment Tools & Materials	1,590	(1,590)	0	0	0		0	0	
0	0	0	1,463	(1,463)		(1,463)	Money Collection Service	1,300	0	1,300	531	1,300		0	1,300	
4,630	0	4,630	0	4,630		4,630	Payment to Contractors	0	0	0	4,269	4,269	(4,270)	1	0	New A/C installation; Funded from Ninsprings Café refurbish fund
0	0	0	1,422	(1,422)		(1,422)	Waste collection	1,200	0	1,200	813	1,200		0	1,200	
							Yeovil Recreation Centre							0		
212,380	0	212,380	204,245	8,135		8,135	Salaries - Basic & NI	222,870	0	222,870	104,731	223,539		(669)	249,020	Estimate payaward increase 3.5%
42,350	0	42,350	42,961	(611)		(611)	Salaries - Pension	39,700	0	39,700	16,952	33,904		5,796	40,020	
820	0	820	15,424	(14,604)		(14,604)	Overtime	840	0	840	1,488	1,488		(648)		
4,000	0	4,000	11,841	(7,841)		(7,841)	Wages (Casual)	9,100	0	9,100	9,854	9,854		(754)	17,830	
20	0	20	3,362	(3,342)		(3,342)	Training	20	0	20	1,700	1,700		(1,680)	1,770	Predicated Inflationary 4%
0	0	0	0	0		0	Advertising for staff	0	0	0	80	80		(80)	0	
37,300	0	37,300	13,130	24,170		24,170	Repairs and Maintenance Buildings	38,420	0	38,420	2,123	38,420		0	38,420	
0	0	0	50,653	(50,653)	(49,769)	(884)	Repair & Maintenance - Plants	1,000	0	1,000	0	1,000		0	1,000	
710	0	710	3,589	(2,879)		(2,879)	Health & Safety at work	730	0	730	1,780	3,560		(2,830)	3,700	Predicated Inflationary 4%
0	0	0	1,720	(1,720)		(1,720)	Tree works	8,500	0	8,500	0	8,500		0	8,500	
0	0	0	2,045	(2,045)		(2,045)	Repairs and Maintenance Equipment	1,000	0	1,000	1,237	1,237		(237)	1,290	Predicated Inflationary 4%
42,570	0	42,570	62,591	(20,021)		(20,021)	Electricity	43,850	0	43,850	20,453	43,850		0	43,850	Need to split cost between Café & Rec
10,140	0	10,140	9,422	718		718	Gas	10,440	0	10,440	2,673	10,440		0	10,440	
7,970	0	7,970	6,362	1,608		1,608	Business Rates	8,210	0	8,210	6,680	8,210		0	8,210	
2,250	0	2,250	2,779	(529)		(529)	Sewerage	2,320	0	2,320	6,116	6,116		(3,796)	2,410	Predicated Inflationary 4%
2,500	0	2,500	3,726	(1,226)		(1,226)	Water	2,580	0	2,580	7,841	7,841		(5,261)	2,680	Predicated Inflationary 4%
0	0	0	396	(396)		(396)	Gritting	300	0	300	0	300		0	300	
0	0	0	278	(278)		(278)	SLA - Yeovil Olympiads	400	0	400	0	400		0	400	
0	0	0	833	(833)		(833)	Internal Ground Comm Charge	0	0	0	0	0		0	0	
0	0	0	200	(200)		(200)	CCTV	500	0	500	0	500		0	500	
890	0	890	1,597	(707)		(707)	Cleaning & Domestic supplies	920	0	920	1,093	1,093		(173)	1,140	Predicated Inflationary 4%
160	0	160	12,011	(11,851)		(11,851)	Contract Cleaners	8,000	0	8,000	5,953	8,000		0	8,000	
3,300	0	3,300	0	3,300		3,300	Skip Hire	3,300	0	3,300	0	3,300		0	3,300	
3,880	0	3,880	5,009	(1,129)		(1,129)	Security - Fire and Intruder	4,000	0	4,000	3,722	4,000		0	4,000	
0	0	0	9,480	(9,480)		(9,480)	Vehicles - R & M	3,000	0	3,000	2,105	3,000		0	3,000	
0	0	0	3,363	(3,363)		(3,363)	Vehicles - fuel	3,500	0	3,500	2,500	3,500		0	3,500	
0	0	0	0	0		0	Other Vehicle Costs	0	0	0	363	363		(363)	400	DVLA
0	0	0	291	(291)		(291)	Travel Allowance	0	0	0	117	117		(117)	0	
210	0	210	610	(400)		(400)	Printing & Stationery	220	0	220	262	262		(42)	270	Predicated Inflationary 4%

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
0	960	960	1,048	(88)		(88)	Phones & Mobile	1,360	0	1,360	721	1,360		0	2,240	
7,450	0	7,450	7,244	206		206	IT Support	9,220	0	9,220	3,937	9,220		0	10,280	
0	0	0	183	(183)		(183)	IT Hardware	0	0	0	2,166	2,166		(2,166)	0	
0	0	0	899	(899)		(899)	Website	1,000	0	1,000	0	1,000		0	1,000	
50	0	50	1,775	(1,725)		(1,725)	Consultant & professional fees	1,000	0	1,000	0	1,000		0	1,000	
2,260	0	2,260	0	2,260		2,260	Coaching Fees	2,260	0	2,260	0	2,260		0	2,260	
1,270	0	1,270	237	1,033		1,033	Provisions	500	0	500	0	500		0	500	
440	0	440	44	396		396	Uniform / Protective clothing	450	0	450	375	450		0	450	
0	0	0	0	0		0	Subscriptions	0	0	0	416	416		(416)	420	Annual subs with YCRT
0	0	0	46	(46)		(46)	Events Expenditure	0	0	0	1,463	1,463		(1,463)	0	
0	0	0	500	(500)		(500)	Adverts / Promotions	0	0	0	60	60		(60)	0	
4,460	0	4,460	1,590	2,870		2,870	Electronic Bank Charges	4,590	0	4,590	498	4,590		0	4,590	
29,420	7,480	36,900	30,225	6,675	2,000	4,675	Equipment, Tools & Materials	38,010	0	38,010	24,225	38,010		0	38,010	
0	0	0	0	0		0	Equipment Hire	0	0	0	453	453		(453)	0	
1,060	0	1,060	315	745		745	Cleaning and Domestic Equipment	1,090	0	1,090	163	1,090		0	1,090	
450	0	450	20,983	(20,533)	(18,202)	(2,331)	Sports & Play Equipment	460	0	460	1,133	1,133		(673)	0	
0	0	0	503	(503)		(503)	Money Collection Service	500	0	500	263	500		0	500	
530	0	530	10	520		520	Misc	550	0	550	105	550		0	550	
4,410	0	4,410	0	4,410		4,410	Project Expenditure	4,540	0	4,540	0	4,540		0	4,540	
4,810	0	4,810	33,734	(28,924)	(20,575)	(8,349)	Payment to Contractors	4,950	0	4,950	70,653	70,653	(54,200)	(11,503)	5,150	Predicated Inflationary 4% without the one-off costs funded from reserves: SmartAccess; Incursion prevention instalment; New Floodlights funded by £22k Climate Change reserves and £32.3k Rec Sinking fund, plus £11.5k contribution from Hockey club
0	0	0	2,212	(2,212)		(2,212)	Waste collection	0	0	0	494	988		(988)	1,030	Predicated Inflationary 4%
0	0	0	0	0		0	Repayment to Climate Change Reserve	0	0	0	0	0	0	0	5,500	L&E Committee item 11/369 (9th March 2026)
0	0	0	0	0	100,000	(100,000)	Reserves	0	0	0	0	0		0	0	
							The Rec Café							0		
74,110	0	74,110	49,836	24,274		24,274	Salaries - Basic & NI	75,630	22,110	97,740	37,536	97,971		(231)	104,180	Estimate payaward increase 3.5%;
14,730	0	14,730	16,569	(1,839)		(1,839)	Salaries - Pension	21,100	0	21,100	8,838	17,677		3,423	22,700	
8,500	0	8,500	1,084	7,416		7,416	Overtime	8,500	0	8,500	1,320	8,500		0	8,500	
96,770	0	96,770	81,849	14,921		14,921	Wages (Casual)	86,580	(22,110)	64,470	40,289	64,470		0	52,770	
20	0	20	90	(70)		(70)	Training	20	0	20	12	20		0	20	
3,310	0	3,310	0	3,310		3,310	Repairs and Maintenance Buildings	3,310	0	3,310	0	3,310		0	3,310	
210	0	210	0	210		210	Repairs and Maintenance Plant	220	0	220	0	220		0	220	
5,860	0	5,860	0	5,860		5,860	Maintenance Reserve	6,040	0	6,040	0	6,040		0	6,040	
0	0	0	180	(180)		(180)	Health & Safety at work	0	0	0	313	313		(313)	0	
0	0	0	3,897	(3,897)		(3,897)	Repairs and Maintenance Equipment	2,000	0	2,000	180	2,000		0	2,000	
0	0	0	1,378	(1,378)		(1,378)	Cleaning & Domestic Supplies	1,000	0	1,000	247	1,000		0	1,000	
0	0	0	1,042	(1,042)		(1,042)	Sanitary		0	0	0	0		0	0	
5,280	0	5,280	0	5,280		5,280	Electricity	5,440	0	5,440	0	5,440		0	5,440	
3,310	0	3,310	0	3,310		3,310	Business Rates	3,410	0	3,410	0	3,410		0	3,410	
280	0	280	0	280		280	Sewerage	290	0	290	0	290		0	290	
1,550	0	1,550	0	1,550		1,550	Water	1,600	0	1,600	0	1,600		0	1,600	
2,740	0	2,740	0	2,740		2,740	Skip Hire	2,820	0	2,820	0	2,820		0	2,820	
270	0	270	0	270		270	Security - Fire and Intruder	280	0	280	316	316		(36)	330	Predicated Inflationary 4%
1,920	0	1,920	0	1,920		1,920	Operational Costs	1,980	0	1,980	0	1,980		0	1,980	
240	0	240	815	(575)		(575)	Printing & Stationery	250	0	250	144	250		0	250	
0	120	120	207	(87)		(87)	Phones & Mobile	170	0	170	74	170		0	180	
0	0	0	7,351	(7,351)		(7,351)	IT	9,260	0	9,260	3,954	9,260		0	10,320	
114,790	0	114,790	109,651	5,139		5,139	Provisions	114,790	0	114,790	59,252	114,790		0	114,790	
500	0	500	633	(133)		(133)	Catering Equipment	500	0	500	225	500		0	500	
0	0	0	199	(199)		(199)	Uniform / PPE	50	0	50	0	50		0	50	
0	0	0	0	0		0	Subscriptions	0	0	0	180	180		(180)	190	Predicated Inflationary 4%
0	0	0	2,310	(2,310)		(2,310)	Electronic Bank Charges	1,100	0	1,100	1,330	2,660		(1,560)	2,770	Predicated Inflationary 4%
7,480	(7,480)	0	0	0		0	Equipment, Tools & Materials	0	0	0	26	26		(26)	0	
0	0	0	631	(631)		(631)	Money Collection Service	300	0	300	263	300		0	300	
500	0	500	2,860	(2,360)		(2,360)	Waste	3,500	0	3,500	1,736	3,500		0	3,500	
0	0	0	(66)	66		66	Miscellaneous	0	0	0	1	1		(1)	0	
							Cemetery							0		Service to Devolved from SC to YTC in 2027/28
0	0	0	0	0		0	Salaries - Basic & NI	0	0	0	0	0		0	81,690	
0	0	0	0	0		0	Salaries - Pension	0	0	0	0	0		0	14,310	
0	0	0	0	0		0	Training	0	0	0	0	0		0	0	
0	0	0	0	0		0	Repairs and Maintenance Buildings	0	0	0	0	0		0	8,000	
0	0	0	0	0		0	Repairs and Maintenance Plant	0	0	0	0	0		0	0	
0	0	0	0	0		0	Health & Safety at work	0	0	0	0	0		0	0	
0	0	0	0	0		0	Tree works	0	0	0	0	0		0	5,400	
0	0	0	0	0		0	Repairs and Maintenance Equipment	0	0	0	0	0		0	6,000	
0	0	0	0	0		0	Cleaning & Domestic Supplies	0	0	0	0	0		0	1,300	
0	0	0	0	0		0	Electricity	0	0	0	0	0		0	5,800	

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
0	0	0	0	0		0	Gas	0	0	0	0	0		0	2,000	
0	0	0	0	0		0	Business Rates	0	0	0	0	0		0	11,000	
0	0	0	0	0		0	Sewerage	0	0	0	0	0		0	300	
0	0	0	0	0		0	Water	0	0	0	0	0		0	3,200	
0	0	0	0	0		0	Skip Hire	0	0	0	0	0		0	5,700	
0	0	0	0	0		0	Security - Fire and Intruder	0	0	0	0	0		0	5,300	
0	0	0	0	0		0	Vehicles - R & M	0	0	0	0	0		0	2,000	
0	0	0	0	0		0	Vehicles - fuel	0	0	0	0	0		0	2,000	
0	0	0	0	0		0	Other Vehicle Costs	0	0	0	0	0		0	0	
0	0	0	0	0		0	Operational Costs	0	0	0	0	0		0	12,500	
0	0	0	0	0		0	Printing & Stationery	0	0	0	0	0		0	200	
0	0	0	0	0		0	Phones & Mobile	0	0	0	0	0		0	400	
0	0	0	0	0		0	IT	0	0	0	0	0		0	1,600	BACAS contribution (Burial system)
0	0	0	0	0		0	Uniform / PPE	0	0	0	0	0		0	300	
0	0	0	0	0		0	Subscriptions	0	0	0	0	0		0	0	
0	0	0	0	0		0	Electronic Bank Charges	0	0	0	0	0		0	0	
0	0	0	0	0		0	Equipment, Tools & Materials	0	0	0	0	0		0	7,500	
0	0	0	0	0		0	Seeds and plants	0	0	0	0	0		0	0	
0	0	0	0	0		0	Waste	0	0	0	0	0		0	0	
0	0	0	0	0		0	Miscellaneous	0	0	0	0	0		0	5,800	Burial Supplies, Plaques, inclu Topple testings
0	0	0	0	0		0	Maintenance Reserve	0	0	0	0	0		0	0	
2,107,710	**(45,890)**	**2,061,820**	**1,967,859**	**93,961**	**125,620**	**(31,659)**	**Total Expenditure**	**2,193,780**	**0**	**2,193,780**	**1,048,021**	**2,273,230**	**(58,470)**	**(20,980)**	**2,444,780**	
							INCOME									
							Play Areas:									
0	0	0	0	0		0	S.106	0	0	0	(17,812)	(17,812)		17,812	0	Monks Dale & Other Play Area improvement
							Open Spaces:									
0	0	0	(1,722)	1,722		1,722	Grants	0	0	0	0	0		0	0	
0	0	0	(60)	60		60	Licences	0	0	0	0	0		0	0	
							Horticulture:							0		
0	0	0	(1,225)	1,225		1,225	Income	0	0	0	(2,730)	(2,730)		2,730		
							Yeovil Rec									
0	0	0	(7,748)	7,748		7,748	Grants	0	0	0	0	0		0	0	
0	0	0	(549)	549		549	Contributions	0	0	0	(11,500)	(11,500)		11,500	0	Towards new Floodlights installations
(10,000)	0	(10,000)	(10,000)	0		0	Contribution from Yeovil Without Parish Council	(10,000)	0	(10,000)	0	(10,000)		0	(10,000)	
0	0	0	(430)	430		430	Sales of Meals/Refreshments - Std	(200)	0	(200)	0	(200)		0	(200)	
(65,060)	55,000	(10,060)	0	(10,060)		(10,060)	Fees & Charges - Std	(12,000)	0	(12,000)	0	(12,000)		0	(12,000)	
(43,300)		(43,300)	(56,741)	13,441		13,441	Hire Fee - AGP	(44,600)	(9,080)	(53,680)	(16,064)	(53,680)		0	(53,680)	
0	(16,150)	(16,150)	(33,582)	17,432		17,432	Hire Fee - Athletics	(16,630)	0	(16,630)	(16,511)	(16,630)		0	(16,630)	
0	(980)	(980)	(5,405)	4,425		4,425	Hire Fee - Football	(1,010)	0	(1,010)	(1,692)	(3,384)		2,374	(1,010)	
0	(31,380)	(31,380)	(39,449)	8,069		8,069	Hire Fee - Golf/Pitch & Putt	(32,320)	0	(32,320)	(29,562)	(32,320)		0	(32,320)	
0	(6,250)	(6,250)	(7,359)	1,109		1,109	Hire Fee - Tennis Court	(6,440)	0	(6,440)	(4,955)	(6,440)		0	(6,440)	
0	(240)	(240)	(240)	0		0	Licences	(250)	0	(250)	(400)	(400)		150	(250)	
(11,600)	0	(11,600)	(1,600)	(10,000)		(10,000)	Car Park Rental	(11,950)	0	(11,950)	(1,666)	(1,666)		(10,284)	(1,720)	to be invoiced in September for academic year
(8,340)	0	(8,340)	(8,373)	33		33	Community Room Hire	(8,590)	0	(8,590)	(4,435)	(8,590)		0	(8,590)	
(9,080)	0	(9,080)	0	(9,080)		(9,080)	Sports Coaching	(9,080)	9,080	0	0	0		0	Remove	Part of the AGP Hire
0	0	0	(2,000)	2,000		2,000	Sale of Vehicle	0	0	0	0	0		0	Remove	
0	0	0	(2,219)	2,219		2,219	Memorial Donations	0	0	0	(309)	(309)		309	0	From Friend of Yeovil Rec
0	0	0	(5,112)	5,112		5,112	Services Recharges	0	0	0	0	0		0	0	
(80)	0	(80)	0	(80)		(80)	Rents	(80)	0	(80)	0	(80)		0	0	
				0			**Yeovil Country Park**									
(10,000)	0	(10,000)	(10,000)	0		0	Contribution from Yeovil Without Parish Council	(10,000)	0	(10,000)	0	(10,000)		0	(10,000)	
0	0	0	(2,740)	2,740		2,740	Other grants / contributions	0	0	0	0	0		0	0	
(9,300)	0	(9,300)	0	(9,300)		(9,300)	Agency Reimbursements	(9,580)	0	(9,580)	0	(9,580)		0	(9,580)	
(1,860)	0	(1,860)	(733)	(1,127)		(1,127)	Sales - Std	(1,920)	0	(1,920)	(321)	(1,920)		0	(1,920)	
(80)	0	(80)	(460)	380		380	Third Party Sales	(80)	0	(80)	0	(80)		0	(80)	
0	0	0	(675)	675		675	Donations	(60)	0	(60)	(200)	(200)		140	(60)	
(2,230)	0	(2,230)	0	(2,230)		(2,230)	Fees & Charges - Std	(2,300)	0	(2,300)	0	(2,300)		0	(2,300)	
(1,540)	0	(1,540)	(417)	(1,123)		(1,123)	Ice Cream Van Licence	(1,590)	0	(1,590)	(1,250)	(1,590)		0	(1,590)	
(800)	0	(800)	(639)	(161)		(161)	Grazing Rights	0	0	0	(700)	(700)		700	0	
(110)	0	(110)	0	(110)		(110)	Rents	0	0	0	0	0		0	0	
				0			**Ninesprings Café**									
(70)	0	(70)	(13)	(57)		(57)	Sales - Std	(70)	0	(70)	(29)	(70)		0	(70)	
(380,850)	0	(380,850)	(381,824)	974		974	Sales of Meals/Refreshments - Std	(392,280)	0	(392,280)	(211,884)	(392,280)		0	(392,280)	
(2,150)	0	(2,150)	(134)	(2,016)		(2,016)	Sales of Meals/Refreshments - Z	(2,210)	0	(2,210)	(154)	(924)		(1,286)	(2,210)	
0	0	0	(6)	6		6	Third Party Sales	0	0	0	0	0		0	Remove	
				0			**The Rec Café**									
(261,780)	0	(261,780)	(280,813)	19,033		19,033	Sales of Meals/Refreshments - Std	(269,630)	0	(269,630)	(159,675)	(269,630)		0	(269,630)	
0	(370)	(370)	(1,047)	677		677	Sales of Meals/Refreshments - Z	(380)	0	(380)	(417)	(417)		37	(380)	

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
(200)	0	(200)	0	(200)		(200)	Fees & Charges - Std	(210)	0	(210)	0	(210)		0	0	
				0			**Allotments**									
0	0	0	(9,465)	9,465		9,465	Grants	0	0	0	0	0	(3,000)	3,000	0	Grant Carried forward from 2025/26
(24,500)	0	(24,500)	(23,720)	(780)		(780)	Rent	(26,000)	0	(26,000)	(23,991)	(26,000)		0	(24,000)	
0	0	0	(712)	712		712	Misc Income	0	0	0	(40)	(40)		40	0	
(2,090)	0	(2,090)	(2,359)	269		269	Lease	(2,490)	0	(2,490)	(1,247)	(2,400)		(90)	(2,490)	
(1,500)	0	(1,500)	(3,760)	2,260		2,260	Water Charge	(3,000)	0	(3,000)	(4,533)	(4,533)		1,533	(3,000)	Water charges exceeded budget by more than double, to be pass onto tenants in October
							Cemetary									
0	0	0	0	0		0	Fees & Charges - Std	0	0	0	0	0		0	(62,500)	
0	0	0	0	0		0	Rents & Wayleaves	0	0	0	0	0		0	(4,200)	
(847,360)	**370**	**(846,990)**	**(903,330)**	**56,340**	**0**	**56,340**	**Total Income**	**(874,950)**	**0**	**(874,950)**	**(512,075)**	**(900,615)**	**(3,000)**	**28,665**	**(929,130)**	
1,260,350	**(45,520)**	**1,214,830**	**1,064,529**	**150,301**	**125,620**	**24,681**	**Net Expenditure**	**1,318,830**	**0**	**1,318,830**	**535,946**	**1,372,615**	**(61,470)**	**7,685**	**1,515,650**	

Property & Community Committee

2025/26								2026/27								
Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
£	£	£	£	£	£	£		£	£	£	£	£	£	£	£	
							EXPENDITURE									
							Director of P&C									
0	0	0	53,277	(53,277)		(53,277)	Salaries - Basic & NI	65,320	0	65,320	32,769	65,516		(196)	69,480	Estimate payaward increase 3.5%
0	0	0	11,458	(11,458)		(11,458)	Salaries - Pension	11,500	0	11,500	5,159	10,318		1,182	11,000	
							Property Management									
0	0	0	20,032	(20,032)		(20,032)	Salaries - Basic & NI	41,170	0	41,170	20,659	41,294		(124)	43,940	Estimate payaward increase 3.5%
0	0	0	3,957	(3,957)		(3,957)	Salaries - Pension	7,300	0	7,300	3,274	6,548		752	7,000	
							Community Wardens:									
66,530	0	66,530	28,267	38,263		38,263	Salaries - Basic & NI	98,770	0	98,770	45,031	85,261		13,509	104,870	Estimate payaward increase 3.5%
13,190	0	13,190	4,521	8,669		8,669	Salaries - Pension	17,580	0	17,580	7,175	14,350		3,230	16,780	
0	0	0	51	(51)		(51)	Other Staff Costs	0	0	0	0	0		0	0	
							Facility Officer:									
0	29,400	29,400	32,368	(2,968)		(2,968)	Salaries - Basic & NI	27,180	0	27,180	15,637	31,274		(4,094)	31,680	Estimate payaward increase 3.5%
0	5,850	5,850	6,582	(732)		(732)	Salaries - Pension	5,440	0	5,440	2,605	5,210		230	5,080	
0	0	0	763	(763)		(763)	Other Costs	0	0	0	569	569		(569)	0	
							YTC Van									
0	0	0	394	(394)		(394)	Fuel / EV charge	0	0	0	332	393		(393)	100	
0	8,000	8,000	0	8,000		8,000	Electric Van	12,000	0	12,000	0	12,000		0	12,000	
0	2,000	2,000	(84)	2,084		2,084	Repair & Maintenance	1,000	0	1,000	0	1,000		0	1,000	
0	0	0	2,827	(2,827)		(2,827)	**Staff Training**	3,000	0	3,000	1,112	3,000		0	3,000	
0	0	0	460	(460)		(460)	**Advertising for Staff**	0	0	0	0	0		0	0	
0	0	0	8,780	(8,780)		(8,780)	**Health & Safety at Work**	1,000	0	1,000	102	1,000		0	1,000	
0	100	100	347	(247)		(247)	**Uniform / PPE**	1,000	0	1,000	112	1,000		0	1,000	
0	2,190	2,190	1,336	854		854	**Phones & Mobile**	3,110	0	3,110	782	3,110		0	1,770	
0	0	0	0	0		0	**Radio**	11,000	0	11,000	0	11,000		0	0	Budgeted within YCRT as subscription
0	730	730	3,797	(3,067)		(3,067)	**IT**	4,910	0	4,910	2,074	4,910		0	5,740	
0	0	0	869	(869)		(869)	**IT Hardware**	0	0	0	1,718	1,718		(1,718)	0	
							Subscriptions							0		
0	0	0	16	(16)		(16)	Other Subscriptions	0	0	0	0	0		0	Remove	
1,000	0	1,000	2,473	(1,473)		(1,473)	YCRT	1,000	0	1,000	975	1,000		0	1,000	
0	0	0	3,954	(3,954)		(3,954)	**Equipment, Tools & Material**	0	0	0	605	605		(605)		
11,800	0	11,800	0	11,800	11,800	0	**Holiday Playscheme contribution**	11,800	0	11,800	6,638	11,800		0	11,800	
570	0	570	511	59		59	**Millennium Clock**	570	0	570	0	570		0	570	
60,000	0	60,000	142	59,858	59,858	(0)	**Building Project capital**	60,000	(60,000)	0	0	0		0	60,000	
500	0	500	0	500		500	**Public Noticeboards**	500	0	500	0	500		0	500	
9,000	0	9,000	1,182	7,818	7,818	0	**Defibrillator & Bleed Kits**	4,500	0	4,500	2,489	4,500		0	4,500	
500	0	500	0	500		500	**Litter/Grit bins**	500	0	500	0	500		0	500	
51,000	0	51,000	53,167	(2,167)		(2,167)	**CCTV**	53,170	0	53,170	53,156	53,170		0	53,170	
1,300	0	1,300	2,520	(1,220)		(1,220)	**Speed Indicator Device Installations**	1,300	0	1,300	0	1,300		0	1,300	
750	0	750	750	0		0	**War memorials**	750	0	750	0	0	750	0	750	Risk assessed and cleaned every 2 years. Budget to collect 1/2 each year and add to reserve to cover charge every 2 years
							Youth & Community									
4,000	0	4,000	969	3,031		3,031	Youth Council	2,000	0	2,000	0	2,000		0	2,000	
40,600	0	40,600	36,588	4,012		4,012	Youth Services - YMCA	40,600	0	40,600	37,596	40,600		0	40,600	New SLA being nogotiated in December
15,000	0	15,000	13,750	1,250		1,250	Youth Services - Youth Drop In	25,000	0	25,000	12,500	25,000		0	25,000	
							Goar Knap - Building									
0	200	200	0	200		200	Building	0	0	0	153	153		(153)	0	Felt for Roof Repair
0	0	0	3,256	(3,256)		(3,256)	Other Costs	0	0	0	1,725	1,725		(1,725)	0	Security Fencing replacing damage wall
0	750	750	206	544		544	Electricity	770	0	770	447	770		0	770	including Charge point for Electric Van
0	1,460	1,460	0	1,460		1,460	Business Rates	1,820	0	1,820	1,886	1,886		(66)	1,960	Predicated Inflationary 4%
							Milford Hall:									
1,000	0	1,000	6,480	(5,480)		(5,480)	Repairs and Maintenance Buildings	1,030	0	1,030	1,873	1,873		(843)	1,950	Predicated Inflationary 4%
6,200	0	6,200	7,745	(1,545)		(1,545)	Milford Hall - Business Rates	6,390	0	6,390	7,514	7,514		(1,124)	7,810	Predicated Inflationary 4%
20,000	0	20,000	18,437	1,563		1,563	Electricity	20,600	0	20,600	3,075	12,299		8,301	13,000	Due to Solar Panels
0	0	0	0	0		0	PV Panel installation	0	0	0	33,477	33,477	(33,477)	(0)	0	Funded from Carbon Management Fund
13,660	0	13,660	19,922	(6,262)		(6,262)	Milford Hall - Running Costs	14,070	0	14,070	8,787	14,070		0	14,070	
500	0	500	0	500		500	CCTV	500	0	500	83	500		0	500	
1,000	0	1,000	1,601	(601)		(601)	Milford Hall - Security	1,030	0	1,030	448	1,030		0	1,030	
11,170	0	11,170	12,174	(1,004)		(1,004)	Salaries - Basic & NI	12,540	0	12,540	6,259	12,578		(38)	13,050	Estimate payaward increase 3.5%
0	0	0	2,506	(2,506)		(2,506)	Salaries - Pension	2,320	0	2,320	1,033	2,065		255	2,160	
							Oxford Road (Pen Mill)									
0	0	0	0	0		0	Business rates	0	0	0	0	8,600		(8,600)	40,500	
0	0	0	0	0		0	Running Costs	0	0	0	0	0		0	74,500	
0	0	0	0	0		0	Set Up cost	0	60,000	60,000	7,839	60,000		0	0	

Original Budget	Budget Virement	Revised Budget	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
							Peter Street Public Toilets:									
1,000	0	1,000	1,645	(645)		(645)	Repairs & Maintenance	1,030	0	1,030	0	0		1,030	0	
8,590	0	8,590	10,263	(1,673)		(1,673)	Cleaning (inc toilet rolls)	8,850	0	8,850	4,267	4,267		4,583	0	Toilet closed for public use
7,950	0	7,950	7,680	270		270	Security	1,000	0	1,000	0	1,000		0	0	
7,000	0	7,000	2,519	4,481		4,481	Other Running costs (electric/water)	7,210	0	7,210	316	948		6,262	1,620	Toilet Closed for public use, standing charges only
10,000	0	10,000	0	10,000	10,000	0	Refurbishment	0	0	0	0	0		0	0	
							Petters Way Public Toilets:									
1,000	0	1,000	5,201	(4,201)		(4,201)	Repairs & Maintenance	1,030	0	1,030	56	1,030		0	1,030	
7,000	0	7,000	98	6,902		6,902	Other Running costs (electric/water)	7,210	0	7,210	66	7,210		0	7,210	
7,950	0	7,950	7,680	270		270	Security	1,000	0	1,000	0	1,000		0	1,000	
8,590	0	8,590	11,091	(2,501)		(2,501)	Cleaning (inc toilet rolls)	8,850	0	8,850	5,087	8,850		0	8,850	
							Town House									
4,050	0	4,050	4,084	(34)		(34)	Salaries - Basic & NI (Cleaning)	4,210	0	4,210	2,109	4,349		(139)	4,370	Estimate payaward increase 3.5%
10,000	0	10,000	3,421	6,579		6,579	Repairs and Maintenance	5,000	0	5,000	996	5,000		0	5,000	
500	0	500	0	500		500	CCTV Reserve	500	0	500	0	500		0	500	
12,420	0	12,420	11,602	818		818	Business rates	12,420	0	12,420	13,342	13,342		(922)	13,880	Predicated Inflationary 4%
1,000	0	1,000	2,356	(1,356)		(1,356)	Security - Fire & Intruder	1,030	0	1,030	256	1,030		0	1,030	
3,000	0	3,000	2,835	165		165	Electricity	3,000	0	3,000	1,336	3,000		0	3,000	
2,000	0	2,000	2,730	(730)		(730)	Gas	2,000	0	2,000	489	2,000		0	2,000	
400	0	400	394	6		6	Water charges	400	0	400	17	400		0	400	
2,500	0	2,500	3,346	(846)		(846)	Other costs	2,580	0	2,580	4,215	4,215		(1,635)	4,380	Predicated Inflationary 4%
424,220	**50,680**	**474,900**	**445,297**	**29,603**	**89,476**	**(59,873)**	**Total Expenditure**	**641,360**	**0**	**641,360**	**360,217**	**657,696**	**(32,727)**	**16,391**	**742,700**	
							INCOME									
0	0	0	(3,000)	3,000		3,000	**Defibrillator & Bleed Kits**	0	0	0	0	0		0		
							Milford Hall									
(18,070)	0	(18,070)	(16,597)	(1,473)		(1,473)	Anchor Tenant	(18,070)	0	(18,070)	(7,529)	(18,070)		0	(18,070)	
(17,260)	0	(17,260)	(18,822)	1,562		1,562	Hall Bookings	(17,260)	0	(17,260)	(7,493)	(17,260)		0	(17,260)	
(35,330)	**0**	**(35,330)**	**(38,419)**	**3,089**	**0**	**3,089**	**Total Income**	**(35,330)**	**0**	**(35,330)**	**(15,022)**	**(35,330)**	**0**	**0**	**(35,330)**	
388,890	**50,680**	**439,570**	**406,878**	**32,692**	**89,476**	**(56,784)**	**Net Expenditure**	**606,030**	**0**	**606,030**	**345,195**	**622,366**	**(32,727)**	**16,391**	**707,370**	

Culture Committee

2025/26								2026/27								
Original Budget	Revised Budget	Budget Virement	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
£	£	£	£	£	£	£		£	£	£	£	£	£	£	£	
							EXPENDITURE									
							Director of Culture:									
69,610	0	69,610	70,740	(1,130)		(1,130)	Salaries - Basic & NI	72,200	0	72,200	36,297	74,583		(2,383)	74,960	Estimate payaward increase 3.5%
13,650	0	13,650	14,697	(1,047)		(1,047)	Salaries - Pension	12,690	0	12,690	5,792	11,583		1,107	14,690	
0	0	0	1,399	(1,399)		(1,399)	Other Costs	0	0	0	1,866	1,866		(1,866)		Octagon Choir
12,770	0	12,770	2,555	10,215		10,215	Mayoral Allowance	13,150	0	13,150	13,150	13,150		0	13,610	
0	0	0	54	(54)		(54)	Other Mayor Costs	0	0	0	0	0		0	0	
200	0	200	24	176		176	Travel Costs - Ex Officios	200	0	200	0	200		0	200	
1,000	0	1,000	617	383		383	Mace Bearer Salary	700	0	700	606	606		94	730	Estimate payaward increase 3.5%
3,500	0	3,500	0	3,500		3,500	**Band Costs**	3,500	0	3,500	0	3,500		0	3,500	
							Christmas Lights:									
54,840	0	54,840	55,214	(374)		(374)	Hire, Installation & Safety Checks	54,840	0	54,840	28,369	54,840		0	54,840	
30	0	30	0	30		30	Christmas Lights Competition	30	0	30	0	30		0	30	
8,000	0	8,000	7,040	960		960	Christmas Lights Switch On Event	8,000	4,000	12,000	80	12,000		0	12,000	
							Community Heritage:									
36,820	0	36,820	37,080	(260)		(260)	Salaries - Basic & NI	38,180	0	38,180	19,184	39,440		(1,260)	39,660	Estimate payaward increase 3.5%
6,340	0	6,340	6,377	(37)		(37)	Salaries - Pension	5,890	0	5,890	2,644	5,288		602	5,500	
0	0	0	90	(90)		(90)	Health & Safety at Work	0	0	0	0	0		0	0	
0	0	0	14,845	(14,845)		(14,845)	Business Rates	15,290	0	15,290	17,072	17,072		(1,782)	17,750	Predicated Inflationary 4%
0	0	0	38	(38)		(38)	Cleaning & Domestic Supplies	40	0	40	69	69		(29)	70	Predicated Inflationary 4%
70	0	70	312	(242)		(242)	Travelling	70	0	70	107	214		(144)	220	
1,800	0	1,800	182	1,618		1,618	Printing & Stationery	1,850	0	1,850	198	1,850		0	1,850	
0	540	540	586	(46)		(46)	Phone & Mobile	770	0	770	338	770		0	810	
7,000	0	7,000	5,257	1,743		1,743	IT	6,370	0	6,370	2,665	6,370		0	7,180	
0	0	0	389	(389)		(389)	IT Hardware	0	0	0	0	0		0	0	
0	0	0	0	0		0	Consultancy	5,000	0	5,000	0	5,000		0	5,000	
10	0	10	76	(66)		(66)	Uniform / Protective clothing	10	0	10	12	12		(2)	10	
10	0	10	251	(241)		(241)	Volunteer Expenses	500	0	500	16	500		0	500	
10	0	10	180	(170)		(170)	Subscriptions	100	0	100	109	109		(9)	110	Predicated Inflationary 4%
1,500	0	1,500	843	657		657	Events Expenditure	1,550	0	1,550	0	1,550		0	1,550	
0	0	0	0	0		0	Licences	0	0	0	380	380		(380)	400	Predicated Inflationary 4%
330	0	330	1,034	(704)		(704)	Equipment, Tools & Materials	340	0	340	378	378		(38)	390	Predicated Inflationary 4%
							Printer Hire	0	0	0	131	262		(262)	270	Printer Rental Charge (Equipment Hire)
0	0	0	340	(340)		(340)	Miscellaneous	0	0	0	0	0		0	0	
15,530	0	15,530	5,000	10,530		10,530	SC - Overheads recharge	15,000	0	15,000	0	15,000		0	15,000	
28,020	0	28,020	28,689	(669)		(669)	SLA - South West Heritage Trust	28,860	0	28,860	19,332	28,860		0	28,860	
0	0	0	0	0		0	South Somerset Heritage Collections Project	0	95,000	95,000	0	0		0	0	
0	0	0	0	0		0	**General Events Expenditure**	0	0	0	0	0		0	10,000	
4,700	0	4,700	2,390	2,310		2,310	**Eats:Festival**	4,700	0	4,700	3,050	4,700		0	5,000	
1,000	0	1,000	0	1,000		1,000	**Love Yeovil**	0	0	0	0	0		0	Remove	
4,000	0	4,000	3,236	764		764	**V E Day**	4,000	0	4,000	0	4,000		0	4,000	
10,000	0	10,000	8,196	1,804		1,804	**Super Saturday**	10,000	0	10,000	9,764	10,000		0	10,000	
1,260	0	1,260	1,342	(82)		(82)	**Town Crier**	1,260	0	1,260	656	1,260		0	1,260	
1,820	0	1,820	1,398	422		422	**Yeovil Open Town Crier Competition**	1,820	0	1,820	1,165	1,820		0	1,820	
1,000	0	1,000	1,202	(202)		(202)	**Regalia**	1,000	0	1,000	2,465	2,465		(1,465)	1,000	
1,500	0	1,500	1,961	(461)		(461)	**Remembrance Sunday**	1,500	0	1,500	60	1,500		0	1,500	
							Westlands:									
645,220	(73,350)	571,870	546,128	25,742		25,742	Salaries - Basic & NI	563,690	0	563,690	306,261	582,292		(18,602)	663,930	Estimate payaward increase 3.5%
127,880	(14,520)	113,360	122,087	(8,727)		(8,727)	Salaries - Pension	113,950	0	113,950	52,905	105,810		8,140	118,740	
0	0	0	2,961	(2,961)		(2,961)	Overtime	0	0	0	0	0		0	0	
67,300	65,930	133,230	142,753	(9,523)		(9,523)	Wages (Casual)	147,140	0	147,140	60,453	147,140		0	143,850	
0	0	0	0	0		0	Conference Expenses	0			720	720		(720)	0	
230	0	230	216	14		14	Training	240	0	240	12	240		0	240	
60,040	0	60,040	41,894	18,146		18,146	Repairs and Maintenance Buildings	60,040	0	60,040	8,661	60,040		0	60,040	
16,650	0	16,650	3,859	12,791	89,000	(76,209)	Repairs and Maintenance Plant	9,700	0	9,700	1,935	9,700		0	9,700	
0	0	0	29,432	(29,432)		(29,432)	Technical	50,000	0	50,000	4,421	50,000		0	50,000	
620	0	620	4,423	(3,803)		(3,803)	Health & Safety at work	640	0	640	1,828	3,656		(3,016)	3,800	Predicated Inflationary 4%
0	0	0	6,273	(6,273)		(6,273)	Repairs & Maintenance Equipment	0	0	0	2,419	2,419		(2,419)	2,520	Predicated Inflationary 4%
108,350	0	108,350	125,161	(16,811)		(16,811)	Electricity	125,000	0	125,000	45,659	125,000		0	125,000	
29,470	(29,470)	0	0	0		0	Gas	0	0	0	0	0		0	0	
28,750	0	28,750	29,415	(665)		(665)	Business Rates	29,610	0	29,610	31,240	31,240		(1,630)	32,490	Predicated Inflationary 4%
6,030	0	6,030	0	6,030		6,030	Sewerage	6,210	0	6,210	0	6,210		0	6,210	
5,570	0	5,570	0	5,570		5,570	Water	5,740	0	5,740	0	5,740		0	5,740	
0	0	0	4,091	(4,091)		(4,091)	Gritting	400	0	400	0	400		0	400	
17,140	0	17,140	4,213	12,927		12,927	Cleaning & Domestic supplies	7,000	0	7,000	2,629	7,000		0	7,000	
0	0	0	1,944	(1,944)		(1,944)	Specialist Cleaning		0	0	715	715		(715)	740	Predicated Inflationary 4%

Original Budget	Revised Budget	Budget Virement	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
0	0	0	239	(239)		(239)	Skip Hire	0	0	0	3,248	3,248		(3,248)	3,380	Predicated Inflationary 4%
0	0	0	0	0		0	Litter / Grit Bins	0		0	4,463	4,463		(4,463)	0	
250	0	250	1,249	(999)		(999)	Maintenance Agreement Charges	0	0	0	205	205		(205)	210	Predicated Inflationary 4%
42,010	0	42,010	8,250	33,760		33,760	Security - Fire / Intruder / Key holding	7,500	0	7,500	7,523	7,523		(23)	7,820	Predicated Inflationary 4%
0	0	0	9,603	(9,603)		(9,603)	Security - Events	9,000	0	9,000	3,336	9,000		0	9,000	
160	0	160	876	(716)		(716)	Travelling Allowance	800	0	800	383	800		0	800	
0	0	0	4,061	(4,061)		(4,061)	Printing & Stationery	6,500	0	6,500	637	6,500		0	6,500	
30	0	30	46,330	(46,300)		(46,300)	Printing of Publications	60,000	0	60,000	13,678	60,000		0	60,000	
280	0	280	1,840	(1,560)		(1,560)	Photographic Work	0	0	0	0	0		0	0	
1,000	0	1,000	23,951	(22,951)		(22,951)	Postage	19,000	0	19,000	19,924	19,924		(924)	20,720	Predicated Inflationary 4%
0	9,020	9,020	9,683	(663)		(663)	Phone & Mobile	12,800	0	12,800	5,429	12,800		0	13,070	
20,000	0	20,000	37,893	(17,893)		(17,893)	IT	24,620	0	24,620	19,874	24,620		0	48,090	
0	0	0	14,364	(14,364)		(14,364)	IT Hardware	8,000	0	8,000	7,606	8,000		0	8,000	
0	0	0	2,109	(2,109)		(2,109)	Website	1,600	0	1,600	1,188	1,600		0	1,600	
3,000	0	3,000	83	2,917		2,917	Office Furniture	1,000	0	1,000	0	1,000		0	1,000	
3,840	0	3,840	1,588	2,253		2,253	Consultant & professional fees	1,000	0	1,000	9,600	9,600		(8,600)	1,040	Predicated Inflationary 4%
780	0	780	968	(188)		(188)	Hospitality	0	0	0	0	0		0	0	
0	0	0	329	(329)		(329)	Uniform / Protective clothing	500	0	500	63	500		0	500	
0	0	0	12,168	(12,168)		(12,168)	Subscriptions	12,000	0	12,000	7,039	12,000		0	12,000	
110	0	110	3,340	(3,230)		(3,230)	Events Expenditure	5,000	0	5,000	0	5,000		0	5,000	
32,250	0	32,250	100,113	(67,863)		(67,863)	Adverts/Promotions	58,000	0	58,000	27,346	58,000		0	58,000	
8,400	0	8,400	28,352	(19,952)		(19,952)	Performance Rights Licence	24,000	0	24,000	5,359	24,000		0	24,000	
90	0	90	295	(205)		(205)	Licences	0	0	0	0	0		0	0	
7,840	0	7,840	59,682	(51,842)		(51,842)	Electronic Bank Charges	26,000	0	26,000	16,681	26,000		0	26,000	
0	0	0	6,718	(6,718)		(6,718)	Misc	200	0	200	133	200		0	200	Room Hire - Somerton Town Council
297,230	0	297,230	1,068,847	(771,617)		(771,617)	Performance Costs	820,000	0	820,000	212,473	820,000		0	820,000	
5,000	0	5,000	0	5,000		5,000	Country Music Festival	5,000	0	5,000	0	5,000		0	5,000	
60	0	60	585	(525)		(525)	Equipment, Tools & Materials	0	0	0	227	227		(227)	240	Predicated Inflationary 4%
14,780	0	14,780	12,465	2,315		2,315	Equipment hire	12,000	0	12,000	7,158	12,000		0	12,000	
0	0	0	1,835	(1,835)		(1,835)	Cleaning Equipment	0	0	0	1,565	1,565		(1,565)	1,630	Predicated Inflationary 4%
130	0	130	242	(112)		(112)	Floral Decorations	0	0	0	0	0		0	Remove	
4,080	0	4,080	49,947	(45,867)		(45,867)	Arts & Engagement	20,000	0	20,000	21,761	21,761		(1,761)	22,630	Predicated Inflationary 4%
0	0	0	1,186	(1,186)		(1,186)	Money Collection Service	1,500	0	1,500	518	1,500		0	1,500	
1,540	0	1,540	5,703	(4,163)		(4,163)	Payment to Contractors	3,000	0	3,000	2,122	3,000		0	3,000	
0	0	0	7,783	(7,783)		(7,783)	Waste collection	7,500	0	7,500	3,978	7,500		0	7,500	
							Westlands Front of House:									
0	73,350	73,350	90,983	(17,633)		(17,633)	Salaries - Basic & NI	90,900	0	90,900	62,645	93,900		(3,000)	140,700	Estimate payaward increase 3.5%
0	14,520	14,520	32,363	(17,843)		(17,843)	Salaries - Pension	31,740	0	31,740	16,041	32,081		(341)	40,100	
294,000	(65,930)	228,070	275,851	(47,781)		(47,781)	Wages (Casual)	251,880	0	251,880	113,795	251,880		0	262,860	
0	0	0	0	0		0	Training	100	0	100	320	320		(220)	330	Predicated Inflationary 4%
0	0	0	80	(80)		(80)	Advertising for Staff	100	0	100	0	100		0	100	
400	0	400	586	(186)		(186)	Repairs and Maintenance Buildings	0	0	0	375	375		(375)	0	
200	0	200	41	159		159	Health & Safety at work	200	0	200	195	200		0	200	
4,370	0	4,370	11,752	(7,382)		(7,382)	Repairs and Maintenance Equipment	8,000	0	8,000	4,349	8,000		0	8,000	
0	29,470	29,470	0	29,470		29,470	Gas	29,470	0	29,470	0	29,470		0	29,470	
1,800	0	1,800	4,646	(2,846)		(2,846)	Cleaning	8,000	0	8,000	496	8,000		0	8,000	
300	0	300	911	(611)		(611)	Printing & Stationery	0	0	0	521	521		(521)	540	Predicated Inflationary 4%
30	0	30	0	30		30	Printing of Publications	0	0	0	0	0		0	0	
3,230	0	3,230	14,009	(10,779)		(10,779)	Icecream Provision	15,000	0	15,000	4,377	15,000		0	15,000	
210	0	210	669	(459)		(459)	Confectionery Purchase	0	0	0	0	0		0	0	
151,920	0	151,920	185,129	(33,209)		(33,209)	Restaurant Provisions café bar	180,000	0	180,000	75,101	180,000		0	180,000	
900	0	900	0	900		900	Provisions (FOH)	930	0	930	0	930		0	930	
98,540	0	98,540	152,497	(53,957)		(53,957)	Bar purchases	150,000	0	150,000	48,930	150,000		0	150,000	
230	0	230	665	(435)		(435)	Purchases for resale	240	0	240	0	240		0	240	
1,550	0	1,550	2,424	(874)		(874)	Rental Catering Machines	1,600	0	1,600	1,108	1,600		0	1,600	
7,000	0	7,000	17,885	(10,885)		(10,885)	Catering Equipment	7,000	0	7,000	2,462	7,000		0	7,000	
190	0	190	191	(1)		(1)	Hospitality	200	0	200	252	505		(305)	530	Predicated Inflationary 4%
150	0	150	108	42		42	Uniform / Protective clothing	150	0	150	80	150		0	150	
0	0	0	3,777	(3,777)		(3,777)	Subscriptions / Licenses	1,500	0	1,500	2,712	2,712		(1,212)	2,820	Predicated Inflationary 4%
40	0	40	899	(859)		(859)	Events Expenditure	5,000	0	5,000	11,757	11,757		(6,757)	12,230	Predicated Inflationary 4%
	0	0	4,764	(4,764)		(4,764)	Bank Charges	600	0	600	2,238	2,238		(1,638)	2,330	Predicated Inflationary 4%
1,260	0	1,260	2,834	(1,574)		(1,574)	Equipment, Tools & Materials	1,300	0	1,300	1,661	1,661		(361)	1,730	Predicated Inflationary 4%
2,440	0	2,440	3,073	(633)		(633)	Equipment hire	2,510	0	2,510	113	2,510		0	2,510	
150	0	150	1,991	(1,841)		(1,841)	Cleaning and domestic equipment	2,000	0	2,000	106	2,000		0	2,000	
30	0	30	0	30		30	Floral decorations	0	0	0	0	0		0	Remove	
940	0	940	8	932		932	Misc Expenditure	970	0	970	561	970		0	970	
2,265,680	0	2,265,680	151,402	2,114,278	58,068	2,056,210	**Octagon**	209,470	0	209,470	332,605	332,605	(123,135)	0	166,140	Phase 2 project cost - funded by Reserve. Vire £43,333 to PWLB Loan (£230,000-186,667) Ticket Levy. Until Octagon Theatre generating Ticket Levy
0	0	0	0	0		0	**Contribution to Octagon Theatre Project (Transfer from Planning)**	1,000	0	1,000	0	1,000		0	1,000	

Original Budget	Revised Budget	Budget Virement	Month 1 - 12 spent 31/03/2026	(Over) / Under Spend	Earmarked Reserve Contribution	(Over) / Under after Earmarked Reserve Contribution	Budget Title	Original Budget	Budget Virement	Revised budget	Month 1 - 6 spent 30/09/2026	Full Year estimated to 31/03/2027	To/(From) Earmarked Reserve Contribution	Estimated (over) / under spend	Proposed 2027/28 Budget	Notes
1,000	0	1,000	1,000	0		0	Octagon Summer School - SLA	1,000	0	1,000	0	1,000		0	1,000	
0	5,000	5,000	5,000	0		0	Arts & Engagement Outreach Programme	0	0	0	0	0		0	0	
5,000	0	5,000	5,000	0		0	**Yeovil Art Space (SLA)**	5,000	0	5,000	5,000	5,000		0	5,000	
2,000	0	2,000	2,000	0		0	**Yeovil Together**	2,000	0	2,000	0	2,000		0	2,000	
4,685,990	**14,560**	**4,700,550**	**3,833,693**	**866,857**	**147,068**	**719,789**	**Total Expenditure**	**3,583,150**	**99,000**	**3,682,150**	**1,777,128**	**3,772,808**	**(123,135)**	**(62,523)**	**3,790,580**	
							INCOME									
							Westlands:									
(46,280)	0	(46,280)	0	(46,280)		(46,280)	Joint Financing Conts	(46,960)	0	(46,960)	0	(46,960)		0	(46,960)	
0	0	0	0	0		0	Contribution towards Panto	(20,000)	0	(20,000)	(20,000)	(20,000)		0	(20,000)	
(16,652)	0	(16,652)	(81,344)	64,692		64,692	Salary Recharge	(27,090)	0	(27,090)	(18,465)	(27,090)		0	(82,840)	
(190)	0	(190)	(12,249)	12,059		12,059	Sales - Std	(13,000)	0	(13,000)	(78)	(13,000)		0	(13,000)	
(3,120)	0	(3,120)	(4,202)	1,082		1,082	Fees & Charges - Std	(3,210)	0	(3,210)	(2,055)	(3,210)		0	(3,210)	
(14,790)	0	(14,790)	(22,693)	7,903		7,903	Equipment Hire	(20,000)	0	(20,000)	(7,662)	(20,000)		0	(20,000)	
(700)	0	(700)	(32,339)	31,639		31,639	Advertising	(30,000)	0	(30,000)	(18,297)	(30,000)		0	(30,000)	
0	0	0	(3,475)	3,475		3,475	Memberships	(3,000)	0	(3,000)	(1,396)	(3,000)		0	(3,000)	
(2,190)	0	(2,190)	(67,527)	65,337		65,337	Commission	(60,000)	0	(60,000)	(22,921)	(60,000)		0	(60,000)	
0	0	0	(386)	386		386	Donations	0	0	0	0	0		0	0	
(2,940)	0	(2,940)	0	(2,940)		(2,940)	Rents	0	0	0	0	0		0	0	
(1,090)	0	(1,090)	(328)	(763)		(763)	Misc Income	0	0	0	(2,189)	(2,189)		2,189	0	Banking Overs / FOH Room Hire
(537,660)	0	(537,660)	(1,790,735)	1,253,075		1,253,075	Admission Charges Theatre - Std	(1,500,000)	0	(1,500,000)	(787,283)	(1,500,000)		0	(1,500,000)	
(160)	0	(160)	(5,260)	5,100		5,100	Admission Charges Theatre - E	(6,000)	0	(6,000)	(6,720)	(6,720)		720	(6,720)	
(90,000)	0	(90,000)	(129,754)	39,754	129,754	(90,000)	Ticket Levy	(140,000)	0	(140,000)	(43,541)	(140,000)		0	(186,670)	To pay back PWLB Loan - ticket Levy £2
0	0	0	(3,510)	3,510		3,510	Postage	(2,000)	0	(2,000)	(1,230)	(2,000)		0	(2,000)	
(69,460)	0	(69,460)	(172,137)	102,677		102,677	Venue Hire	(100,000)	0	(100,000)	(67,027)	(100,000)		0	(100,000)	
(57,410)	0	(57,410)	(38,004)	(19,406)		(19,406)	Room Hire - E	(59,130)	0	(59,130)	(2,319)	(59,130)		0	(59,130)	
(1,630)	0	(1,630)	(74,710)	73,080		73,080	Dance Class/Community Choir	(70,000)	0	(70,000)	(44,437)	(70,000)		0	(70,000)	
1,000	0	1,000	(500)	1,500		1,500	Dept for Education Apprenticeship contribution	0	0	0	0	0		0	0	
							Westlands Front of House:									
(811,470)	0	(811,470)	(316,210)	(495,260)		(495,260)	Sales of meals	(350,000)	0	(350,000)	(132,804)	(350,000)		0	(350,000)	
(188,570)	0	(188,570)	(554,121)	365,551		365,551	Bar Sales - Std	(350,000)	0	(350,000)	(201,634)	(350,000)		0	(400,000)	
0	0	0	(9)	9		9	Other Income	0	0	0	0	0		0	0	
(400)	0	(400)	0	(400)		(400)	Equipment Hire	0	0	0	0	0		0	Remove	
(2,056,210)	0	(2,056,210)	0	(2,056,210)		(2,056,210)	**Octagon**	0	0	0		0				
0	0	0	(650)	650	650	0	Development Project Donation	0	0	0	(111)	(111)	111	0	0	To go to Octagon Theatre Redevelopment Reserve
0	0	0	(2,250)	2,250	2,250	0	Project Contribution - Other Parish	0	0	0	0	0		0	0	To go to Octagon Theatre Redevelopment Reserve
							Community Heritage:									
0	0	0	(867)	867		867	Grants	0	0	0	0	0		0	0	
0	0	0	(1,130)	1,130		1,130	General Sales	0	0	0	(116)	(116)		116	0	
(1,930)	0	(1,930)	(541)	(1,389)		(1,389)	Fees & Charges - Std	(1,990)	0	(1,990)	(231)	(1,990)		0	(1,990)	
(590)	0	(590)	(472)	(118)		(118)	Donations	(610)	0	(610)	(296)	(610)		0	(610)	
(3,902,442)	**0**	**(3,902,442)**	**(3,315,403)**	**(587,039)**	**132,654**	**(719,693)**	**Total Income**	**(2,802,990)**	**0**	**(2,802,990)**	**(1,380,809)**	**(2,806,126)**	**111**	**3,025**	**(2,956,130)**	
783,548	**14,560**	**798,108**	**518,289**	**279,818**	**279,722**	**96**	**Net Expenditure**	**780,160**	**99,000**	**879,160**	**396,319**	**966,683**	**(123,024)**	**(59,499)**	**834,450**	

Earmarked Reserves and General Fund Balances

	As at 31/03/2026	Movement in year	As at 31/03/2027
	£	£	£
Total Earmarked Reserves	1,466,096		1,466,096
Unallocated General Fund Balance	1,040,616		
Underspend /(Overspend) for 2025/26		247,034	
Total Unallocated General Fund Balance			1,287,650
Total Earmarked Reserves and General Fund Balances	**2,506,713**	**247,034**	**2,753,747**

Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide, which sets out the 'proper practices' for how the council must maintain its accounts, recommends that the minimum level of **general reserves** should be between three and twelve months of net revenue expenditure

3 months	£	880,425
12 months	£	3,521,700

General Fund Balances are **£1,134,438** at 31st March 2027 which is between the recommended minimum level and is approxiamately **4 months** of net revenue expenditure for the financial year 2026/27.

Total Earmarked Reserves and General Fund Balances are **£2,817,755** at 31st March 2027 which is approxiamately 9 **months** of net revenue expenditure for the financial year 2026/27.

Reserves as at 31/03/27

Earmarked Reserve	Balance as at 31/03/25	Movement in Year	Balance as at 31/03/26	Movement in Year	Balance as at 31/03/27
	(£)	In / (Out) (£)	(£)	In / (Out) (£)	(£)
Major Projects	984	0	**984**		**984**
Water Mains Refurbishments/Repairs	17,132	(17,132)	**0**		**0**
Allotment Fence Repairs	2,024	0	**2,024**		**2,024**
Regalia	17,157	(10,000)	**7,157**		**7,157**
Custom Souvenirs	4,026	(4,026)	**0**		**0**
Youth Council	10,384	(10,384)	**0**		**0**
Capital Building Project	395,451	(167,867)	**227,584**		**227,584**
Community Infrastructure Levy	5,169	(5,169)	**0**		**0**
Costs of Elections	7,000	1,445	**8,445**		**8,445**
War Memorial	3,702	0	**3,702**	750	**4,452**
Sidney Gardens	12,600	0	**12,600**		**12,600**
Defibrillators & Bleed Kits	0	7,818	**7,818**		**7,818**
CCTV	2,000	0	**2,000**		**2,000**
Climate Change	75,000	25,000	**100,000**	(55,477)	**44,523**
Community Safety	30,000	0	**30,000**		**30,000**
Play Parks	40,000	76,166	**116,166**		**116,166**
Christmas lights	19,806	(19,806)	**0**		**0**
Public Toilet Refurbishment	10,000	10,000	**20,000**		**20,000**
Yeovil Recreation Centre Sinking Fund	164,213	11,454	**175,667**	(32,200)	**143,467**
Westlands Entertainment Venue	32,000	89,000	**121,000**		**121,000**
Octagon Theatre	209,470	58,068	**267,538**		**267,538**
Ticket Levy	103,202	129,754	**232,956**		**232,956**
Octagon Theatre Project	0	297,876	**297,876**	(123,024)	**174,852**
Tennis Court Sinking Fund	0	2,000	**2,000**		**2,000**
Holiday Playscheme	0	11,800	**11,800**		**11,800**
Allotment (SALC Grants) C/Fwd	0	3,000	**3,000**	(3,000)	**0**
Open Space	0	13,000	**13,000**		**13,000**
Ninesprings café refurbishment	0	20,000	**20,000**	(4,270)	**15,730**
	1,161,320	**521,997**	**1,683,317**	**(217,221)**	**1,466,096**

FINAL

Internal audit report 2025/26

Visit 3 & 4 of 5

YEOVIL TOWN COUNCIL

Date: 9th November 2026

Report author: R Darkin-Miller
Email: r.darkin@darkinmiller.co.uk

Introduction

This report contains a note of the audit recommendations made to Yeovil Town Council following the carrying out of internal audit testing on site on the 2nd and 16th March and 16th April 2026, and the 7th, 15th, 16th and 17th June with later remote working.

The audit work has been carried out in accordance with Appendix 9 of the 2014 'Governance and Accountability for Local Councils: A Practitioners' Guide', as amended by the later requirements of the IA section of the AGAR.

An internal audit covers the review of the operation of the Council's internal control environment. It is not designed to review and give full assurance over every transaction carried out by the Council. Instead it enables the auditor, following the sample testing of a number of different types of transaction, to give an opinion as to whether or not the control objectives are being achieved across a range of financial and governance systems.

Audit Opinion

The internal audit for 2025/26 has now been completed in accordance with the provisions of the Practitioners' Guide and the CIPFA code of internal audit practice. Please note that whilst some detailed testing relating to Westlands income is still ongoing such that the related findings and recommendations have not been formally reported yet, I have obtained sufficient confidence in the material accuracy of the income to be able to reach an overall conclusion on income testing. Based on the sample testing carried out at this final audit visit and during the year, all of the Council's current financial controls appear to be operating effectively, with the exception of the following:

Control N: Publication
I checked to see that the Council complied with the publication requirements for the previous year's Annual Governance and Accountability Return (AGAR). The Council had to publish before 01/07/25 (the start of the statutory 10 working day public rights period) ss1&2 of the AGAR, and the public rights notice including a declaration that the accounting statements were unaudited. The requisite documents were properly published on 30/06/25.

On or before 30/09/25 the Council was required to publish the notice of conclusion of audit, and ss1-3 of the AGAR (including the completed external audit report). Unfortunately the External Auditor had not completed the year-end audit by that date so the Council was only able to publish the External Auditor's interim report (which was published on 30/09/25). s.16 of the Accounts and Audit Regulations set out that the Council must publish the documents 'as soon as reasonably practicable after conclusion of an audit.'

The final report was received on Thursday 23/10/25 and published on Tuesday 28/10/25.

I found that the Council complied fully with the requirements to publish the public rights publications, but that it was unable to comply with the publication requirements for the notice of conclusion before 30/09/25 as the External Auditor did not complete the audit prior to the publication deadline, and did not publish the final audit opinion 'as soon as

reasonably practicable' after receipt of the final audit report. Consequently I have responded 'no' to this test.

Control O: Assertion 10 – Digital and Data Compliance
During the year the requirements of the Council's Annual Governance Statement Assertions and of the Annual Internal Audit Report were expanded to include assurances and testing around Digital and Data. As a result, I have carried out new testing in this area. I found that whilst the Council is compliant in relation to some requirements, it had not carried out the following actions:
- The Council has not carried out a full data audit of all data held;
- Whilst the Council had adopted a Data Protection Policy this was not reviewed in year; and
- The Council has not yet adopted an IT policy.

As a result, I have responded 'no' for this test.

Audit Recommendations

Recommendations made during the audit are shown in appendix one to this report.

Recommendations are graded as follows:

Rating	Significance
High	Either a critical business risk is not being adequately addressed or there is substantial non-conformity with regulations and accepted standards.
Medium	Either a key business risk is not being adequately addressed or there is a degree of non-conformity with regulations and accepted standards.
Low	Either minor non-conformity with procedure or opportunity to improve working practices further.

The number of recommendations made at this audit visit and their priority are summarised in the following table:

Rating	Number
High	3
Medium	9
Low	2
Info	1
TOTAL	15

Rating				
	Visit 1	Visit 2	Visits 3&4	TOTAL
High	2	2	3	7
Medium	5	2	9	16
Low	3	4	2	9
Information	1	1	1	3
TOTAL	11	9	15	35

I would like to thank Amanda Card – Town Clerk/Chief Executive and RFO, Jacky Pang – Deputy RFO, Luke Chainey and Louis Baston - Finance Administrators for their assistance during this audit.

Recommendations are made in the action plan at appendix 1.

Appendix 1 – Recommendations and Action Plan

Recommendation number	Detail	Priority (Low/ Medium/ High)	Management Response	Responsible Officer	Due Date
2.3 – Draw up and implement strategic procurement plan	I reviewed the Council's minutes and checked its top supplier report to confirm that items or services above a de minimis amount had been competitively tendered. I found that procurement processes recorded in the minutes appeared to be compliant with the Council's Financial Regulation procurement requirements. Spend shown in the top supplier report that related to the Town Council prior to taking on Somerset Council devolved services also appeared to have gone through a compliant process. I noted that some 'supplies' e.g. show settlements are not procurable, but that many of the former Somerset Council suppliers of procurable goods and services had been adopted without review during the devolution transfer. I was unable to obtain a response from the relevant budget holder in relation to some supplies. I recommend that the Council undertakes its own review of top suppliers in order to identify procurable goods and services and that a strategic medium-term plan is drawn up to ensure that all larger-value goods and services are procured in a compliant way over the next 3 to 5 years. This will ensure that the Council can demonstrate best value, allow suppliers to bid for the provision of Council goods and services and ensure that the Council can publish contract	H	Agreed – Contracts being reviewed across the council and in the progress of drafting New procurement strategy	RFO / DRFO	31 March 2027

	opportunities and tender information as part of the requirements of the Transparency Code.				
3.2 – Ensure approved minutes signed	I reviewed the minutes to confirm that there was no unusual financial activity. I found no such activity but did note that the Council minutes of 01/10/25 have been approved but are unsigned. I recommend that the minutes are signed as soon as possible in order to ensure that a complete record of approved Council business and decisions is held.	L	Agreed – Full Council 1 October 2025 minutes now signed	RFO	Already Actioned
7.1 – Ensure payslips contain all pay elements and deductions	I checked to see that the correct amount of net pay had been made to the correct employee. I found that in the sample month tested one employee was paid £32.08 less than the amount due per the pay slip, with another being paid £195 more. The Deputy RFO confirmed that the £32.08 related to an agreed deduction in relation to a parking licence which should have been shown on the payslip. The £195 related to a known Sage 50 payroll bug with postgraduate loans being added in error to employees with student loans after a system rollback, which had resulted in that amount being deducted over 3 pay months in error. I recommend that the Council ensures that all pay elements and deductions are shown on the payslip so that the correct net pay is shown for the period.	M	Agreed – Pay elements on the system / description should all be showing on the payslips; Issue Revised payslip where applicable	DRFO	Already in the process
7.2 – Write off unreconciled 24/25 control account	I checked to see that all payments and deductions were correctly coded and suspense or control accounts promptly cleared. I found that the total of the payroll control accounts and suspense account had reduced from £-193k	M	Agreed – Final unreconciled amount for 2024/25 written off during closedown	DRFO	Already Actioned

balances and reconcile 25/26 balances as planned	(at 31/03/25) to £-57k (at 31/12/25), a reduction of £136k or 70%, but that significant balances remain. The Deputy RFO noted that due to the high number of staff transferred under TUPE from Somerset Council and the lack of detail around payroll journals of the period it is unlikely that staff will have sufficient time to reconcile the remaining 24/25 payroll balances, and that these will be written-off as part of the 25/26 year-end. She noted that the smallest balance relates to 25/26 payroll and it is anticipated that this will be reconciled and appropriate action taken to clear it. Note that only £467.73 of the control account balances relate to differences that have arisen between amounts due and paid for 25/26. Based on the gross salary total of £2,204,553 at 31/12/25, this gives an error rate of 0.02%. Note also that if significant sums were still owed to HMRC and the Dorset Pension Fund in relation to historic debt, the Council would have received a demand for payment. I recommend that any remaining 24/25 unreconciled balances are written off at 31/03/26 as planned, and that 25/26 balances are reconciled and corrective action taken where necessary in order to ensure that the Council is current in its payroll obligations.		of 2025/26. 2025/26 have been reconciled and closed		
7.3 – Ensure the pension settings for new pay elements are correctly set up	I checked to see that pension contributions had been correctly calculated and paid over for a sample month. I found that pension contribution rates for casual staff were mostly but not always based on holiday pay and overtime holiday pay, but not basic or overtime pay. The Deputy RFO confirmed that she and the Payroll and Finance Officer had	M	Agreed	DRFO	Already Action

	reviewed the pay elements for the month and found that some e.g. the hourly rate were not set up to deduct pension. She noted that the pay elements were reviewed in May/June and corrected from June onwards. The Deputy RFO also noted that some members of staff were happy to top up the contributions from prior months, but some staff did not want to make any catch-up payments. I recommend that the pension settings for any further new pay elements are correctly set up on the payroll system in order to ensure that pension contributions are calculated on the correct basis.				
7.4 – Review the employee pension contribution rate for casual staff	I was unable to confirm that the correct employee contribution rates had been applied to 9/73 employees making pension contributions. The Deputy RFO showed that 4/9 were correct based on the annual contractual salary. A further 4/9 were casual staff who had transferred from Somerset Council with a pension rate of 5.5% but who appeared to be earning enough to require contributions at 5.8%. 1/9 employees was paying a contribution rate of 6.5% but, based on annual pay including overtime, should have been on a rate of 6.8%. The Deputy RFO confirmed that this would be amended. I recommend that a review is undertaken of the employee contribution rates of casual staff who TUPEd across from Somerset Council to ensure that the rate remains appropriate based on average earnings across the year.	M	Agreed – It is now part of the payroll process each month	DRFO	Already actioned

7.5 – Ensure signed contracts in place for all non-TUPE staff	I checked to see that employees have contracts of employment with clear terms and conditions or that, where staff transferred from Somerset Council under TUPE, that the key terms and conditions were consistent with the data provided by Somerset Council during the TUPE process. I found that TUPE terms were in place for 60 staff for the sample month and signed contracts in place for 59 staff. There were contracts in place for 3 staff which had not been signed by both parties (1 was missing the employee signature, 1 the employer, 1 had no signatures). There was no signed contract in place for 12 staff. I recommend that signed contracts are put in place for all non-TUPE staff in order to ensure that terms and conditions of employment have been agreed.	H	Agreed – It is now part of the process to ensure casuals do not start their first shift until signed contract is received by HR	RFO / Deputy Town Clerk	Already actioned
7.5 – Include mileage claim calculator in claim form and counter-sign claims	I checked expenses paid in a sample month. I found that there were 4 claims all supported by signed expense forms. None of the forms had been counter-signed to evidence approval. 20p more was paid than was due in relation to 1 mileage claim after a calculation error. I recommend that mileage calculations are made part of the claim spreadsheet and double-checked before payment and that claims are counter-signed to evidence approval. This will help to reduce the risk of fraud and error.	M	Agreed – expense claims to be checked before processing	DRFO	31/3/27
7.6 – Amend payslip to show all additions and deductions	Two employees had deductions relating to parking permits, but the expense was not showing on one of the employee's payslips which made it appear that more salary was due than was paid.	L	Agree and no longer applicable	DRFO	

	I recommend that the payslip fields are adjusted in the payroll system to ensure that all additions and deductions to pay are correctly shown.				
7.7 – Check correct payroll treatment of additional work	One member of staff receives a fee in relation to the carrying out of work that does not form part of the standard employment, which is delivered on behalf of and reimbursed by a third party. The fee is currently treated as pay in accordance with pre-TUPE arrangements. There is a possibility that this piece of work would be more appropriately recognised as employment by the third party, or work that meets the definition of a contractor when looking at badges of trade such as the ability to set the time and location of delivering the service, and the ability to provide a substitute. I recommend that the Council seeks HR advice to ensure that it is correctly classifying the additional work carried out by the employee.	M	Agreed – to investigate the agreement in place	DFRP	31/3/27
7.8 – Ensure changes to SMP etc are identified and enacted when due	I checked to see that salaries for a sample month agreed with those set by the Council. I found that statutory maternity pay (SMP) had been paid to one employee but had been calculated at the 24/25 rate of £184.03/week instead of the 25/26 rate of £187.18/week. I recommend that the payroll processes are amended to ensure that changes to SMP and other rates are reviewed and updated at the start of the new financial year in order to ensure that staff are paid at the correct rate.	M	Agreed – Checklist compile for beginning of the year to ensure the latest rates are used for payroll	DFRO	Already Actioned
10.1 – Adjusted errors	The following adjustments were made to the draft accounts:	Info			

	1. The prior year figures for other payments, debtors and carried forward reserves were restated by £40.5k to recognise the value of stock held at 31/03/25. This reduced cost of other payments and increased the value of carried forward reserves. 2. The prior year figures for the Council's share of the Crematorium and Cemetery were also restated following significant amendments made by Somerset Council in the 25/26 accounts. The balance b/f at 01/04/25 was reduced by £3.9k, other receipts increased by £1.4k, staff costs increased by £40.2k, other payments increased by £1k and the balance carried forward was reduced by £43.7k. 3. Duplicate assets were removed from the current year fixed asset register. 4. The current year stock adjustment was posted. This increased stock and carried forward reserves, and reduced other payments by £1.5k.				
10.2 – Unadjusted errors and balance sheet reconciliations	I noted the following differences on the balance sheet accounts: 1. There was a difference of £4.2k between the amount shown as due for PAYE/NI at March 2026 (£49.6k) and the amount shown on the trial balance (£45.4k). It was not clear what this related to, but I noted that the employer account on HMRC showed that the Council was current in its liabilities for 25/26 and that no monies were due or owing to HMRC. 2. There was a difference of £3.7k between the amount shown as due for VAT at March 2026 (£27.2k) and the amount shown on the trial balance (£30.9k). It is possible that this comprises in-year transactions posted after the	M	Agreed – More processes reconciliation are being implemented, particularly for balance sheet items	DRFO	31/3/27

	VAT return was run - if that is the case, the balance will be processed as part of the Q1 VAT return for 26/27. 3. There was a difference of £204 on the gross salaries/wages control account between the amount calculated as due in relation to a rollback adjustment (£208) and the amount shown per the trial balance (£4). It is not clear what this relates to. I checked £822k of creditor balances. The error value of the above is £716 or 0.09%. I was able to prove 100% of the debtor balances to supporting evidence. I recommend that monthly balance sheet reconciliations are carried out to ensure that the amounts due agree to summary reports and that any differences are identified and resolved in-year.				
12.1 – Publish remaining Transparency Code requirements	I checked to see that the Council complies with the requirements of the relevant Transparency Code. I found that almost all of the publications have been published on the Council website, but noted that: 1. There are headings for Contract and Procurement information but no details attached to them 2. The fraud statement refers to the financial year 26/27. It should be 25/26. 3. Existing waste collection contracts have not yet been published. I recommend that the fraud statement dates are corrected and the remaining publications published as soon as possible.	M	Agreed – Fraud statement dates will be corrected and published	RFO	31/3/27

15.1 – Take action to ensure compliance with Assertion 10 requirements	During the year the requirements of the Council's Annual Governance Statement Assertions and of the Annual Internal Audit Report were expanded to include assurances and testing around Digital and Data. As a result, I have carried out new testing in this area. I found that whilst the Council is compliant in relation to some requirements, it had not carried out the following actions: - The Council has not carried out a full data audit of all data held; - Whilst the Council had adopted a Data Protection Policy this was not reviewed in year; and - The Council has not yet adopted an IT policy. As a result, I have responded 'no' for this test. The Clerk has confirmed that action will be taken in 26/27. I recommend that: - The Council carries out a data audit and ensures that this is updated annually - The Council reviews and re-adopts its Data Protection Policy - The Council adopts an IT policy. This will help to ensure that the Council is compliant with Assertion 10 requirements.	H	Agreed – Data Protection Policy has been re-drafted to ensure compliance, approved by Executive Sept 26; IT policy drafted and approved by Executive Sept 26; Data audit to be carried out by 2026/27 year end	RFO	31/3/27

11/451 WEBSITE PROCUREMENT

Report Author: Lucy Ryder

E-mail: lucy.ryder@yeovil.gov.uk

Meeting: Executive

Date: 24 November 2026

Executive is **RECOMMENDED:**

1) to note the report;
2) to support officers in commencing a procurement exercise for a new Yeovil Town Council website; and
3) to note that Officers will submit a further report to a future meteing recommending a preferred supplier and setting out the proposed one-off capital costs and ongoing revenue costs, including the period covered by those ongoing charges.

Purpose of Report

To seek approval to procure a replacement for the Council's current website, www.yeovil.gov.uk. Provide a modern, accessible and user-friendly platform that better supports the Council's expanded services and improves communication with residents.

Background

The Council's current website was updated in 2021 and has since become increasingly outdated. Whilst it continues to provide core information, its functionality is limited and it does not fully meet current accessibility requirements. As a public authority, the Council has a legal duty to ensure its website is accessible to all users and compliant with relevant legislation.

Since the current website was updated, the Council has grown significantly as an organisation and now delivers a wider range of services and facilities to the community. The existing website was not designed to support the scale and breadth of information now required and is no longer considered fit for the Council's evolving needs. A modernised website would improve accessibility, communication, service delivery and public access to information.

Proposal

To support the procurement process, officers have obtained a draft free Website Supply Brief which sets out the requirements for a replacement website. The proposed

specification seeks a modern, secure and accessible website, with full compliance with the Web Content Accessibility Guidelines versions 2.1AA and 2.2AA. It is crucial for the website to be inclusive and compliant.

The brief includes requirements for website design and build, UK-based hosting, content migration from the existing website, staff training and ongoing support. It also sets out key functionality including document management, publication of agendas and minutes, news and events management, contact forms, community information pages and support for a gov.uk domain.

The proposed specification requires suppliers to demonstrate compliance with accessibility, security and support requirements, provide evidence of experience delivering similar websites for local councils, and submit transparent pricing for both implementation and ongoing costs. Quotations would be evaluated on quality, value for money, experience and support provision, with accessibility compliance being a mandatory requirement.

Benefits

A new website would improve accessibility, functionality and security whilst ensuring compliance with current legislation. It would provide a better experience for residents, support the Council's expanded range of services and facilities, improve communication and transparency, and offer a more modern platform capable of meeting future service demands.

Financial Implications

The estimated one-off capital cost of a replacement website is approximately £10,000. Estimated revenue costs for maintenance and hosting are £1,000, with the period covered by this estimate to be confirmed. These figures are indicative, pending the outcome of the procurement exercise.

Conclusion

The Council's existing website is becoming increasingly difficult to use as the organisation continues to grow and deliver a wider range of services. A replacement website would provide improved functionality, greater flexibility for future developments, and a more effective way for residents to access information and engage with the Council.

11/452 URGENT DECISION – SOUTH SOMERSET HERITAGE COLLECTIONS PROJECT

Report Author: Amanda Card – Chief Executive / Town Clerk
E-mail: amanda.card@yeovil.gov.uk
Meeting: Executive
Date: 24th November 2026

The Executive is **RECOMMENDED** to note the report.

Purpose of Report

To report the Chief Executive/Town Clerk's urgent decision under Standing Order 4(d)(xiv) on the South Somerset Heritage Collections Project. It is for information only.

Background

The South Somerset Heritage Collections Project has two strategic priorities:

1. Secure the collection's long-term future by identifying suitable storage; and
2. Assess the feasibility of a museum or heritage centre in Yeovil to improve public access and cultural opportunities.

On 3rd August 2026, the Culture Committee considered the Director of Culture's report and unanimously recommended expenditure of up to £95,000 to appoint a Heritage Consultant Team for the project's Options Appraisal and Feasibility Study phases.

The consultancy will inform the preferred strategic option, indicative capital and revenue costs, governance proposals and future funding applications.

Urgency

Prompt appointment of the Heritage Consultant Team was necessary to:

- Maintain momentum on this strategically important project;
- Keep procurement and consultancy work on schedule;
- Address uncertainty over continued use of Lufton Depot for storage; and
- Obtain specialist advice on the collection's future and potential museum development.

Waiting for the next Executive meeting would have delayed procurement and the project timetable.

Consultation

The Mayor, relevant Committee Chair and opposition representative(s) were consulted before the decision, as required by Standing Order 4(d)(xiv).

Decision

Following the Culture Committee's recommendation and consultation under Standing Order 4(d)(xiv), the Chief Executive/Town Clerk approved up to £95,000 from the Council's contingency budget to appoint a Heritage Consultant Team for Phase 1 and, subject to a subsequent decision to proceed, Phase 2 of the South Somerset Heritage Collections Project.

The independent investigation has now been commissioned.

11/453 RECRUITMENT OF ADMIN OFFICER - GROUNDS

Report Author: Lucy Ryder – Deputy Town Clerk

E-mail: lucy.ryder@yeovil.gov.uk

Meeting: Executive Committee

Date: 24 November 2026

RECOMMENDATIONS:

(1) to note the report; and

(2) to approve the recruitment for the post of Admin Officer - Grounds as detailed below.

REPORT

The Staffing Committee has supported the proposal to create a permanent Admin Officer – Grounds post. The Committee recognised that administrative demands across allotments, grounds services, environmental projects, and the anticipated transfer of cemetery responsibilities have increased significantly and are placing considerable pressure on existing officer resources.

The proposed post would provide dedicated administrative support across four key areas: allotments, support to grounds and estates services, cemetery administration, and the delivery and monitoring of the Environmental Improvement Plan. This would improve service delivery, response times, record keeping, and organisational resilience.

The Committee noted that many routine administrative functions are currently undertaken by senior officers, particularly the Deputy Town Clerk, and that appointing an Admin Officer would allow senior officers to focus on strategic priorities, human resources responsibilities, and higher-level operational work.

The proposed role will bring a range of benefits, including improved management of allotments and tenancy records, faster responses to enquiries and complaints, enhanced support for grounds services, improved governance and audit trails, and increased capacity to support future services such as the cemetery.

Financial Impact

SCP	Salary (£)	Employers Pension (£)	Employers NI (£)	Total Cost overall (£)
SCP 5	£26,427	£4,756.87	£3,214.05	**£34,397.91**
SCP 12	£29,542	£5,317.56	£3,681.30	**£38,540.86**

Yeovil Town Council

JOB DESCRIPTION

Job Title: **Admin Officer (Grounds)**

Grade: **SCP 5 - 12**
£26,427 - £29,542

Hours of Work: **37 hours per week (occasional evening and weekends)**

Annual Leave Entitlement: **23 days (plus 2 statutory days), increasing to 26 days (plus 2 statutory days) after 5 years' service**

Responsible to: **Deputy Town Clerk**

Responsible for: **No budgetary responsibility**

Main Purpose of the Job

To provide administrative support to the management of the Council's allotment sites, cemetery service, Environmental Improvement Plan and wider Estates Team. To help ensure services are delivered effectively, support improvements to the allotment environment, and build positive relationships with allotment holders, allotment associations and other stakeholders.

Duties and Responsibilities

1. To greet visitors and answer the telephone in a welcoming and helpful manner; and to provide general advice, information, and signpost or direct enquiries as necessary;

2. To manage and promote the Council's allotment service, working with tenants, site representatives and allotment associations.

3. To deal with allotment enquiries and provide advice and support to tenants in accordance with tenancy agreements, conditions and rules.

4. To maintain accurate records and databases, including allotment, cemetery and licensing records, Parish Online, contact details, invoices and purchase orders.

5. To inspect allotment sites, monitor plot standards, and take appropriate action where required, including issuing warnings and notices.

6. To investigate and respond to complaints, disputes and tenancy matters in consultation with the Deputy Town Clerk.

7. To provide admin support to the Cemetery service

8. To identify maintenance and repair requirements, raise work requests and monitor completion of works.

9. To carry out site inspections, surveys and risk assessments.

10. To assist in collection and presentation of performance data for Environment services.

11. To provide admin support to the Director of Leisure and Environment, Estates Manager and wider Estates Team.

12. To support the delivery of Town Council events and community activities as required.

13. To organise and attend meetings and site visits, preparing agendas, taking notes and following up on actions where required.

14. To support the preparation and submission of grant applications.

15. To assist in ad-hoc projects and attend events as required; and

16. To undertake any other duties appropriate to the post, as directed.

External and Internal Contacts

The Mayor, Councillors, members of staff, partner agencies, allotment tenants and members of the public.

Face to face, telephone, written and electronic communication.

Working Environment

Based at Town House but may be required to work at any location within the Town and occasionally outside the Town.

Health and Safety at Work

Yeovil Town Council's Health and Safety Policy and all relevant Health and Safety at Work Instructions (such as the Lone Working Policy, procedures and practice guidance) are to be considered as part of this job description.

Equal Opportunities

Yeovil Town Council is committed to the fair treatment of its staff, potential staff or users of its services, regardless of race, gender, religion, beliefs, sexual orientation, responsibilities for dependants, marital status or disability.

November 2026

11/454 LEARNING MANAGEMENT PLATFORM - UPDATE

Report Author: Amanda Card

E-mail: amanda.card@yeovil.gov.uk

Meeting: Executive

Date: 24th November 2026

The Executive is **RECOMMENDED:**

1) to note the report;
2) to note that the procurement exercise for a Learning Management System has commenced and has been advertised through the Government's Find a Tender Service and published in accordance with Local Government Transparency Code 2015 on the Council's website, under Contract Opportunities;
3) to note the procurement timetable and anticipated implementation programme;
4) to note that contract award is expected in January 2027, with implementation commencing in February 2027 and a target go-live date of 1st April 2027; and
5) to receive a further update following completion of the procurement process and appointment of a supplier.

Purpose

To provide Members with an update on the procurement of a Learning Management System (LMS) following the delegated authority granted by the Executive

Background

On 29 September 2026, the Executive considered a Learning Management Platform for Councillors and employees to centralise training, monitor completion, assess learning and record policy acknowledgements, supporting consistent communication and the Council's governance, compliance and assurance requirements.

Members noted indicative annual costs of £15,000–£20,000 and an estimated implementation period of approximately 60 days. The Executive delegated authority to the Chief Executive/Town Clerk, in consultation with the Chair of the Executive, to procure and appoint the most advantageous provider in accordance with the Council's Financial Regulations.

Procurement Update

Under the delegated authority, officers have published the LMS procurement as a UK4 Tender Notice on the Government's Find a Tender Service and under Contract Opportunities on the Council's website, in accordance with the Local Government Transparency Code 2015. Suppliers can access the tender documents and respond within the published timetable.

The tender seeks a cloud-hosted LMS for approximately 200 Councillors, employees, volunteers and other authorised users, providing compliance training, councillor development, policy acknowledgements, reporting, audit trails, Microsoft 365 integration and Council-specific content creation and maintenance.

Supplier interest and clarification questions have been received. Responses will be shared with all potential suppliers.

Procurement Timetable

The procurement is being undertaken in accordance with the following programme:

Activity	**Date**
Issue of Invitation to Tender	9th November 2026
Clarification Deadline	27th November 2026, 12:00 noon
Tender Submission Deadline	8th December 2026, 12:00 noon
Compliance Review and Shortlisting	9th December 2026 – 11th December 2026
Supplier Demonstration Invitations Issued	By 11th December 2026
Supplier Demonstrations	11th January 2027 – 15th January 2027
Evaluation Moderation and Final Scoring	18th January 2027 – 20th January 2027
Notification of Outcome	22nd January 2027
Contract Commencement	1st February 2027
Implementation and Configuration	February - March 2027
Target Go-Live Date	1st April 2027

Shortlisted suppliers will be invited to participate in demonstrations during January 2027, enabling officers to assess the usability, functionality and suitability of each proposed platform before a final contract award recommendation is made.

Next Steps

Following the tender submission deadline, officers will undertake compliance checking, detailed evaluation and supplier demonstrations in accordance with the published procurement timetable. Subject to a successful procurement outcome, contract award is anticipated in January 2027, with implementation commencing on 1st February 2027 and the system becoming operational on 1st April 2027.