



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor: Cllr E Potts-Jones, Town Clerk: Amanda Card BA (Hons), CPFA, BSc (Open)
T-01935 382424, F-01935 382429, W-www.yeovil.gov.uk
E-mail-Town.Clerk@yeovil.gov.uk

Minutes of the hybrid meeting of the Promotions and Activities Committee held on Tuesday 14th June 2022 at 7.00pm held in the Town House, 19 Union Street, Yeovil BA20 1PQ; and by video-conference using Zoom meeting software.

Committee Members Present (in person): Cllrs S Lowery; Tareth Casey; E Hopkins; A Kendall; J Lowery; E Potts-Jones; W Read and L Watts.

Committee Members Present (virtually): Cllr J Cabell (from 7.06pm) and Cllr J Lock.

Also Present (virtually): Cllr A Richards (Wyndham Ward).

In Attendance (in person): A Card (Town Clerk); S Freemantle (Deputy Town Clerk); H Ferdinand (Deputy Town Clerk); and L Jones (Administration Officer).

Public Comment. There were no members of the public, and one member of the press present. Steve Sowden thanked the Committee for putting on the Queen's Platinum Jubilee event and Cllr Sarah Lowery thanked the staff for all their hard work in making the event a success.

7.00pm – Meeting Commenced

11/005. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

There were no apologies for absence.

11/006. DECLARATIONS OF INTEREST

There were no declarations of interest.

11/007. MINUTES OF LAST MEETING

The Committee approved as a correct record the Minutes of the previous meetings held on 11th January and 25th May 2022 (8th March meeting was cancelled as the meeting was inquorate).

RESOLVED: That the Minutes of the meetings of the Promotions and Activities Committee held on 11th January and 25th May 2022 be signed by the Chairman as a correct record.

11/008. URGENT BUSINESS STANDING ORDER 4d xiv: YEOVIL TOGETHER EVENT 2022

The Committee noted the decision.

RESOLVED: to note the decision taken under Urgent Business Standing Order 4d xiv to financially support the Yeovil Together Event on 3rd July 2022 by contributing £2,000.

11/009. URGENT BUSINESS STANDING ORDER 4d xiv: PROPOSAL FROM YEOVIL ARTS ACTION GROUP

The Committee noted the decision. Thanks were extended to Yeovil Arts Action Group for their community work and support to other community groups in Yeovil.

RESOLVED: (1) to note the decision taken under Urgent Business Standing Order 4d xiv to support a proposal from the Yeovil Arts Action Group for a Service Level Agreement with Yeovil Town Council; and (2) to refer the matter to the next meeting of the Policy, Resources and Finance Committee for funding approval.

7.06pm – Cllr J Cabell arrived at the meeting virtually.

11/010. URGENT BUSINESS STANDING ORDER 4d xiv: QUEEN'S JUBILEE BEACON LIGHTING EVENT

The Committee noted the decision.

RESOLVED: to note the decision taken under Urgent Business Standing Order 4d xiv to accept a proposal from Love Yeovil to organise the Queen's Jubilee Beacon Lighting Event in St John's Churchyard.

11/011. QUEEN'S JUBILEE BEACON LIGHTING EVENT

The feedback from the event was positive and thanks were extended to Alice Edmonds/Love Yeovil for organising the Queen's Platinum Jubilee Beacon Lighting event.

RESOLVED: to note the feedback and thank Love Yeovil/Alice Edmonds for her work in organising the event.

11/012. YEOVIL IN BLOOM MINUTES

The Committee considered the minutes of the Yeovil in Bloom meetings held on 25th January and 25th April 2022.

RESOLVED: to note the minutes of the Yeovil in Bloom meetings held on 25th January and 25th April 2022.

11/013. QUEEN'S JUBILEE 2022:EVENT

The Committee considered a verbal update and the Town Clerk explained that she was really proud of the team for achieving such a successful event and commented that the whole team had gone above and beyond. The Town Clerk explained that a huge amount of additional work had gone into the preparation for the day and the commitment of staff leading up to, during and after the event was outstanding. The adherence of the conditions of the license were of paramount importance and the team worked well with contracted security and built up strong relationships with contractors to ensure that the event was safe and ran smoothly. It was a long and exhausting day and if a similar event were to be planned in the future, adequate staffing would be required to safeguard the wellbeing of staff and volunteers; there would be an expectation that everyone within the Council would need to be involved before during and after the event.

Thanks were extended to the Councillors who worked very hard in setting up, on the event day, and clearing up the day after.

RESOLVED: that the update be noted.

7.29pm – Cllr A Richards left the meeting (virtually) and did not return.

11/014. FINANCIAL STATEMENT – FEBRUARY AND MARCH 2022

The Committee considered the Financial Statement for the period 1st February to 31st March 2022.

RESOLVED: that the Financial Statement for the period 1st February to 31st March 2022 be approved.

Public Comment. The member of the press, Steve Sowden, suggested that the Council consider building a proper beacon for future ceremonial use.

The meeting closed at 7.36pm.

Signed: (Chairman)

Date: