



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor: Cllr T Lock
Chief Executive/Town Clerk: Amanda Card BA (Hons), FCPFA, BSc (Open)
01935 382424 www.yeovil.gov.uk
E-mail-town.clerk@yeovil.gov.uk

Minutes of the hybrid meeting of the Culture, Events & Promotions Committee held on Tuesday 13th January 2026 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ; and by video-conference using Zoom meeting software.

Present (in person): Cllrs G Oakes (Chair); T Casey; K Gill; E Hopkins; T Lock; J Lowery; W Read; and D Woan.

In Attendance (in person): Cllrs K Parsons; and R Stickland. A Card (Chief Executive/Town Clerk); and A Burgan (Director of Culture, Events and Promotions).

Present (Virtually): Cllr A Kendall

There was one member of the press present virtually and no members of the public present.

Public Comment.

There was no public comment.

7.01 pm – Meeting Commenced

11/216 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

Apologies were received from Cllrs J Jimba (unwell); and R White (personal reasons).

RESOLVED: to accept the apologies with the reasons given.

11/217 DECLARATIONS OF INTEREST

Cllr J Lowery declared a personal interest in item 11/220 (Pantomime Update), as her daughter is employed by the Westlands Entertainment Venue.

11/218 MINUTES OF LAST MEETING

The Committee approved as a correct record the Minutes of the previous meeting held on 18th November 2025.

RESOLVED: that the Minutes of the previous meeting held on 18th November 2025 be signed by the Chair as a correct record.

11/219 TOWN COUNCIL EVENT UPDATE

The Committee considered the report of both the Director of Culture, Events & Promotions and the Deputy Town Clerk regarding Town Council event updates.

The Chief Executive / Town Clerk informed the Committee that the eat:Festivals programmed for 14th November 2026 had been rescheduled to complement the Christmas Lights Switch On, which will take place on 28th November 2026.

Cllr T Lock informed the that the Mayor's Civic Evening and Charity Concert would be held on 20 June 2026.

RESOLVED: that the report be noted.

11/220 PANTOMIME UPDATE

The Director of Culture, Events & Promotions introduced the report regarding the pantomime update.

Committee Members who had attended the pantomime expressed their enjoyment of the production, and the Director was requested to convey the Committee's congratulations to all those involved.

RESOLVED: that the report be noted.

11/221 BUDGET MONITORING UPDATE

The Chief Executive / Town Clerk introduced the report and highlighted a projected underspend of £445,903.

Members raised some questions, which were responded to by Officers.

RESOLVED: to note the budget monitoring update report.

11/222 BUDGET SETTING 2026/27

The Chief Executive / Town Clerk introduced the report and highlighted that she, the Director of Culture, Events & Promotions, and the Deputy Responsible Finance Officer had spent a significant amount of time reviewing the budget on a line-by-line basis.

RESOLVED: (1) to agree the budget setting report; (2) to agree that the line for the Octagon Theatre for 2026/27 would be used as a capital contribution towards the Octagon Theatre Redevelopment Project, thus reducing the borrowing requirement; (3) to recommend the budget agreed in (1) to the Finance & Policy Executive; and (4) that the ticket levy would increase to £2 per ticket with effect from 1st April 2027.

11/223 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda item 11/224 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Public Bodies (Admission to Meetings) Act 1960 s3

7:19pm – Cllr A Kendall left the meeting and did not return.

7:20 pm – The member of the press left the meeting and did not return.

11/224 SOUTH SOMERSET HERITAGE COLLECTION – LUFTON UPDATE
(CONFIDENTIAL)

Discussions took place in relation to the South Somerset Heritage Collection and the Lufton Depot.

RESOLVED: (1) that Yeovil Town Council’s objective was for the South Somerset Heritage Collection to remain in Yeovil; and (2) to agree to set up a working party (consisting of Cllrs R Stickland; G Oakes; A Soughton; T Casey and K Gill).

The meeting closed at 8:09pm.

Signed: (Chair)

Date: