

# Yeovil Town Council

## JOB SPECIFICATION

### Estates Officer (6 months fixed term)



	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS</b>	<p>Full driving licence</p> <p>Good standard of literacy and numeracy skills</p> <p>Herbicide application (PA1, 2 &amp; 6)</p> <p>Certificates in brushcutter and strimmer use</p> <p>Ride on mower competency certificate</p>	<p>Related qualification e.g. Level 2 Amenity Horticulture or Countryside Management</p> <p>IOSH Working Safely</p> <p>Chainsaw certificate</p> <p>Other plant and machinery certificates</p> <p>Play area inspection certificate</p> <p>ROSPA play inspection qualification</p>
<b>EXPERIENCE &amp; KNOWLEDGE</b>	<p>2 + years of grounds or estate work experience</p> <p>General horticultural and recreational public open space management and maintenance at busy, free to access, sites</p> <p>Experience of working to supplied work schedules &amp; reporting systems</p> <p>Health and safety awareness and ability to carry out dynamic risk assessments</p>	<p>Towing trailers and plant</p> <p>Knowledge &amp; interest in climate change and sustainable practices</p> <p>Experience of delivering repair works to play areas</p> <p>Knowledge of horticulture and growing, experience of working on RHS schemes</p>

	Experience within a customer-focused service providing excellent customer service	Experience of managing trees in public spaces
<b>PERSONAL ATTRIBUTES</b>	<p>Able to communicate effectively, with commitment to provision of excellent customer service</p> <p>Accuracy and attention to detail</p> <p>Team worker, but with ability to work alone when required</p> <p>Able to perform efficiently and effectively under pressure</p> <p>Physically fit and able to perform manual tasks whilst working outside all day</p>	Flexibility to work occasional weekend days in periods of high demand
<b>OTHER REQUIREMENTS</b>		

**Date agreed – 8<sup>th</sup> May 2025**