



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Finance & Policy Executive

Finance & Policy Executive

Tuesday 29th July 2025

7:00pm

Hybrid Meeting:

**Face-to-face at Town House, 19 Union Street, Yeovil
BA20 1PQ; and virtual using Zoom meeting software**

For further information on the items to be discussed, please contact
town.clerk@yeovil.gov.uk.

Amanda Card,
Chief Executive / Town Clerk
23rd July 2025

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

Tareth Casey

Karl Gill

Andy Kendall

Tony Lock (*Ex-officio*)

Jamie Lock

Graham Oakes

Wes Read (*Ex-officio*)

Jeny Snell

Andy Soughton (*Chair*)

Royston Spinner

Rob Stickland (*Vice Chair*)

Adrian Wilkes

Dave Woan

Public Comments at meetings

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail ytic@yeovil.gov.uk by 9:00am on Tuesday 29th July 2025. Instructions will be sent to you to view the meeting.

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chair who will instruct those taking a recording or filming to cease doing so while they speak.

A G E N D A

Public Comment (15 Minutes)

Due to the confidential nature of the business of items 11/307 and 11/309, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

11/295 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and to consider the reasons given. *LGA 1972 s85(1)*

11/296 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

11/297 MINUTES

To approve as a correct record the Minutes of the meeting held on 3rd June 2025.

11/298 YEOVIL4FAMILIES SLA

A representative from Yeovil4Families will give a presentation highlighting the achievements of Yeovil4families and the impact that Yeovil Town Council's contribution has made.

11/299 GRANTS

Applications received from (circulated separately):

- Oddments Theatre Company - £2,000

11/300 APPROVAL OF PAYMENTS

Members to approve payments made by Yeovil Town Council:

- 1st April 2025 – 30th April 2025 (transactions missed from previous agenda);
- 1st May 2025 – 31st May 2025; and
- 1st June 2025 – 30th June 2025.

(These documents will be circulated separately due to the size).

11/301 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 30TH JUNE 2025 (MONTH 1 – 2)

Members to consider the budget monitoring report for months 1 – 2 prepared by Chief Executive / Town Clerk and Deputy Responsible Finance Officer (attached at pages 6 to 19).

11/302 BANK RECONCILIATION

Members to approve the formal bank reconciliation as at 31st May 2025 at page 20.

11/303 BALANCE SHEET

Members to approve the Balance Sheet as at 30th June 2025 at page 21 to 22.

11/304 INTERNAL AUDIT REPORT

Members to consider the Internal Report and the management responses (to follow)

11/305 MEMBERS TRAINING

Members to consider the report of the Chief Executive/Town Clerk (to follow).

11/306 EXCLUSION OF PRESS AND PUBLIC

The Committee will consider passing a resolution to exclude the press and public from the ***next items*** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11/307 PROCUREMENT OF TAX ADVISORY SERVICE (COMMERCIAL IN CONFIDENCE)

Members to consider the report of the Deputy Responsible Finance Officer regarding the procurement of a tax advisory service as attached at pages 23 to 24.

11/308 PROCUREMENT OF NEW FINANCIAL SYSTEM (COMMERCIAL IN CONFIDENCE)

Members to consider the report of the Deputy Responsible Finance Officer regarding the procurement of a new financial system as attached at pages 25 to 26.

11/309 VAT AND SDLT ADVICE (CONFIDENTIAL)

Members to consider the report of by Chief Executive / Town Clerk as attached at pages 27 to 36.

11/310 OCTAGON THEATRE (CONFIDENTIAL)

Members to consider the report of by Chief Executive / Town Clerk (to follow)

11/301 2025/26 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31st MAY 2025 (MONTH 1 – 2)

Purpose of Report

The purpose of this report is to provide Members with the current projections of the expected spending and income against the Council's approved budget for the financial year 2024/25, and to explain significant variances against budget.

Background

The 2025/26 budget was approved by Town Council on 21st January 2025.

Committee	Expenditure £	Income £	Net Expenditure £
Finance & Policy Executive	945,863	101,100	844,763
Infrastructure (Property & Assets)	352,820	35,330	317,490
Leisure & Environment	2,107,710	846,990	1,260,720
Planning	1,000	0	1,000
Culture, Events & Promotions	4,696,790	3,904,442	792,348
Total Committees Budget	8,104,183	4,887,862	3,216,321
Joint Burial Committee	78,618	0	78,618
Total Budget Requirement	8,182,801	4,887,862	3,294,939

Summary of expected spending and income against budget

The projected position as at 31st March 2026 is **£3,183,320** against the budget of **£3,294,939** shows an **underspend** of **£111,619 (3.4%)**. This is summarised within below. The detail and the significant variances are highlighted within Appendix A.

Committee	Budget £	Projected Position at 31/03/2026 £	Variance (over) / under £	Variance (over) / under %
Finance & Policy Executive	844,763	778,954	65,809	7.8
Infrastructure (Property & Assets)	317,490	301,101	16,389	5.2
Leisure & Environment	1,260,720	1,247,549	13,171	1.0
Planning	1,000	0	1,000	100
Culture, Events & Promotions	792,348	777,098	15,250	1.9
Total Committees Budget	3,216,321	3,104,702	111,619	3.5

The Committee is **RECOMMENDED** to note the report.

(Amanda Card, Chief Executive / Town Clerk – amanda.card@yeovil.gov.uk)
(Jacky Pang, Deputy Responsible Finance Officer – jacky.pang@yeovil.gov.uk)

2025/26 Budget Monitoring

2024/25					Committee	2025/26			
£	£	£			£	£	£	£	£
Budget (£)	Actual Total at 31/03/25 (£)	(Over) / Under Spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 Spend (£)	Full year spend to 31/03/2026 (£)	(Over) / Under Spend (£)
					Finance & Policy Executive				
685,022	839,708	(154,686)	59,500	(214,186)	Expenditure	945,863	213,501	900,732	45,131
(31,100)	(165,645)	134,545	946	133,599	Income	(101,100)	(16,784)	(121,778)	20,678
653,922	674,063	(20,141)	60,446	(80,587)	Net Expenditure	844,763	196,717	778,954	65,809
					Infrastructure (Property & Assets) Committee				
352,640	109,327	243,313	214,522	28,791	Expenditure	352,820	48,729	337,171	15,649
(32,960)	(38,189)	5,229	0	5,229	Income	(35,330)	(7,468)	(36,070)	740
319,680	71,137	248,543	214,522	34,021	Net Expenditure	317,490	41,261	301,101	16,389
					Leisure & Environment Committee				
1,693,981	1,081,096	612,885	235,437	377,448	Expenditure	2,107,710	395,237	2,025,233	82,477
(830,070)	(552,488)	(277,582)	0	(277,582)	Income	(846,990)	(251,764)	(777,684)	(69,306)
863,911	528,608	335,303	235,437	99,866	Net Expenditure	1,260,720	143,473	1,247,549	13,171
					Planning Committee				
1,000	0	1,000	0	1,000	Expenditure	1,000	0	0	1,000
0	0	0	0	0	Income	0	0	0	0
1,000	0	1,000	0	1,000	Net Expenditure	1,000	0	0	1,000
					Culture, Events & Promotions Committee				
4,418,340	2,182,619	2,235,721	268,456	1,967,265	Expenditure	4,696,790	700,017	3,322,952	1,373,838
(3,796,130)	(1,632,629)	(2,163,501)	103,202	(2,266,703)	Income	(3,904,442)	(1,202,799)	(2,545,854)	(1,358,588)
622,210	549,990	72,220	371,658	(299,438)	Net Expenditure	792,348	(502,782)	777,098	15,250
					Burial Committee				
76,688	76,688	0	0	0	Expenditure	78,618	0	78,618	0
0	0	0	0	0	Income	0	0	0	0
76,688	76,688	0	0	0	Net Expenditure	78,618	0	78,618	0
					Total Yeovil Town Council				
7,227,671	4,289,438	2,938,233	777,915	2,160,318	Expenditure	8,182,801	1,357,483	6,664,706	1,518,095
(4,690,260)	-2,388,952	(2,301,308)	104,148	(2,405,456)	Income	(4,887,862)	(1,478,815)	(3,481,386)	(1,406,476)
2,537,411	1,900,486	636,925	882,063	(245,138)	Net Expenditure	3,294,939	(121,332)	3,183,320	111,619

Finance & Policy Executive										
2024/25					2025/26					
Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
					EXPENDITURE					
					Finance & Admin Team					
0	12,959	(12,959)	0	(12,959)	Agency Staff	0	1,953	1,953	(1,953)	
320,764	345,148	(24,394)	0	(24,394)	Salaries - Basic	412,020	70,002	420,014	(7,994)	
26,000	69,457	(43,457)	0	(43,457)	Salaries - Pension	83,450	13,652	81,914	1,536	
0	6,897	0	0	0	Overtime	0	0	0	0	
0	854	0	0	0	Other Staff Costs	0	192	500	(500)	
0	473	(473)	0	(473)	Pension Compensation	0	506	506	(506)	
0	622	(622)	0	(622)	Employee Travelling Costs	500	47	500	0	
500	2,440	(1,940)	0	(1,940)	Advertising	2,000	0	2,000	0	
3,500	4,136	(636)	0	(636)	Audit fees	5,400	0	5,400	0	
240	288	(48)	0	(48)	Books/periodicals	240	0	300	(60)	
0	1,067	(1,067)	0	(1,067)	Bank Charges	0	524	2,000	(2,000)	
25,000	-25,000	50,000	50,000	0	Carbon Management	25,000	0	25,000	0	
117,178	0	117,178	0	117,178	Contingencies	153,253	0		153,253	
15,500	-9,189	24,689	5,500	19,189	Cost of Elections	14,000	0	14,000	0	
31,200	30,693	507	0	507	Costs of Democracy	31,600	5,138	31,600	0	
5,000	3,246	1,754	0	1,754	Training	5,000	121	5,000	0	
500	662	(162)	0	(162)	Franking Machine	500	438	438	62	
4,000	6,874	(2,874)	0	(2,874)	Furniture, office equipment & servicing	4,000	534	2,000	2,000	
10,000	3,703	6,297	0	6,297	Grants	10,000	835	10,000	0	
7,200	15,041	(7,841)	0	(7,841)	Insurance	25,000	27,247	25,000	0	
0	119,315	(119,315)	0	(119,315)	Devolution Legal Costs	0	0	20,000	(20,000)	
0	2,260	(2,260)	0	(2,260)	Devolution Professional costs	0	0	3,000	(3,000)	
0	3,095	(3,095)	0	(3,095)	HR Costs	0	0	3,000	(3,000)	
0	9,319	(9,319)		(9,319)	Inland Revenue		0	0		
0	4,986	(4,986)	0	(4,986)	Miscellaneous	1,500	1,902	6,000	(4,500)	
15,000	5,000	10,000	0	10,000	New Initiatives Fund	15,000	0		15,000	
14,100	64,491	(50,391)	0	(50,391)	IT Support	16,500	29,944	119,777	(103,277)	Will need to be split across services and between IT and phones
0	-	-	0	0	IT Support - Phones	13,000		0	13,000	
0	1,000	(1,000)	0	(1,000)	IT Recharge - SC	0		0	0	
0	61,680	(61,680)	0	(61,680)	IT Hardware	0	2,615	10,000	(10,000)	
2,000	1,951	49	0	49	Postage	1,500	300	2,000	(500)	
					Professional Subscriptions					
4,000	4,394	(394)	0	(394)	Sage	4,500	1,063	4,250	250	
800	1,445	(645)	0	(645)	Other	1,200	841	1,600	(400)	Zoom, ICO, CIPD
3,000	2,919	81	0	81	SALC	3,000	3,732	4,000	(1,000)	
1,000	1,238	(238)	0	(238)	SLCC	1,000	355	1,000	0	
1,200	1,104	96	0	96	YCRT	1,200	0	1,104	96	
0	0	0	0	0	Employee Costs Contingency	15,000	0	0	15,000	
500	2,730	(2,230)	0	(2,230)	Ski Centre	500	14	500	0	
1,000	0	1,000	0	1,000	Sponsorship (Octagon Theatre - SLA)	1,000	0	1,000	0	
2,000	3,599	(1,599)	0	(1,599)	Stationery/supplies	1,200	334	1,200	0	
2,500	3,647	(1,147)	0	(1,147)	Telephone	2,500	328	328	2,172	
8,000	8,240	(240)	0	(240)	Treasury Management	8,450	0	8,450	0	
750	1,365	(615)	0	(615)	Website	750		750	0	
	25,000	(25,000)	0	(25,000)	Yeovil 4 Families	25,000	12,500	25,000	0	
0	1,500	(1,500)	0	(1,500)	Yeovil Twinning Association	1,500	0	1,500	0	
7,000	-4,000	11,000	4,000	7,000	Youth Council	4,000	0	2,000	2,000	
40,600	28,060	12,540		12,540	Youth Services - YMCA	40,600	36,588	40,600	0	
15,000	15,000	0	0	0	Youth Services - Youth Drop In	15,000	3,750	17,500	(2,500)	SLA increase to £25k pa (£6,250 pq) from 01/01/26
685,022	839,708	(154,686)	59,500	(214,186)	Total Expenditure	945,863	213,501	900,732	45,131	
					INCOME					
(30,000)	(74,614)	44,614	0	44,614	Investment Interest	(100,000)	(10,086)	(110,000)	10,000	
0	(85)	85	0	85	Miscellaneous		(245)	(245)	245	
0	0	0	0	0	Devolution Contribution		(2,500)	(2,500)	2,500	Contribution from East Coker PC
0	(90,000)	90,000	0	90,000	Devolution Costs Reimbursement (Somerset Council)	0	(921)	(6,000)	6,000	Contribution as per Devolution agreement
0	(946)	946	946	0	Community Infrastructure Levy	0	(1,933)	(1,933)	1,933	
(1,100)	0	(1,100)	0	(1,100)	Salary Recharge	(1,100)	(1,100)	(1,100)	0	
(31,100)	(165,645)	134,545	946	133,599	Total Income	(101,100)	(16,784)	(121,778)	20,678	
653,922	674,063	(20,141)	60,446	(80,587)	Net Expenditure	844,763	230,285	778,954	65,809	

Infrastructure (Property & Assets) Committee										
2024/25					2025/26					
Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
					EXPENDITURE					
0	80	(80)	0	(80)	Advertising					
					Director of L&E:					
0	0	0	0	0	Salaries - Basic	0	7,487	44,921	(44,921)	
0	0	0	0	0	Salaries - Pension	0	1,476	8,856	(8,856)	
					Community Wardens:					
63,000	40,554	22,446	0	22,446	Salaries - Basic	66,530	0	49,898	16,633	
12,000	5,494	6,506	0	6,506	Salaries - Pension	13,190	0	9,893	3,298	
900	734	166	0	166	Other Staff Costs	0	0	1,000	(1,000)	
9,100	(20,050)	29,150	28,962	188	Other Costs	1,000	110	2,000	(1,000)	
					Milford Hall:					
1,000	2,223	(1,223)	0	(1,223)	Repairs and Maintenance Buildings	1,000	1,937	2,500	(1,500)	Automatic door issue
5,700	6,196	(496)	0	(496)	Milford Hall - Business Rates	6,200	7,745	7,745	(1,545)	
30,000	20,846	9,154	0	9,154	Electricity	20,000	7,284	25,000	(5,000)	
12,770	19,182	(6,412)	0	(6,412)	Milford Hall - Running Costs	13,660	4,318	16,000	(2,340)	
1,000	696	305	0	305	CCTV	500	0	500	0	
460	1,305	(845)	0	(845)	Milford Hall - Security	1,000	250	0	1,000	
13,070	11,138	1,932	0	1,932	Salaries - Basic	11,170	1,962	7,849	3,321	
	2,429	(2,429)	0	(2,429)	Salaries - Pension		405	1,619	(1,619)	
570	0	570	0	570	Millennium Clock	570	0	570	0	
60,000	(118,638)	178,638	178,638	0	Monmouth Hall capital	60,000	0	60,000	0	
1,000	2,029	(1,029)	0	(1,029)	Public noticeboards	500	0	50	450	
0	1,785	(1,785)	0	(1,785)	Bus Shelter	0	0	0	0	
12,420	22,292	(9,872)	-6,779	(3,093)	Defibrillator & Bleedkits	9,000	0	9,000	0	
700	0	700	0	700	Litter/Grit bins	500	0	500	0	
32,490	49,669	(17,179)	0	(17,179)	CCTV	51,000	0	51,000	0	
1,250	-	1,250	0	1,250	Speed Indicator Device installations	1,300	0	1,300	0	
750	(1,452)	2,202	2,201	1	War memorials	750	0	750	0	
					Peter Street Public Toilets:					
0	3,725	(3,725)	0	(3,725)	Repairs & Maintenance	1,000	165	1,000	0	
8,300	8,686	(386)	0	(386)	Cleaning (inc toilet rolls)	8,590	2,344	9,376	(786)	
7,680	7,680	0	0	0	Security	7,950	1,280	7,680	270	
9,990	3,381	6,609	0	6,609	Other Running costs (electric/water)	7,000	211	3,500	3,500	
10,000	0	10,000	10,000	0	Refurbishment	10,000		10,000	0	
					Petters Way Public Toilets:					
0	884	(884)	0	(884)	Repairs & Maintenance	1,000	0	1,000	0	
6,810	1,295	5,515	0	5,515	Other Running costs (electric/water)	7,000	53	5,000	2,000	
7,680	7,680	0	0	0	Security	7,950	1,280	7,680	270	
8,300	308	7,992	0	7,992	Cleaning (inc toilet rolls)	8,590	2,584	15,504	(6,914)	
100	100	0	0	0	St Georges Day Parade	0	0	0	0	
					Town House					
10,000	3,997	6,003	0	6,003	Repairs and Maintenance	10,000	1,982	5,000	5,000	Replacement flag pole
3,750	3,958	(208)	0	(208)	Cleaner	4,050	660	3,958	92	
500	(1,000)	1,500	1,500	0	CCTV Reserve	500	0	500	0	
12,000	11,602	398	0	398	Business rates	12,420	11,602	11,602	818	
800	2,151	(1,351)	0	(1,351)	Security - Fire & Intruder	1,000	408	1,000	0	
3,500	3,722	(222)	0	(222)	Electricity	3,000	537	3,224	(224)	
2,200	1,509	691	0	691	Gas	2,000	293	1,173	827	
400	239	161	0	161	Water charges	400	133	300	100	
2,450	2,900	(450)	0	(450)	Other costs	2,500	1,184	2,500	0	
352,640	109,327	243,313	214,522	28,791	Total Expenditure	352,820	48,729	337,171	15,649	
					INCOME					
0	(1,600)	1,600	0	1,600	Defibrillator	0	0	0	0	
					Milford Hall					
(18,070)	(17,873)	(197)	0	(197)	Anchor Tenant	(18,070)	(4,517)	(18,070)	0	
(14,890)	(18,349)	3,459	0	3,459	Hall Bookings	(17,260)	(2,950)	(18,000)	740	
0	(368)	368	0	368	Town House	0	-		0	
(32,960)	(38,189)	3,629	0	3,629	Total Income	(35,330)	(7,468)	(36,070)	740	
319,680	71,137	246,943	214,522	32,421	Net Expenditure	317,490	41,261	301,101	16,389	

Leisure & Environment Committee										
2024/25					2025/26					
Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
					EXPENDITURE					
					Director of L&E:					
58,780	43,261	15,519	0	15,519	Salaries - Basic	64,510	10,487	62,922	1,588	
10,720	8,571	2,149	0	2,149	Salaries - Pension	12,650	2,058	12,347	303	
0	294	(294)	0	(294)	Overtime	0	0	0	0	
0	55	(55)	0	(55)	Other Costs	0	102	614	(614)	
0	44	(44)	0	(44)	Mobiles phone	0	0	0	0	
					Allotment Maintenance:					
13,800	11,393	2,407	0	2,407	Contract	10,500	3,802	3,802	6,698	
0	10,861	(10,861)	0	(10,861)	Other Costs	5,000	2,739	12,000	(7,000)	
3,000	789	2,211	0	2,211	Equipment, Tools and Material	500	217	500	0	
0	0	0	0	0	Bank Charges	0	3	3	(3)	
5,000	75	4,925	0	4,925	Allotment - Health & Safety	2,000	0	0	2,000	
2,000	(24)	2,024	2,024	0	Allotments - Fence Repairs	2,000	0	2,000	0	
250	52	198	0	198	Best Kept Allotments Competition	250	0	100	150	
10,000	1,825	8,175	0	8,175	Community Heritage Officer	10,000	0	10,000	0	
8,000	0	8,000	0	8,000	Electric Van	8,000	0	5,000	3,000	
100	134	(34)	0	(34)	Protective Clothing	100	0	100	0	
1,800	2,165	(365)	0	(365)	Maintenance Vehicle	2,000	(84)	500	1,500	
1,000	2,859	(1,859)	0	(1,859)	Water charges	1,500	1,166	2,000	(500)	
350	335	15	0	15	Leases - Turners Barn	350	0	350	0	
					Goar Knap - Building					
90	1,028	-938	0	(938)	Building	200	0	800	(600)	
	126	(126)	0	(126)	Other Costs	0	0	400	(400)	
700	750	(50)	0	(50)	Electricity	750	125	751	(1)	
1,410	1,412	(2)	0	(2)	Business Rates	1,460	1,765	1,765	(305)	
					Labour:					
27,000	27,288	(288)	0	(288)	Salaries - Basic	29,400	4,777	28,662	738	
6,000	5,446	554	0	554	Salaries - Pension	5,850	951	5,703	147	
0	94	(94)	0	(94)	Other Costs	0	0	100	(100)	
0	155	(155)	0	(155)	Mobile	0	0	0	0	
					Open Spaces & Play Areas:					
0	0	0	0	0	Salaries - Basic	45,930	9,450	150,949	(105,019)	
0	0	0	0	0	Salaries - Pension	9,250	1,917	29,930	(20,680)	
0	923	(923)	0	(923)	Advertising for staff	0	331	331	(331)	
0	0	0	0	0	Travel	100	0	100	0	
0	0	0	0	0	Training	0	2,850	3,500	(3,500)	
0	0	0	0	0	H & S	0	56	100	(100)	
0	0	0	0	0	Subscriptions	0	1,144	1,144	(1,144)	
133,480	133,480	0	0	0	Maintaining Open Spaces	254,770	819	148,532	106,238	This budget line needs to be split.
0	0	0	0	0	Vehicles	0	2,632	5,000	(5,000)	
0	0	0	0	0	Printing & Stationery	0	52	500	(500)	
0	0	0	0	0	IT	0	46	500	(500)	
0	0	0	0	0	IT Hardware	0	23	500	(500)	
0	0	0	0	0	Office Furniture and equipment	0	56	200	(200)	
0	0	0	0	0	Miscellaneous	0	141	300	(300)	
0	0	0	0	0	Uniform/Protective clothing	0	507	700	(700)	
0	0	0	0	0	Purchase of new vehicles	0	51,000	51,000	(51,000)	
0	0	0	0	0	Equipment, Tools & Materials	0	3,506	7,000	(7,000)	
0	0	0	0	0	Equipment Hire	0	450	5,000	(5,000)	
0	-12,600	12,600	12,600	0	Sidney Gardens Fountain	0	0	0	0	
7,000	2,786	4,214	0	4,214	Door Step Green	4,500	133	4,500	0	
400	0	400	0	400	Lights for Milford Park	0	0	0	0	
0	0	0	0	0	Play Areas	182,570	0	0	182,570	This budget line needs to be split.
15,510	3,560	11,950	0	11,950	Play and Landscape Officers	0	0	13,000	(13,000)	
14,170	8,460	5,710	0	5,710	Play Area Repairs and Maintenance	0	139	139	(139)	
3,340	3,340	0	0	0	Play Area Upgrade	0	0	50,000	(50,000)	
10,000	-40,000	50,000	50,000	0	Playpark Programme	0	0	0	0	
					Yeovil in Bloom:					
24,800	24,800	0	0	0	Salaries - Basic	71,240	1,328	28,210	43,030	This budget line needs to be split.
0	0	0	0	0	Salaries - Pension	0	0	5,616	(5,616)	
0	0	0	0	0	Vehicle	0	3,914	10,000	(10,000)	
0	0	0	0	0	Events Expenditure	0	400	800	(800)	
0	0	0	0	0	Uniform / Protective clothing	0	40	200	(200)	
0	0	0	0	0	Printing & Stationery	0	36	100	(100)	
0	0	0	0	0	Equipment Tools & Materials	0	6,609	10,000	(10,000)	
0	0	0	0	0	Waste	0	441	1,500	(1,500)	
0	0	0	0	0	Seeds and plants	0	6,785	10,000	(10,000)	

2024/25					2025/26					
Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
0	0	0	0	0	Nursery Facilities	0	2,100	2,100	(2,100)	
16,440	23,541	(7,101)	0	(7,101)	Working Budget	0	0	2,714	(2,714)	
			0		Yeovil Country Park:					
73,690	51,486	22,204	0	22,204	Salaries - Basic	78,640	12,645	75,871	2,769	
11,610	8,262	3,348	0	3,348	Salaries - Pension	15,540	2,587	15,525	15	
600	0	600	0	600	Overtime	620	0	600	20	
220	0	220	0	220	Subsistence	220	0	220	0	
12,450	0	12,450	0	12,450	Wages (Casual)	13,000	3,786	22,713	(9,713)	
1,740	965	775	0	775	Training	1,740	16	1,000	740	
0	509	(509)	0	(509)	Advertising for staff	0	0	0	0	
3,530	474	3,056	0	3,056	Repairs and Maintenance Buildings	3,660	0	1,000	2,660	
0	396	(396)	0	(396)	Repairs and Maintenance Equipment	0	0	800	(800)	
160	1,652	(1,492)	0	(1,492)	Health & Safety at work	160	800	800	(640)	
0	13,631	(13,631)	0	(13,631)	Grounds Maintenance	0	6,113	10,000	(10,000)	
0	11,165	(11,165)	0	(11,165)	Tree works	0	0	8,000	(8,000)	
200	0	200	0	200	Landscaping	200	0	200	0	
70	0	70	0	70	Vandalism	70	0	70	0	
210	2,607	(2,397)	0	(2,397)	Electricity	630	156	3,200	(2,570)	
60	23	37	0	37	Sewerage	60	288	500	(440)	
40	5	35	0	35	Water	40	450	800	(760)	
5,170	2,086	3,084	0	3,084	Cleaning	5,350	0	3,000	2,350	
440	615	(175)	0	(175)	Skip Hire	460	0	1,000	(540)	
0	652	(652)	0	(652)	Security - Fire and Intruder	100	0	1,000	(900)	
8,970	2,702	6,268	0	6,268	Internal Ground Comm Charge	8,970	0	3,500	5,470	
10,090	4,011	6,079	0	6,079	Vehicles	10,440	2,440	5,000	5,440	
2,160	147	2,013	0	2,013	Printing and Stationery	2,240	64	500	1,740	
60	0	60	0	60	Photographic work	60	0	60	0	
0	2,873	(2,873)	0	(2,873)	IT	0	16	3,500	(3,500)	
4,090	15,964	(11,874)	0	(11,874)	Consultant & professional fees	4,230	0	4,230	0	
820	1,618	(798)	0	(798)	Uniform / Protective clothing	850	77	1,900	(1,050)	
1,550	295	1,255	0	1,255	Volunteer Expenses	1,600	71	500	1,100	
1,820	0	1,820	0	1,820	Events Expenditure	1,880	200	1,880	0	
1,090	0	1,090	0	1,090	Adverts/promotions	1,130	0	500	630	
6,450	3,564	2,886	0	2,886	Equipment, Tools and Materials	6,680	4,245	6,680	0	
130	0	130	0	130	Equipment Hire	140	0	0	140	
2,530	595	1,935	0	1,935	Seeds, plants and plaques	2,530	0	1,000	1,530	
2,740	1,503	1,237	0	1,237	Misc Expenditure	2,740	57	2,000	740	
16,480	16,331	149	0	149	Payment to Contractors	17,060	650	18,000	(940)	
0	0	0	0	0	Coaching	0	325	900	(900)	
0	1,414	(1,414)	0	(1,414)	Waste collection	0	315	2,000	(2,000)	
0	2,932	(2,932)	0	(2,932)	Website	0	341	1,000	(1,000)	
0	63	(63)	0	(63)	Mobile phone	0	0	200	(200)	
			0		Ninesprings Café					
65,780	73,603	(7,823)	0	(7,823)	Salaries - Basic	73,300	8,943	53,658	19,642	
12,170	6,462	5,708	0	5,708	Salaries - Pension	14,580	1,683	10,100	4,480	
15,940	1,135	14,805	0	14,805	Overtime	7,000	201	3,000	4,000	
41,490	0	41,490	0	41,490	Wages (Casual)	103,800	12,797	76,784	27,016	
0	32	(32)	0	(32)	Training	0	16	100	(100)	
7,600	2,142	5,458	0	5,458	Repairs and Maintenance Buildings	7,870	3,765	7,000	870	
550	109	441	0	441	Repairs and Maintenance Plant	570	0	570	0	
0	3,222	(3,222)	0	(3,222)	Equipment Maintenance	0	(501)	2,000	(2,000)	Ice machine failure
810	0	810	0	810	Ten year plan maintenance	840	0	1,500	(660)	
210	10	200	0	200	Health & Safety at work	220	0	500	(280)	
12,210	6,013	6,197	0	6,197	Electricity	12,310	2,776	16,659	(4,349)	
5,010	3,405	1,605	0	1,605	Business Rates	5,190	5,115	5,115	75	
1,290	599	691	0	691	Sewerage	1,340	0	1,000	340	
1,600	774	826	0	826	Water	1,660	0	1,000	660	
6,070	105	5,965	0	5,965	Skip Hire	6,280	0	500	5,780	
0	2,384	(2,384)	0	(2,384)	Cleaning & Domestic	0	1,903	3,000	(3,000)	
0	271	(271)	0	(271)	Sanitary	100	0	500	(400)	
1,470	2,590	(1,120)	0	(1,120)	Security - Fire and Intruder	1,520	250	2,000	(480)	
0	2,602	(2,602)	0	(2,602)	CCTV	0	0	2,000	(2,000)	
2,010	0	2,010	0	2,010	Operational Costs	2,080	0	100	1,980	
1,270	2,214	(944)	0	(944)	Printing & Stationery	1,310	150	3,000	(1,690)	
170	1,929	(1,759)	0	(1,759)	IT	5,700	130	2,500	3,200	
166,430	86,157	80,273	0	80,273	Provisions	172,260	39,680	150,000	22,260	
230	3,610	(3,380)	0	(3,380)	Catering Equipment	240	141	5,000	(4,760)	
60	0	60	0	60	Hospitality	60	0	100	(40)	
660	0	660	0	660	Uniform / Protective clothing	660	124	300	360	

2024/25					2025/26					
Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
5,600	3,282	2,318	0	2,318	Electronic Bank Charges	5,800	1,065	5,000	800	
0	451	(451)	0	(451)	Misc	0	(17)	1,000	(1,000)	
0	(29)	29	0	29	Money Collection Service	0	267	1,000	(1,000)	
1,490	278	1,212	0	1,212	Equipment Tools & Materials	1,540	66	1,000	540	
4,470	0	4,470	0	4,470	Payment to Contractors	4,630	0	0	4,630	
			0		Yeovil Recreation Centre					
167,910	138,378	29,532	0	29,532	Salaries - Basic	212,380	35,396	212,378	2	
31,210	25,223	5,987	0	5,987	Salaries - Pension	42,350	7,094	42,564	(214)	
800	79	721	0	721	Overtime	820	2,850	5,000	(4,180)	
14,150	938	13,212	0	13,212	Wages (Casual)	4,000	1,186	3,500	500	
0	0	0	0	0	Travel Allowance	0	216	500	(500)	
0	300	(300)	0	(300)	Advertising for staff	0	0	300	(300)	
20	160	(140)	0	(140)	Training	20	160	500	(480)	
36,040	8,739	27,301	0	27,301	Repairs and Maintenance Buildings	37,300	4,059	12,000	25,300	
0	2,958	(2,958)	0	(2,958)	Repairs and Maintenance Equipment	0	0	4,000	(4,000)	
0	0	0	0	0	Vehicles	0	804	2,000	(2,000)	
0	6,995	(6,995)	0	(6,995)	Specialist Works	0	0	7,000	(7,000)	
690	1,030	(340)	0	(340)	Health & Safety at work	710	130	1,500	(790)	
0	144	(144)	0	(144)	Grounds Maintenance	0	0	1,000	(1,000)	
0	1,200	(1,200)	0	(1,200)	Tree works	0	0	2,000	(2,000)	
40,950	41,106	(156)	0	(156)	Electricity	42,570	14,405	50,000	(7,430)	
9,650	11,270	(1,620)	0	(1,620)	Gas	10,140	2,432	16,905	(6,765)	
7,700	4,236	3,464	0	3,464	Business Rates	7,970	6,362	6,362	1,608	
2,170	455	1,715	0	1,715	Sewerage	2,250	2,779	4,000	(1,750)	
3,630	884	2,746	0	2,746	Water	2,500	3,726	10,000	(7,500)	
0	5,651	(5,651)	0	(5,651)	Cleaning	0	0	8,000	(8,000)	
0	612	(612)	0	(612)	Gritting	0	288	500	(500)	
0	0	0	0	0	SLA - Yeovil Olympiads	0	278	400	(400)	
860	0	860	0	860	Cleaning & Domestic	890	3,599	14,397	(13,507)	
150	113	37	0	37	Sanitary	160	0	200	(40)	
3,190	1,010	2,180	0	2,180	Skip Hire	3,300	0	1,600	1,700	
136,621	0	136,621	0	136,621	Internal Ground Comm Charge	0	0	0	0	
200	49.0	151	0	151	Printing & Stationery	210	208	150	60	
0	2,441	(2,441)	0	(2,441)	Waste	500	766	3,500	(3,000)	
3,750	2,690	1,060	0	1,060	Security - Fire and Intruder	3,880	250	4,000	(120)	
0	634	(634)	0	(634)	CCTV	0	0	1,000	(1,000)	
0	9,524	(9,524)	0	(9,524)	Repairs and Maintenance Vehicle	0	524	12,000	(12,000)	
220	2,855	(2,635)	0	(2,635)	IT Support	7,450	160	6,000	1,450	
0	1,607	(1,607)	0	(1,607)	IT Hardware	0	92	2,000	(2,000)	
50	0	50	0	50	Consultant & professional fees	50	780	1,000	(950)	
2,180	0	2,180	0	2,180	Coaching Fees	2,260	0	0	2,260	
1,230	299	931	0	931	Provisions	1,270	(33)	500	770	
420	829	(409)	0	(409)	Uniform / Protective clothing	440	0	1,000	(560)	
4,310	1,658	2,652	0	2,652	Electronic Bank Charges	4,460	1,041	4,000	460	
28,420	3,202	25,218	0	25,218	Equipment, Tools & Materials	29,420	1,932	25,000	4,420	
1,020	29	991	0	991	Cleaning and Domestic Equipment	1,060	74	250	810	
430	17,544	(17,114)	0	(17,114)	Sports & Play Equipment	450	1,659	9,955	(9,505)	
0	1,581	(1,581)	0	(1,581)	Website	0	0	1,000	(1,000)	
0	179	(179)	0	(179)	Money Collection Service	0	106	500	(500)	
510	411	99	0	99	Misc	530	(41)	1,000	(470)	
4,650	14,551	(9,901)	0	(9,901)	Payment to Contractors	4,810	1,296	19,000	(14,190)	
0	0	0	164,213	(164,213)	Reserves	0	0	0	0	
					The Rec Café					
65,780	73,281	(7,501)	0	(7,501)	Salaries - Basic	74,110	8,883	53,295	20,815	
12,170	9,844	2,326	0	2,326	Salaries - Pension	14,730	2,551	15,306	(576)	
13,860	0	13,860	0	13,860	Overtime	8,500	201	1,206	7,294	
51,110	0	51,110	0	51,110	Wages (Casual)	96,770	12,783	76,698	20,072	
20	64	(44)	0	(44)	Training	20	0	200	(180)	
3,200	301	2,900	0	2,900	Repairs and Maintenance Buildings	3,310	0	1,750	1,560	
200	0	200	0	200	Repairs and Maintenance Plant	210	0	500	(290)	
5,660	0	5,660	0	5,660	Ten year plan maintenance	5,860	0	5,000	860	
0	2,380	(2,380)	0	(2,380)	Repairs and Maintenance Equipment	0	0	4,000	(4,000)	
0	1,712	(1,712)	0	(1,712)	Cleaning & Domestic	0	405	2,000	(2,000)	
5,100	0	5,100	0	5,100	Electricity	5,280	0	0	5,280	
3,200	0	3,200	0	3,200	Business Rates	3,310	0	3,200	110	
270	0	270	0	270	Sewerage	280	0	0	280	
1,500	0	1,500	0	1,500	Water	1,550	0	0	1,550	
2,650	0	2,650	0	2,650	Skip Hire	2,740	0	0	2,740	
550	12	538	0	538	Security - Fire and Intruder	270	0	200	70	

2024/25					2025/26					
Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
1,850	0	1,850	0	1,850	Operational Costs	1,920	0	0	1,920	
230	198	32	0	32	Printing & Stationery	240	0	300	(60)	
0	507	(507)	0	(507)	IT	0	0	1,000	(1,000)	
110,910	65,455	45,455	0	45,455	Provisions	114,790	35,973	100,000	14,790	
0	587	(587)	0	(587)	Catering Equipment	500	247	500	0	
0	153	(153)	0	(153)	Money Collection Service	0	106	300	(300)	
0	265	(265)	0	(265)	Electronic Bank Charges	0	307	1,000	(1,000)	
0	7	(7)	0	(7)	Miscellaneous	0	(9)	100	(100)	
7,230	0	7,230	0	7,230	Equipment, Tools & Materials	7,480	0	5,000	2,480	
4,260	0	4,260	0	4,260	Project Expenditure	4,410	0	5,000	(590)	
2,200	(4,400)	6,600	6,600	0	Water Mains Refurbishment/Repairs	0	0	0	0	
1,693,981	1,081,096	612,885	235,437	377,448	Total Expenditure	2,107,710	395,237	2,025,233	82,477	
					INCOME					
					Yeovil Rec					
0	0	0	0	0	Grants	0	(2,248)	(2,248)	2,248	
0	0	0	0	0	Contributions	0	(549)	(549)	549	
0	(10,000)	10,000	0	10,000	Contribution from Yeovil Without Parish Council	(10,000)	(10,000)	(10,000)	0	
0	(1,640)	1,640	0	1,640	Sales of Meals/Refreshments - Std	0	(167)	(1,640)	1,640	
(62,860)	0	(62,860)	0	(62,860)	Fees & Charges - Std	(65,060)	0	0	(65,060)	
0	(6,548)	6,548	0	6,548	Hire Fee - Football	0	(5,763)	(10,000)	10,000	
0	(15,251)	15,251	0	15,251	Hire Fee - Athletics	0	(5,184)	(20,000)	20,000	
(41,840)	(38,465)	(3,375)	0	(3,375)	Hire Fee - AGP	(43,300)	(6,588)	(44,000)	700	
0	(16,033)	16,033	0	16,033	Hire Fee - Golf/Pitch & Putt	0	(6,645)	(22,000)	22,000	
0	(784)	784	0	784	Hire Fee - Tennis Court	0	(2,269)	(3,000)	3,000	
0	(180)	180	0	180	Licences	0	0	(180)	180	
0	(800)	800	0	800	Car Park Rental	(11,600)	0	(8,000)	(3,600)	
(8,060)	(4,556)	(3,505)	0	(3,505)	Community Room Hire	(8,340)	(1,677)	(6,000)	(2,340)	
(8,770)	0	(8,770)	0	(8,770)	Sports Coaching	(9,080)	0	0	(9,080)	
(80)	0	(80)	0	(80)	Rents	(80)	(80)	(80)	0	
					Yeovil Country Park					
0	(10,000)	10,000	0	10,000	Contribution from Yeovil Without Parish Council	(10,000)	(10,000)	(10,000)	0	
(41,690)	0	(41,690)	0	(41,690)	Agency Reimbursements	(9,300)	0	0	(9,300)	
(10,880)	0	(10,880)	0	(10,880)	Commuted Sums	0	0	0	0	
(1,800)	(71)	(1,729)	0	(1,729)	Sales - Std	(1,860)	0	(100)	(1,760)	
(80)	(101)	21	0	21	Third Party Sales	(80)	(112)	(2,000)	1,920	
-	(895)	895	0	895	Donations	0	0	0	0	
(2,150)	0	(2,150)	0	(2,150)	Fees & Charges - Std	(2,230)	0	0	(2,230)	
(1,490)	0	(1,490)	0	(1,490)	Ice Cream Van Licence	(1,540)	(417)	(417)	(1,123)	
0	0	0	0	0	Donations	0	(292)	(292)	292	
(770)	0	(770)	0	(770)	Grazing Rights	(800)	(56)	(56)	(744)	
(110)	0	(110)	0	(110)	Rents	(110)	0	0	(110)	
					Ninesprings Café					
(70)	(251,684)	251,614	0	251,614	Sales - Std	(70)	(59,823)	(300,000)	299,930	
(367,970)	0	(367,970)	0	(367,970)	Sales of Meals/Refreshments - Std	(380,850)	(49,800)	(49,800)	(331,050)	
(2,080)	(223)	(1,857)	0	(1,857)	Sales of Meals/Refreshments - Z	(2,150)	(107)	(200)	(1,950)	
					The Rec Café					
(360)	(125,986)	125,626	0	125,626	Sales - Std	(370)	(42,815)	(170,000)	169,630	
(252,930)	(466)	(252,464)	0	(252,464)	Sales of Meals/Refreshments - Std	(261,780)	(45,448)	(46,000)	(215,780)	
0	0	0	0	0	Sales of Meals/Refreshments - Z	0	(454)	(454)	454	
(190)	(41,329)	41,139	0	41,139	Fees & Charges - Std	(200)	(141)	(42,000)	41,800	
					Allotments					
(100)	(97)	(4)	0	(4)	Taps & keys	(100)	(80)	(80)	(20)	
(22,200)	(21,720)	(480)	0	(480)	Rent	(24,500)	(527)	(24,500)	0	
0	(375)	375	0	375	Sale of Vehicle	0	0	0	0	
(2,090)	(2,088)	(2)	0	(2)	Lease	(2,090)	(522)	(2,088)	(2)	
(1,500)	(3,198)	1,698	0	1,698	Water Charge	(1,500)	0	(2,000)	500	
(830,070)	(552,488)	(277,582)	0	(277,582)	Total Income	(846,990)	(251,764)	(777,684)	(69,306)	
863,911	528,608	335,303	235,437	99,866	Net Expenditure	1,260,720	143,473	1,247,549	13,171	

Planning Committee

2024/25				2025/26				Notes
Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	
1,000	0	1,000	EXPENDITURE					
			Planning	1,000	0	0	1,000	
1,000	0	1,000	Total Expenditure	1,000	0	0	1,000	
			INCOME					
0	0	0		0	0	0	0	
0	0	0	Total Income	0	0	0	-	
1,000	0	1,000	Net Expenditure	1,000	0	0	1,000	

Culture, Events and Promotions Committee	
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2024/25					2025/26				
Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)	Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
					EXPENDITURE				
					Director of CEP:				
64,670	46,493	18,177	0	18,177	Salaries - Basic	69,610	11,453	68,721	889
12,920	7,879	5,041	0	5,041	Salaries - Pension	13,650	2,421	14,528	(878)
0	173	(173)	0	(173)	Other Costs	0	353	1,000	(1,000)
12,400	12,441	(41)	0	(41)	Mayoral allowance	12,770	(6,970)	1,222	11,548
0	(83)	83	0	83	Other Mayor Costs			0	0
0	138	(138)	0	(138)	Travel Costs - Ex Officios	200	24	100	100
0	98	(98)	0	(98)	Mace Bearer Salary	1,000	98	588	412
3,500	3,500	0	0	0	Band Costs	3,500	0	3,500	0
					Christmas Lights:				
52,000	32,194	19,806	19,806	0	Hire, Installation & Safety Checks	54,840	0	54,539	301
30	0	30	0	30	Christmas Lights Competition	30	0	0	30
2,000	8,069	(6,069)	0	(6,069)	Christmas Lights Switch On Event	8,000	0	8,000	0
					Community Heritage:				
33,340	23,388	9,952	0	9,952	Salaries - Basic	36,820	5,983	35,896	924
5,890	3,952	1,938	0	1,938	Salaries - Pension	6,340	1,030	6,179	161
70	0	70	0	70	Travelling	70	0	0	70
1,740	904	836	0	836	Printing & Stationery	1,800	0	1,200	600
10	2,232	(2,222)	0	(2,222)	IT	7,000	600	3,500	3,500
0	4,230	(4,230)	0	(4,230)	Consultancy		0	5,000	(5,000)
10	0	10	0	10	Uniform / Protective clothing	10	0		10
10	20	(10)	0	(10)	Volunteer Expenses	10	23	50	(40)
10	99	(89)	0	(89)	Subscriptions	10	0	100	(90)
1,860	0	1,860	0	1,860	Events Expenditure	1,500	0	0	1,500
320	0	320	0	320	Equipment, Tools & Materials	330	0	0	330
0	541	(541)	0	(541)	Miscellaneous		0	600	(600)
0	9,883	(9,883)	0	(9,883)	Business Rates		14,845	14,845	(14,845)
15,000	10,000	5,000	0	5,000	SC - Overheads recharge	15,530		15,000	530
0	9,339	(9,339)	0	(9,339)	'SLA' - South West Heritage Trust	28,020	18,678	28,020	0
650	(996)	1,646	1,646	0	Customised souvenirs	0	0	0	0
5,000	4,750	250	0	250	Eats:Festival	4,700	750	4,750	(50)
1,000	0	1,000	0	1,000	Love Yeovil	1,000	0	0	1,000
75,000	(12,490)	87,490	0	87,490	Resourcing Yeovil Celebrates....	0	0	0	0
0	3,070	(3,070)	0	(3,070)	D Day	0	0	0	0
0	591	(591)	0	(591)	V E Day	4,000	2,972	3,000	1,000
10,000	9,792	208	0	208	Super Saturday	10,000	1,714	10,000	0
1,260	2,249	(989)	0	(989)	Town Crier	1,260	142	1,260	0
1,820	1,761	59	0	59	Yeovil Open Town Crier Competition	1,820	1,134	1,820	0
2,000	(3,534)	5,534	5,534	0	Regalia	1,000	1,127	1,200	(200)
1,600	1,570	30	0	30	Remembrance Sunday	1,500	0	1,500	0
11,400	1,000	10,400	0	10,400	Holiday Playscheme contribution	11,800	0	11,800	0
					Westlands:				
310,630	425,837	(115,207)	0	(115,207)	Salaries - Basic	645,220	88,985	533,909	111,311
52,360	72,088	(19,728)	0	(19,728)	Salaries - Pension	127,880	18,710	112,258	15,622
0	3,105	(3,105)	0	(3,105)	Overtime	0	0	0	0
50,000	0	50,000	0	50,000	Wages (Casual)	67,300	20,629	123,772	(56,47

Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
5,380	0	5,380	0	5,380	Water	5,570	0	4,000	1,570	
0	360	(360)	0	(360)	Gritting	0	360	360	(360)	
16,560	2,586	13,974	0	13,974	Cleaning & Domestic	17,140	1,810	7,238	9,902	
0	874	(874)	0	(874)	Skip Hire	0	0	0	0	
240	0	240	0	240	Maintenance Agreement Charges	250	0	250	0	
40,590	4,838	35,752	0	35,752	Security - Fire / Intruder / Key holding	42,010	1,171	7,500	34,510	
0	3,069	(3,069)	0	(3,069)	Security - Events	0	0	5,000	(5,000)	
150	0	150	0	150	Travelling Allowance	160	45	160	0	
0	4,079	(4,079)	0	(4,079)	Stationery	0	110	5,000	(5,000)	
30	39,907	(39,877)	0	(39,877)	Printing of Publications	30	0	45,000	(44,970)	
270	4,369	(4,099)	0	(4,099)	Photographic Work	280	0	5,000	(4,720)	
0	15,146	(15,146)	0	(15,146)	Postage	1,000	1,535	15,000	(14,000)	
0	0	0	0	0	Phone	0	0	0	0	
280	15,434	(15,154)	0	(15,154)	IT	20,000	926	15,000	5,000	Including till
0	3,539	(3,539)	11,000	(14,539)	IT Hardware	0	2,873	5,000	(5,000)	
2,980	5,639	(2,659)	0	(2,659)	Office Furniture	3,000	0	3,000	0	
3,710	0	3,710	0	3,710	Consultant & professional fees	3,840	0	0	3,840	
750	1,093	(343)	0	(343)	Restaurant Provisions - café bar	780	0	1,500	(720)	
0	231	(231)	0	(231)	Purchases for resale	0	0	500	(500)	
110	1,842	(1,732)	0	(1,732)	Events Expenditure	110	0	2,500	(2,390)	
8,110	16,162	(8,052)	0	(8,052)	Performance Rights Licence	8,400	1,053	20,000	(11,600)	
90	561	(471)	0	(471)	Licences	90	0	700	(610)	
31,160	44,957	(13,797)	0	(13,797)	Adverts/Promotions	32,250	6,378	50,000	(17,750)	
0	190	(190)	0	(190)	Subscriptions	0	0	250	(250)	
7,570	39,291	(31,721)	0	(31,721)	Electronic Bank Charges	7,840	15,786	50,000	(42,160)	
0	0	0	0	0	Misc	0	4,188	6,000	(6,000)	
287,270	607,410	(320,140)	0	(320,140)	Performance Costs	297,230	204,664	800,000	(502,770)	
0	0	0	0	0	Country Music Festival	5,000	0	5,000	0	
60	24,000	(23,940)	0	(23,940)	Equipment, Tools & Materials	60	43	30,000	(29,940)	
14,280	8,640	5,640	0	5,640	Equipment hire	14,780	2,880	10,000	4,780	
130	0	130	0	130	Floral Decorations	130	0	0	130	
3,940	15,949	(12,009)	0	(12,009)	Project Expenditure	4,080	8,254	20,000	(15,920)	
0	3,568	(3,568)	0	(3,568)	Arts & Engagement	0	0	5,000	(5,000)	
0	679	(679)	0	(679)	Money Collection Service	0	267	1,000	(1,000)	
1,490	277	1,213	0	1,213	Payment to Contractors	1,540	416	500	1,040	
0	770	(770)	0	(770)	Uniform / Protective clothing	0	237	900	(900)	
0	497	(497)	0	(497)	Misc	0	827	600	(600)	
0	4,102	(4,102)	0	(4,102)	Waste collection	0	1,575	6,000	(6,000)	
0	672	(672)	0	(672)	Website	0	1,253	1,000	(1,000)	
			0		Westlands Front of House:					
253,220	192,983	60,237	0	60,237	Salaries - Basic	0	13,139	78,834	(78,834)	
49,750	9,266	40,484	0	40,484	Salaries - Pension	0	2,465	14,790	(14,790)	
0	604	(604)	0	(604)	Overtime	0	0	0	0	
216,010	0	216,010	0	216,010	Wages (Casual)	294,000	42,748	256,488	37,512	
0	108	(108)	0	(108)	Training	0	0	0	0	
390	5,308	(4,918)	0	(4,918)	Repairs and Maintenance Buildings	400	8,228	10,000	(9,600)	
190	56	134	0	134	Health & Safety at work	200	53	100	100	
4,220	2,791	1,429	0	1,429	Repairs and Maintenance Equipment	4,370	0	3,500	870	
0	78	(78)	0	(78)	Environmental Levy	0	0	100	(100)	
4,640	6,938	(2,298)	0	(2,298)	Cleaning	1,800	2,172	8,000	(6,200)	
290	566	(276)	0	(276)	Printing & Stationery	300	205	1,000	(700)	
30	0	30	0	30	Printing of Publications	30	0	0	30	
0	0	0	0	0	IT	0	0	0	0	
3,120	12,725	(9,605)	0	(9,605)	Icecream Provision	3,230	2,216	15,000	(11,770)	
200	354	(154)	0	(154)	Confectionery Purchase	210	0	500	(290)	
146,780	112,267	34,513	0	34,513	Restaurant Provisions café bar	151,920	44,243	151,920	0	
870	15,810	(14,940)	0	(14,940)	Provisions (FOH)	900	7,478	8,500	(7,600)	
95,210	94,054	1,156	0	1,156	Bar purchases	98,540	43,246	98,540	0	
220	8,278	(8,058)	0	(8,058)	Purchases for resale	230	0	9,000	(8,770)	
1,500	2,641	(1,141)	0	(1,141)	Rental Catering Machines	1,550	375	3,000	(1,450)	

Budget (£)	Month 1 - 12 spend 31/03/2025 (£)	(Over) / Under spend (£)	Earmarked Reserve Contribution (£)	(Over) / Under after Earmarked Reserve Contribution (£)		Budget (£)	Month 1 - 2 spent 31/05/2025 (£)	Full year estimated spend to 31/03/2026 (£)	Estimated (over) / under spend (£)	Notes
7,010	5,257	1,753	15,000	(13,247)	Catering Equipment	7,000	2,021	7,000	0	
180	0	180	0	180	Hospitality	190	0	0	190	
140	58	82	0	82	Uniform / Protective clothing	150	0	100	50	
40	3,410	(3,370)	0	(3,370)	Events Expenditure	40	2,298	4,500	(4,460)	
0	790	(790)	0	(790)	Subscriptions	0	9,567	12,000	(12,000)	Artifax, OpenTable
31	(31)	0	0	(31)	Bank Charges	31	100	(100)		
1,220	177	1,043	0	1,043	Equipment, Tools & Materials	1,260	93	300	960	
2,360	360	2,000	0	2,000	Equipment hire	2,440	2,560	3,000	(560)	
140	22	118	0	118	Cleaning and domestic equipment	150	0	40	110	
30	0	30	0	30	Floral decorations	30	0	0	30	
910	18	892	0	892	Misc Expenditure	940	0	40	900	
0	0	0	0	0	Service Charge - Front of House	0	0	0	0	
2,265,680	0	2,265,680	209,470	2,056,210	Octagon	2,265,680	0	209,470	2,056,210	
5,000	5,000	0	0	0	Yeovil Art Space (SLA)	5,000	0	5,000	0	
2,000	2,000	0	0	0	Yeovil Together	2,000	2,000	2,000	0	
4,418,340	2,182,619	2,235,721	268,456	1,967,265	Total Expenditure	4,696,790	700,017	3,322,952	1,373,838	
					INCOME					
					Westlands:					
(44,710)	(40,000)	(4,710)	0	(4,710)	Joint Financing Conts	(46,280)	(40,000)	(40,000)	(6,280)	
0	(20,000)	20,000	0	20,000	Contribution towards Panto	0	0	0	0	
0	(1,105)	1,105	0	1,105	Recharge	0	0	0	0	
(180)	(12,942)	12,762	0	12,762	Sales - Std	(190)	-29	(19,000)	18,810	
(3,010)	(1,657)	(1,353)	0	(1,353)	Fees & Charges - Std	(3,120)	(295)	(2,000)	(1,120)	
(14,290)	(10,989)	(3,301)	0	(3,301)	Equipment Hire	(14,790)	(2,110)	(150,000)	135,210	
(670)	(8,052)	7,382	0	7,382	Advertising	(700)	(16,235)	(20,000)	19,300	
(2,120)	(49,835)	47,715	0	47,715	Commission	(2,190)	(13,037)	(75,000)	72,810	
(2,840)	0	(2,840)	0	(2,840)	Rents	(2,940)	0	0	(2,940)	
0	(2,526)	2,526	0	2,526	Room Hire	0	0	(3,000)	3,000	
(1,050)	0	(1,050)	0	(1,050)	Misc Income	(1,090)	0	0	(1,090)	
(519,480)	(601,144)	81,664	0	81,664	Admission Charges Theatre - Std	(537,660)	(826,934)	(950,000)	412,340	
(150)	(788)	638	0	638	Admission Charges Theatre - E	(160)	(4,380)	(6,000)	5,840	
(58,230)	(103,202)	44,972	103,202	(58,230)	Ticket Levy	(90,000)	(15,338)	(140,000)	50,000	
(67,110)	(880)	(66,230)	0	(66,230)	Venue Hire	(69,460)	(19,709)	(25,000)	(44,460)	
0	(63,670)	63,670	0	63,670	Postage	0	(732)	(60,000)	60,000	
(55,470)	(51,950)	(3,520)	0	(3,520)	Room Hire - E	(57,410)	(8,775)	(70,000)	12,590	
0	(2,883)	2,883	0	2,883	Membership	0	(479)	(3,000)	3,000	
(1,570)	(25,791)	24,221	0	24,221	Dance Class/Community Choir	(1,630)	(20,561)	(30,000)	28,370	
0	(44,739)	44,739	0	44,739	Salary Recharge	(16,652)	(16,904)	(66,000)	49,348	
0	(529)	529	0	529	Donations	0	0	0	0	
0	(500)	500	0	500	Dept for Education Apprenticeship contribution	(1,000)	0	(500)	(500)	
					Westlands Front of House:					
(784,030)	(367,635)	(416,395)	0	(416,395)	Sales of meals	(811,470)	(73,065)	(555,000)	(256,470)	
(182,190)	(219,306)	37,116	0	37,116	Bar Sales - Std	(188,570)	(142,863)	(330,000)	141,430	
(390)	0	(390)	0	(390)	Equipment Hire	(400)	0	0	(400)	
(2,056,210)	0	(2,056,210)	0	(2,056,210)	Octagon	(2,056,210)	0	0	(2,056,210)	
					Community Heritage:					
0	0	0	0	0	Grants	0	(1,000)	(1,000)	1,000	
(1,860)	(1,341)	(519)	0	(519)	Fees & Charges - Std	(1,930)	(95)	(95)	(1,835)	
(570)	(1,166)	596	0	596	Donations	(590)	(259)	(259)	(331)	
(3,796,130)	(1,632,629)	(2,163,501)	103,202	(2,266,703)	Total Income	(3,904,442)	(1,202,799)	(2,545,854)	(1,358,588)	
622,210	549,990	72,220	371,658	(299,438)	Net Expenditure	792,348	(502,782)	777,098	15,250	

Total Reserves and General Fund Balances

	As at 31/03/2025	Movement in year	As at 31/03/2026
	£	£	£
Total Earmarked Reserves	1,162,399	0	1,162,399
Unallocated General Fund Balance	893,142		
Estimated Underspend /(Overspend) for 2024/25		121,899	
Total Unallocated General Fund Balance			1,015,041
Total Reserves and General Fund Balances	2,055,541	121,899	2,177,440

Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide, which sets out the 'proper practices' for how the council must maintain its accounts, recommends that the minimum level of **general reserves** should be between three and twelve months of net revenue expenditure

3 months £ 823,735

12 months £ 3,294,939

Reserves and General Fund Balances are predicted to be **£2,177,440** at 31st March 2026 which is between the recommended minimum level and is approximately 8 months of net revenue expenditure.

Reserves as at 31/03/25

Earmarked Reserve	Balance as at 31/03/23 (£)	Movement in Year In (£)	Balance as at 31/03/24 (£)	Movement in Year In (£)	Balance as at 31/03/25 (£)
Major Projects	984	0	984	0	984
Water Mains Refurbishments/Repairs	12,732	2,200	14,932	2,200	17,132
Allotment Fence Repairs	605	1,989	2,594	-570	2,024
Regalia	13,623	1,946	15,569	1,588	17,157
Custom Souvenirs	2,726	650	3,376	650	4,026
Youth Council	8,384	2,000	10,384	0	10,384
Monmouth Hall site	275,494	59,957	335,451	60,000	395,451
Community Infrastructure Levy	3,267	956	4,223	946	5,169
Costs of Elections	1,500	0	1,500	5,500	7,000
War Memorial	2,209	750	2,959	743	3,702
Sidney Gardens Fountain	12,600	0	12,600	0	12,600
Unity in the Community	1,079	0	1,079	0	1,079
Defibrillators & Bleedkits	6,779	950	7,729	(7,729)	0
CCTV	1,000	500	1,500	500	2,000
Climate Change	50,000	0	50,000	25,000	75,000
Community Safety	17,500	12,500	30,000	0	30,000
Play Parks	30,000	0	30,000	10,000	40,000
Christmas lights	0	26,079	26,079	(6,273)	19,806
Peter Street Toilet Refurbishment*	0	0	0	10,000	10,000
Yeovil Recreation Centre Sinking Fund*	0	0	0	164,213	164,213
Westlands Entertainment Venue*	0	0	0	32,000	32,000
Octagon Theatre*	0	0	0	209,470	209,470
Ticket Levy*	0	0	0	103,202	103,202
	440,482	110,477	550,959	611,440	1,162,399

BANK RECONCILIATION		
Authority name and reference Yeovil Town Council		
Prepared by:	Name Jacky Pang Job Title DFRO	Date: 7/22/2025
Approved by:	Name Amanda Card Job Title Town Clerk/CEO	Date:
	£	TOTAL £
Balance brought forward: investments, plus petty cash and floats at 1st April 2025:		5,781,608.09
NatWest Current A/C	1,500.00	
NatWest Business Reserve A/C	896,494.32	
Nationwide Treasury Investment	500,000.00	
DMADF	4,100,000.00	
CCLA Investment Management	25,000.00	
Petty Cash - Town House	226.46	
Petty Cash - Westlands	300	
Floats - Westlands	4160	
Floats - Yeovil Rec	100	
Floats - Yeovil Country Park Café (Ninesprings Café)	700	
Floats - Yeovil Rec Café	1000	
Less: any un-presented cheques at 31 May 2025: (List cheque number and value)		
Cash Movement since last report	-	252,127.31
TOTAL – NET BALANCES 31 MAY 2025		5,529,480.78

Balance on Sage as at	31 May 2025		5,511,655.82
Cash banked from previous years sales	-	8,044.78	
Card income banked for the period, but not yet posted on Sage		25,869.74	
Variance			-

Date: 18/07/2025
Time: 10:04:51

Yeovil Town Council
Balance Sheet

Page: 1

From: Month 1, April 2025
To: Month 3, June 2025

Chart of Accounts:

Balance sheet [PARTIAL]

	<u>Period</u>	<u>Year to Date</u>	
Fixed Assets			
Land & Buildings	0.00	1,017,905.04	
Vehicles, Plants & Equipment	0.00	510,313.44	
Community Assets	0.00	84,069.60	
		0.00	1,612,288.08
Current Assets			
Debtors B/Fwd	3,609.04	157,282.23	
Debtors	(159,063.69)	180,976.36	
Provision of Bad Debt	(0.93)	(0.93)	
Natwest Treasury Account	(2,209,081.05)	564,517.04	
Temporary Investment	4,100,000.00	4,600,000.00	
CCLA	0.00	25,000.00	
Cash in Hand	266.46	7,106.46	
Cash in Bank	35,219.37	35,219.37	
VAT control account	23,668.47	6,007.25	
		1,794,617.67	5,576,107.78
Current Liabilities			
Creditors	(1,242,679.75)	191,869.31	
PAYE / NI	10,237.04	47,434.13	
Net Wages / Salaries	(793.18)	866.38	
Pension Control	(97,395.26)	44,326.35	
HIRE Tickets	24,299.64	24,299.64	
Mechandise	543.87	543.87	
Callable Deposits	429.17	488.81	
Suspense Accounts	0.00	12,715.15	
		(1,305,358.47)	322,543.64
Current Assets less Current Liabilities:		3,099,976.14	5,253,564.14
Total Assets less Current Liabilities:		3,099,976.14	6,865,852.22
Long Term Liabilities			
		0.00	0.00
Total Assets less Total Liabilities:		3,099,976.14	6,865,852.22
Capital & Reserves			
Capital Finance Reserve	0.00	198,064.00	
General Reserve B/Fwd	0.00	256,216.51	
Profit & Loss	0.00	636,924.51	
Fixed Asset Reinstatement Reserve B/Fwd	0.00	1,472,091.52	
Fixed Asset Reinstatement Reserve	0.00	9.00	
Major Projects	0.00	984.49	
Water Mains Refurbishments / Repair	0.00	17,132.00	
Allotment Fence Repairs	0.00	2,024.00	
Regalia	0.00	17,157.00	

Date: 18/07/2025
Time: 10:04:51

Yeovil Town Council
Balance Sheet

Page: 2

From: Month 1, April 2025
To: Month 3, June 2025

Chart of Accounts:

Balance sheet [PARTIAL]

	<u>Period</u>	<u>Year to Date</u>
Custom Souvenirs	0.00	4,026.00
Youth Council	0.00	10,384.00
Monmouth Hall Refurbishment	0.00	395,451.00
Unity in the Community	0.00	1,079.00
Community Infrastructure Levy	0.00	5,169.00
Costs of Elections	0.00	7,000.00
War Memorial	0.00	3,701.86
Sidney Gardens Fountain	0.00	12,600.00
Defibrillators	0.00	0.01
CCTV	0.00	2,000.00
Climate Change	0.00	75,000.00
Community Safety	0.00	30,000.00
Christmas Lights	0.00	19,806.00
Play Parks	0.00	40,000.00
Peter Street Toilet Refurbishment	0.00	10,000.00
Yeovil Recreation Centre Sinking Fund	0.00	164,213.00
Westlands Entertainment Venue	0.00	32,000.00
Octagon Theatre	0.00	209,470.00
Ticket Levy	0.00	103,202.00
P & L Account	3,296,939.00	3,296,939.00
	3,296,939.00	7,022,643.90