

Yeovil Town Council



Constitution

1. Requirement under the Transparency Code

The Local Government Transparency Code 2015 requires local authorities to publish their Constitution, setting out how the authority operates, how decisions are made, and the procedures that are followed to ensure transparency, accountability and effective governance.

Yeovil Town Council confirms that its Constitution is published and made publicly available in accordance with this requirement.

2. Contents of the Constitution

The Council's Constitution includes, but is not limited to:

- Standing Orders and procedural rules
- Financial Regulations
- Scheme of Delegation to officers
- Codes of Conduct for Members

These documents collectively set out the framework within which the Council operates and exercises its functions.

3. Availability and Access

The Constitution is available to view on the Yeovil Town Council website and is accessible to the public without restriction. Copies can also be made available on request.

4. Review and Governance

The Constitution is:

- Reviewed regularly to ensure it remains accurate and fit for purpose
- Updated as required following changes to legislation, governance arrangements, or Council structures
- Approved by Council where amendments are proposed

All changes to the Constitution are made in accordance with proper governance procedures.

5. Compliance Statement

This statement is published in accordance with the requirements of the Local Government Transparency Code 2015 and will be reviewed and updated annually.