

Yeovil Town Council



Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Buildings and Civic Matters Committee

Buildings and Civic Matters Committee

Tuesday 20th July 2021

7:00pm

Hybrid Meeting:

Face-to-face at Town House, 19 Union Street, Yeovil

BA20 1PQ; and virtual using Zoom meeting software

Any members of the public wishing to make comments at Public Comments need to email ytic@yeovil.gov.uk by 9:00am on Tuesday 20th July 2021.

For further information on the items to be discussed, please contact town.clerk@yeovil.gov.uk.

Amanda Card, Town Clerk

14th July 2021

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

Nigel Gage

Karl Gill (Vice Chairman)

David Gubbins

Andy Kendall (Ex-officio)

Terry Ledlie

Tony Lock

David Recardo

Evie Potts-Jones (Ex-officio)

Rob Stickland (Chairman)

Helen Stonier

Information for the Public

In accordance with the Local Authorities and Police and Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as part of the Coronavirus Act 2020, the ability to hold meetings virtually has now ceased. The Council are adhering to guidance set by the Ministry of Housing, Communities and Local government for the safe use of council buildings to enable face-to-face meetings for Councillors yet continue to provide remote access to the public.

Public Comments at meetings (held via Zoom)

We recognise that these are challenging times but we still value the public's contribution to our hybrid meetings. If you would like to make a comment or raise a question in the meeting, you will need to do this in writing before the meeting. Please email ytic@yeovil.gov.uk by 9:00am on Tuesday 20th July 2021.

If you would like to view the meeting, please e-mail ytic@yeovil.gov.uk by 9:00am on Tuesday 20th July 2021. Instructions will be sent to you to view the meeting.

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

A G E N D A

PUBLIC COMMENT (15 Minutes)

Due to the confidential nature of the business of items 10/157 and 10/158, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

10/147 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

10/148 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33. (NB this does not preclude any later declarations).

10/149 MINUTES

To approve as a correct record the Minutes of the meet held on 25th May 2021.

10/150 FINANCIAL STATEMENT – APRIL 2021 / MAY 2021

To approve the Financial Statement for the period 1st April 2021 to 31st May 2021 attached at pages 3 to 8.

10/151 DEFIBRILLATOR UPDATE

To consider the report of the Town Clerk attached at page 9 to 12.

10/152 COMMEMORATIVE BENCHES UPDATE

To note the report of the Deputy Town Clerk as attached at page 13.

10/153 REPAIR OF BENCH AT PENN HILL

To note the report of the Deputy Town Clerk as attached at pages 14.

10/154 100th ANNIVERSARY OF WAR MEMORIAL

To note the verbal report of the Town Clerk.

10/155 SPEED INDICATOR DEVICE

To note the report of the Deputy Town Clerk as attached at page 15.

PUBLIC COMMENT (15 Minutes)

10/156 EXCLUSION OF PRESS AND PUBLIC

The Committee will consider passing a resolution to exclude the press and public from the *next items* in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**10/157 PETER STREET PUBLIC TOILETS: WATER HARVESTING SYSTEM
(COMMERCIAL IN CONFIDENCE)**

To note the report of the Deputy Town Clerk as attached at pages 16 to 30.

10/158 MONMOUTH HALL (CONFIDENTIAL)

To consider the report of the Town Clerk attached at pages 31 to 34.

Yeovil Town Council

April Actual V Budget

Building & Civic Matters

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
Income					
PRECEPT	218,680.00	109,340.00	109,340.00	0.00	109,340.00
Monmouth Hall Hire Fees	0.00	0.00	0.00	0.00	0.00
Milford Hall Hire Fees	25,000.00	0.00	2,083.33	-2,083.33	25,000.00
Use of Council Chamber	1,500.00	0.00	125.00	-125.00	1,500.00
	245,180.00	109,340.00	111,548.33	-2,208.33	135,840.00
Expenditure					
Community Safety	2,500.00	0.00	208.33	-208.33	2,500.00
CCTV	32,490.00	0.00	0.00	0.00	32,490.00
Litter/Grit Bins	700.00	0.00	58.33	-58.33	700.00
Millennium Clock	500.00	0.00	41.67	-41.67	500.00
Monmouth Hall	17,690.00	399.97	1,474.17	-1,074.20	17,290.03
Monmouth Hall Refurbishment	60,000.00	0.00	5,000.00	-5,000.00	60,000.00
Milford Hall	30,350.00	3,291.52	2,529.17	762.35	27,058.48
Public Toilets - Peter St	23,460.00	1,467.79	1,955.00	-487.21	21,992.21
Public Toilets - Petters Way	21,080.00	539.19	1,756.67	-1,217.48	20,540.81
Public Noticeboards	500.00	0.00	41.67	-41.67	500.00
Band Costs	3,500.00	0.00	291.67	-291.67	3,500.00
Painting of Town House	0.00	200.50	0.00	200.50	-200.50
Sports Development Officer	2,160.00	0.00	0.00	0.00	2,160.00
Town House - Business Rates	10,000.00	956.75	1,000.00	-43.25	9,043.25
Town House - (excluding Services)	7,000.00	603.71	583.33	20.38	6,396.29
Town House - Electricity	1,600.00	141.72	133.33	8.39	1,458.28
Town House - Gas	2,200.00	287.47	183.33	104.14	1,912.53
Town House - Maintenance	10,000.00	39.55	833.33	-793.78	9,960.45
PA System	500.00	0.00	0.00	0.00	500.00
War Memorials	750.00	0.00	62.50	-62.50	750.00
Town Centre Environmental Improvements	8,000.00	0.00	666.67	-666.67	8,000.00
Town House - Water Charges	400.00	75.42	33.33	42.09	324.58
St Georges Day Parade	300.00	0.00	25.00	-25.00	300.00
Defibrillator	9,000.00	0.00	750.00	-750.00	9,000.00
CCTV Reserve	500.00	0.00	41.67	-41.67	500.00
	245,180.00	8,003.59	17,669.17	-9,665.58	237,176.41
	0	101,336.41	93,879.16	7,457.25	-101,336.41

Yeovil Town Council
Nominal Departmental Analysis (Detailed)

N/C From 6000 Tran Date From 01/04/2021 Tran No From 1 Department From 0
N/C To 6280 Tran Date To 30/04/2021 Tran No To 99,999,999 Department To 999

Dept Number 5 **Dept** BUILDING & CIVIC MATTERS

N/C 6000 **Name** B&CM - PRECEPT

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58241	BR	09/04/2021	Precept - 1st Half		109,340.00	-109,340.00
Account Totals					<u>109,340.00</u>	<u>-109,340.00</u>

N/C 6080 **Name** B&CM - Exp - Monmouth Hall

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
57979	PI	02/04/2021	Electricity	154.05		154.05
58035	JD	27/04/2021	Payments	914.82		914.82
58348	JC	27/04/2021	Caretaker		668.90	-668.90
Account Totals				<u>1,068.87</u>	<u>668.90</u>	<u>399.97</u>

N/C 6090 **Name** B&CM - Exp - Milford Hall

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
57958	PI	05/04/2021	Internet	25.49		25.49
58038	PI	18/04/2021	First Aid Kit	9.66		9.66
58272	PI	30/04/2021	Cleaning	682.50		682.50
58276	PI	30/04/2021	Mobile Patrols	200.64		200.64
58349	JD	27/04/2021	Caretaker	668.90		668.90
58393	PI	23/04/2021	Water Charge	142.13		142.13
58423	PI	01/04/2021	Replace Filters and Damaged Guard	1,562.20		1,562.20
Account Totals				<u>3,291.52</u>		<u>3,291.52</u>

N/C 6100 **Name** B&CM - Exp - Public Toilets Peter St

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58225	PI	01/04/2021	Rates	322.60		322.60
58270	PI	27/04/2021	Electricity	120.65		120.65
58274	PI	06/04/2021	Foot Patrols	406.00		406.00
58285	PI	23/04/2021	Consumables	98.81		98.81
58286	PI	30/04/2021	Cleaning	519.73		519.73
Account Totals				<u>1,467.79</u>		<u>1,467.79</u>

N/C 6102 **Name** B&CM - Exp - Public Toilets Petters Way

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58226	PI	01/04/2021	Rates	268.70		268.70
58273	PI	20/04/2021	Petters Way Recharge - 4th Qtr	2,264.49		2,264.49
58275	PI	06/04/2021	Foot Patrols	406.00		406.00
58586	JC	20/04/2021	Petters Way Toilets - 4th Qtr		2,400.00	-2,400.00
Account Totals				<u>2,939.19</u>	<u>2,400.00</u>	<u>539.19</u>

N/C 6150 **Name** B&CM - Exp - Painting of Town House

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58251	PI	27/04/2021	Repairs to Windows	0.50		0.50
58268	PI	26/04/2021	External Painting	200.00		200.00
Account Totals				<u>200.50</u>		<u>200.50</u>

N/C 6190 **Name** B&CM - Exp - Town House - Business Rates

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58224	PI	01/04/2021	Rates	956.75		956.75
Account Totals				<u>956.75</u>		<u>956.75</u>

Nominal Departmental Analysis (Detailed)

<u>N/C</u>		<u>Name</u>			<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
6200		B&CM - Exp - Town House - (excluding services)					
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>		<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58036	PI	15/04/2021	Toilet Roll		12.66		12.66
58037	PI	18/04/2021	Tissues		10.00		10.00
58039	PI	18/04/2021	Door Stops		19.12		19.12
58287	PI	30/04/2021	Cleaning		518.05		518.05
58427	PI	30/04/2021	Waste Disposal		43.88		43.88
<u>Account Totals</u>					<u>603.71</u>		<u>603.71</u>
6210		B&CM - Exp - Town House - Electricity					
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>		<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
57978	PI	02/04/2021	Electricity		141.72		141.72
<u>Account Totals</u>					<u>141.72</u>		<u>141.72</u>
6212		B&CM - Exp - Town House - Gas					
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>		<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58266	PI	21/04/2021	Gas		287.47		287.47
<u>Account Totals</u>					<u>287.47</u>		<u>287.47</u>
6214		B&CM - Exp - Town House - Maintenance					
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>		<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58263	PI	28/04/2021	Paint Materials		24.57		24.57
58264	PI	28/04/2021	Paint Materials		14.98		14.98
<u>Account Totals</u>					<u>39.55</u>		<u>39.55</u>
6250		B&CM - Exp - Town House - Water Charges					
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>		<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58394	PI	21/04/2021	Water Charge		75.42		75.42
<u>Account Totals</u>					<u>75.42</u>		<u>75.42</u>
<u>Department</u>					<u>11,072.49</u>	<u>112,408.90</u>	<u>-101,336.41</u>
<u>Grand Totals</u>					<u>11,072.49</u>	<u>112,408.90</u>	<u>-101,336.41</u>

Yeovil Town Council

May Actual V Budget

Building & Civic Matters

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
Income					
PRECEPT	218,680.00	109,340.00	109,340.00	0.00	109,340.00
Monmouth Hall Hire Fees	0.00	0.00	0.00	0.00	0.00
Milford Hall Hire Fees	25,000.00	2,377.00	4,166.66	-1,789.66	22,623.00
Use of Council Chamber	1,500.00	0.00	250.00	-250.00	1,500.00
	245,180.00	111,717.00	113,756.66	-2,039.66	133,463.00
Expenditure					
Community Safety	2,500.00	0.00	416.66	-416.66	2,500.00
CCTV	32,490.00	0.00	0.00	0.00	32,490.00
Litter/Grit Bins	700.00	0.00	116.66	-116.66	700.00
Millennium Clock	500.00	0.00	83.34	-83.34	500.00
Monmouth Hall	17,690.00	695.14	2,948.34	-2,253.20	16,994.86
Monmouth Hall Refurbishment	60,000.00	0.00	10,000.00	-10,000.00	60,000.00
Milford Hall	30,350.00	4,887.59	5,058.34	-170.75	25,462.41
Public Toilets - Peter St	23,460.00	3,219.96	3,910.00	-690.04	20,240.04
Public Toilets - Petters Way	21,080.00	1,229.19	3,513.34	-2,284.15	19,850.81
Public Noticeboards	500.00	0.00	83.34	-83.34	500.00
Band Costs	3,500.00	0.00	583.34	-583.34	3,500.00
Painting of Town House	0.00	200.50	0.00	200.50	-200.50
Sports Development Officer	2,160.00	0.00	0.00	0.00	2,160.00
Town House - Business Rates	10,000.00	1,917.75	2,000.00	-82.25	8,082.25
Town House - (excluding Services)	7,000.00	1,186.68	1,166.66	20.02	5,813.32
Town House - Electricity	1,600.00	257.52	266.66	-9.14	1,342.48
Town House - Gas	2,200.00	462.94	366.66	96.28	1,737.06
Town House - Maintenance	10,000.00	799.86	1,666.66	-866.80	9,200.14
PA System	500.00	0.00	0.00	0.00	500.00
War Memorials	750.00	0.00	125.00	-125.00	750.00
Town Centre Environmental Improvements	8,000.00	0.00	1,333.34	-1,333.34	8,000.00
Town House - Water Charges	400.00	75.42	66.66	8.76	324.58
St Georges Day Parade	300.00	0.00	50.00	-50.00	300.00
Defibrillator	9,000.00	0.00	1,500.00	-1,500.00	9,000.00
CCTV Reserve	500.00	0.00	83.34	-83.34	500.00
	245,180.00	14,932.55	35,338.34	-20,405.79	230,247.45
	0	96,784.45	78,418.32	18,366.13	-96,784.45

Date: 08/07/2021
Time: 11:27:31

Yeovil Town Council
Nominal Departmental Analysis (Detailed)

N/C From 6000 Tran Date From 01/05/2021 Tran No From 1 Department From 0
N/C To 6280 Tran Date To 31/05/2021 Tran No To 99,999,999 Department To 999

Dept Number 5 **Dept** BUILDING & CIVIC MATTERS
N/C 6005 **Name** B&CM - Inc - Milford Hall Hire Fees

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	
58338	SI	26/05/2021	Hall Hire Fees		294.00	-294.00	
58339	SI	26/05/2021	Hall Hire Fees		375.00	-375.00	
58340	SI	26/05/2021	Hall Hire Fees		175.00	-175.00	
58341	SI	26/05/2021	Hall Hire Fees		28.00	-28.00	
58343	SI	27/05/2021	Hall Hire Fees		42.00	-42.00	
58344	SI	27/05/2021	Hall Hire Fees		553.00	-553.00	
58345	SI	27/05/2021	Hall Hire Fees		910.00	-910.00	
Account Totals						2,377.00	-2,377.00

N/C 6050 **Name** B&CM - Exp - CCTV

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	
58417	PI	14/05/2021	CCTV Contribution 2020/21	32,490.00		32,490.00	
58584	JC	14/05/2021	CCTV Contribution		32,490.00	-32,490.00	
Account Totals						32,490.00	32,490.00

N/C 6080 **Name** B&CM - Exp - Monmouth Hall

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>		
58303	JD	27/05/2021	Payments	914.82		914.82		
58353	JC	27/05/2021	Caretaker		668.90	-668.90		
58396	PI	13/05/2021	Water Charge	39.26		39.26		
58435	PI	17/05/2021	Anti-Climb Paint	9.99		9.99		
Account Totals						964.07	668.90	295.17

N/C 6090 **Name** B&CM - Exp - Milford Hall

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	
58354	JD	27/05/2021	Caretaker	668.90		668.90	
58367	PI	05/05/2021	Internet	25.27		25.27	
58415	PI	28/05/2021	Mobile Patrols	206.91		206.91	
58421	PI	31/05/2021	Cleaning	682.50		682.50	
58434	PI	12/05/2021	Screws	12.49		12.49	
Account Totals						1,596.07	1,596.07

N/C 6100 **Name** B&CM - Exp - Public Toilets Peter St

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	
58356	BP	01/05/2021	Rates	319.00		319.00	
58395	PI	17/05/2021	Water Charge	382.41		382.41	
58409	PI	27/05/2021	Foot Patrol	426.00		426.00	
58414	PI	31/05/2021	Cleaning	519.73		519.73	
58425	PI	27/05/2021	Electricity	105.03		105.03	
Account Totals						1,752.17	1,752.17

N/C 6102 **Name** B&CM - Exp - Public Toilets Petters Way

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	
58358	BP	01/05/2021	Rates	264.00		264.00	
58410	PI	27/05/2021	Foot Patrol	426.00		426.00	
Account Totals						690.00	690.00

N/C 6190 **Name** B&CM - Exp - Town House - Business Rates

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58359	BP	01/05/2021	Rates	961.00		961.00

Date: 08/07/2021
Time: 11:27:31

Yeovil Town Council
Nominal Departmental Analysis (Detailed)

Account Totals 961.00 961.00

N/C	6200	Name	B&CM - Exp - Town House - (excluding services)			
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58278	PI	03/05/2021	Hand Sanitiser	10.82		10.82
58280	PI	03/05/2021	Face Masks	14.14		14.14
58281	PI	03/05/2021	Window Signs	12.48		12.48
58413	PI	31/05/2021	Cleaning	518.05		518.05
58429	PI	31/05/2021	Waste Disposal	27.48		27.48
Account Totals				<u>582.97</u>		<u>582.97</u>

N/C	6210	Name	B&CM - Exp - Town House - Electricity			
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58290	PI	02/05/2021	Electricity	115.80		115.80
Account Totals				<u>115.80</u>		<u>115.80</u>

N/C	6212	Name	B&CM - Exp - Town House - Gas			
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58401	PI	19/05/2021	Gas	175.47		175.47
Account Totals				<u>175.47</u>		<u>175.47</u>

N/C	6214	Name	B&CM - Exp - Town House - Maintenance			
<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58411	PI	28/05/2021	Repairs to Radiators	134.99		134.99
58419	PI	27/05/2021	Electrical Repairs	597.29		597.29
58436	PI	24/05/2021	Maintenance Materials	28.03		28.03
Account Totals				<u>760.31</u>		<u>760.31</u>

Department	<u>40,087.86</u>	<u>35,535.90</u>	<u>4,551.96</u>
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Grand Totals	<u>40,087.86</u>	<u>35,535.90</u>	<u>4,551.96</u>
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10/151 DEFIBRILLATORS UPDATE

Background

Yeovil Town Council have committed to budget £9,000 per annum from 2021/22 for 4 defibrillators within the parish of Yeovil Town. It was anticipated that initially, defibrillators would be sited at the following locations: Westfield near the Co-op, Forest Hill shopping centre, St John's Road Shops and the Town Centre (near Boots). This report highlights the progress with the project since the last update.

Procurement

An order has been placed with Aero Healthcare for 4 defibrillators and lockable cabinets, and they can be called off as and when the appropriate location has been found. This price has been secured for any further defibrillators and cabinets that are ordered.

Insurance

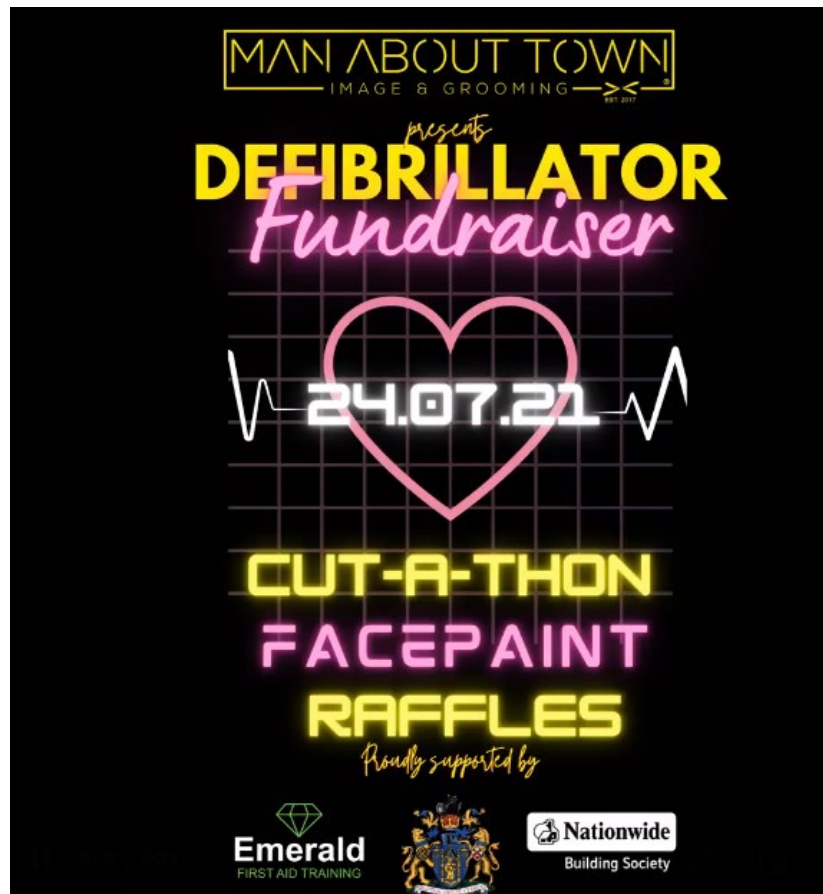
The cabinets chosen are locked cabinets as following discussions with the insurer, defibrillators in unlocked cabinets are not covered for theft as "there must be forcible or violent entry in order for a theft claim to be made". Once the cabinets are installed with the defibrillators inside, the Insurance will need to be informed of the additions.

Collaborations

Man about Town (Image and Grooming) and Emerald First Aid Training approached the Town Council asking for more information and how they could help. A meeting was held to discuss how we could all work together.

On 3rd June 2021, **Nationwide Building Society** launched a Gofundme page. They have set a £5,000 target with the hope to fund 2 defibrillators in town. To date, they have raised £2,919 through raffles, their Members donating, the Green Army (YTFC Supporter) auctioned a signed football shirt, and the team are doing some sponsored events. This will fund the location identified within the Town Centre (near Boots). We are waiting for the Nationwide branding team to authorise use of the logo on the defibrillator cabinet, once we are in receipt of this, the cabinet and defibrillator will be called down from the order. A Nationwide approved electrician will fit the cabinet to the exterior wall.

Chris Sansom from **Man about Town** is holding a “Cut – A Thon” in the Quedam on 24th July 2021 where proceeds will go towards defibrillators for Yeovil.



Emerald First Aid Training will be providing CPR demonstrations, Aero Healthcare (the providers of the defibrillators) will be in attendance to give demonstrations and Nationwide will be running a raffle.

Emerald First Aid Training will be running free CPR and Defibrillator Training.

FREE CPR and Defibrillator Training

Donations requested to be made to provide public defibrillators in Yeovil

Milford Community Hall
Wed 4th Aug - 6:30pm to 8:00pm
Sat 7th Aug - 10:00am to 11:30am
Sun 15th Aug - 3:30pm to 5:00pm
Wed 25th Aug - 6:30pm to 8:00pm
Sat 28th Aug - 10:00am to 11:30am
Wed 15th Sep - 6:30pm to 8:00pm

This event is being provided in partnership between Emerald First Aid Training and Yeovil Town Council

Book your free place at:
www.emeraldfirstaidtraining.co.uk

Logos for Emerald First Aid Training and Yeovil Town Council are at the bottom left.

Cow and Apple have agreed to contribute 50% of a defibrillator (£1,221). The defibrillator will be put on the external wall of the Cow and Apple (this covers the area of the Borough). In accordance with Standing Orders, paragraph 4d(xiv) "Urgent Business", this has been agreed, with Yeovil Town Council funding the remaining 50%.

Donations

The Town Council have received the following donations:

- £2,000 Mystery Donation (did not want any publicity)
- £500 Yeovil Crime Reduction Team

This will fund another defibrillator in the Town Centre. Members to agree a location.

Progress of other sites

specifications of requirements have been sent to Westfield (Co-op) and St Johns Road (Well Pharmacy). We await to hear from both businesses. We continue to find a contact at Forest Hill. The shops at St Johns Road and at Forest Hill are leased, so permission is needed from the property owner.

Radio Ninesprings

On 1st July 2021, the Town Clerk, the Mayor and Julie Turner (Branch Manager) at Nationwide were interviewed on Radio Ninesprings talking about the initiative and progress made so far.

Public Payphone Adoption

At the previous meeting of the Committee, Members considered the adoption of public payphones at the junction of Larkhill Road/Freedom Avenue; Stiby Road and Great Western Terraces. Assurances were sought from the provider of the defibrillators that the electricity supply would be sufficient for the defibrillators, as it was to heat the cabinet so that the battery's life in the defibrillator would be preserved. There is a thermostat within the cabinet which turns a heater on, once the temperature goes below 8°C. An interest was registered with BT to adopt these public payphones and have now been accepted. A copy of the agreement has been circulated to Councillors. There are no costs associated with the telephone box, other than the nominal sum of £1 and any electricity used to heat the cabinet.

Updates

This Committee will continue to be updated with the progress as appropriate at future meetings of this Committee.

The Committee is **RECOMMENDED**:

- (1) to note the report;
- (2) to note the decision made in accordance with Standing Order Urgent Business 4/d/xiv to agree that a defibrillator be put on the external wall of the Cow and Apple, and that Yeovil Town Council funds the remaining 50%;
- (3) that Members agree the location within the Town Centre for the defibrillator to be funded by donations;
- (4) that the Town Clerk be authorised to sign the agreement to adopt the three telephone kiosks; and
- (5) that letters of thanks be written to the Nationwide Building Society; Man About Town; Emerald First Aid Training; the Cow and Apple; and Yeovil Crime Reduction Team.

(Amanda Card, Town Clerk – 01935 382424 or town.clerk@yeovil.gov.uk)

10/152 COMMEMORATIVE BENCHES: NEW INITIATIVES BUDGET

Following agreement by this Committee, the Policy Resources and Finance approved expenditure to provide two benches in the Town Centre in commemoration of the VE and VJ Day anniversaries and one bench at the hospital to thank the NHS staff for their hard work during the pandemic.

At the last meeting of this Committee, it was agreed that the VE and VJ Day Commemorative benches be positioned behind St John's Churchyard, as there is a Falklands War Memorial there. The designs and supplier of the VE and VJ benches were agreed subject to validation from both David Olgilvie and the Royal British Legion that this design was appropriate, which has now been received.



With regard to the bench for Yeovil District Hospital it was agreed to delegate the approval of the design of the NHS bench to be situated at Yeovil District Hospital (design to be submitted by Yeovil District Hospital) to the Clerk in consultation with the Chair of the Committee (and feedback from the Committee). Yeovil District Hospital will be working on an appropriate design and will forward this to Yeovil Town Council when it is ready.

The Committee is **RECOMMENDED** to note the report.

(Sally Freemantle, Deputy Town Clerk: 01935 382424 or sally.freemantle@yeovil.gov.uk)

10/153 REPAIR OF BENCH AT PENN HILL



Cllr A Kendall has requested that the bench on Penn Hill close to the junction with South Street is repaired and painted. This bench was brought to the attention of the Town Council last year when a member of the public requested that it be removed as it attracted anti-social behaviour. On investigation, it was found that the owner of the bench is unknown, but that SSDC had repaired it a few years ago because it was well used by the locals.

No further action was taken in 2020 because the Town Council did not own the bench, and the complainant was advised to contact the police about the anti-social behaviour. However, in the light of the poor state of the bench and Cllr A Kendall's request, the Committee may wish to re-consider having the bench renovated.

Members are **RECOMMENDED:**

- (1) to note the report; and
- (2) to consider whether or not to renovate the bench.

***(Helen Ferdinand, Deputy Town Clerk: 01935 382424 or
helen.ferdinand@yeovil.gov.uk)***

10/155

SPEED INDICATOR DEVICE REQUEST

A request has been received for a Speed Indicator Device (SID) to be installed in Meadow Road, Yeovil.

A request for a SID to be installed in Meadow Road as part of the rolling programme of SIDs being located in specific locations around the town was considered and refused in July 2021 and refused.

The Committee is **RECOMMENDED** to note the report and consider the request.

*(Sally Freemantle, Deputy Town Clerk: 01935 382424 or
sally.freemantle@yeovil.gov.uk)*