



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

## Promotions and Activities Meeting

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### Yeovil Town Council

**Tuesday 18<sup>th</sup> May 2021**

**7:00pm**

**Hybrid Meeting:**

**Face-to-face at Town House, 19 Union Street, Yeovil  
BA20 1PQ; and virtual using Zoom meeting software**

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Any members of the public wishing to make comments at Public Comments or view should email [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Tuesday 18<sup>th</sup> May 2021.

For further information on the items to be discussed, please contact [town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk).

**Amanda Card**, Town Clerk  
10<sup>th</sup> May 2021

This information is also available on our website: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)

## **Members of Yeovil Town Council are summoned to attend:**

Jade Dash	Evie Potts-Jones
Andy Kendall ( <i>Ex-officio</i> )	Wes Read
Terry Ledlie	David Recardo ( <i>Vice Chairman</i> )
Jane Lowery	Helen Stonier
Sarah Lowery ( <i>Chairman</i> )	

### **Information for the Public**

In accordance with the Local Authorities and Police and Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as part of the Coronavirus Act 2020, the ability to hold meetings virtually has now ceased. The Council are adhering to guidance set by the Ministry of Housing, Communities and Local government for the safe use of council buildings to enable face-to-face meetings for Councillors yet continue to provide remote access to the public.

### **Public Comments at meetings (held via Zoom)**

We recognise that these are challenging times but we still value the public's contribution to our hybrid meetings. If you would like to make a comment or raise a question in the meeting, you will need to do this in writing before the meeting. Please email [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Tuesday 18<sup>th</sup> May 2021.

If you would like to view the meeting, please e-mail [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Tuesday 18<sup>th</sup> May 2021. Instructions will be sent to you to view the meeting.

## **Equality Act 2010**

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk). This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

# **A G E N D A**

## **Public Comment (15 Minutes)**

Due to the confidential nature of the business of items 10/117, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

### **10/105. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

### **10/106. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

### **10/107. MINUTES**

To approve as a correct record the Minutes of the meetings held on 12<sup>th</sup> January 2021 (the meeting due to be held on 9<sup>th</sup> March was cancelled).

### **10/108. REQUEST FROM YEOVIL ROTARY CLUB TO SITE TWO HAM STONE BOULDERS AT ENTRANCES TO THE TOWN**

To consider a request from the Rotary Club to site ham stone boulder signs at two entrances to the town in celebration of its 100 year anniversary in 2022. The signs would have the Rotary Wheel and dates on them with YEOVIL in bold.

**10/109. EAT:FESTIVALS YEOVIL 22<sup>ND</sup> MAY 2021**

To consider a verbal report by Bev and Sarah Milner Simonds of eat:festivals on plans for the eat:yeovil event in Yeovil on 22<sup>nd</sup> May 2021.

**10/110. QUEEN'S JUBILEE 2022**

To consider holding an event to commemorate the Queen's Platinum Jubilee 2022.

**10/111. YEOVIL IN BLOOM**

To consider the minutes of the meetings of the Yeovil in Bloom Steering Group held on 1<sup>st</sup> March 2021 and 26<sup>th</sup> April 2021 attached at Pages 4 to 8.

**10/112. WELCOME BACK FUND EXPRESSION OF INTERESTS**

To consider the report attached at pages 9 to 12.

**10/113. SUPER SATURDAY 2021**

To consider a verbal update by the Deputy Town Clerk.

**10/114. YEOVIL ART ACTION GROUP**

To consider a verbal update by the Deputy Town Clerk.

**10/115. FINANCIAL STATEMENT – DECEMBER 2020 AND JANUARY, FEBRUARY AND MARCH 2021**

To consider the Financial Statement for the period 1 December 2020 to 31 March 2021 attached at pages 13 to 19.

**10/116. EXCLUSION OF PRESS AND PUBLIC**

The Committee will consider passing a resolution to exclude the press and public from the *next item* in accordance with Section 1(2) of the Public Bodies (Admission to

Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**10/117. SSDC COMMUNITY GRANT FUNDING FOR EAT:FESTIVALS**

To consider a verbal update by the Deputy Town Clerk.



# Yeovil Town Council

**Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ**

Town Clerk : Amanda Card BA (Hons), CPFA, BSc (Open)  
T: 01935 382424, F: 01935 382429, W: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)  
E-mail: [Town.Clerk@yeovil.gov.uk](mailto:Town.Clerk@yeovil.gov.uk)

## **Minutes of the meeting of Yeovil in Bloom Steering Group held on Monday 1<sup>st</sup> March 2021 in the Town House, 19 Union Street, Yeovil BA20 1PQ.**

**Present:** Manny Roper (Chairman); Steve Fox (SSDC); Sharon Hackett (Yeovil Without PC); Pauline Lock; Liz Pike; Evie Potts-Jones; David Recardo; Diane Wood (Brympton PC).

**In Attendance:** Sally Freemantle – Deputy Town Clerk, Lucy Jones – Administration Officer

*2.30pm – meeting commenced.*

### **1. Election of Chairman**

It was proposed and seconded that Manny Roper to be elected to serve as Chairman for the 2020/21 municipal year.

### **2. Election of Vice Chairman**

It was proposed and seconded that David Recardo to be elected to serve as Vice Chairman for the 2020/21 municipal year.

### **3. Apologies for Absence**

Apologies for absence were received from Tony Lock and Wes Read.

### **4. Minutes**

To approve as a correct record the minutes of the last meeting held on 16 December 2019.

**Resolved:** that the Minutes of the meeting of Yeovil in Bloom Steering Group held on 16 December 2019 be signed by the Chairman as a correct record.

## **5. 2020 Achievements**

The Steering group discussed the certificates that were awarded in 2020 and congratulated everyone for working through the pandemic.

## **6. Roundabouts**

Steve confirmed that the roundabout sponsorships were managed by Yeovil Town Council and preparations were taking place for 2021. There has been no decision when the Garador roundabout will be available to start planting. Parish Councils have previously expressed an interest in obtaining permission to work on the 'bendabout' on Thorne lane due to the housing company being under no obligation to do anything. Somerset County Council will need to be contacted to see what restrictions are in place before any work can be carried out.

## **7. RHS Current situation**

It has been confirmed that the National competition will not be going ahead this year due to the pandemic. The Regional Competition is preparing to go ahead, and the judging will take place between the 1st – 15th July.

## **8. 2021 Regional Competition Recent Correspondence**

Important dates:

- It's Your Neighbourhood Assessments 1 – 31<sup>st</sup> July
- Pride in Parks Judging June – December
- Spring Seminar 3<sup>rd</sup> June (since the meeting this has been announced as 24<sup>th</sup> June on the South West in Bloom website).
- Presentations in Weston-Super-Mare 7<sup>th</sup> October

## **9. 2021 Bedding Proposals**

The bedding proposals for 2021 will reuse the 2020 proposals that were not used due to the pandemic causing supply issues. The theme will be 'Bees' and will be carried out through the town centre in all of the key bedding sites.

## **10. Local Garden Competition Thoughts and Ideas**

Steve reported that the Nursery have been busy as businesses have requested hanging baskets for 2021. It's Your Neighbourhood competition will go ahead following Government guidelines, meaning back gardens may not be so easily accessible with the current restrictions. Steve confirmed the schools will also be contacted to get involved with the competitions.



## **11. Date of Next Meeting**

**Resolved:** That the date of the next meeting of the Steering Group will be Monday 26<sup>th</sup> April either at 2.30pm on Zoom or 1pm at Lufton Nursery (TBC).

## **Any Other Business**

There was no any other business.

*The Meeting Closed at 3.30pm*



# Yeovil Town Council

**Town House  
19 Union Street  
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BA20 1PQ**

Town Clerk : Amanda Card BA (Hons), CPFA, BSc (Open)  
T: 01935 382424, F: 01935 382429, W: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)  
E-mail: [Town.Clerk@yeovil.gov.uk](mailto:Town.Clerk@yeovil.gov.uk)

## **Minutes of the meeting of Yeovil in Bloom Steering Group held on Monday 26<sup>th</sup> April 2021 at Lufton Nursey, Artillery Road, Yeovil, BA22 8RP.**

**Present:** Manny Roper (Chairman); Paris Cooper (SSDC); Steve Fox (SSDC); Sharon Hackett (Yeovil Without PC); Pauline Lock; Liz Pike; and David Recardo.

**In Attendance:** Sally Freemantle – Deputy Town Clerk.

*1.00pm – meeting commenced.*

### **1. Apologies for Absence**

Apologies for absence were received from Tony Lock and Evie Potts-Jones and Diane Wood.

### **2. Minutes**

To approve as a correct record the minutes of the last meeting held on 1<sup>st</sup> March 2021.

**Resolved:** that the Minutes of the meeting of Yeovil in Bloom Steering Group held on 1 March 2021 be signed by the Chairman as a correct record.

### **3. Yeovil in Bloom Update**

- The Steering Group received an update from Steve and a guided tour of the bedding plants at the nursery, explaining that all plants were in and work was on target for bedding out.
- Steve explained that time during lockdown had been spent improving the fabric of the nursery.
- The traders' baskets scheme would not be run this year as it was felt that traders would welcome the recovery time after the lockdowns.

- Judging of the regional South West in Bloom Competition is due to take place in the first two weeks of July.
- It was planned that the judges tour would start with a presentation in St John's Church as this had been well received previously.
- The local gardening competition had been completed and would be hand delivered in the days following the meeting. The judging for this would take place in the last week of July.
- A new "It's Your Neighbourhood" group has formed – St Michael's Church.
- Yeovil in Bloom were invited to a workshop with Iris Papadatou of You&Me Architecture for input into an art/poetry project as part of Yeovil Refresh.
- Sharon highlighted that the success of the Sea King helicopter is not celebrated.

#### **4. Request from Springview**

The Steering Group considered a request from Springview care home for left over plants/seeds or planters to help them enhance their outdoor space and/or garden tools that the people with learning difficulties they support could benefit from. The Steering Group agreed that Paris would visit the Care Home when appropriate and liaise with Manny regarding tools he may be able to donate.

**Resolved:** That Paris would visit the Care Home when appropriate and liaise with Manny regarding tools he may be able to donate.

#### **5. Any Other Business**

In answer to queries from Manny, Steve explained that he would be involved in raised beds and tree planting pits in the Westminster Street Refresh; that there was no news on the roundabouts which were still in the hands of developers; and that additional wildflower seed sowing had taken place. It was commented that the wildflowers looked beautiful.

#### **6. Date of Next Meeting**

**Resolved:** That the date of the next meeting of the Steering Group will be Monday 7<sup>th</sup> June at 1pm at Lufton Nursery.

*The Meeting Closed at 2.30pm*



**European Union**  
European Regional  
Development Fund



**HM Government**

## **Welcome Back Fund (ends March 2022)**

### **Briefing note to Town Councils May 2021**

**(to be read in association with the accompanying Expression of Interest form)**

#### **Background:**

This fund is an extension to the Reopening High Streets Safely Fund (RHSSF) that was allocated to South Somerset District Council back in June 2020. SSDC were allocated £149,354 to help High Streets with Covid safety interventions and have now been allocated another £149,354 for the Welcome Back Fund (WBF). This extended fund will need to be administered in the same way as the High Streets fund, all according to ERDF procurement rules/ERDF and HMG logo inclusion and eligibility criteria, SSDC remain the contract holders for this project and are therefore fully responsible for its management and administration.

There were 4 project strands in the original fund, an additional 2 new strands have been added to broaden the scope to support a wider range of intervention measures. All the strands are as follows:

#### **Funding Strands and an explanation of strands 5 & 6:**

1. Strands 1-4 are existing and 5 & 6 are additional, all strands eligible under WBF:
  1. Support to develop an action plan for how LA's may begin to safely reopen their local economies
  2. Communications and public information to ensure safe reopening of local economies (marketing/radio campaigns etc.)
  3. Business facing awareness raising to ensure safe reopening of local economies
  4. Temporary public realm changes to ensure safe reopening of local economies
  5. Support and promote a safe public environment for a local area's visitor economy
  6. Support local authorities to develop plans for responding to medium term impact of CV-19 including trialling new ideas, particularly where these relate to the high street.

Strand 5 is likely to be the most attractive strand for Yeovil as it can include:

- Make high streets more attractive, including new street furniture.
- Marketing and celebration events on our high streets
- Public spaces maintenance (additional to existing arrangements)
- Beautification including, but not limited to - graffiti removal, planting, temp art installations, paving decoration etc.
- Non-permanent public realm adaptations, parklet's, shared seating areas.
- Activities that future proof high streets
- Improvement of green space and provision of outdoor seating areas

Some of those points are similar in nature, ideas for projects could include:

- Support the provision of a shared seating area where people can take their 'take-away' food to sit, eat and drink adding further space to smaller cafes.
- Adding floral features, perhaps those that add to bio-diversity, insect corridors.
- Touring markets and events/gazebo's/flags/banners.
- Any new features could also be maintained by a provider, but not in-house.
- Portable toilets could be hired to help capacity.
- Marketing that supports events and business/virtual high streets.
- Where temporary changes to the public realm are being proposed as a part of a trial, the respective local authority should work in partnership with public sector landowners as appropriate.

Strand 6 is likely to be less attractive, but might assist with planning recovery activity:

- This strand is complementary to strand 1 but recognises that the impact of Covid19 on local economies will be significant. Local authorities can, under this strand, use the fund to develop plans for responding to these impacts. This could include, but is not limited to, undertaking research to inform the development of a local strategic plan.
- The strand will support opportunities to further develop, pilot projects and strategic responses to address and reverse the long-term impacts of covid-19 on local economies, particularly where they relate to the high street.

## 2. Timescales and financial management:

All funding needs to be reclaimed quarterly (where spend has been incurred) via MHCLG and the final claim must be made **no later than mid-March 2022**. All items must be fully defrayed prior to claiming. **The Welcome Back Fund is revenue only and cannot be used to procure permanent items, nor can it be used to grant fund businesses or benefit individuals under State Aid rules.** Any services already provided by the Local Authorities' cannot be reclaimed, new services only.

SSDC will remain fully responsible for admin and reclaiming all of the fund. The preference would be to enter into larger procurement exercises for common themes/items rather than lots of smaller items and care must be taken not to exceed procurement thresholds. Joint projects or collaborations with other towns is positively encouraged. SSDC will be responsible for all procurement unless you wish to enter into a 'Deliver Partner' arrangement (read on for details), however if you would like to assist in looking for businesses/contractors/suppliers, that would be welcome.

Procurement thresholds are:

Value of contract	Minimum Procedure	Advertising Required
£0 - £2,499	Direct award	None

<b>£2,500 - £24,999</b>	3 written quotes or prices sought from relevant suppliers of goods, works and services	None
<b>£25,000 – Relevant Public Contracts Regulations threshold</b>	Formal tender process in line with the Interpretative Communication and the relevant guidance set out below	1) Advertised on <a href="#">Contracts Finder</a> and 2) the opportunity is advertised on the ESIF grant recipient's website for a reasonable time period.

It is possible to enter into a 'Delivery Partner' arrangement with lower tier authorities where a service level agreement would need to be put in place, this would allow those L'A's to take on more control of the spending (retrospectively), those authorities would still need to adhere to all the ERDF rules and regulations, please indicate your interest in this via the accompanying EOI form.

SSDC are keen for you to discuss options with your key stakeholders and businesses on how your allocation could be spent, however if you do not have the resource to do this SSDC will take this aspect on.

**If you are struggling to come up with any ideas at this stage, or you have ideas but aren't sure of their eligibility, you could always book an appointment with Marie Ainsworth to discuss.**

### 3. What next/Next Steps:

**Please complete the associated 'Expression of Interest' form and return **no later than Friday 21st May**, 4.30pm to [marie.ainsworth@southsomerset.gov.uk](mailto:marie.ainsworth@southsomerset.gov.uk)**

**Marie will review all of the EOI's and will then submit these to Govt Office by May 30<sup>th</sup>. Once the proposal has received sign off we will be free to fully commence.**

**Welcome Back Fund, Expression of Interest Form.** Please complete and return to [marie.ainsworth@southsonerset.gov.uk](mailto:marie.ainsworth@southsonerset.gov.uk) by Friday 21st May 2021 by 4.30pm

This is simply a list of ideas you would like to consider using your WBF allocation on (listed underneath), work with stakeholders can be done later in the process.

Town: Yeovil (allocation £30,000)

Question	Yes/ No	Column 3	Approx. cost	Timeframe /date	Any other comments
Do you want to use the Welcome Back Fund to benefit your town? If No, ignore all the other questions, save and return, please give your reasons in column 3.					
Are you interested in becoming a 'Delivery Partner' or wish to discuss further? If yes, what resources do you have to enable this? List in column 3					
Are you happy to work with your stakeholders when making the final decision on how to spend the allocation? If Yes list them in column 3.					
Please list the types of projects you would like be considered for your town under the WBF, give approx. cost and timeframe. Refer to the briefing note for ideas.					
Project idea , use column 3					

# Yeovil Town Council

## December Actual V Budget

### Promotions & Activities Committee

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
<b>Income</b>					
PRECEPT	127,550.00	127,550.00	127,550.00	0.00	0.00
Christmas Lights	0.00	0.00	0.00	0.00	0.00
Souvenirs	0.00	0.00	0.00	0.00	0.00
Yeovil Super Saturday	0.00	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	127,550.00	127,550.00	127,550.00	0.00	0.00
 <b>Expenditure</b>					
Christmas Lights	23,500.00	23,813.50	17,624.97	6,188.53	-313.50
Christmas Lights Installation	16,500.00	17,372.00	12,375.00	4,997.00	-872.00
Love Yeovil	1,000.00	0.00	1,000.00	0.00	1,000.00
Customised Souvenirs	650.00	0.00	487.53	-487.53	650.00
Christmas Lights Switch-On	500.00	0.00	500.00	-500.00	500.00
Christmas Lights Comp	30.00	0.00	22.50	-22.50	30.00
Town Crier	1,030.00	35.00	772.47	-737.47	995.00
Yeovil Town Crier Open Champs	1,550.00	0.00	1,550.00	-1,550.00	1,550.00
Unity in the Community	550.00	0.00	412.47	-412.47	550.00
Yeovil Super Saturday	6,000.00	5,737.63	4,500.00	1,237.63	262.37
Open Spaces: YIB Officer	24,800.00	18,600.00	12,400.01	6,199.99	6,200.00
Open Spaces: Yeovil in Bloom	16,440.00	12,330.00	8,220.01	4,109.99	4,110.00
VE Day Celebrations	35,000.00	2,950.00	26,250.03	-23,300.03	32,050.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	127,550.00	80,838.13	86,114.99	-4,276.86	46,711.87
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0.00	46,711.87	41,435.01	4,276.86	-46,711.87



Date: 24/02/2021

Time: 12:54:58

**Yeovil Town Council**

Page: 1

**Nominal Departmental Analysis (Detailed)**

N/C From 5500

Tran Date From 01/12/2020

Tran No From 1

Department From 0

N/C To 5640

Tran Date To 31/12/2020

Tran No To 99,999,999

Department To 999

**Dept Number** 11**Dept** PROMOTIONS & ACTIVITIES**N/C** 5525**Name** P&A - Exp - Christmas Lights Installation/Safety

<b><u>Tran Number</u></b>	<b><u>Type</u></b>	<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>	<b><u>Balance</u></b>
57612	PI	22/12/2020	Call Out Charge	440.00		440.00
<b><u>Account Totals</u></b>				<b><u>440.00</u></b>		<b><u>440.00</u></b>

**N/C** 5620**Name** P&A - Exp - Open Spaces: YIB Officer

<b><u>Tran Number</u></b>	<b><u>Type</u></b>	<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>	<b><u>Balance</u></b>
57552	PI	16/12/2020	YIB Officer Costs - 3rd Qtr	6,200.00		6,200.00
<b><u>Account Totals</u></b>				<b><u>6,200.00</u></b>		<b><u>6,200.00</u></b>

**N/C** 5630**Name** P&A - Exp - Open Spaces: Yeovil in Bloom

<b><u>Tran Number</u></b>	<b><u>Type</u></b>	<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>	<b><u>Balance</u></b>
57553	PI	16/12/2020	YIB Working Budget - 3rd Qtr	4,110.00		4,110.00
<b><u>Account Totals</u></b>				<b><u>4,110.00</u></b>		<b><u>4,110.00</u></b>

<b><u>Department</u></b>	<b><u>10,750.00</u></b>	<b><u>10,750.00</u></b>
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<b><u>Grand Totals</u></b>	<b><u>10,750.00</u></b>	<b><u>10,750.00</u></b>
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# Yeovil Town Council

## January Actual V Budget

### Promotions & Activities Committee

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
<b>Income</b>					
PRECEPT	127,550.00	127,550.00	127,550.00	0.00	0.00
Christmas Lights	0.00	0.00	0.00	0.00	0.00
Souvenirs	0.00	0.00	0.00	0.00	0.00
Yeovil Super Saturday	0.00	0.00	0.00	0.00	0.00
	<b>127,550.00</b>	<b>127,550.00</b>	<b>127,550.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditure</b>					
Christmas Lights	23,500.00	23,813.50	19,583.30	4,230.20	-313.50
Christmas Lights Installation	16,500.00	17,372.00	13,750.00	3,622.00	-872.00
Love Yeovil	1,000.00	0.00	1,000.00	0.00	1,000.00
Customised Souvenirs	650.00	0.00	541.70	-541.70	650.00
Christmas Lights Switch-On	500.00	0.00	500.00	-500.00	500.00
Christmas Lights Comp	30.00	0.00	25.00	-25.00	30.00
Town Crier	1,030.00	35.00	858.30	-823.30	995.00
Yeovil Town Crier Open Champs	1,550.00	0.00	1,550.00	-1,550.00	1,550.00
Unity in the Community	550.00	0.00	458.30	-458.30	550.00
Yeovil Super Saturday	6,000.00	8,037.63	5,000.00	3,037.63	-2,037.63
Open Spaces: YIB Officer	24,800.00	18,600.00	18,600.00	0.00	6,200.00
Open Spaces: Yeovil in Bloom	16,440.00	12,330.00	12,330.00	0.00	4,110.00
VE Day Celebrations	35,000.00	2,950.00	29,166.70	-26,216.70	32,050.00
	<b>127,550.00</b>	<b>83,138.13</b>	<b>103,363.30</b>	<b>-19,225.17</b>	<b>44,411.87</b>
	<b>0.00</b>	<b>44,411.87</b>	<b>24,186.70</b>	<b>19,225.17</b>	<b>-44,411.87</b>

Date: 24/02/2021

Time: 12:55:48

**Yeovil Town Council**

Page: 1

**Nominal Departmental Analysis (Detailed)**

N/C From 5500

N/C To 5640

Tran Date From 01/01/2021

Tran Date To 31/01/2021

Tran No From 1

Tran No To 99,999,999

Department From 0

Department To 999

**Dept Number** 11

**Dept** PROMOTIONS & ACTIVITIES

**N/C** 5610

**Name** P&A - Exp - Yeovil Super Saturday

<b><u>Tran Number</u></b>	<b><u>Type</u></b>	<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>	<b><u>Balance</u></b>
57588	PI	01/01/2021	Eat Festivals - Deposit	2,300.00		2,300.00
<b><u>Account Totals</u></b>				<u>2,300.00</u>		<u>2,300.00</u>
<b><u>Department</u></b>				<u>2,300.00</u>		<u>2,300.00</u>
<b><u>Grand Totals</u></b>				<u>2,300.00</u>		<u>2,300.00</u>

# Yeovil Town Council

## February Actual V Budget

### Promotions & Activities Committee

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
<b>Income</b>					
PRECEPT	127,550.00	127,550.00	127,550.00	0.00	0.00
Christmas Lights	0.00	0.00	0.00	0.00	0.00
Souvenirs	0.00	0.00	0.00	0.00	0.00
Yeovil Super Saturday	0.00	0.00	0.00	0.00	0.00
	<hr/> 127,550.00	<hr/> 127,550.00	<hr/> 127,550.00	<hr/> 0.00	<hr/> 0.00
<b>Expenditure</b>					
Christmas Lights	23,500.00	23,813.50	21,541.63	2,271.87	-313.50
Christmas Lights Installation	16,500.00	17,372.00	15,125.00	2,247.00	-872.00
Love Yeovil	1,000.00	0.00	1,000.00	0.00	1,000.00
Customised Souvenirs	650.00	0.00	595.87	-595.87	650.00
Christmas Lights Switch-On	500.00	0.00	500.00	-500.00	500.00
Christmas Lights Comp	30.00	0.00	27.50	-27.50	30.00
Town Crier	1,030.00	35.00	944.13	-909.13	995.00
Yeovil Town Crier Open Champs	1,550.00	0.00	1,550.00	-1,550.00	1,550.00
Unity in the Community	550.00	0.00	504.13	-504.13	550.00
Yeovil Super Saturday	6,000.00	8,037.63	5,500.00	2,537.63	-2,037.63
Open Spaces: YIB Officer	24,800.00	18,600.00	18,600.00	0.00	6,200.00
Open Spaces: Yeovil in Bloom	16,440.00	12,330.00	12,330.00	0.00	4,110.00
VE Day Celebrations	35,000.00	2,950.00	32,083.37	-29,133.37	32,050.00
	<hr/> 127,550.00	<hr/> 83,138.13	<hr/> 110,301.63	<hr/> -26,163.50	<hr/> 44,411.87
	<hr/> <b>0.00</b>	<hr/> <b>44,411.87</b>	<hr/> <b>17,248.37</b>	<hr/> <b>26,163.50</b>	<hr/> <b>-44,411.87</b>

# Yeovil Town Council

## March Actual V Budget

### Promotions & Activities Committee

	Budget Allocation	Actual YTD	Budget YTD	Variance
<b>Income</b>				
PRECEPT	127,550.00	127,550.00	127,550.00	0.00
Christmas Lights	0.00	0.00	0.00	0.00
Souvenirs	0.00	0.00	0.00	0.00
Yeovil Super Saturday	0.00	0.00	0.00	0.00
	127,550.00	127,550.00	127,550.00	0.00

### Expenditure

Christmas Lights	23,500.00	23,813.50	23,500.00	313.50
Christmas Lights Installation	16,500.00	17,372.00	16,500.00	872.00
Love Yeovil	1,000.00	0.00	1,000.00	0.00
Customised Souvenirs	650.00	0.00	650.00	-650.00
Christmas Lights Switch-On	500.00	0.00	500.00	-500.00
Christmas Lights Comp	30.00	0.00	30.00	-30.00
Town Crier	1,030.00	35.00	1,030.00	-995.00
Yeovil Town Crier Open Champs	1,550.00	0.00	1,550.00	-1,550.00
Unity in the Community	550.00	0.00	550.00	-550.00
Yeovil Super Saturday	6,000.00	8,037.63	6,000.00	2,037.63
Open Spaces: YIB Officer	24,800.00	24,800.00	24,800.00	0.00
Open Spaces: Yeovil in Bloom	16,440.00	16,440.00	16,440.00	0.00
VE Day Celebrations	35,000.00	2,950.00	35,000.00	-32,050.00
	127,550.00	93,448.13	127,550.00	-33,101.87

<b>0.00</b>	<b>34,101.87</b>	<b>0.00</b>	<b>33,101.87</b>
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Date: 04/05/2021  
Time: 10:20:40

**Yeovil Town Council**  
**Nominal Departmental Analysis (Detailed)**

Page: 1

N/C From 5500  
N/C To 5640

Tran Date From 01/03/2021  
Tran Date To 31/03/2021

Tran No From 1  
Tran No To 99,999,999

Department From 0  
Department To 999

**Dept Number** 11

**Dept** PROMOTIONS & ACTIVITIES

**N/C** 5620

**Name** P&A - Exp - Open Spaces: YIB Officer

<b><u>Tran Number</u></b>	<b><u>Type</u></b>	<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>	<b><u>Balance</u></b>
57918	PI	18/03/2021	YIB Officer - 4th Qtr	6,200.00		6,200.00
<b><u>Account Totals</u></b>				<b><u>6,200.00</u></b>		<b><u>6,200.00</u></b>

**N/C** 5630

**Name** P&A - Exp - Open Spaces: Yeovil in Bloom

<b><u>Tran Number</u></b>	<b><u>Type</u></b>	<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>	<b><u>Balance</u></b>
57919	PI	18/03/2021	YIB Working Budget - 4th Qtr	4,110.00		4,110.00
<b><u>Account Totals</u></b>				<b><u>4,110.00</u></b>		<b><u>4,110.00</u></b>
<b><u>Department</u></b>				<b><u>10,310.00</u></b>		<b><u>10,310.00</u></b>
<b><u>Grand Totals</u></b>				<b><u>10,310.00</u></b>		<b><u>10,310.00</u></b>