



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

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## Grounds and General Maintenance Committee

**Monday 19<sup>th</sup> July 2021**

**7:00pm**

**Hybrid Meeting:**

**Face-to-face at Town House, 19 Union Street, Yeovil**

**BA20 1PQ; and virtual using Zoom meeting software**

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Any members of the public wishing to make comments at Public Comments or view should email [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Monday 19<sup>th</sup> July 2021.

For further information on the items to be discussed, please contact [town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk).

**Amanda Card**, Town Clerk  
13<sup>th</sup> July 2021

This information is also available on our website: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)

**Grounds and General Maintenance Meeting**

## **Members of Yeovil Town Council are summoned to attend:**

Gordon Hunting ( <i>Vice-Chairman</i> )	Evie Potts-Jones ( <i>Ex-officio</i> )
Andy Kendall ( <i>Ex-officio</i> )	Ashley Richards
Terry Ledlie	Andy Soughton
Pauline Lock	Roy Spinner ( <i>Chairman</i> )
Manny Roper ( <i>co-opted non-voting</i> )	

### **Information for the Public**

In accordance with the Local Authorities and Police and Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as part of the Coronavirus Act 2020, the ability to hold meetings virtually has now ceased. The Council are adhering to guidance set by the Ministry of Housing, Communities and Local government for the safe use of council buildings to enable face-to-face meetings for Councillors yet continue to provide remote access to the public.

### **Public Comments at meetings (held via Zoom)**

We recognise that these are challenging times but we still value the public's contribution to our hybrid meetings. If you would like to make a comment or raise a question in the meeting, you will need to do this in writing before the meeting. Please email [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Monday 19<sup>th</sup> July 2021.

If you would like to view the meeting, please e-mail [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Monday 19<sup>th</sup> July 2021. Instructions will be sent to you to view the meeting.

## **Equality Act 2010**

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk). This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

## **A G E N D A**

### **Public Comment (15 Minutes)**

Due to the confidential nature of the business of items 10/144 to 10/146, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

### **10/136. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

### **10/137. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

### **10/138. MINUTES**

To approve as a correct record the Minutes of the meetings held on 24<sup>th</sup> May 2021.

### **10/139. TREWORK/OVERHANGING AT ELIZABETH FLATS ALLOTMENT SITE: Urgent Business Standing Order 4/d/xiv**

To consider the report by the Deputy Town Clerk attached at page 3.

### **10/140. RATS AT MILFORD DIP ALLOTMENT SITE**

To consider the report by the Deputy Town Clerk attached at page 4.

**10/141. SUNNINGDALE DOORSTEP GREEN**

To consider a report by the Town Clerk attached at pages 5 to 9.

**10/142. FINANCIAL STATEMENT – APRIL AND MAY 2021**

To consider the Financial Statement for the period 1 April to 31 May 2021 attached at pages 10 to 15.

**10/143. EXCLUSION OF PRESS AND PUBLIC**

The Committee will consider passing a resolution to exclude the press and public from the *next items* in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**10/144. WALL ADJACENT TO ELIZABETH FLATS ALLOTMENT SITE (CONFIDENTIAL)**

To consider a report by the Deputy Town Clerk attached at pages 16 to 18.

**10/145. GOLDCROFT FORMER ALLOTMENT SITE (CONFIDENTIAL)**

To consider a report by the Town Clerk attached at pages 19 to 22..

**10/146. BADGERS AT RUSTYWELL ALLOTMENT SITE (COMMERCIAL IN CONFIDENCE)**

To consider a report by the Deputy Town Clerk (to follow).

**10/139. TREWORK/OVERHANGING AT ELIZABETH FLATS ALLOTMENT SITE:**

**Urgent Business Standing Order 4/d/xiv**

It was reported that shrubs were overhanging from Elizabeth Flats allotment site onto a pedestrian pathway and that there were trees within the allotment site which were diseased and required urgent attention.

Due to the urgency of attending to these matters, a decision was taken in accordance with Standing Order 4/d/xiv. Due to the urgency and the nature of the work (specialised tree work carried out by SSDC's qualified arborist) Councillors consulted also agreed to waive the requirement to seek alternative quotes.

The Committee is **RECOMMENDED** to note the report.

*(Sally Freemantle, Deputy Town Clerk – 01935 382424)*

## **10/140. RATS AT MILFORD DIP ALLOTMENT SITE**

It has been reported that rats have been sighted at Milford Dip Allotment site. (Rats have previously been sighted at Sunningdale Allotment site). Environmental Health (SSDC) has given advice (as below) about discouraging vermin on allotment sites. Therefore, letters have been sent to tenants on both occasions to pass on this advice.

The Committee is **RECOMMENDED:**

- (1) to note the report; and
- (2) to decide the course of action.

*(Sally Freemantle, Deputy Town Clerk – 01935 382424)*

### **Vermin on the allotments**

Discouraging rats on the allotment site is everybody's responsibility. Please follow the following advice to help prevent them making your plot their home.

1. Turn the contents of your compost bin regularly (at least twice per year).
2. Plastic compost bins should be given a small gauge wire mesh lining at the base or can be placed on paving slabs to prevent rats from burrowing in underneath.
3. No household waste. Never put meat, dairy, bones, cooked foods, or other inappropriate items in your compost bin. This will attract rats and make your bin smell.
4. Harvest ripe fruit and vegetables promptly and take them home to enjoy (before somebody else eats them!)
5. Do not leave discarded fruit and vegetables on the ground; clear them away to your compost bin, as these are a source of food for rats and other pests.
6. Keep your plot tidy and ensure that allotment gardens do not become overgrown or allow rubbish to build up e.g. timber, old carpet, stockpiled materials etc, as this provides cover for rats to live under (harbourage).
7. Remember to thoroughly wash (and peel if appropriate) any food you harvest. Vegetables with signs of rat damage should be destroyed. Rats carry risk of Weil's disease, Salmonella and Leptospirosis among other things and they urinate wherever they go!
8. Sheds must be kept secure and not allow access to rats and mice. Regular checks should be made to ensure that rats are not living underneath sheds.
9. Consider storing seeds, bulbs etc in rodent proof containers.



## 10/141. SUNNINGDALE DOORSTEP GREEN PATHWAY

### Background

A Doorstep Green is a revitalised multi-purpose open green space in an urban or rural area which is close to people's home and is easily accessible to the local community.

Sunningdale Doorstep Green (Doorstep Green) is located in the Sunningdale area of Yeovil. Prior to Door Step Green status, it was partially a disused and overgrown former allotment site and partially a traditional play area (which was in poor condition and was made redundant due to the refurbishment of the main recreation ground at Roseberry Avenue). The Door Step Green initiative was promoted by the Countryside Agency. The Sunningdale Doorstep Green was a co-operative project between a Steering Group of local residents and Yeovil Town Council.

The picture below are current pictures of Doorstep Green.



*Figure 1: Entrance to Door Step Green from Roseberry Avenue*



*Figure 2: View of Doorstep Green (to the left on entry from Roseberry Avenue)*





*Figure 3: View of Doorstep Green (to the right on entry from Roseberry Avenue)*

## Insurance Claim

An insurance claim has been put into Yeovil Town Council regarding an accident on the pathway. The accident occurred on 30th April 2021. The claimant tripped on the path and as result fractured his arm and had to have surgery. This has been sent to our Insurers. Both the Chairman of this Committee and Policy, Resources and Finance Committee, along with the Mayor have been notified of this incident.



*Figure 4: Location of incident*

The pathway in question has sunken and grass had grown over this sunken part, which has concealed that the path had sunken.



*Figure 5: Photograph of sunken path*

We await the outcome from our Insurer, but initial feedback is that it is unlikely that they will be able to defend the claim.

### **Moving Forwards**

Clearly the Town Council need to do everything reasonable to rectify the issue. South Somerset District Council were approached to provide a quote for the repair of the path and also to assess the whole path.

South Somerset District Council have assessed the path as needing no additional repairs other than the one highlighted within this report. The cost repair the required area of the path and retarmac was £2,100. In accordance with Standing Orders, paragraph 4d(xiv) "Urgent Business", this work has been approved. In addition, it has also been agreed that due to the urgency of this work, under Health and Safety, that the necessity to seek alternative quotes for this work as per the Financial Regulations has been waived.

The work was programmed to be start on 6<sup>th</sup> July 2021 and is now completed.





*Figure 6: Path dug out*



*Figure 7: Backfilled with layer of terram and compacted stone and retarmacked*

We will also do regular inspections of the pathway.

Members are **RECOMMENDED:**

(1) to note the report; and

(2) to note the decision made in accordance with Standing Order Urgent Business 4/d/xiv to approve the repair and that the necessity to seek alternative quotes for this work as per the Financial Regulations has been waived.

***(Amanda Card, Town Clerk – 01935 382424 or [amanda.card@yeovil.gov.uk](mailto:amanda.card@yeovil.gov.uk))***

# Yeovil Town Council

## April Actual V Budget

### Grounds & General Maintenance

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
<b>Income</b>					
PRECEPT	251,580.00	125,790.00	125,790.00	0.00	125,790.00
Leases	2,090.00	0.00	0.00	0.00	2,090.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Rents	17,800.00	157.59	1,483.33	-1,325.74	17,642.41
Sales of Gate & Tap Keys	100.00	-67.67	8.33	-76.00	167.67
Water Charges	1,000.00	0.00	0.00	0.00	1,000.00
	272,570.00	125,879.92	127,281.66	-1,401.74	146,690.08
<b>Expenditure</b>					
Allotment Maintenance (Corporate)	9,200.00	320.00	766.67	-446.67	8,880.00
Allotment Fence Repairs	1,000.00	0.00	83.33	-83.33	1,000.00
Buildings & Electric Goar Knap	2,000.00	124.55	166.67	-42.12	1,875.45
BKAC	250.00	0.00	20.83	-20.83	250.00
Leases	350.00	0.00	0.00	0.00	350.00
Labour	26520.00	869.92	2,210.00	-1,340.08	25,650.08
Materials & Equipment	1,800.00	126.53	150.00	-23.47	1,673.47
Holiday Play Scheme	9,270.00	0.00	772.50	-772.50	9,270.00
Open Spaces: Doorstep Green	1,000.00	53.76	83.33	-29.57	946.24
Open Spaces: General	133,480.00	0.00	0.00	0.00	133,480.00
Open Spaces: Play Park Programme	10,000.00	0.00	833.33	-833.33	10,000.00
Open Spaces: Country Park	32,700.00	0.00	0.00	0.00	32,700.00
Enhancements: Play Area Upgrades	2,720.00	0.00	226.67	-226.67	2,720.00
Yew Tree Park Gate Opening	2,200.00	0.00	183.33	-183.33	2,200.00
Play & Landscape Officer	12,690.00	0.00	1,057.50	-1,057.50	12,690.00
Playarea Enhancements	12,440.00	0.00	1,036.67	-1,036.67	12,440.00
Lights for Milford Hall	400.00	0.00	33.33	-33.33	400.00
Community Heritage Officer	10,000.00	0.00	833.33	-833.33	10,000.00
Protective Clothing	0.00	0.00	0.00	0.00	0.00
Vehicle	1350.00	0.00	112.50	-112.50	1,350.00
Water Charges	1,000.00	201.42	83.33	118.09	798.58
Water Mains Refurbishment	2,200.00	0.00	183.33	-183.33	2,200.00
	272,570.00	1,696.18	8,836.65	-7,140.47	270,873.82
	<b>0</b>	<b>124,183.74</b>	<b>118,445.01</b>	<b>5,738.73</b>	<b>-124,183.74</b>

Date: 05/07/2021  
Time: 14:40:19

# Yeovil Town Council

## Nominal Departmental Analysis (Detailed)

Page: 1

N/C From 7000  
N/C To 7250

Tran Date From 01/04/2021  
Tran Date To 30/04/2021

Tran No From 1  
Tran No To 99,999,999

Department From 0  
Department To 999

**Dept Number** 4      **Dept** GROUNDS & GENERAL MAINTENANCE

**N/C** 7000      **Name** G&GM - PRECEPT

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58242	BR	09/04/2021	Precept - 1st Half		125,790.00	-125,790.00
<b>Account Totals</b>					<u>125,790.00</u>	<u>-125,790.00</u>

**N/C** 7004      **Name** G&GM - Inc - Rents

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58087	SI	22/04/2021	Allotment rent for the period 22 April - 30		37.08	-37.08
58089	SI	22/04/2021	Allotment rent for the period 22 April - 30		19.83	-19.83
58090	SI	22/04/2021	Gate key deposit		5.00	-5.00
58091	SI	22/04/2021	Allotment rent for the period 22 April -		19.21	-19.21
58093	SI	22/04/2021	Allotment rent for the period 22 April - 30		17.48	-17.48
58095	SI	22/04/2021	Allotment rent for the period 22 April - 30		10.08	-10.08
58097	SI	22/04/2021	Allotment rent for the period 22 April - 30		24.43	-24.43
58098	SI	22/04/2021	Allotment rent for the period 22 April - 30		10.67	-10.67
58100	SI	22/04/2021	Allotment rent for the period 22 April - 30		13.81	-13.81
<b>Account Totals</b>					<u>157.59</u>	<u>-157.59</u>

**N/C** 7005      **Name** G&GM - Inc - Sales of gates & tap keys

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58042	PI	19/04/2021	Allotment Keys Cut	104.17		104.17
58088	SI	22/04/2021	Gate key deposit		5.00	-5.00
58092	SI	22/04/2021	Gate key deposit		5.00	-5.00
58094	SI	22/04/2021	Gate key deposit		5.00	-5.00
58096	SI	22/04/2021	Gate key depoist		5.00	-5.00
58099	SI	22/04/2021	Gate key deposit		5.00	-5.00
58101	SI	22/04/2021	Gate key deposit		5.00	-5.00
58235	BR	08/04/2021	Water Key Deposit		6.50	-6.50
<b>Account Totals</b>				<u>104.17</u>	<u>36.50</u>	<u>67.67</u>

**N/C** 7019      **Name** G&GM - Exp - Allotment Maintenance

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58277	PI	30/04/2021	Mobile Patrols	320.00		320.00
<b>Account Totals</b>				<u>320.00</u>		<u>320.00</u>

**N/C** 7040      **Name** G&GM - Exp - Buildings & Electric Goar Knap

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58227	PI	01/04/2021	Rates	124.55		124.55
<b>Account Totals</b>				<u>124.55</u>		<u>124.55</u>

**N/C** 7070      **Name** G&GM - Exp - Labour

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58350	JD	27/04/2021	Labour Costs	869.92		869.92
<b>Account Totals</b>				<u>869.92</u>		<u>869.92</u>

**N/C** 7080      **Name** G&GM - Exp - Materials & Equipment

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58260	PI	07/04/2021	Materials - Workshop	59.88		59.88
58261	PI	14/04/2021	Materials - Workshop	19.50		19.50
58262	PI	19/04/2021	Materials - Workshop	47.15		47.15
<b>Account Totals</b>				<u>126.53</u>		<u>126.53</u>

Date: 05/07/2021  
Time: 14:40:19

**Yeovil Town Council**  
**Nominal Departmental Analysis (Detailed)**

Page: 2

**N/C** 7093      **Name** G&GM - Exp - Open Spaces: Doorstep Greens

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
57980	PI	06/04/2021	Electricity	53.76		53.76
<b><u>Account Totals</u></b>				<u>53.76</u>		<u>53.76</u>

**N/C** 7220      **Name** G&GM - Exp - Water Charges

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58365	PI	20/04/2021	Water Charges - TBL & Rustywell	42.73		42.73
58397	PI	22/04/2021	Water Charge - Hillcrest	19.17		19.17
58398	PI	28/04/2021	Water Charge - Gold,NT,StG,Mil & EF	139.52		139.52
<b><u>Account Totals</u></b>				<u>201.42</u>		<u>201.42</u>
<b><u>Department</u></b>				<u>1,800.35</u>	<u>125,984.09</u>	<u>-124,183.74</u>
<b><u>Grand Totals</u></b>				<u>1,800.35</u>	<u>125,984.09</u>	<u>-124,183.74</u>



# Yeovil Town Council

## May Actual V Budget

### Grounds & General Maintenance

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
<b>Income</b>					
PRECEPT	251,580.00	125,790.00	125,790.00	0.00	125,790.00
Leases	2,090.00	0.00	0.00	0.00	2,090.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Rents	17,800.00	367.15	2,966.66	-2,599.51	17,432.85
Sales of Gate & Tap Keys	100.00	-19.67	16.66	-36.33	119.67
Water Charges	1,000.00	0.00	0.00	0.00	1,000.00
	272,570.00	126,137.48	128,773.32	-2,635.84	146,432.52
<b>Expenditure</b>					
Allotment Maintenance (Corporate)	9,200.00	1629.49	1,533.34	96.15	7,570.51
Allotment Fence Repairs	1,000.00	0.00	166.66	-166.66	1,000.00
Buildings & Electric Goar Knap	2,000.00	442.94	333.34	109.60	1,557.06
BKAC	250.00	0.00	41.66	-41.66	250.00
Leases	350.00	0.00	0.00	0.00	350.00
Labour	26520.00	1739.84	4,420.00	-2,680.16	24,780.16
Materials & Equipment	1,800.00	142.13	300.00	-157.87	1,657.87
Holiday Play Scheme	9,270.00	0.00	1,545.00	-1,545.00	9,270.00
Open Spaces: Doorstep Green	1,000.00	109.15	166.66	-57.51	890.85
Open Spaces: General	133,480.00	0.00	0.00	0.00	133,480.00
Open Spaces: Play Park Programme	10,000.00	0.00	1,666.66	-1,666.66	10,000.00
Open Spaces: Country Park	32,700.00	0.00	0.00	0.00	32,700.00
Enhancements: Play Area Upgrades	2,720.00	0.00	453.34	-453.34	2,720.00
Yew Tree Park Gate Opening	2,200.00	397.68	366.66	31.02	1,802.32
Play & Landscape Officer	12,690.00	0.00	2,115.00	-2,115.00	12,690.00
Playarea Enhancements	12,440.00	0.00	2,073.34	-2,073.34	12,440.00
Lights for Milford Hall	400.00	0.00	66.66	-66.66	400.00
Community Heritage Officer	10,000.00	0.00	1,666.66	-1,666.66	10,000.00
Protective Clothing	0.00	0.00	0.00	0.00	0.00
Vehicle	1350.00	61.02	225.00	-163.98	1,288.98
Water Charges	1,000.00	361.58	166.66	194.92	638.42
Water Mains Refurbishment	2,200.00	0.00	366.66	-366.66	2,200.00
	272,570.00	4,883.83	17,673.30	-12,789.47	267,686.17
	<b>0</b>	<b>121,253.65</b>	<b>111,100.02</b>	<b>10,153.63</b>	<b>-121,253.65</b>

Date: 05/07/2021  
Time: 15:07:28

# Yeovil Town Council

## Nominal Departmental Analysis (Detailed)

Page: 1

N/C From 7000  
N/C To 7250

Tran Date From 01/05/2021  
Tran Date To 31/05/2021

Tran No From 1  
Tran No To 99,999,999

Department From 0  
Department To 999

**Dept Number** 4      **Dept** GROUNDS & GENERAL MAINTENANCE

**N/C** 7004      **Name** G&GM - Inc - Rents

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58122	SI	04/05/2021	Allotment rent for the period 4 May - 30		21.77	-21.77
58124	SI	04/05/2021	Allotment rent for the period 4 May - 30		13.72	-13.72
58128	SI	04/05/2021	Allotment rent for the period 4 May - 30		10.95	-10.95
58130	SI	04/05/2021	Allotment rent for the period 4 May - 30		19.60	-19.60
58256	SI	11/05/2021	Allotment rent for the period 11 May - 30		42.78	-42.78
58257	SI	11/05/2021	Allotment rent for the period 11 May - 30		50.24	-50.24
58307	SI	21/05/2021	Allotment rent for the period 21 May - 30		31.98	-31.98
58309	SI	21/05/2021	Allotment rent for the period 21 May - 30		18.52	-18.52
<b>Account Totals</b>					<u>209.56</u>	<u>-209.56</u>

**N/C** 7005      **Name** G&GM - Inc - Sales of gates & tap keys

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58123	SI	04/05/2021	Gate key deposit		5.00	-5.00
58125	SI	04/05/2021	Gate key deposit		5.00	-5.00
58129	SI	04/05/2021	Gate key deposit		5.00	-5.00
58131	SI	04/05/2021	Gate key deposit		5.00	-5.00
58258	SI	11/05/2021	Gate key deposit		5.00	-5.00
58308	SI	21/05/2021	Gate key deposit		5.00	-5.00
58310	SI	21/05/2021	Gate key deposit		5.00	-5.00
58379	BR	17/05/2021	Key Deposit		6.50	-6.50
58380	BR	19/05/2021	Key Deposit		6.50	-6.50
<b>Account Totals</b>					<u>48.00</u>	<u>-48.00</u>

**N/C** 7019      **Name** G&GM - Exp - Allotment Maintenance

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58288	PI	05/05/2021	Ash Tree Work - Allotment	274.89		274.89
58311	PI	18/05/2021	Tree Work - Sunningdale Allotments	704.60		704.60
58416	PI	28/05/2021	Mobile Patrols	330.00		330.00
<b>Account Totals</b>				<u>1,309.49</u>		<u>1,309.49</u>

**N/C** 7040      **Name** G&GM - Exp - Buildings & Electric Goar Knap

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58357	BP	01/05/2021	Rates	122.00		122.00
58412	PI	28/05/2021	Electricity	196.39		196.39
<b>Account Totals</b>				<u>318.39</u>		<u>318.39</u>

**N/C** 7070      **Name** G&GM - Exp - Labour

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58355	JD	27/05/2021	Labour Costs	869.92		869.92
<b>Account Totals</b>				<u>869.92</u>		<u>869.92</u>

**N/C** 7080      **Name** G&GM - Exp - Materials & Equipment

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58433	PI	05/05/2021	Materials - Workshop	8.89		8.89
58527	PI	25/05/2021	Stainless Steel Eye Bolts	6.71		6.71
<b>Account Totals</b>				<u>15.60</u>		<u>15.60</u>

**N/C** 7093      **Name** G&GM - Exp - Open Spaces: Doorstep Greens

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58284	PI	06/05/2021	Electricity	55.39		55.39

Date: 05/07/2021  
Time: 15:07:28

# Yeovil Town Council

## Nominal Departmental Analysis (Detailed)

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<u>Account Totals</u>	<u>55.39</u>	<u>55.39</u>
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N/C 7120 Name G&GM - Exp - Yew Tree Park - Gate Opening

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58304	PI	12/05/2021	Security	186.42		186.42
58305	PI	12/05/2021	Security	211.26		211.26

<u>Account Totals</u>	<u>397.68</u>	<u>397.68</u>
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N/C 7210 Name G&GM - Exp - Vehicle

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58420	PI	24/05/2021	Fuel - Van	61.02		61.02

<u>Account Totals</u>	<u>61.02</u>	<u>61.02</u>
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N/C 7220 Name G&GM - Exp - Water Charges

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
58399	PI	07/05/2021	Water Charge - Monksdale	30.51		30.51
58400	PI	13/05/2021	Water Charge - Lark & Sunningdale	129.65		129.65

<u>Account Totals</u>	<u>160.16</u>	<u>160.16</u>
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<u>Department</u>	<u>3,187.65</u>	<u>257.56</u>	<u>2,930.09</u>
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<u>Grand Totals</u>	<u>3,187.65</u>	<u>257.56</u>	<u>2,930.09</u>
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