



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Finance & Policy Executive

Finance & Policy Executive

Tuesday 26th November 2024

7:00pm

Hybrid Meeting:

**Face-to-face at Town House, 19 Union Street, Yeovil
BA20 1PQ; and virtual using Zoom meeting software**

For further information on the items to be discussed, please contact
town.clerk@yeovil.gov.uk.

Amanda Card,
Chief Executive / Town Clerk
20th November 2024

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

Tareth Casey

Karl Gill

Andy Kendall (*Ex-officio*)

Tony Lock (*Ex-officio*)

Jane Lowery

Graham Oakes

Evie Potts-Jones

Ashley Richards

Andy Soughton (Chair)

Royston Spinner

Rob Stickland (*Vice Chair*)

Adrian Wilkes

Dave Woan

Public Comments at meetings

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail ytic@yeovil.gov.uk by 9:00am on Tuesday 24th September 2024. Instructions will be sent to you to view the meeting.

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chair who will instruct those taking a recording or filming to cease doing so while they speak.

A G E N D A

Public Comment (15 Minutes)

Due to the confidential nature of the business of item 11/237 – 11/239, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

11/241 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and to consider the reasons given. *LGA 1972 s85(1)*

11/242 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

11/243 MINUTES

To approve as a correct record the Minutes of the meeting held on 24th September 2024.

11/244 GRANTS

There are no grants.

11/245 2024/25 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31ST OCTOBER 2024 (MONTH 1 – 7)

Members to consider the report of Chief Executive / Town Clerk and Deputy Responsible Finance Officer as attached at pages 6 to 14.

11/246 TRANSFER AND FUTURE OF THE IN BLOOM PROGRAMME

Members to consider the report attached at pages 15 to 19.

11/247 CONFIDENTIAL MEETINGS AND VIRTUAL ATTENDANCE

Members to consider the report of the Chief Executive / Town Clerk attached at page 20.

11/248 DRAFT BUDGET 2025/26

Members to consider the report of the Chief Executive / Town Clerk attached at pages 21 to 33.

11/249 CHIEF EXECUTIVE/TOWN CLERK'S UPDATE

Members to note the Chief Executive/Town Clerk's Update report (to follow)

11/250 EXCLUSION OF PRESS AND PUBLIC

The Committee will consider passing a resolution to exclude the press and public from the ***next items*** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11/251 OCTAGON THEATRE (CONFIDENTIAL)

The Programme Manager from Somerset Council will give a briefing and Members are to consider the-email received from Somerset Council as attached at page 34.

Purpose of Report

The purpose of this report is to provide Members with the current projections of the expected spending and income against the Council's approved budget for the financial year 2024/25, and to explain significant variances against budget.

Background

The 2024/25 budget was approved by Town Council on 30th January 2024. The 2024/25 budget has since been restated to reflect the change in Service Committees in line with the recently approved Scheme of Delegation.

Committee	Original Budget £	Restated Budget £
Policy, Resources and Finance	649,567	0
Buildings and Civic Matters	326,780	0
Grounds and General Maintenance	273,610	0
Planning	1,000	1,000
Promotions and Activities	208,400	0
Finance & Policy Executive	0	653,922
Infrastructure (Property & Assets)	0	323,180
Leisure & Environment	0	875,311
Culture, Events & Promotions	0	607,310
Devolution	1,001,366	0
Total Committees Budget	2,460,723	2,460,723
Joint Burial Committee	76,688	76,688
Total Budget Requirement	2,537,411	2,537,411

This report focuses on the Total Committees Budget (figures for the Joint Burial Committee are excluded).

Summary of expected spending and income against budget

The projected position as at 31st March 2025 is **£1,948,449** against the budget of **£2,460,723** shows an **underspend** of **£512,274 (20.8%)**. This is summarised within below. The detail and the significant variances are highlighted within Appendix A.

Committee	Restated Budget £	Projected Position at 31/03/2025 £	Variance (over) / under £	Variance (over) / under %
Planning	1,000	0	1,000	100
Finance & Policy Executive	653,922	669,694	(15,772)	(2.4)
Infrastructure (Property & Assets)	323,180	301,361	21,819	(2.6)
Leisure & Environment	875,311	612,282	263,029	30.0
Culture, Events & Promotions	607,310	365,112	242,198	39.9
Total Committees Budget	2,460,723	1,948,449	512,274	20.8

(Amanda Card, Chief Executive / Town Clerk – amanda.card@yeovil.gov.uk)
(Jacky Pang, Deputy Responsible Finance Officer – jacky.pang@yeovil.gov.uk)

Planning Committee				
	2024/25			
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2025	Estimated (over) / under spend £
EXPENDITURE				
Planning	1,000	0	0	1,000
Total Expenditure	1,000	0	0	1,000
INCOME				
	0	0	0	0
Total Income	-	-	-	-
Net Expenditure	1,000	0	0	1,000

Finance & Policy Executive				
	2024/25			
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2025	Estimated (over) / under spend £
EXPENDITURE				
Finance & Admin Team				
Agency Staff	0	1,411	3,811	(3,811)
Salaries - Basic	320,754	190,178	363,957	(43,203)
Salaries - Pension	26,000	0	0	26,000
Advertising	500	1,174	1,500	(1,000)
Audit fees	3,500	3,176	5,260	(1,760)
Books/periodicals	240	271	385	(145)
Bank Charges		180	180	(180)
Carbon Management	25,000	0	25,000	0
Contingencies	117,178	0	10,000	107,178
Cost of Elections	15,500	0	13,500	2,000
Costs of Democracy	31,200	10,026	29,403	1,797
Training	5,000	1,274	1,700	3,300
Franking Machine	500	361	361	139
Furniture, office equipment & servicing	4,000	3,970	5,000	(1,000)
Grants	10,000	0	10,000	0
Insurance	7,200	15,041	15,041	(7,841)
Devolution Legal Costs	0	103,455	150,000	(150,000)
Devolution Professional Costs	0	2,260	2,260	(2,260)
HR Costs	0	2,495	2,495	(2,495)
Miscellaneous	0	2,610	2,610	(2,610)
New Initiatives Fund	15,000	0	5,000	10,000
IT Support	14,100	4,400	14,319	(219)
IT Support - Phones	0	0	0	0
IT Recharge - SC	0	4,380	4,380	(4,380)
IT Hardware	0	2,609	48,912	(48,912)
Postage	2,000	714	800	1,200
Professional Subscriptions:				
Sage	4,000	1,914	4,196	(196)
Other	800	748	1,000	(200)
SALC	3,000	2,919	3,000	0
SLCC	1,000	373	1,000	0
YCRT	1,200	1,104	1,104	96
Employee Travelling Costs	0	354	500	(500)
Employee Costs Contingency	0	0	0	0
Ski Centre	500	1,911	5,776	(5,276)
Sponsorship (Octagon Theatre - SLA)	1,000	0	1,000	0
Stationery/supplies	2,000	1,031	1,000	1,000
Telephone	2,500	1,292	2,585	(85)
Treasury Management	8,000	8,240	8,240	(240)
Website	750	765	765	(15)
Yeovil 4 Families	0	12,500	25,000	(25,000)
Yeovil Twinning Association	0	1,500	1,500	(1,500)
Youth Council	7,000	0	2,000	5,000
Youth Services - YMCA	40,600	14,030	40,600	0
Youth Services - Youth Drop In	15,000	11,250	15,000	0
Total Expenditure	685,022	408,505	826,330	(141,308)
INCOME				
Investment Interest	(30,000)	(12,360)	(63,734)	33,734
Devolution Legal Costs Reimbursement (Somerset Council)	0	(90,000)	(90,000)	90,000
Community Infrastructure Levy	0	(303)	(578)	578
Ski Centre	0	0	(1,224)	1,224
Salary Recharge	(1,100)	(1,100)	(1,100)	0
Total Income	(31,100)	(103,763)	(156,636)	125,536
Net Expenditure	653,922	304,742	669,694	(15,772)

Infrastructure (Property & Assets)				
	2024/25			
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2025	Estimated (over) / under spend £
EXPENDITURE				
Band Costs	3,500	0	3,500	0
Community Ambassadors:				
Salaries - Basic	63,000	30,369	60,062	2,938
Salaries - Pension	12,000	0	0	12,000
Other Staff Costs	900	1,763	1,763	(863)
Equipment	1,000	5,569	5,569	(4,569)
Uniform	800	607	800	0
Other Costs	7,300	700	3,000	4,300
Milford Hall:				
Repairs and Maintenance Buildings	1,000	396	1,000	0
Milford Hall - Business Rates	5,700	4,336	6,196	(496)
Electricity	30,000	10,215	25,000	5,000
Milford Hall - Running Costs	12,770	10,003	14,623	(1,853)
CCTV	1,000	197	400	600
Milford Hall - Security	460	208	1,000	(540)
Salaries - Basic	13,070	6,027	10,332	2,738
Millennium Clock	570	0	570	0
Monmouth Hall capital	60,000	0	60,000	0
Public noticeboards	1,000	2,029	2,100	(1,100)
Defibrillator	12,420	9,302	12,420	0
Litter/Grit bins	700	0	250	450
CCTV	32,490	49,669	49,669	(17,179)
Speed Indicator Device installations	1,250	0	1,250	0
War memorials	750	7	757	(7)
Peter Street Public Toilets:				
Repairs & Maintenance	0	674	1,000	(1,000)
Cleaning (inc toilet rolls)	8,300	4,849	8,334	(34)
Security	7,680	4,480	7,680	0
Other Running costs (electric/water)	9,990	1,944	6,000	3,990
Refurbishment	10,000	0	0	10,000
Petters Way Public Toilets:				
Repairs & Maintenance	0	284	1,000	(1,000)
Other Running costs (electric/water)	6,810	3,460	6,810	0
Security	7,680	4,480	7,680	0
Cleaning (inc toilet rolls)	8,300	81	8,179	121
St Georges Day Parade	100	100	100	0
Town House				
Repairs and Maintenance	10,000	284	5,000	5,000
Cleaner	3,750	2,275	3,750	0
CCTV Reserve	500	0	500	0
Business rates	12,000	8,122	11,602	398
Security - Fire & Intruder	800	581	1,000	(200)
Electricity	3,500	1,421	3,500	0
Gas	2,200	411	1,500	700
Water charges	400	98	300	100
Other costs	2,450	583	2,450	0
Total Expenditure	356,140	165,521	336,646	19,494
INCOME				
Milford Hall				
Anchor Tenant	(18,070)	(6,023)	(18,070)	0
Hall Bookings	(14,890)	(9,149)	(16,715)	1,825
Town House	0	(368)	(500)	500
Total Income	(32,960)	(15,540)	(35,285)	2,325
Net Expenditure	323,180	149,981	301,361	21,819

Leisure & Environment				
	2024/25			
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2025	Estimated (over) / under spend £
EXPENDITURE				
Director of L&E:				
Salaries - Basic	58,780	20,872	50,366	8,414
Salaries - Pension	10,720	0	0	10,720
Allotment Maintenance:				
Contract	13,800	8,871	11,828	1,972
Other Costs	0	3,539	5,000	(5,000)
Equipment, Tools and Material	3,000	320	500	2,500
Allotment - Health & Safety	5,000	0	0	5,000
Allotments - Fence Repairs	2,000	11	2,000	0
Best Kept Allotments Competition	250	0	250	0
Community Heritage Officer	10,000	0	10,000	0
Electric Van	8,000	0	0	8,000
Protective Clothing	100	42	50	50
Maintenance Vehicle	1,800	1,847	2,000	(200)
Water charges	1,000	313	313	687
Leases - Turners Barn	350	0	350	0
Goar Knap - Building				0
Building	90	94	200	(110)
Electricity	700	379	729	(29)
Business Rates	1,410	989	1,412	(2)
Labour:				
Salaries - Basic	27,000	18,593	31,875	(4,875)
Salaries - Pension	6,000	0	0	6,000
Open Spaces & Play Areas:				0
Salaries - Basic	0	0	0	0
Salaries - Pension	0	0	0	0
Travel	0	0	0	0
Maintainig Open Spaces	133,480	133,480	133,480	0
Door Step Green	7,000	3,120	4,500	2,500
Lights for Milford Park	400	0	0	400
Play Areas	0	0	0	0
Play and Landscape Officers	15,510	15,510	15,510	0
Play Area Repairs/Enhancements	14,170	14,170	14,170	0
Play Area Upgrade	3,340	3,340	3,340	0
Playpark Programme	10,000	10,000	10,000	0
Yeovil Country Park:				
Salaries - Basic	73,690	11,575	46,681	27,009
Salaries - Pension	11,610	0	0	11,610
Overtime	600	0	300	300
Subsistence	220	0	110	110
Wages (Casual)	12,450	0	8,300	4,150
Training	1,740	385	800	940
Advertising for staff	0	374	500	(500)
Repairs and Maintenance Buildings	3,530	17	2,353	1,177
Health & Safety at work	160	0	160	0
Landscaping	200	0	200	0
Vandalism	70	0	70	0
Electricity	210	1,485	1,800	(1,590)
Sewerage	60	23	60	0
Water	40	5	40	0
Cleaning & Domestic supplies	5,170	27	3,447	1,723
Skip Hire	440	121	440	0
Security - Fire and Intruder	0	652	652	(652)
Internal Ground Comm Charge	8,970	2,850	5,980	2,990
Vehicles	10,090	1,517	6,727	3,363
Printing and Stationery	2,160	561	1,440	720
Photographic work	60	0	40	20
IT	0	21	21	(21)
Consultant & professional fees	4,090	0	2,727	1,363
Uniform / Protective clothing	820	757	1,000	(180)
Volunteer Expenses	1,550	0	1,033	517
Events Expenditure	1,820	0	1,213	607
Adverts/promotions	1,090	0	727	363
Equipment, Tools and Materials	6,450	257	4,300	2,150
Equipment Hire	130	0	87	43
Seeds, plants and plaques	2,530	0	1,687	843
Misc Expenditure	2,740	0	1,827	913
Payment to Contractors	16,480	200	10,987	5,493
Mobile phone	0	304	304	(304)
Ninesprings Café				
Salaries - Basic	65,780	14,815	39,507	26,273
Salaries - Pension	12,170	0	0	12,170
Overtime	15,940	0	10,627	5,313
Wages (Casual)	41,490	0	27,660	13,830
Repairs and Maintenance Buildings	7,600	402	5,067	2,533
Repairs and Maintenance Plant	550	0	367	183
Equipment Maintenance	0	2,742	2,742	(2,742)
Ten year plan maintenance	810	0	540	270
Health & Safety at work	210	0	140	70
Electricity	12,210	1,389	8,140	4,070
Business Rates	5,010	0	3,340	1,670
Sewerage	1,290	599	860	430
Water	1,600	774	1,067	533
Skip Hire	6,070	105	4,047	2,023
Cleaning & Domestic supplies	0	265	265	(265)
Sanitary	0	61	100	(100)
Security - Fire and Intruder	1,470	1,742	1,742	(272)
Operational Costs	2,010	0	1,340	670
Printing & Stationery	1,270	881	900	370
IT	170	1,428	3,802	(3,632)
Provisions	166,430	36,616	110,953	55,477
Catering Equipment	230	3	153	77
Hospitality	1160	0	40	20

Uniform / Protective clothing	660	0	440	220
Electronic Bank Charges	5,600	858	3,733	1,867
Equipment Tools & Materials	1,490	0	993	497
Payment to Contractors	4,470	0	2,980	1,490
Yeovil Recreation Centre				
Salaries - Basic	167,910	43,354	165,965	1,945
Salaries - Pension	31,210	0	0	31,210
Overtime	800	0	533	267
Wages (Casual)	14,150	0	9,433	4,717
Training	20	0	13	7
Repairs and Maintenance Buildings	36,040	825	24,027	12,013
Health & Safety at work	690	0	460	230
Repairs and Maintenance Equipment	0	2,498	2,500	(2,500)
Electricity	40,950	11,102	27,300	13,650
Gas	9,650	3,795	6,433	3,217
Business Rates	7,700	0	5,133	2,567
Sewerage	2,170	455	1,447	723
Water	3,630	884	2,420	1,210
Cleaning & Domestic	860	227	573	287
Sanitary	150	39	100	50
Skip Hire	3,190	0	2,127	1,063
Internal Ground Comm Charge	136,621	0	0	136,621
Printing & Stationery	200	600	600	(400)
Waste	0	215	500	(500)
Security - Fire and Intruder	3,750	2,287	2,500	1,250
CCTV	0	246	246	(246)
Repairs and Maintenance Vehicle	0	1,517	2,000	(2,000)
IT Support	220	1,140	4,244	(4,024)
Consultant & professional fees	50	0	33	17
Coaching Fees	2,180	0	1,453	727
Provisions	1,230	0	820	410
Uniform / Protective clothing	420	829	829	(409)
Electronic Bank Charges	4,310	417	2,873	1,437
Equipment, Tools & Materials	28,420	13,081	18,947	9,473
Cleaning and Domestic Equipment	1,020	0	680	340
Sports & Play Equipment	430	208	287	143
Misc	510	714	714	(204)
Payment to Contractors	4,650	0	3,100	1,550
The Rec Café				
Salaries - Basic	65,780	17,102	45,606	20,174
Salaries - Pension	12,170	0	0	12,170
Overtime	13,860	0	9,240	4,620
Wages (Casual)	51,110	0	34,073	17,037
Training	20	0	13	7
Repairs and Maintenance Buildings	3,200	0	2,133	1,067
Repairs and Maintenance Plant	200	0	133	67
Ten year plan maintenance	5,660	0	3,773	1,887
Repairs and Maintenance Equipment	0	395	1,000	(1,000)
Electricity	5,100	0	3,400	1,700
Business Rates	3,200	0	2,133	1,067
Sewerage	270	0	180	90
Water	1,500	0	1,000	500
Skip Hire	2,650	516	1,767	883
Security - Fire and Intruder	550	0	367	183
Operational Costs	1,850	0	1,233	617
Printing & Stationery	230	0	153	77
IT	0	180	180	(180)
Provisions	110,910	29,936	73,940	36,970
Catering Equipment	0	299	299	(299)
Equipment, Tools & Materials	7,230	0	4,820	2,410
Project Expenditure	4,260	0	2,840	1,420
Holiday Playscheme contribution	11,400	1,000	1,000	10,400
Yeovil in Bloom:				
Officers	24,800	24,800	24,800	0
Working Budget	16,440	16,440	16,440	0
Water Mains Refurbishment/Repairs	2,200	0	2,200	0
Total Expenditure	1,705,381	494,405	1,156,446	548,935
INCOME				
Yeovil Rec				
Fees & Charges - Std	(62,860)	0	(41,907)	(20,953)
Hire Fee - Football	0	(315)	(315)	315
Hire Fee - Athletics	0	(2,431)	(2,431)	2,431
Hire Fee - AGP	(41,840)	(2,704)	(27,893)	(13,947)
Car Park Rental	0	0	(6,667)	6,667
Community Room Hire	(8,060)	(1,038)	(5,373)	(2,687)
Sports Coaching	(8,770)	0	(5,847)	(2,923)
Rents	(80)	(180)	(180)	100
Yeovil Country Park				
Agency Reimbursements	(41,690)	0	(5,993)	(35,697)
Commuted Sums	(10,880)	0	0	(10,880)
Sales - Std	(1,800)	0	(1,200)	(600)
Sales - O	(80)	0	(53)	(27)
Fees & Charges - Std	(2,150)	0	(1,433)	(717)
Ice Cream Van Licence	(1,490)	0	(993)	(497)
Grazing Rights	(770)	0	(513)	(257)
Rents	(110)	0	(73)	(37)
Ninesprings Café				
Sales - Std	(70)	0	(47)	(23)
Sales of Meals/Refreshments - Std	(367,970)	0	(245,313)	(122,657)
Sales of Meals/Refreshments - Z	(2,080)	0	(1,387)	(693)
The Rec Café				
Sales - Std	(360)	0	(240)	(120)
Sales of Meals/Refreshments - Std	(252,930)	(458)	(168,620)	(84,310)
Fees & Charges - Std	(190)	0	(127)	(63)
Allotments				
Taps & keys	(100)	(97)	(100)	0
Rent	(22,200)	(21,744)	(22,000)	(200)
Lease	(2,090)	0	(2,088)	(2)
Water Charge	(1,500)	(3,370)	(3,370)	1,870
Total Income	(830,070)	(32,336)	(544,164)	(285,906)
Net Expenditure	875,311	462,069	612,282	263,029

Culture, Events and Promotions				
	2024/25			
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2025	Estimated (over) / under spend £
EXPENDITURE				
Director of CEP:				
Salaries - Basic	64,670	19,398	51,729	12,941
Salaries - Pension	12,920	0	0	12,920
Mayoral allowance	12,400	5,083	12,400	0
Travel Costs - Ex Officios	0	138	200	(200)
Mace Bearer Salary	0	0	0	0
Christmas Lights:				
Hire, Installation & Safety Checks	52,000	18,024	63,506	(11,506)
Christmas Lights Competition	30	0	0	30
Christmas Lights Switch On Event	2,000	4,000	7,000	(5,000)
Community Heritage:				
Salaries - Basic	33,340	9,808	26,154	7,186
Salaries - Pension	5,890	0	0	5,890
Travelling	70	0	47	23
Printing & Stationery	1,740	557	1,160	580
IT	10	162	3,730	(3,720)
Uniform / Protective clothing	10	0	7	3
Volunteer Expenses	10	20	20	(10)
Subscriptions	10	0	7	3
Events Expenditure	1,860	396	1,240	620
Equipment, Tools & Materials	320	0	213	107
Lufton Recharge	15,000	0	10,000	5,000
SLA - South West Heritage Trust	0	0	28,020	(28,020)
Customised souvenirs	650	0	650	0
Eats:Festival	5,000	1,200	4,550	450
Love Yeovil	1,000	750	750	250
Resourcing Yeovil Celebrates....	75,000	(12,490)	(12,490)	87,490
D Day	0	3,070	3,070	(3,070)
V E Day	0	0	0	0
Super Saturday	10,000	8,521	8,521	1,479
Town Crier	1,260	1,448	1,448	(188)
Yeovil Open Town Crier Competition	1,820	1,761	1,761	59
Regalia	2,000	54	2,000	0
Remembrance Sunday	1,600	958	1,600	0
Westlands:				
Salaries - Basic	310,630	149,951	399,870	(89,240)
Salaries - Pension	52,360	0	0	52,360
Wages (Casual)	121,490	0	80,993	40,497
Training	220	536	1,000	(780)
Repairs and Maintenance Buildings	58,010	869	38,673	19,337
Repairs and Maintenance Plant	16,090	9,148	16,090	0
Health & Safety at work	600	0	400	200
Electricity	66,340	10,307	44,227	22,113
Gas	28,470	0	18,980	9,490
Business Rates	27,780	0	18,520	9,260
Sewerage	5,830	0	3,887	1,943
Water	5,380	0	3,587	1,793
Cleaning & Domestic supplies	16,560	1,521	11,040	5,520
Skip Hire	0	874	875	(875)
Maintenance Agreement Charges	240	0	160	80
Security - Fire and Intruder	40,590	3,329	27,060	13,530
Security - Events	0	595	600	(600)
Travelling Allowance	150	0	100	50
Stationery	0	814	814	(814)
Printing of Publications	30	8,052	9,000	(8,970)
Photographic Work	270	2,145	2,145	(1,875)
Postage	0	955	1,000	(1,000)
Phone	0	304	304	(304)
IT	280	6,052	6,052	(5,772)
Office Furniture	2,980	0	1,987	993
Consultant & professional fees	3,710	0	2,473	1,237
Restaurant Provisions - café bar	750	225	500	250
Events Expenditure	110	948	948	(838)
Performance Rights Licence	8,110	0	5,407	2,703
Licences	90	0	60	30
Adverts/Promotions	133,160	13,939	20,773	10,387

Electronic Bank Charges	7,570	2,310	5,047	2,523
Performance Costs	287,270	234,480	287,270	0
Equipment, Tools & Materials	60	0	40	20
Equipment hire	14,280	2,880	9,520	4,760
Floral Decorations	130	0	87	43
Project Expenditure	3,940	1,294	2,627	1,313
Payment to Contractors	1,490	0	993	497
Westlands Front of House:				
Salaries - Basic	253,220	0	0	253,220
Salaries - Pension	49,750	0	0	49,750
Wages (Casual)	144,520	0	96,347	48,173
Repairs and Maintenance Buildings	390	317	400	(10)
Health & Safety at work	190	0	127	63
Repairs and Maintenance Equipment	4,220	1,443	2,813	1,407
Cleaning	4,640	231	3,093	1,547
Printing & Stationery	290	109	193	97
Printing of Publications	30	0	20	10
IT	0	567	700	(700)
Icecream Provision	3,120	1,997	2,080	1,040
Confectionery Purchase	200	0	133	67
Restaurant Provisions café bar	146,780	28,442	97,853	48,927
Provisions (FOH)	870	8,909	8,909	(8,039)
Bar purchases	95,210	31,455	63,473	31,737
Purchases for resale	220	3,591	3,591	(3,371)
Rental Catering Machines	1,500	1,952	2,000	(500)
Catering Equipment	7,010	2,163	4,673	2,337
Hospitality	180	0	120	60
Uniform / Protective clothing	140	25	93	47
Events Expenditure	40	0	27	13
Subscriptions	0	790	800	(800)
Equipment, Tools & Materials	1,220	28	813	407
Equipment hire	2,360	320	1,573	787
Cleaning and domestic equipment	140	0	93	47
Floral decorations	30	0	20	10
Misc Expenditure	910	0	607	303
Service Charge - Front of House	0	10	10	(10)
Octagon	2,265,680	0	0	2,265,680
Yeovil Art Space (SLA)	5,000	5,000	5,000	0
Yeovil Together	2,000	2,000	2,000	0
Total Expenditure	4,403,440	603,736	1,537,963	2,865,477
INCOME				
Recharge of Director of CPE to SC	0	0	(10,346)	10,346
Westlands:				
Joint Financing Conts	(44,710)	0	(29,807)	(14,903)
Sales - Std	(180)	0	(120)	(60)
Fees & Charges - Std	(3,010)	(59)	(2,007)	(1,003)
Equipment Hire	(14,290)	(1,846)	(9,527)	(4,763)
Advertising	(670)	(4,390)	(4,390)	3,720
Commission	(2,120)	(59)	(1,413)	(707)
Rents	(2,840)	(2,835)	(2,835)	(5)
Room Hire	0	(2,581)	(2,581)	2,581
Misc Income	(1,050)	0	(700)	(350)
Admission Charges Theatre - Std	(519,480)	(39,908)	(346,320)	(173,160)
Admission Charges Theatre - E	(150)	(3,510)	(3,510)	3,360
Ticket Levy	(58,230)	(2)	(38,820)	(19,410)
Venue Hire	(67,110)	(14,062)	(44,740)	(22,370)
Room Hire - E	(55,470)	(6,998)	(36,980)	(18,490)
Dance Class/Community Choir	(1,570)	2,042	(1,047)	(523)
HIRE Ticket Sales	0	4,921	(257)	257
HIRE ticket deposits	0	(3,750)	(3,750)	3,750
Holding Merchandise	0	1,978	1,978	(1,978)
Westlands Front of House:				
Sales of meals	(784,030)	(19,583)	(522,687)	(261,343)
Bar Sales - Std	(182,190)	(33)	(121,460)	(60,730)
Equipment Hire	(390)	0	(260)	(130)
Octagon	(2,056,210)	0	0	(2,056,210)
Community Heritage:				
Fees & Charges - Std	(1,860)	0	(1,240)	(620)
Donations	(570)	0	(380)	(190)
Total Income	(3,796,130)	(90,673)	(1,172,852)	(2,623,278)
Net Expenditure	607,310	513,063	365,112	242,198

11/246 TRANSFER AND FUTURE OF THE IN-BLOOM PROGRAMME

At its meeting held on 11th November 2024, the Committee agreed the following:

11/215 UPDATE REPORT ON THE TRANSFER AND FUTURE OF THE IN-BLOOM PROGRAMME

The Committee considered the report by the Director of Leisure and Environment.

RESOLVED: (1) that the report be noted and it be agreed to progress a new community led and sustainable approach to the In Bloom scheme; (2) that it be recommended to the Finance and Policy Executive Committee that a new community Growing Hub be established at the old ski centre site, incorporating a horticulture programme alongside a Biodiversity Net Gain offer for the site; and (3) that the proposed new roles for the new Open Spaces and In Bloom teams be agreed.

The Committee is RECOMMENDED:

- 1) to note the report; and
- 2) to agree to focusing growing efforts at the Old Ski Centre site and establishing a new community Growing Hub and horticultural programme, alongside a Biodiversity Net Gain offer for the site.

The report that was considered by the Leisure and Environment Committee is shown below.

11/215. UPDATE REPORT ON THE TRANSFER & FUTURE OF THE IN-BLOOM PROGRAMME

Introduction

Yeovil Town Council has agreed, through the programme of devolution, to take on the management of the Yeovil In Bloom programme previously run by Somerset Council. This report summarises the financial challenges of that change and proposes an altered approach to enable future delivery of an In Bloom programme.

Recommendations

- 1) Members are asked to consider the report and agree to progressing a new community led and sustainable approach to the In Bloom scheme
- 2) Members are asked to agree to focusing growing efforts at the Old Ski Centre site. Establishing a new community Growing Hub and horticultural programme, alongside a Biodiversity Net Gain offer for the site.
- 3) Members are asked to agree the proposed roles for the new Open Spaces and In Bloom teams

Main Report

Programme run by Somerset Council (previously South Somerset District Council)

A 2017 Service Level Agreement sets out the original agreement that was established between South Somerset District Council and Yeovil Town Council. In 2024/25 Yeovil Town Council is committed to paying a total of £41,240 towards the costs of the scheme. The original scheme set out in the 2017 agreement covers a range of beds and roundabouts, further KPIs sought community participation and a medal result in the South West competition.

In 2024, due to the financial emergency at Somerset Council Yeovil Town Council have agreed through the programme of devolution to take on full management and costs of the Yeovil in Bloom programme.

The delivery of the scheme needs to change for the future for a number of reasons;

- There is no in-house supply of plants. The Lufton nursery site has closed, and staff redeployed or left Somerset Council – a new growing site / nursey needs to be established. The Lufton nursery invested 40K in plants, a scale of investment that is not available to this Council.
- Confirmation is awaited as to whether any staff from Somerset Council remain to be TUPE'd under the scheme. A draft structure for Yeovil Town Council Open Spaces and In Bloom programme is suggested in this report as it is unlikely that any staff will TUPE from Somerset Council. The delivery of the Open Spaces function and In Bloom function are intrinsically linked and staff will be shared across the sites and programmes.
- The scheme needs to fit with sustainability criteria and be climate resilient – removing all use of peat compost, reduced watering requirements, using climate resilient species and species that support native biodiversity in the wider food chain.
- As recommend by the RHS there needs to be a shift towards bottom-up schemes- community driven and supporting community growing and nature's recovery.
- Yeovil Town Council have proposed a 2025/26 operating budget for the whole scheme of £71,240 (an additional £30k), specialists at Somerset Council have agreed that the scheme in its current form (2024 delivery) costs substantially more

to run per annum as costs and activities are provided by other wider team members or charged to other budgets e.g. the nursery budget (this was not reported at the time of the Council's decision to deliver Yeovil in Bloom).

Future Proposals

The Council needs to agree a newly shaped In Bloom programme that takes into account budgetary limitations and the adopted climate emergency.

After the RHS Pride in Parks judging at Yeovil Country Park in October 2024 SW In Bloom and RHS Vice President Jon Wheatley has offered a working partnership with the town of Yeovil to support the journey to a community led and self-sustaining programme. This means that extra RHS expertise is available to the Council to support our management and leadership of the In Bloom programme. Feedback from the 2024 main In Bloom judging (received November 1st) also supports this approach.

It is proposed that the “It’s Your Neighbourhood” awards and approach become the driver for the In Bloom programme, with plants grown in the town and expertise shared from a Growing Hub. Climate resilience is designed into all schemes and growing food becomes a key pillar of the scheme.

A new central growing hub (and nursery site) would need to be established; Council owned but with significant community involvement. This would provide plants for all civic schemes, plus sharing across wider community schemes. Plant swaps, growing education and formal training programmes would run through education partners at the site. After a review of Town Council owned potential sites the old ski centre does offer the best opportunity for success of such a proposal. The size of the ski centre site would also allow for a small tree nursery. The site is 1.25 Ha of land surrounded by Country Park pastureland at Summerhouse Hill, plus native woodlands and private pasture farmland. The ski carpark remains in place on the slope, but since closure in 2007 nature has taken its course and both scrub and grassland have naturally developed on the site. Neighbouring Summerhouse Hill includes nationally important lowland dry acid grassland priority habitat, this assemblage has started to naturally extend into the ski slope footprint, particularly at the top end of the site.

Any development of the site that impacted this priority habitat would now be financially unviable since the introduction of Biodiversity Net Gain (BNG). The best outcome for the site is considered to be a combination of community growing / nursery site at the bottom of the slope, a tree nursery plus wildflower and seed plots centrally, allowing further development of the priority acid grassland and native woodlands on the top slopes and edges. By progressing a BNG survey and proposal for site it can be offered to developers for their local BNG offsetting requirements, securing new improved habitat and income for the Council.

To coalesce successes in horticulture and growing as part of a future programme it would be beneficial to organise new events to showcase the skills and produce

generated by the community. A Yeovil plant & flower show is proposed to take place at the Ninesprings site.

As a partner of the RHS South West the Council would work to showcase community led initiatives – documenting and sharing its horticultural journey as a demonstrator model for others.

Staffing

The following roles are proposed across Open Spaces and the In Bloom programme, based on the assumption that no staff will TUPE from Somerset Council. This will have to be altered if any staff do TUPE.

Operations Manager (also covering the Grounds team at Yeovil Recreation Centre and Play function) £48K including on costs

Gardener & lead horticulturalist £42K including on costs

Engagement & Participation Officer £42K including on costs

Open Spaces team members x 2, £64K including on costs

Total cost of staffing for Open Spaces and In Bloom - £196,000

Budget available for In Bloom £71,240

Budget available for Open Spaces £232,614

Total budget available - £303,854

Remaining budget for operational delivery - £107,854

Next steps

Confirm with Somerset Council any TUPE staff implications and from there finalise the new structure and budget for delivery.

Progress any recruitment needs

Agree with the steering group the In Bloom programme for 2025 with updated Terms of Reference

Progress a costing proposal for the old Ski Centre Site. Request transfer of nursery equipment and infrastructure from the disused Lufton site as part of the programme of devolution.

Consult and partner with appropriate groups and organizations to deliver strands of the programme, widening the reach of the steering group.

Programme regular meetings with RHS mentors to track progress and receive advice

Research funding streams and sponsorship for capital elements. Partner with local business to deliver a sustainable funding strategy.

Complete a BNG baseline survey for the ski centre and offer up slope options via Somerset Council Planning for agreements with local developers.

The Committee is **RECOMMENDED**:

- 3) to consider the report and agree to progressing a new community led and sustainable approach to the In Bloom scheme;
- 4) to recommend to the Finance and Policy Executive Committee to focusing growing efforts at the Old Ski Centre site. Establishing a new community Growing Hub and horticultural programme, alongside a Biodiversity Net Gain offer for the site; and
- 5) Members are asked to agree the proposed roles for the new Open Spaces and In Bloom teams

*(Katy Munday, Director for Leisure and Environment -
katy.munday@yeovil.gov.uk)*

11/247 CONFIDENTIAL MEETINGS AND VIRTUAL ATTENDANCE

Due to the nature of content of items within the confidential section of Committee and Town Council agendas, the following is suggested:

- Councillors always keep their cameras on during the confidential discussions. If the camera is switched off, the Clerk of the meeting will remove the councillor from the meeting;
- Councillors must declare that they are on their own; and
- Councillors will not be allowed to record that part of the meeting.

The Committee is **RECOMMENDED**:

- 1) To note the report; and
- 2) To agree to the suggestion as detailed within the report.

(Amanda Card, Chief Executive / Town Clerk – amanda.card@yeovil.gov.uk)

11/248 DRAFT BUDGET 2025/26

Members to consider the draft Budget for the financial year 2025/26 and to recommend to full Town Council for adoption (subject to the necessary adjustments as Officers work on finalising) subject to receiving details of the tax base for 2025/26 and the Crematorium and Cemetery Committee budget figures. *Account & Audit Regulations 2015*

All budget lines for contracts have been increased by 3.5% for inflation.

1) Leisure & Environment Committee

Members to consider and endorse the recommendation made by Leisure & Environment Committee at its meeting on 11th November 2024 to accept the Leisure & Environment Budget for the financial year 2025/26 (subject to the necessary adjustments as Officers work on finalising).

2) Culture, Events & Promotions Committee

Members to consider and endorse the recommendation made by Culture, Events & Promotions Committee at its meeting on 19th November 2024 to accept the Culture, Events & Promotions Committee for the financial year 2025/26 (subject to the necessary adjustments as Officers work on finalising).

3) Infrastructure (Property & Assets) Committee

a. Members to consider and endorse the recommendations made by Infrastructure (Property & Assets) Committee on 12th November 2024:

i. Milford Hall and Town Council Chamber as follows:

Type of Hire	Rate of Hire (2024/25) (per hall/room per hour or part thereof)	Proposed Rate of Hire (2025/26) (per hall/room per hour or part thereof)
Milford Community Hall:		
<i>Rate for commercial organisations/persons</i>	£25.50	£26.00
<i>Private Functions</i>	£12.50	£13.00
<i>Damage Deposit for Private Functions (returnable if hall left in a satisfactory condition)</i>	£175.00	£175.00
<i>Non-profit making Organisations</i>	£10.50	£11.00
<i>Use of Main Hall Kitchen (included in hall/room hire charge for non- profit making organisations)</i>	£17.00	£17.00

Type of Hire	Rate of Hire (2024/25) (per hall/room per hour or part thereof)	Proposed Rate of Hire (2025/26) (per hall/room per hour or part thereof)
Town House Council Chamber:		
<i>Hire</i>	£10.50	£11.00
<i>Provision of tea/coffee (per hire)</i>	£15.00	£15.00
<i>Use of Kitchen without tea/coffee (per hire)</i>	£7.50	£7.50

- b. Members to consider and endorse the recommendation made by Infrastructure (Property & Assets) Committee at its meeting on 12th November 2024 to accept the Infrastructure (Property & Assets) Budget for the financial year 2025/26 (subject to the necessary adjustments as Officers work on finalising).

4) Crematorium & Cemetery Committee

Awaiting draft figures (assumed an inflationary increase of 3.5%).

5) Policy & Finance Executive

- a. Local Government Pay Claim 2024/25: pay offer accepted by National Joint Council (NJC). There will be a flat rate of payment of £1,290 on each scale point up to SCP 43, and 2.50% increase on each scale point above SCP 43 with effect from 1st April 2024. Please see attached information from SLCC. The budget for 2025/26 has considered this increase plus additional on-costs (i.e. Employers NI and Pensions costs). Also included are the annual increments, whereby employees rise to the next increment up to the ceiling of that pay band. The combined effect of the national pay award and the increment increases (where appropriate) has equated to an additional £67,000.
- b. The Autumn Budget 2024, presented to Parliament on Wednesday 30 October 2024 by the Chancellor of the Exchequer.
- i. From April 2025 the employer NI rate will increase from currently 13.8% to 15% and the employer NI threshold (secondary threshold) will reduce from currently £9,100 per year to £5,000 per year. This has had an impact of an additional £42,530 on permanent staff. We are still calculating the effect that this will have on the casual staff.
 - ii. From April 2025, the National Living Wage will also increase from £11.44 to £12.21. The National Minimum Wage for 18–20-year-olds will also rise from £8.60 to £10.00. The National Minimum Wage for 16–17-year-olds will also rise from £6.40 to £7.55. This will have an impact on the casual staff. We are still calculating the effect that this will have.

- c. Members to consider this Committee's draft budget for the financial year 2024/25 (subject to the necessary adjustments as Officers work on finalising).

6) Summary

The table below summarises the draft budget position.

Committee	Budget 2024/25 £	Budget 2025/26 £	Difference Increase/ (decrease) £
Planning	1,000	1,000	0
Finance & Policy Executive* ¹	653,922	856,274	202,352
Infrastructure (Property & Assets)	323,180	333,570	10,390
Leisure & Environment	875,311	1,201,800	326,489
Culture, Events & Promotions	607,310	725,530	118,220
Total Committees Budget	2,460,723	3,118,174	657,451
Joint Burial Committee* ²	76,688	79,372	2,684
Total Budget Requirement	2,537,411	3,197,546	660,135

*¹ The Finance and Policy Executive includes a sum for contingency which is currently calculated at 5% of net total service committee. In 2024/25 this figure was £117,117 and in 2025/26 is calculated at £148,484.

*² Estimated

The Tax Base figures will be available from Somerset Council by "early December". It is not yet confirmed whether there will be a cap on Council Tax increases set within the Council Tax Referendum Principles, but it is suspected that this is unlikely.

If Members have any questions above the above report, they must contact Amanda Card, Chief Executive / Town Clerk prior to the meeting.

*(Amanda Card, Chief Executive / Town Clerk – 01935 382424 or
amanda.card@yeovil.gov.uk)*

SCP	01-04-24		
	per annum	per hour	Based on SCP
2	£23,656	£12.26	Below LC Scale (for staff other than clerks)
3	£24,027	£12.45	
4	£24,404	£12.65	
5	£24,790	£12.85	LC1 (5-6) (below substantive range)
6	£25,183	£13.05	
7	£25,584	£13.26	LC1 (7-12) (substantive benchmark range)
8	£25,992	£13.47	
9	£26,409	£13.69	
10	£26,835	£13.91	
11	£27,269	£14.13	
12	£27,711	£14.36	
13	£28,163	£14.60	LC1 (13-17) (above substantive range)
14	£28,624	£14.84	
15	£29,093	£15.08	
16	£29,572	£15.33	
17	£30,060	£15.58	
18	£30,559	£15.84	LC2 (18-23) (below substantive range)
19	£31,067	£16.10	
20	£31,586	£16.37	
21	£32,115	£16.65	
22	£32,654	£16.93	
23	£33,366	£17.29	
24	£34,314	£17.79	LC2 (24-28) (substantive benchmark range)
25	£35,235	£18.26	
26	£36,124	£18.72	
27	£37,035	£19.20	
28	£37,938	£19.66	
29	£38,626	£20.02	LC2 (29-32) (above substantive benchmark range)
30	£39,513	£20.48	
31	£40,476	£20.98	
32	£41,511	£21.52	

33	£42,708	£22.14	LC3 (33-36) (below substantive range)
34	£43,693	£22.65	
35	£44,711	£23.17	
36	£45,718	£23.70	
37	£46,731	£24.22	LC3 (37-41) (substantive benchmark range)
38	£47,754	£24.75	
39	£48,710	£25.25	
40	£49,764	£25.79	
41	£50,788	£26.32	
42	£51,802	£26.85	LC3 (42-45) (above substantive benchmark range)
43	£52,805	£27.37	
44	£54,071	£28.03	
45	£55,367	£28.70	
46	£56,708	£29.39	LC4 (46-49) (below substantive range)
47	£58,064	£30.10	
48	£59,300	£30.74	
49	£60,903	£31.57	
50	£62,377	£32.33	LC4 (50-54) (substantive benchmark range)
51	£63,881	£33.11	
52	£65,943	£34.18	
53	£68,000	£35.25	
54	£70,069	£36.32	
55	£72,145	£37.39	LC4 (55-62) (above substantive benchmark range)
56	£74,198	£38.46	
57	£76,277	£39.54	
58	£78,315	£40.59	
59	£80,247	£41.59	
60	£82,221	£42.62	
61	£84,243	£43.67	
62	£86,319	£44.74	

NB: hourly rate calculated by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) and then divided by 37 hours (the standard working week)

Yeovil Town Council - 2025/26 Budget												
	£	£	£	£	£	£	£	£	£	£	£	£
Committee	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2024/25 Restated	2025/26
Policy, Resources and Finance	378,964	391,504	426,890	346,670	409,270	437,230	486,630	448,280	502,470	532,390		
Buildings and Civic Matters	122,070	126,960	96,780	186,239	184,250	204,490	218,680	252,820	231,720	326,780		
Grounds and General Maintenance	234,716	238,617	222,520	234,822	239,680	266,710	251,580	339,770	281,370	273,610		
Planning	5,360	13,250	0	0	1,000	1,000	1,000	1,000	1,000	1,000		
Promotions and Activities	67,990	69,280	95,330	92,866	92,000	127,550	102,550	101,040	183,780	208,400		
Devolution of Assets and Services	0	0	0	0	0	0	0	0	0	1,001,366		
Finance and Policy Executive	0	0	0	0	0	0	0	0	0	0	536,745	707,790
Infrastructure (Property and Assets)	0	0	0	0	0	0	0	0	0	0	323,180	333,570
Leisure and Environment	0	0	0	0	0	0	0	0	0	0	875,311	1,201,800
Planning	0	0	0	0	0	0	0	0	0	0	1,000	1,000
Culture, Events and Promotions	0	0	0	0	0	0	0	0	0	0	607,310	725,530
Sub Total	809,100	839,611	841,520	860,597	926,200	1,036,980	1,060,440	1,142,910	1,200,340	2,343,546	2,343,546	2,969,690
Contingency	39,347	40,551	68,463	48,517	46,310	51,849	53,022	57,146	60,017	117,177	117,177	148,484
Total Committees' Budget	848,447	880,162	909,983	909,114	972,510	1,088,829	1,113,462	1,200,056	1,260,357	2,460,723	2,460,723	3,118,174
Joint Burial Committee	80,420	80,398	58,284	60,016	61,007	63,760	63,814	73,384	75,336	76,688	76,688	79,372
Total Budget Requirement	928,867	960,560	968,267	969,130	1,033,517	1,152,589	1,177,276	1,273,440	1,337,045	2,537,411	2,537,411	3,197,547
Funded By:	£	£	£	£	£	£	£	£	£	£	£	£
Grant from Billing Authority (CTRS)	(94,180)	(81,920)	(26,370)	(8,680)	0	0	0	0	0	0	0	0
Net Precept	(834,687)	(878,640)	(941,897)	(960,450)	(1,033,517)	(1,152,589)	(1,177,276)	(1,273,440)	(1,337,045)	(2,537,411)	(2,537,411)	(3,197,547)
Use of Unallocated General Fund												
Balances	0	0	0	0	0	0	0	0	0	0	0	0
Total Funding	(928,867)	(960,560)	(968,267)	(969,130)	(1,033,517)	(1,152,589)	(1,177,276)	(1,273,440)	(1,337,045)	(2,537,411)	(2,537,411)	(3,197,547)
Divided by Tax Base	8,733.72	9,013.54	9,055.91	9,142.80	9,108.12	9,107.50	9,104.62	8,930.76	9,203.53	9,199.49	9,199.49	9,200.00
Band D Charge	£95.57	£97.48	£104.01	£105.05	£113.47	£126.55	£129.31	£142.59	£145.28	£275.82	£275.82	£347.56

Planning Committee

	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2024	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Planning	1,000	0	0	1,000	1,000	
Total Expenditure	1,000	0	0	1,000	1,000	
INCOME						
	0	0	0	0	0	
Total Income	-	-	-	-	-	
Net Expenditure	1,000	0	0	1,000	1,000	

Finance & Policy Executive

	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2024	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Finance & Admin Team						
Agency Staff	0	1,411	3,811	(3,811)	0	
Salaries - Basic	320,754	190,178	363,957	(43,203)	390,000	Pay Award 2024/25 + 2.5%. Inc. changes in NICs due to budget statement 2024
Salaries - Pension	26,000	0	0	26,000	75,400	
Advertising	500	1,174	1,500	(1,000)	500	
Audit fees	3,500	3,176	5,260	(1,760)	5,400	Additional Internal Audit Days
Books/periodicals	240	271	385	(145)	240	LGC Periodical
Bank Charges	0	180	180	(180)	0	
Carbon Management	25,000	0	25,000	0	25,000	
Contingencies	117,178	0	10,000	107,178		
Cost of Elections	15,500	0	13,500	2,000	15,500	Elections every 4 year. Budget to collect 1/4 each year and add to reserve to cover charge from SSDC every 4 years. Plus £10,000 to cover any by-election costs
Costs of Democracy	31,200	10,026	29,403	1,797	32,000	Members Allowance to increase in line with staff awards (2.5%)
Training	5,000	1,274	1,700	3,300	5,000	
Franking Machine	500	361	361	139	500	
Furniture, office equipment & servicing	4,000	3,970	5,000	(1,000)	4,000	
Grants	10,000	0	10,000	0	10,000	
Insurance	7,200	15,041	15,041	(7,841)	25,000	
Devolution Legal Costs	0	103,455	150,000	(150,000)	0	There will be more but recommend to pay from contingencies as not on going costs.
Devolution Professional costs	0	2,260	2,260	(2,260)	0	
HR Costs	0	2,495	2,495	(2,495)	0	
Miscellaneous	0	2,610	2,610	(2,610)	1,500	
New Initiatives Fund	15,000	0	5,000	10,000	15,000	
IT Support	14,100	4,400	14,319	(219)	17,000	
IT Support - Phones	0	0	0	0	13,800	Looking into split across Committees
IT Recharge - SC	0	4,380	4,380	(4,380)	0	Costs during transitioning to YTC IT
IT Hardware	0	2,609	48,912	(48,912)	0	
Postage	2,000	714	800	1,200	2,000	
Professional Subscriptions:						
Sage	4,000	1,914	4,196	(196)	4,500	
Other	800	748	1,000	(200)	2,000	
SALC	3,000	2,919	3,000	0	3,000	
SLCC	1,000	373	1,000	0	1,000	
YCRT	1,200	1,104	1,104	96	1,200	
Employee Travelling Costs	0	354	500	(500)	500	
Employee Costs Contingency	0	0	0	0	15,000	Temporary cover for key tasks
Ski Centre	500	1,911	5,776	(5,276)	500	
Sponsorship (Octagon Theatre - SLA)	1,000	0	1,000	0	1,000	
Stationery/supplies	2,000	1,031	1,000	1,000	2,000	
Telephone	2,500	1,292	2,585	(85)	2,500	
Treasury Management	8,000	8,240	8,240	(240)	8,000	Treasury Management Advisors contracted (agreed 30/05/23)
Website	750	765	765	(15)	750	
Yeovil 4 Families		12,500	25,000	(25,000)	25,000	
Yeovil Twinning Association	0	1,500	1,500	(1,500)	1,500	
Youth Council	7,000	0	2,000	5,000	7,000	
Youth Services - YMCA	40,600	14,030	40,600	0	40,600	
Youth Services - Youth Drop In	15,000	11,250	15,000	0	15,000	
Total Expenditure	685,022	408,505	826,330	(141,308)	768,890	
INCOME						
Investment Interest	(30,000)	(12,360)	(63,734)	33,734	(60,000)	
Devolution Legal Costs Reimbursement (Somerset Council)	0	(90,000)	(90,000)	90,000	0	
Community Infrastructure Levy	0	(303)	(578)	578	0	Not guaranteed income.
Ski Centre	0	0	(1,224)	1,224	0	
Salary Recharge	(1,100)	(1,100)	(1,100)	0	(1,100)	Salary recharged to Yeovil Crematorium and Cemetery budget for Town Clerk
Total Income	(31,100)	(103,763)	(156,636)	125,536	(61,100)	
Net Expenditure	653,922	304,742	669,694	(15,772)	707,790	

Infrastructure (Property & Assets)						
	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2024	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Band Costs	3,500	0	3,500	0	3,500	
Community Ambassadors:						
Salaries - Basic	63,000	30,369	60,062	2,938	66,500	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	12,000	0	0	12,000	13,200	due to budget statement 2024
Other Staff Costs	900	1,763	1,763	(863)	900	
Equipment	1,000	5,569	5,569	(4,569)	1,000	
Uniform	800	607	800	0	800	
Other Costs	7,300	700	3,000	4,300	5,600	
Milford Hall:						
Repairs and Maintenance Buildings	1,000	396	1,000	0	1,000	
Milford Hall - Business Rates	5,700	4,336	6,196	(496)	6,200	Inflationary increase
Electricity	30,000	10,215	25,000	5,000	20,000	Utility Aid estimate
Milford Hall - Running Costs	12,770	10,003	14,623	(1,853)	13,660	Inflationary increase
CCTV	1,000	197	400	600	500	
Milford Hall - Security	460	208	1,000	(540)	1,000	
Salaries - Basic	13,070	6,027	10,332	2,738	11,170	Pay Award 2024/25 + 2.5%
Millennium Clock	570	0	570	0	570	Inflationary increase
Monmouth Hall capital	60,000	0	60,000	0	60,000	
Public noticeboards	1,000	2,029	2,100	(1,100)	1,000	
Defibrillator	12,420	9,302	12,420	0	12,850	Inflationary increase
Litter/Grit bins	700	0	250	450	700	
CCTV	32,490	49,669	49,669	(17,179)	51,000	New SLA
Speed Indicator Device installations	1,250	0	1,250	0	1,300	Inflationary increase
War memorials	750	7	757	(7)	750	Risk assessed and cleaned every 2 years. Budget to collect 1/2 each year and add to reserve to cover charge every 2 years
Peter Street Public Toilets:						
Repairs & Maintenance	0	674	1,000	(1,000)	1,000	
Cleaning (inc toilet rolls)	8,300	4,849	8,334	(34)	8,590	Inflationary/Cost of Living increase
Security	7,680	4,480	7,680	0	7,950	Inflationary increase
Other Running costs (electric/water)	9,990	1,944	6,000	3,990	7,000	
Refurbishment	10,000	0	0	10,000	10,000	
Petters Way Public Toilets:						
Repairs & Maintenance	0	284	1,000	(1,000)	1,000	
Other Running costs (electric/water)	6,810	3,460	6,810	0	7,050	
Security	7,680	4,480	7,680	0	7,950	Inflationary increase
Cleaning (inc toilet rolls)	8,300	81	8,179	121	8,590	
St Georges Day Parade	100	100	100	0	0	End of SLA
Town House						
Repairs and Maintenance	10,000	284	5,000	5,000	10,000	
Cleaner	3,750	2,275	3,750	0	4,050	Pay Award 2024/25 + 2.5%
CCTV Reserve	500	0	500	0	500	Build up a reserve to repair/replace CCTV BCM 17/11/20
Business rates	12,000	8,122	11,602	398	12,420	Inflationary increase
Security - Fire & Intruder	800	581	1,000	(200)	1,000	
Electricity	3,500	1,421	3,500	0	3,000	
Gas	2,200	411	1,500	700	2,200	
Water charges	400	98	300	100	400	
Other costs	2,450	583	2,450	0	3,000	
Total Expenditure	356,140	165,521	336,646	19,494	368,900	
INCOME						
Milford Hall						
Anchor Tenant	(18,070)	(6,023)	(18,070)	0	(18,070)	
Hall Bookings	(14,890)	(9,149)	(16,715)	1,825	(17,260)	
Town House	0	(368)	(500)	500	0	
Total Income	(32,960)	(15,540)	(35,285)	2,325	(35,330)	
Net Expenditure	323,180	149,981	301,361	21,819	333,570	

Leisure & Environment						
	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2025	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Director of L&E:						
Salaries - Basic	58,780	20,872	50,366	8,414	64,500	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	10,720	0	0	10,720	12,650	due to budget statement 2024
Allotment Maintenance:						
Contract	13,800	8,871	11,828	1,972	10,500	Inflationary increase
Other Costs	0	3,539	5,000	(5,000)	5,000	
Equipment, Tools and Material	3,000	320	500	2,500	500	
Allotment - Health & Safety	5,000	0	0	5,000	5,000	
Allotments - Fence Repairs	2,000	11	2,000	0	2,000	If not spent will be put in reserve to use when necessary
Best Kept Allotments Competition	250	0	250	0	250	
Community Heritage Officer	10,000	0	10,000	0	10,000	Community Heritage Officer at Yeovil Country Park
Electric Van	8,000	0	0	8,000	8,000	Lease of electric van (estimate) - will go through the procurement process
Protective Clothing	100	42	50	50	100	
Maintenance Vehicle	1,800	1,847	2,000	(200)	2,000	
Water charges	1,000	313	313	687	1,000	
Leases - Turners Barn	350	0	350	0	350	
Goar Knap - Building						
Building	90	94	200	(110)	200	
Electricity	700	379	729	(29)	750	
Business Rates	1,410	989	1,412	(2)	1,460	Inflationary increase
Labour:						
Salaries - Basic	27,000	18,593	31,875	(4,875)	31,450	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	6,000	0	0	6,000	6,250	due to budget statement 2024
Open Spaces & Play Areas:						
Salaries - Basic	0	0	0	0	45,930	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	0	0	0	0	9,250	due to budget statement 2024
Travel	0	0	0	0	100	
Maintainig Open Spaces	133,480	133,480	133,480	0	232,610	
Door Step Green	7,000	3,120	4,500	2,500	5,000	Incremental increase year on year, additional monies for routine clearing of pathway from Monmouth Road to Doorstep green
Lights for Milford Park	400	0	0	400	0	
Play Areas	0	0	0	0	182,570	
Play and Landscape Officers	15,510	15,510	15,510	0	0	
Play Area Repairs/Enhancements	14,170	14,170	14,170	0	0	
Play Area Upgrade	3,340	3,340	3,340	0	0	
Playpark Programme	10,000	10,000	10,000	0	0	
Yeovil Country Park:						
Salaries - Basic	73,690	11,575	46,681	27,009	78,610	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	11,610	0	0	11,610	15,540	due to budget statement 2024
Overtime	600	0	300	300	620	
Subsistence	220	0	110	110	220	
Wages (Casual)	12,450	0	8,300	4,150	12,990	
Training	1,740	385	800	940	1,740	
Advertising for staff	0	374	500	(500)	0	
Repairs and Maintenance Buildings	3,530	17	2,353	1,177	3,660	3.5% inflationary increase
Health & Safety at work	160	0	160	0	160	
Landscaping	200	0	200	0	200	
Vandalism	70	0	70	0	70	
Electricity	210	1,485	1,800	(1,590)	630	Utility Aid Estimate
Sewerage	60	23	60	0	60	
Water	40	5	40	0	40	
Cleaning	5,170	27	3,447	1,723	5,350	3.5% inflationary increase
Skip Hire	440	121	440	0	460	3.5% inflationary increase
Security - Fire and Intruder	0	652	652	(652)	100	
Internal Ground Comm Charge	8,970	2,850	5,980	2,990	8,970	
Vehicles	10,090	1,517	6,727	3,363	10,440	3.5% inflationary increase
Printing and Stationery	2,160	561	1,440	720	2,240	3.5% inflationary increase
Photographic work	60	0	40	20	60	
IT	0	21	21	(21)	0	
Consultant & professional fees	4,090	0	2,727	1,363	4,230	3.5% inflationary increase
Uniform / Protective clothing	820	757	1,000	(180)	850	3.5% inflationary increase
Volunteer Expenses	1,550	0	1,033	517	1,600	3.5% inflationary increase
Events Expenditure	1,820	0	1,213	607	1,880	3.5% inflationary increase
Adverts/promotions	1,090	0	727	363	1,130	3.5% inflationary increase
Equipment, Tools and Materials	6,450	257	4,300	2,150	6,680	3.5% inflationary increase
Equipment Hire	130	0	87	43	140	3.5% inflationary increase
Seeds, plants and plaques	2,530	0	1,687	843	2,530	
Misc Expenditure	2,740	0	1,827	913	2,740	
Payment to Contractors	16,480	200	10,987	5,493	17,060	3.5% inflationary increase
Mobile phone	0	304	304	(304)	0	
Ninesprings Café						
Salaries - Basic	65,780	14,815	39,507	26,273	73,260	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	12,170	0	0	12,170	14,360	due to budget statement 2024
Overtime	15,940	0	10,627	5,313	15,940	
Wages (Casual)	41,490	0	27,660	13,830	42,940	3.5% inflationary increase
Repairs and Maintenance Buildings	7,600	402	5,067	2,533	7,870	3.5% inflationary increase
Repairs and Maintenance Plant	550	0	367	183	570	3.5% inflationary increase
Equipment Maintenance	0	2,742	2,742	(2,742)	0	
Ten year plan maintenance	810	0	540	270	840	3.5% inflationary increase
Health & Safety at work	210	0	140	70	220	3.5% inflationary increase
Electricity	12,210	1,389	8,140	4,070	12,310	Utility Aid Estimate
Business Rates	5,010	0	3,340	1,670	5,190	3.5% inflationary increase
Sewerage	1,290	599	860	430	1,340	3.5% inflationary increase
Water	1,600	774	1,067	533	1,660	3.5% inflationary increase
Skip Hire	6,070	105	4,047	2,023	6,280	3.5% inflationary increase
Cleaning & Domestic Supplier	0	265	265	(265)	0	
Sanitary	0	61	100	(100)	100	
Security - Fire and Intruder	1,470	1,742	1,742	(272)	1,520	3.5% inflationary increase
Operational Costs	2,010	0	1,340	670	2,080	3.5% inflationary increase
Printing & Stationery	1,270	881	900	370	1,310	3.5% inflationary increase
IT	170	1,428	3,802	(3,632)	5,700	
Provisions	166,430	36,616	110,953	55,477	172,260	3.5% inflationary increase
Catering Equipment	230	3	153	77	240	3.5% inflationary increase
Hospitality	60	0	40	20	60	
Uniform / Protective clothing	660	0	440	220	660	

Electronic Bank Charges	5,600	858	3,793	1,867	5,800	3.5% inflationary increase
Equipment Tools & Materials	1,490	0	993	497	1,540	3.5% inflationary increase
Payment to Contractors	4,470	0	2,980	1,490	4,630	3.5% inflationary increase
Yeovil Recreation Centre						
Salaries - Basic	167,910	43,354	165,965	1,945	212,950	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	31,210	0	0	31,210	42,480	due to budget statement 2024. Includes Staff
Overtime	800	0	533	267	820	budgetted from Internal Ground Comm Charge
Wages (Casual)	14,150	0	9,433	4,717	14,650	
Training	20	0	13	7	20	
Repairs and Maintenance Buildings	36,040	825	24,027	12,013	37,300	3.5% inflationary increase
Repairs and Maintenance Equipment	0	0	460	(460)	0	
Health & Safety at work	690	2,498	2,500	(1,810)	710	3.5% inflationary increase
Electricity	40,950	11,102	27,300	13,650	42,570	Utility Aid Estimate
Gas	9,650	3,795	6,433	3,217	10,140	Utility Aid Estimate
Business Rates	7,700	0	5,133	2,567	7,970	3.5% inflationary increase
Sewerage	2,170	455	1,447	723	2,250	3.5% inflationary increase
Water	3,630	884	2,420	1,210	2,500	3.5% inflationary increase
Cleaning & Domestic	860	227	573	287	890	3.5% inflationary increase
Sanitary	150	39	100	50	160	3.5% inflationary increase
Skip Hire	3,190	0	2,127	1,063	3,300	3.5% inflationary increase
Internal Ground Comm Charge	136,621	0	0	136,621	0	Costs included in salary
Printing & Stationery	200	600	600	(400)	210	3.5% inflationary increase
Waste	0	215	500	(500)	500	3.5% inflationary increase
Security - Fire and Intruder	3,750	2,287	2,500	1,250	3,880	3.5% inflationary increase
CCTV	0	246	246	(246)	0	
Repairs and Maintenance Vehicle	0	1,517	2,000	(2,000)	0	
IT Support	220	1,140	4,244	(4,024)	7,450	
Consultant & professional fees	50	0	33	17	50	
Coaching Fees	2,180	0	1,453	727	2,260	3.5% inflationary increase
Provisions	1,230	0	820	410	1,270	3.5% inflationary increase
Uniform / Protective clothing	420	829	829	(409)	440	3.5% inflationary increase
Electronic Bank Charges	4,310	417	2,873	1,437	4,460	3.5% inflationary increase
Equipment, Tools & Materials	28,420	13,081	18,947	9,473	29,420	3.5% inflationary increase
Cleaning and Domestic Equipment	1,020	0	680	340	1,060	3.5% inflationary increase
Sports & Play Equipment	430	208	287	143	450	3.5% inflationary increase
Misc	510	714	714	(204)	530	3.5% inflationary increase
Payment to Contractors	4,650	0	3,100	1,550	4,810	3.5% inflationary increase
The Rec Café						
Salaries - Basic	65,780	17,102	45,606	20,174	74,070	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	12,170	0	0	12,170	14,360	due to budget statement 2024
Overtime	13,860	0	9,240	4,620	14,350	3.5% inflationary increase
Wages (Casual)	51,110	0	34,073	17,037	52,900	3.5% inflationary increase
Training	20	0	13	7	20	3.5% inflationary increase
Repairs and Maintenance Buildings	3,200	0	2,133	1,067	3,310	3.5% inflationary increase
Repairs and Maintenance Plant	200	0	133	67	210	3.5% inflationary increase
Ten year plan maintenance	5,660	0	3,773	1,887	5,860	3.5% inflationary increase
Repairs and Maintenance Equipment	0	395	1,000	(1,000)	0	
Electricity	5,100	0	3,400	1,700	5,280	3.5% inflationary increase
Business Rates	3,200	0	2,133	1,067	3,310	3.5% inflationary increase
Sewerage	270	0	180	90	280	3.5% inflationary increase
Water	1,500	0	1,000	500	1,550	3.5% inflationary increase
Skip Hire	2,650	516	1,767	883	2,740	3.5% inflationary increase
Security - Fire and Intruder	550	0	367	183	270	3.5% inflationary increase
Operational Costs	1,850	0	1,233	617	1,920	3.5% inflationary increase
Printing & Stationery	230	0	153	77	240	3.5% inflationary increase
IT	0	180	180	(180)	0	
Provisions	110,910	29,936	73,940	36,970	114,790	3.5% inflationary increase
Catering Equipment	0	299	299	(299)	500	3.5% inflationary increase
Equipment, Tools & Materials	7,230	0	4,820	2,410	7,480	3.5% inflationary increase
Project Expenditure	4,260	0	2,840	1,420	4,410	3.5% inflationary increase
Holiday Playscheme contribution						
Yeovil in Bloom:	11,400	1,000	1,000	10,400	11,800	3.5% inflationary increase
Officers	24,800	24,800	24,800	0	0	See below
Working Budget	16,440	16,440	16,440	0	71,240	Estimated costs
Water Mains Refurbishment/Repairs						
	2,200	0	2,200	0	2,200	Water mains refurbishment/repairs budget was allocated to meet planned programme of phased; now in a reserve to use when necessary
Total Expenditure	1,705,381	494,405	1,156,446	548,935	2,025,690	
INCOME						
Yeovil Rec						
Fees & Charges - Std	(62,860)	0	(41,907)	(20,953)	(65,060)	3.5% inflationary increase
Hire Fee - Football	0	(315)	(315)	315	0	
Hire Fee - Athletics	0	(2,431)	(2,431)	2,431	0	
Hire Fee - AGP	(41,840)	(2,704)	(27,893)	(13,947)	(43,300)	3.5% inflationary increase
Car Park Rental	0	0	(6,667)	6,667	(10,000)	
Community Room Hire	(8,060)	(1,038)	(5,373)	(2,687)	(8,340)	3.5% inflationary increase
Sports Coaching	(8,770)	0	(5,847)	(2,923)	(9,080)	3.5% inflationary increase
Rents	(80)	(180)	(180)	100	(80)	3.5% inflationary increase
Yeovil Country Park						
Agency Reimbursements	(41,690)	0	(5,993)	(35,697)	(9,300)	3.5% inflationary increase
Commuted Sums	(10,880)	0	0	(10,880)	0	
Sales - Std	(1,800)	0	(1,200)	(600)	(1,860)	3.5% inflationary increase
Sales - O	(80)	0	(53)	(27)	(80)	3.5% inflationary increase
Fees & Charges - Std	(2,150)	0	(1,433)	(717)	(2,230)	3.5% inflationary increase
Ice Cream Van Licence	(1,490)	0	(993)	(497)	(1,540)	3.5% inflationary increase
Grazing Rights	(770)	0	(513)	(257)	(800)	3.5% inflationary increase
Rents	(110)	0	(73)	(37)	(110)	3.5% inflationary increase
Ninesprings Café						
Sales - Std	(70)	0	(47)	(23)	(70)	3.5% inflationary increase
Sales of Meals/Refreshments - Std	(367,970)	0	(245,313)	(122,657)	(380,850)	3.5% inflationary increase
Sales of Meals/Refreshments - Z	(2,080)	0	(1,387)	(693)	(2,150)	3.5% inflationary increase
The Rec Café						
Sales - Std	(360)	0	(240)	(120)	(370)	3.5% inflationary increase
Sales of Meals/Refreshments - Std	(252,930)	(458)	(168,620)	(84,310)	(261,780)	3.5% inflationary increase
Fees & Charges - Std	(190)	0	(127)	(63)	(200)	3.5% inflationary increase
Allotments						
Taps & keys	(100)	(97)	(100)	0	(100)	
Rent	(22,200)	(21,744)	(22,000)	(200)	(23,000)	
Lease	(2,090)	0	(2,088)	(2)	(2,090)	Income of £2,090 pa receivable from lease of land at Higher Ryalls
Water Charge	(1,500)	(3,370)	(3,370)	1,870	(1,500)	
Total Income	(830,070)	(32,336)	(544,164)	(285,906)	(823,890)	
Net Expenditure	875,311	462,069	612,282	263,029	1,201,800	

Culture, Events and Promotions

	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2024	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Director of CEP:						
Salaries - Basic	64,670	19,398	51,729	12,941	69,600	Pay Award 2024/25 + 2.5%. Inc. changes in NICs due
Salaries - Pension	12,920	0	0	12,920	13,650	
Mayoral allowance	12,400	5,083	12,400	0	12,770	Mayoral Allowance to increase annually in line with CPI
Travel Costs - Ex Officios	0	138	200	(200)	200	
Mace Bearer Salary	0	0	0	0	1,000	
Christmas Lights:						
Hire, Installation & Safety Checks	52,000	18,024	63,506	(11,506)	54,840	New scheme for 2024
Christmas Lights Competition	30	0	0	30	30	
Christmas Lights Switch On Event	2,000	4,000	7,000	(5,000)	7,000	
Community Heritage:						
Salaries - Basic	33,340	9,808	26,154	7,186	36,800	Pay Award 2024/25 + 2.5%. Inc. changes in NICs due to budget statement 2024
Salaries - Pension	5,890	0	0	5,890	6,340	
Travelling	70	0	47	23	70	3.5% inflationary increase
Printing & Stationery	1,740	557	1,160	580	1,800	
IT	10	162	3,730	(3,720)	7,130	
Uniform / Protective clothing	10	0	7	3	10	3.5% inflationary increase
Volunteer Expenses	10	20	20	(10)	10	3.5% inflationary increase
Subscriptions	10	0	7	3	10	3.5% inflationary increase
Events Expenditure	1,860	396	1,240	620	1,930	3.5% inflationary increase
Equipment, Tools & Materials	320	0	213	107	330	3.5% inflationary increase
Lufton Recharge	15,000	0	10,000	5,000	15,530	3.5% inflationary increase
SLA - South West Heritage Trust	0	0	28,020	(28,020)	28,020	3.5% inflationary increase
Customised souvenirs	650	0	650	0	650	
Eats:Festival	5,000	1,200	4,550	450	5,000	
Love Yeovil	1,000	750	750	250	1,000	
Resourcing Yeovil Celebrates....	75,000	(12,490)	(12,490)	87,490	0	
D Day	0	3,070	3,070	(3,070)	0	
V E Day	0	0	0	0	4,000	
Super Saturday	10,000	8,521	8,521	1,479	10,000	Inflationary increase 2 x Super Saturdays
Town Crier	1,260	1,448	1,448	(188)	1,260	Inflationary increase
Yeovil Open Town Crier Competition	1,820	1,761	1,761	59	1,820	Inflationary increase
Regalia	2,000	54	2,000	0	2,000	
Remembrance Sunday	1,600	958	1,600	0	1,700	Stewards and Road Closure and PA System
Westlands:						
Salaries - Basic	310,630	149,951	399,870	(89,240)	645,250	Pay Award 2024/25 + 2.5%. Inc. changes in NICs due to budget statement 2024. Includes FOH Staff
Salaries - Pension	52,360	0	0	52,360	128,010	
Wages (Casual)	121,490	0	80,993	40,497	125,740	3.5% inflationary increase
Training	220	536	1,000	(780)	230	3.5% inflationary increase
Repairs and Maintenance Buildings	58,010	869	38,673	19,337	60,040	3.5% inflationary increase
Repairs and Maintenance Plant	16,090	9,148	16,090	0	16,650	3.5% inflationary increase
Health & Safety at work	600	0	400	200	620	3.5% inflationary increase
Electricity	66,340	10,307	44,227	22,113	108,350	Utility Aid Estimate
Gas	28,470	0	18,980	9,490	29,470	3.5% inflationary increase
Business Rates	27,780	0	18,520	9,260	28,750	3.5% inflationary increase
Sewerage	5,830	0	3,887	1,943	6,030	3.5% inflationary increase
Water	5,380	0	3,587	1,793	5,570	3.5% inflationary increase
Cleaning & Domestic Supplies	16,560	1,521	11,040	5,520	17,140	3.5% inflationary increase
Skip Hire	0	874	875	(875)	0	3.5% inflationary increase
Maintenance Agreement Charges	240	0	160	80	250	3.5% inflationary increase
Security - Fire and Intruder	40,590	3,329	27,060	13,530	42,010	3.5% inflationary increase
Security - Events	0	595	600	(600)	0	3.5% inflationary increase
Travelling Allowance	150	0	100	50	160	
Stationery	0	814	814	(814)	0	3.5% inflationary increase
Printing of Publications	30	8,052	9,000	(8,970)	30	3.5% inflationary increase
Photographic Work	270	2,145	2,145	(1,875)	280	3.5% inflationary increase
Postage	0	955	1,000	(1,000)	1,000	
Phone	0	304	304	(304)	0	
IT	280	6,052	6,052	(5,772)	21,540	
Office Furniture	2,980	0	1,987	993	3,080	3.5% inflationary increase
Consultant & professional fees	3,710	0	2,473	1,237	3,840	3.5% inflationary increase
Restaurant Provisions - café bar	750	225	500	250	780	3.5% inflationary increase
Events Expenditure	110	948	948	(838)	110	3.5% inflationary increase
Performance Rights Licence	8,110	0	5,407	2,703	8,400	3.5% inflationary increase
Licences	90	0	60	30	90	3.5% inflationary increase
Adverts/Promotions	31,160	13,939	20,773	10,387	32,250	3.5% inflationary increase
Electronic Bank Charges	7,570	2,310	5,047	2,523	7,840	3.5% inflationary increase
Performance Costs	287,270	234,480	287,270	0	297,230	3.5% inflationary increase
Country Music Festival	0	0	0	0	5,000	Agreed CEP 19/11/2024
Equipment, Tools & Materials	60	0	40	20	60	3.5% inflationary increase
Equipment hire	14,280	2,880	9,520	4,760	14,780	3.5% inflationary increase
Floral Decorations	130	0	87	43	140	3.5% inflationary increase
Project Expenditure	3,940	1,294	2,627	1,313	4,080	3.5% inflationary increase
Payment to Contractors	1,490	0	993	497	1,540	3.5% inflationary increase

Westlands Front of House:						
Salaries - Basic	253,220	0	0	253,220	0	See Westlands above
Salaries - Pension	49,750	0	0	49,750	0	
Wages (Casual)	144,520	0	96,347	48,173	149,580	3.5% inflationary increase
Repairs and Maintenance Buildings	390	317	400	(10)	400	3.5% inflationary increase
Health & Safety at work	190	0	127	63	200	3.5% inflationary increase
Repairs and Maintenance Equipment	4,220	1,443	2,813	1,407	4,370	3.5% inflationary increase
Cleaning	4,640	231	3,093	1,547	1,800	3.5% inflationary increase
Printing & Stationery	290	109	193	97	300	3.5% inflationary increase
Printing of Publications	30	0	20	10	30	3.5% inflationary increase
IT		567	700	(700)	0	3.5% inflationary increase
Icecream Provision	3,120	1,997	2,080	1,040	3,230	3.5% inflationary increase
Confectionery Purchase	200	0	133	67	210	3.5% inflationary increase
Restaurant Provisions café bar	146,780	28,442	97,853	48,927	151,920	3.5% inflationary increase
Provisions (FOH)	870	8,909	8,909	(8,039)	900	3.5% inflationary increase
Bar purchases	95,210	31,455	63,473	31,737	98,540	3.5% inflationary increase
Purchases for resale	220	3,591	3,591	(3,371)	230	3.5% inflationary increase
Rental Catering Machines	1,500	1,952	2,000	(500)	1,550	3.5% inflationary increase
Catering Equipment	7,010	2,163	4,673	2,337	7,260	3.5% inflationary increase
Hospitality	180	0	120	60	190	3.5% inflationary increase
Uniform / Protective clothing	140	25	93	47	150	3.5% inflationary increase
Events Expenditure	40	0	27	13	40	3.5% inflationary increase
Subscriptions		790	800	(800)	0	3.5% inflationary increase
Equipment, Tools & Materials	1,220	28	813	407	1,260	3.5% inflationary increase
Equipment hire	2,360	320	1,573	787	2,440	3.5% inflationary increase
Cleaning and domestic equipment	140	0	93	47	150	3.5% inflationary increase
Floral decorations	30	0	20	10	30	3.5% inflationary increase
Misc Expenditure	910	0	607	303	940	3.5% inflationary increase
Service Charge - Front of House	0	10	10	(10)	0	3.5% inflationary increase
Octagon	2,265,680	0	0	2,265,680	2,265,680	
Yeovil Art Space (SLA)	5,000	5,000	5,000	0	5,000	Agreed PR&F 28/06/22
Yeovil Together	2,000	2,000	2,000	0	2,000	SLA for 3 years 2024 - 2026
Total Expenditure	4,403,440	649,332	1,537,963	2,865,477	4,599,240	
INCOME						
Recharge of Director of CPE to SC		0	(10,346)	10,346	(16,650)	One day a week to SC
Westlands:						
Joint Financing Conts	(44,710)	0	(29,807)	(14,903)	(46,280)	3.5% inflationary increase
Sales - Std	(180)	0	(120)	(60)	(190)	3.5% inflationary increase
Fees & Charges - Std	(3,010)	(59)	(2,007)	(1,003)	(3,120)	3.5% inflationary increase
Equipment Hire	(14,290)	(1,846)	(9,527)	(4,763)	(14,790)	3.5% inflationary increase
Advertising	(670)	(4,390)	(4,390)	3,720	(700)	3.5% inflationary increase
Commission	(2,120)	(59)	(1,413)	(707)	(2,190)	3.5% inflationary increase
Rents	(2,840)	(2,835)	(2,835)	(5)	(2,940)	3.5% inflationary increase
Room Hire	0	(2,581)	(2,581)	2,581	0	3.5% inflationary increase
Misc Income	(1,050)	0	(700)	(350)	(1,090)	3.5% inflationary increase
Admission Charges Theatre - Std	(519,480)	(39,908)	(346,320)	(173,160)	(537,660)	3.5% inflationary increase
Admission Charges Theatre - E	(150)	(3,510)	(3,510)	3,360	(160)	3.5% inflationary increase
Ticket Levy	(58,230)	(2)	(38,820)	(19,410)	(60,270)	3.5% inflationary increase
Venue Hire	(67,110)	(14,062)	(44,740)	(22,370)	(69,460)	3.5% inflationary increase
Room Hire - E	(55,470)	(6,998)	(36,980)	(18,490)	(57,410)	3.5% inflationary increase
Dance Class/Community Choir	(1,570)	2,042	(1,047)	(523)	(1,630)	3.5% inflationary increase
HIRE Ticket Sales	0	4,921	(257)	257	0	3.5% inflationary increase
HIRE ticket deposits	0	(3,750)	(3,750)	3,750	0	3.5% inflationary increase
Holding Merchandise	0	1,978	1,978	(1,978)	0	
Westlands Front of House:						
Sales of meals	(784,030)	(19,583)	(522,687)	(261,343)	(811,470)	3.5% inflationary increase
Bar Sales - Std	(182,190)	(33)	(121,460)	(60,730)	(188,570)	3.5% inflationary increase
Equipment Hire	(390)	0	(260)	(130)	(400)	3.5% inflationary increase
Octagon	(2,056,210)	0	0	(2,056,210)	(2,056,210)	
Community Heritage:						
Fees & Charges - Std	(1,860)	0	(1,240)	(620)	(1,930)	3.5% inflationary increase
Donations	(570)	0	(380)	(190)	(590)	3.5% inflationary increase
Total Income	(3,796,130)	(90,673)	(1,172,852)	(2,623,278)	(3,873,710)	
Net Expenditure	607,310	558,659	365,112	242,198	725,530	