



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Yeovil Town Council

Yeovil Town Council

Monday 30th June 2025

7:30pm

Town House, 19 Union Street, Yeovil BA20 1PQ

For further information on the items to be discussed, please contact
town.clerk@yeovil.gov.uk.

Amanda Card, Chief Executive / Town Clerk
24th June 2025

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

Tony Lock – Mayor of Yeovil Town

Wes Read – Deputy Mayor of Yeovil Town

Barry Boyton

Graham Oakes

Jade Cabell

Evie Potts-Jones

Tareth Casey

Ashley Richards

Kayleigh Fieldsend

Jeny Snell

Karl Gill

Andy Soughton

Emma-Jayne Hopkins

Roy Spinner

Kaysar Hussain

Rob Stickland

Justice Jimba

Helen Stonier

Andy Kendall

Ruth White

Jamie Lock

Adrian Wilkes

Jane Lowery

Dave Woan

Public Comments at meetings

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail ytic@yeovil.gov.uk by 9:00am on Monday 30th June 2025. Instructions will be sent to you to view the meeting.

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

A G E N D A

Public Comment (15 Minutes)

Due to the confidential nature of the business of item 11/270, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

11/258 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

11/259 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

11/260 MINUTES OF THE PREVIOUS TOWN COUNCIL MEETING

To confirm as a correct record the Minutes of the previous Town Council Meeting held on 31st May 2025.

11/261 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 7 to 11.

11/262 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

To note the meetings of each Committee, any resolutions and recommendations contained therein to be ratified.

Planning Committee – 14th May 2025 / 16th June 2025
Presented by Cllr J Snell

Leisure & Environment Committee – 19th March 2025
Presented by Cllr R Spinner

Culture, Events & Promotions Committee – 27th March 2025

Presented by Cllr G Oakes

Infrastructure (Property & Assets) Committee – 28th May 2025

Presented by Cllr R Stickland

Finance & Policy Executive – 3rd June 2025

Presented by Cllr R Stickland

11/263 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on outside bodies should take this opportunity to report on any matters of interest.

11/264 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024/25

To consider the report by the Chief Executive/Town Clerk (to follow) and to approve the Annual Governance and Accountability Return 2024/25 (to follow).

11/265 2024/25 OUTTURN REPORT FOR THE YEAR ENDING 31st MARCH 2025

Members to consider the Outturn report of Chief Executive / Town Clerk and Deputy Responsible Finance Officer (to follow).

11/266 APPOINTMENT OF COMMITTEES

Town Council, at its meeting held on 13th May 2025 resolved the following: that the following Members be appointed to serve on the Staffing Committee for the ensuing year: Cllrs T Casey; T Lock; G Oakes; A Soughton; R Stickland and A Wilkes; but the appointments be reconsidered if necessary, at a future meeting, to consider gender balance.

The Staffing Committee has now reconsidered and RECOMMEND that the following Members be appointed to serve on the Staffing Committee for the ensuing year: Cllrs T Casey; T Lock; G Oakes; A Soughton; R Stickland; H Stonier and A Wilkes.

11/267 UPDATE ON USE OF SOMERSET COUNCIL PROPERTY

The Leader, Cllr A Soughton will make a statement.

11/268 NALC CONFERENCE – POWER SHIFT 2025

The Chief Executive/Town Clerk attended the NALC Conference on 23rd June 2025 where she was a guest speaker. The report attached at page 12 gives an update of the conference.

11/269 EXCLUSION OF PRESS AND PUBLIC

The Committee will consider passing a resolution to exclude the press and public from the ***next item*** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11/270 CORRESPONDENCE (CONFIDENTIAL)

Members to consider the correspondence as attached at pages 13 to 29.

List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Tony Lock and Deputy Mayor of Yeovil, Councillor Wes Read from 7 May 2025 to 2 September 2025

<u>May Engagements</u>	
07/05/2025	The Mayor of Yeovil, Councillor Tony Lock presented a cheque to Yeovil Hospital Charity in aid of Dementia on behalf of Nationwide Building Society
08/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended Cooksons Court for their VE Day celebration
08/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended the grand opening of Potter House
08/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended The Royal British Legion VE Day service in the Borough
08/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Yeovil Town Council VE Day service at St Johns Church
08/05/2025	The Deputy Mayor of Yeovil, Councillor Wes Read attended Reckleford Primary School's VE Day Street Party
10/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Yeovil Street Pastors Commissioning Service at Yeovil Baptist Church
11/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended Wimborne Civic Thanksgiving Service
12/05/2025	The Deputy Mayor of Yeovil, Councillor Wes Read attended Axbridge Mayor Making
16/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended Police Fraud and Security Lunch Club at The Great Lyde
16/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended RNAS Yeovilton for Yeovil Sea Cadets, Sunset Colours and Divisions

20/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Rotary Club meeting at the Quicksilver Mail
20/05/2025	The Deputy Mayor of Yeovil, Councillor Wes Read attended Ilminster Mayor Making
21/05/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Dementia Charity Coffee Morning at Compton View
22/05/2025	The Mayor of Yeovil, Councillor Tony Lock met with the Yeovil Malayalee Hindu Samajam representatives
29/05/2025	The Mayor of Yeovil, Councillor Tony Lock and The Deputy Mayor of Yeovil, Councillor Wes Read attended Castaways production of CATS at Westlands Entertainment Venue
<u>June Engagements</u>	
02/06/2025	The Mayor of Yeovil, Councillor Tony Lock, met with Yeovil Town Council's newly formed Estates Team for a photo opportunity, to mark Tranche 2 of Devolution
04/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended Street Parish Council Community Awards and Investiture Ceremony at Strode College
08/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Yeovil and Sherborne Hockey Club Awards at Yeovil Recreation Centre
09/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended a meeting with Deputy Lieutenant, Lucy Nelson and CEO of Mind Somerset, Alex Priest
12/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended All Things Bright and Beautiful Party at Compton View Residential Care Home
12/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended The Shining Stars Event at Yeovil College
14/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Falklands Memorial Service

15/06/2025	The Mayor of Yeovil, Councillor Tony Lock will host the Yeovil Town Council's Annual Civic Service at St Johns Church and reception at Westlands Entertainment Venue
16/06/2025	The Mayor of Yeovil, Councillor Tony Lock met with Keith Weston and the new owners of Yeovil Town Football Club
18/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended St Micheals Primary School Young Voices evening
19/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended Yeovil Hospice's Every Moment Counts Appeal
20/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Mayor of Ferndown's Charity Event
21/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended Phoenix Voices Summer Concert, All That Jazz at Holy Trinity Church
21/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Festival of Sport at Yeovil Recreation Ground
23/06/2025	The Mayor of Yeovil, Councillor Tony Lock visited Squadron 1032 (Yeovil) at ATC Headquarters
28/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended the Summer Serenade at St Johns Church
30/06/2025	The Mayor of Yeovil, Councillor Tony Lock attended Lytchett Minster and Upton Civic Day
<u>July Engagements</u>	
01/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Yeovil Hospital Charity Afternoon Tea in aid of Breast Cancer
01/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend the Yeovil Pub Watch Meeting at the Quicksilver Mail

01/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend South Somerset Singing Festival at Westlands Entertainment Venue
03/07/2025	The Mayor of Yeovil, Councillor Tony Lock will visit Yeovil Art Space for the South Somerset Heritage Collection Pop Up
03/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Yeovil Crime Reduction's Retail Meeting at the Town House
04/07/2025	The Mayor of Yeovil, Councillor Tony Lock will visit Yeovil Art Space for the Yeovil Railway Heritage Pop Up
05/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Super Saturday
05/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend the Swordfish Centre 10 th Anniversary Martial Arts event at Yeovilton Fleet Air Arm Museum
05/07/2025	The Deputy Mayor of Yeovil, Councillor Wes Read will attend Chickerell's Civic Day
06/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Yeovil Together at Westlands Entertainment Venue
06/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Tea on Green at St Johns Church
06/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend The Beehive Grand Opening Garden Party
09/07/2025	The Mayor of Yeovil, Councillor Tony Lock will greet the Judges for the RHS South West in Bloom Competition at Yeovil Recreation Centre
11/07/2025	The Mayor of Yeovil, Councillor Tony Lock will host his Yeovil Town Council Business and Community Networking Evening
25/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Mind UK Charity Fete at The Great Lyde

26/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend the new opening of Mini Kingdom Soft Play
27/07/2025	The Mayor of Yeovil, Councillor Tony Lock will attend the Thanksgiving Service at Yeovil Methodist Church
<u>August Engagements</u>	
04/08/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Read with Yeovil 3 rd Birthday Celebrations at St James Church
13/08/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Augusta Westlands Retirement Association's Annual Show at Westlands Entertainment Venue
19/08/2025	The Mayor of Yeovil, Councillor Tony Lock will attend Cooksons Court 10 year Anniversary Party

11/268 NALC CONFERENCE – POWER SHIFT 2025

The Chief Executive/Town Clerk attended the NALC Conference – Power Shift on 23rd June where she was a speaker (<https://www.nalc.gov.uk/events/power-shift-2025/schedule.html>) giving a presentation - “Devolution in action: the Yeovil Story”.

The conference was about “England’s Devolution Revolution”, looking at how parish and town councils can drive change, secure vital resources and shape the future of the community.

The English Devolution White Paper was published on 16th December 2024 ([English Devolution White Paper - GOV.UK](#)) and talks about growth in every region. It recognises that England is one of the most centralised developed countries which has led to regional inequality. The white paper looks to shift power away from Whitehall and into the hands of those who know their communities.

The Executive Summary states that ‘Devolution across England is fundamental to achieving the change the public expect and deserve: growth, more joined-up delivery of public services, and politics being done with communities, not to them. These are all key aspects of this government’s Plan for Change. We believe it is only by redistributing political, social and economic power that we will rewire England and allow everyone everywhere to realise their full potential.’

At the conference Mayoral Devolution was discussed and the development of Strategic Authorities. The question of whether this could help the financial crisis in principal authorities was asked. There was the suggestion that greater autonomy and resources from devolution could help parish and town councils maintain essential services.

The Chief Executive/Town Clerk spoke at the conference, highlighting Yeovil Town Council’s journey to ensure that services were maintained. She highlighted why it was important that the Council saved the services and facilities that the people of Yeovil valued, the approach, the impact on budget and staffing, the challenges of local devolution and hints and tips about how other local councils could approach their own devolution. There were lots of questions and everyone was inspired by what Yeovil Town Council had achieved in such a small timeframe. The Chief Executive/Town Clerk made many connections with towns and parishes across the country and Yeovil Town Council was identified as a trail blazer of local devolution.

The slide deck of the presentation will be circulated separately.

(Amanda Card, Chief Executive/Town Clerk – 01935 382424 or amanda.card@yeovil.gov.uk)