



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Yeovil Town Council

Yeovil Town Council

Tuesday 3rd December 2024

7:30pm

Town House, 19 Union Street, Yeovil BA20 1PQ

For further information on the items to be discussed, please contact
town.clerk@yeovil.gov.uk.

Amanda Card, Chief Executive / Town Clerk
27th November 2024

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

Andy Kendall – Mayor of Yeovil Town

Tony Lock – Deputy Mayor of Yeovil Town

Barry Boyton

Evie Potts-Jones

Jade Cabell

Wes Read

Tareth Casey

Ashley Richards

Kayleigh Fieldsend

Jeny Snell

Karl Gill

Andy Soughton

Emma-Jayne Hopkins

Roy Spinner

Kaysar Hussain

Rob Stickland

Justice Jimba

Helen Stonier

Jamie Lock

Ruth White

Jane Lowery

Adrian Wilkes

Graham Oakes

Dave Woan

Public Comments at meetings

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail ytic@yeovil.gov.uk by 9:00am on Tuesday 3rd December 2024. Instructions will be sent to you to view the meeting.

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber for "Reflections".

A G E N D A

Public Comment (15 Minutes)

11/219 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

11/220 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

11/221 MINUTES OF THE PREVIOUS TOWN COUNCIL MEETING

To confirm as a correct record the Minutes of the previous Town Council Meeting held on 5th November 2024.

11/222 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 6 to 9.

11/223 CORRESPONDENCE

To consider any correspondence received.

11/224 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

To note the meetings of each Committee, any resolutions and recommendations contained therein to be ratified.

Planning Committee – 18th November 2024
Presented by Cllr G Oakes

Leisure & Environment Committee – 11th November 2024

Presented by Cllr R Spinner

Culture, Events & Promotions Committee – 19th November 2024

Presented by Cllr D Woan

Infrastructure (Property & Assets) Committee – 12th November 2024

Presented by Cllr R Stickland

Finance & Policy Executive – 26th November 2024

Presented by Cllr A Soughton

11/225 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on outside bodies should take this opportunity to report on any matters of interest.

- Yeovil Crematorium and Cemetery Committee - 13th November 2024 (minutes previously distributed)

11/226 DRAFT BUDGET 2025/26

Members to approve the Budget for the financial year 2025/26 recommended by the Finance & Policy Executive on 26th November 2024 (subject to the necessary adjustments as Officers work on finalising and to receiving the tax base from Somerset Council for 2025/26; and final Crematorium and Cemetery Committee budget) as attached at pages 10 to 19. *Account & Audit Regulations 2015*

11/227 MAYOR ELECT AND DEPUTY MAYOR ELECT

Members to consider nominations for the office of Town Mayor and Deputy Mayor for the Municipal Year 2025/26. The election of Town Mayor and Deputy Mayor will take place at the next Annual Meeting of the Town Council, which will be held on 6th May 2025.

11/228 PROGRAMME OF MEETINGS 2025/26

To consider the draft programme of meetings of the Town Council and its committees for 2025/26 as attached at page 20.

Council is **RECOMMENDED** to approve the programme of meetings for 2025/26.

**List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Andy Kendall and the Deputy Mayor of Yeovil, Councillor Tony Lock
4 November 2024 to 21 January 2025.**

<u>November Engagements</u>	
04/11/2024	The Mayor of Yeovil, Councillor Andy Kendal celebrated Ninesprings Café 10 th Anniversary
06/11/2024	The Mayor of Yeovil, Councillor Andy Kendall attended Royal British Legion Concert of Remembrance in Ferdown
10/11/2024	The Mayor of Yeovil, Councillor Andy Kendall lead the Civic Parade to the War Memorial for the wreath laying ceremony. Then he lead the Civic Parade onto St Johns Church for the Remembrance Day service. The Deputy Mayor of Yeovil, Councillor Tony Lock was also in attendance.
11/11/2024	The Mayor of Yeovil, Councillor Andy Kendall and The Deputy Mayor of Yeovil, Councillor Tony Lock both attended the service at the War Memorial to mark Armistice Day
12/11/2024	The Mayor of Yeovil, Councillor Andy Kendall welcomed 2nd Yeovil St Peter's Brownies to the Town House
13/11/2024	The Mayor of Yeovil, Councillor Andy Kendall attended the Yeovil Street Pastors' Annual General Meeting
15/11/2024	The Mayor of Yeovil, Councillor Andy Kendall attended YTA AGM
16/11/2024	The Mayor of Yeovil, Councillor Andy Kendall attended a remembrance ceremony at Huish Park ahead of their fixture against Halifax
16/11/2024	The Mayor of Yeovil, Councillor Andy Kendall joined Luke Evans and the Pantomime Stars in switching the Christmas Lights on
16/11/2024	The Deputy Mayor of Yeovil, Councillor Tony Lock attended The Mayor of Blandford Forum's Civic Day
18/11/2024	The Mayor of Yeovil, Councillor Andy Kendall attended an event at The Gateway, Building Integrated Neighbourhood Teams in South Somerset

21/11/2024	The Mayor of Yeovil, Councillor Andy Kendall and The Deputy Mayor of Yeovil, Councillor Tony Lock attended Yeovil College University Centre Graduation Ceremony
26/12/2024	The Mayor of Yeovil, Councillor Andy Kendall attended St Peters Brownies to judge their Christmas Cards
28/11/2024	The Mayor of Yeovil, Councillor Andy Kendall and Councillor Tony Lock attended The Good Fellowship Club Christmas Lunch
28/11/2024	The Mayor of Yeovil. Councillor Andy Kendall attended The Mayor of Weymouth's Civic Carol Service
<u>December Engagements</u>	
01/12/2024	The Mayor of Yeovil, Councillor Andy Kendall made a Christmas Visit to West Abbey Care Home
01/12/2024	The Mayor of Yeovil, Councillor Andy Kendall visited Kathleen, a resident at Cooksons Court to celebrate her 105 th birthday
03/12/2024	The Mayor of Yeovil, Councillor Andy Kendall met with Emily from Youth Adventure Trust
04/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend Blandford Forum Civic Carol Service
06/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor and Mayoress of Chickerell's Christmas Carol Evening
07/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend the Salamanca Band of The Rifles' Christmas Concert at Sherborne Abbey
08/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend Verwood Civic Day
11/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will make a Christmas visit to Wyndham Court
11/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor of Ferndown's Christmas Concert

12/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will make a Christmas Visit to The Knoll Nursing Home
12/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend Able2Achieve Awards afternoon
12/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend HMS Heron Volunteer Band's Christmas Concert
13/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will make a Christmas Visit to Grovelands Care Home
14/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will make a Christmas Visit to Redlief Care
14/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend Phoenix Voices Christmas Around the World Concert
14/12/2024	The Deputy Mayor of Yeovil, Councillor Tony Lock will attend The Pantomine at Westlands
15/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend God's House International Centre's Christmas Carol Service
15/12/2024	The Deputy Mayor of Yeovil, Councillor Tony Lock will attend The Mayor of Portland's Civic Carol Service
16/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend the Yeovil Memory Café and Yeovil Town Football Club Memory Lane joint Christmas Party
16/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will make a Christmas visit to Chestnut Lodge Care Home
18/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will make a Christmas Visit to Beechwood House Care Home
19/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will make a Christmas Visit to Cooksons Court Care Home
20/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will make a Christmas Visit to The Elms Residential Care Home

20/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend Altogether Care's Open Event for their New Care Office and HMO
20/12/2024	The Deputy Mayor of Yeovil, Councillor Tony Lock will attend Yeovil and District Christian Aid Lunch
22/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend Cooksons Court to celebrate Eileens 101 st Birthday
22/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor of Gillingham's Civic Carol Service
22/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend the Mayor of Corfe Mullen's Civic Carol Service
27/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend MHA Communities South Somerset's Lunch at the Lyde
28/12/2024	The Mayor of Yeovil, Councillor Andy Kendall will attend Somerset Malayali Culture Association (SMCA) family gathering and stage performances along with dinner
<u>January Engagements</u>	
	There are no January engagements recorded as yet

Yeovil Town Council - 2025/26 Budget												
	£	£	£	£	£	£	£	£	£	£	£	£
Committee	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2024/25 Restated	2025/26
Policy, Resources and Finance	378,964	391,504	426,890	346,670	409,270	437,230	486,630	448,280	502,470	532,390	0	0
Buildings and Civic Matters	122,070	126,960	96,780	186,239	184,250	204,490	218,680	252,820	231,720	326,780	0	0
Grounds and General Maintenance	234,716	238,617	222,520	234,822	239,680	266,710	251,580	339,770	281,370	273,610	0	0
Planning	5,360	13,250	0	0	1,000	1,000	1,000	1,000	1,000	1,000	0	0
Promotions and Activities	67,990	69,280	95,330	92,866	92,000	127,550	102,550	101,040	183,780	208,400	0	0
Devolution of Assets and Services	0	0	0	0	0	0	0	0	0	1,001,366	0	0
Finance and Policy Executive	0	0	0	0	0	0	0	0	0	0	536,745	707,790
Infrastructure (Property and Assets)	0	0	0	0	0	0	0	0	0	0	323,180	333,570
Leisure and Environment	0	0	0	0	0	0	0	0	0	0	875,311	1,181,800
Planning	0	0	0	0	0	0	0	0	0	0	1,000	1,000
Culture, Events and Promotions	0	0	0	0	0	0	0	0	0	0	607,310	725,530
Sub Total	809,100	839,611	841,520	860,597	926,200	1,036,980	1,060,440	1,142,910	1,200,340	2,343,546	2,343,546	2,949,690
Contingency	39,347	40,551	68,463	48,517	46,310	51,849	53,022	57,146	60,017	117,177	117,177	147,484
Total Committees' Budget	848,447	880,162	909,983	909,114	972,510	1,088,829	1,113,462	1,200,056	1,260,357	2,460,723	2,460,723	3,097,174
Joint Burial Committee	80,420	80,398	58,284	60,016	61,007	63,760	63,814	73,384	75,336	76,688	76,688	79,372
Total Budget Requirement	928,867	960,560	968,267	969,130	1,033,517	1,152,589	1,177,276	1,273,440	1,337,045	2,537,411	2,537,411	3,176,547
Funded By:	£	£	£	£	£	£	£	£	£	£	£	£
Grant from Billing Authority (CTRS)	(94,180)	(81,920)	(26,370)	(8,680)	0	0	0	0	0	0	0	0
Net Precept	(834,687)	(878,640)	(941,897)	(960,450)	(1,033,517)	(1,152,589)	(1,177,276)	(1,273,440)	(1,337,045)	(2,537,411)	(2,537,411)	(3,176,547)
Use of Unallocated General Fund												
Balances	0	0	0	0	0	0	0	0	0	0	0	0
Total Funding	(928,867)	(960,560)	(968,267)	(969,130)	(1,033,517)	(1,152,589)	(1,177,276)	(1,273,440)	(1,337,045)	(2,537,411)	(2,537,411)	(3,176,547)
Divided by Tax Base	8,733.72	9,013.54	9,055.91	9,142.80	9,108.12	9,107.50	9,104.62	8,930.76	9,203.53	9,199.49	9,199.49	9200.00*
Band D Charge	£95.57	£97.48	£104.01	£105.05	£113.47	£126.55	£129.31	£142.59	£145.28	£275.82	£275.82	£345.28

Planning Committee

	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2024	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Planning	1,000	0	0	1,000	1,000	
Total Expenditure	1,000	0	0	1,000	1,000	
INCOME						
	0	0	0	0	0	
Total Income	-	-	-	-	-	
Net Expenditure	1,000	0	0	1,000	1,000	

Finance & Policy Executive

	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2024	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Finance & Admin Team						
Agency Staff	0	1,411	3,811	(3,811)	0	
Salaries - Basic	320,754	190,178	363,957	(43,203)	390,000	Pay Award 2024/25 + 2.5%. Inc. changes in NICs due to budget statement 2024
Salaries - Pension	26,000	0	0	26,000	75,400	
Advertising	500	1,174	1,500	(1,000)	500	
Audit fees	3,500	3,176	5,260	(1,760)	5,400	Additional Internal Audit Days
Books/periodicals	240	271	385	(145)	240	LGC Periodical
Bank Charges	0	180	180	(180)	0	
Carbon Management	25,000	0	25,000	0	25,000	
Contingencies	117,178	0	10,000	107,178		
Cost of Elections	15,500	0	13,500	2,000	15,500	Elections every 4 year. Budget to collect 1/4 each year and add to reserve to cover charge from SSDC every 4 years. Plus £10,000 to cover any by-election costs
Costs of Democracy	31,200	10,026	29,403	1,797	32,000	Members Allowance to increase in line with staff awards (2.5%)
Training	5,000	1,274	1,700	3,300	5,000	
Franking Machine	500	361	361	139	500	
Furniture, office equipment & servicing	4,000	3,970	5,000	(1,000)	4,000	
Grants	10,000	0	10,000	0	10,000	
Insurance	7,200	15,041	15,041	(7,841)	25,000	
Devolution Legal Costs	0	103,455	150,000	(150,000)	0	There will be more but recommend to pay from contingencies as not on going costs.
Devolution Professional costs	0	2,260	2,260	(2,260)	0	
HR Costs	0	2,495	2,495	(2,495)	0	
Miscellaneous	0	2,610	2,610	(2,610)	1,500	
New Initiatives Fund	15,000	0	5,000	10,000	15,000	
IT Support	14,100	4,400	14,319	(219)	17,000	
IT Support - Phones	0	0	0	0	13,800	Looking into split across Committees
IT Recharge - SC	0	4,380	4,380	(4,380)	0	Costs during transitioning to YTC IT
IT Hardware	0	2,609	48,912	(48,912)	0	
Postage	2,000	714	800	1,200	2,000	
Professional Subscriptions:						
Sage	4,000	1,914	4,196	(196)	4,500	
Other	800	748	1,000	(200)	2,000	
SALC	3,000	2,919	3,000	0	3,000	
SLCC	1,000	373	1,000	0	1,000	
YCRT	1,200	1,104	1,104	96	1,200	
Employee Travelling Costs	0	354	500	(500)	500	
Employee Costs Contingency	0	0	0	0	15,000	Temporary cover for key tasks
Ski Centre	500	1,911	5,776	(5,276)	500	
Sponsorship (Octagon Theatre - SLA)	1,000	0	1,000	0	1,000	
Stationery/supplies	2,000	1,031	1,000	1,000	2,000	
Telephone	2,500	1,292	2,585	(85)	2,500	
Treasury Management	8,000	8,240	8,240	(240)	8,000	Treasury Management Advisors contracted (agreed 30/05/23)
Website	750	765	765	(15)	750	
Yeovil 4 Families		12,500	25,000	(25,000)	25,000	
Yeovil Twinning Association	0	1,500	1,500	(1,500)	1,500	
Youth Council	7,000	0	2,000	5,000	7,000	
Youth Services - YMCA	40,600	14,030	40,600	0	40,600	
Youth Services - Youth Drop In	15,000	11,250	15,000	0	15,000	
Total Expenditure	685,022	408,505	826,330	(141,308)	768,890	
INCOME						
Investment Interest	(30,000)	(12,360)	(63,734)	33,734	(60,000)	
Devolution Legal Costs	0	(90,000)	(90,000)	90,000	0	
Reimbursement (Somerset Council)	0	(303)	(578)	578	0	Not guaranteed income.
Community Infrastructure Levy	0	0	(1,224)	1,224	0	
Ski Centre	0	0	(1,224)	1,224	0	
Salary Recharge	(1,100)	(1,100)	(1,100)	0	(1,100)	Salary recharged to Yeovil Crematorium and Cemetery budget for Town Clerk
Total Income	(31,100)	(103,763)	(156,636)	125,536	(61,100)	
Net Expenditure	653,922	304,742	669,694	(15,772)	707,790	

Infrastructure (Property & Assets)						
	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2024	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Band Costs	3,500	0	3,500	0	3,500	
Community Ambassadors:						
Salaries - Basic	63,000	30,369	60,062	2,938	66,500	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	12,000	0	0	12,000	13,200	due to budget statement 2024
Other Staff Costs	900	1,763	1,763	(863)	900	
Equipment	1,000	5,569	5,569	(4,569)	1,000	
Uniform	800	607	800	0	800	
Other Costs	7,300	700	3,000	4,300	5,600	
Milford Hall:						
Repairs and Maintenance Buildings	1,000	396	1,000	0	1,000	
Milford Hall - Business Rates	5,700	4,336	6,196	(496)	6,200	Inflationary increase
Electricity	30,000	10,215	25,000	5,000	20,000	Utility Aid estimate
Milford Hall - Running Costs	12,770	10,003	14,623	(1,853)	13,660	Inflationary increase
CCTV	1,000	197	400	600	500	
Milford Hall - Security	460	208	1,000	(540)	1,000	
Salaries - Basic	13,070	6,027	10,332	2,738	11,170	Pay Award 2024/25 + 2.5%
Millennium Clock	570	0	570	0	570	Inflationary increase
Monmouth Hall capital	60,000	0	60,000	0	60,000	
Public noticeboards	1,000	2,029	2,100	(1,100)	1,000	
Defibrillator	12,420	9,302	12,420	0	12,850	Inflationary increase
Litter/Grit bins	700	0	250	450	700	
CCTV	32,490	49,669	49,669	(17,179)	51,000	New SLA
Speed Indicator Device installations	1,250	0	1,250	0	1,300	Inflationary increase
War memorials	750	7	757	(7)	750	Risk assessed and cleaned every 2 years. Budget to collect 1/2 each year and add to reserve to cover charge every 2 years
Peter Street Public Toilets:						
Repairs & Maintenance	0	674	1,000	(1,000)	1,000	
Cleaning (inc toilet rolls)	8,300	4,849	8,334	(34)	8,590	Inflationary/Cost of Living increase
Security	7,680	4,480	7,680	0	7,950	Inflationary increase
Other Running costs (electric/water)	9,990	1,944	6,000	3,990	7,000	
Refurbishment	10,000	0	0	10,000	10,000	
Petters Way Public Toilets:						
Repairs & Maintenance	0	284	1,000	(1,000)	1,000	
Other Running costs (electric/water)	6,810	3,460	6,810	0	7,050	
Security	7,680	4,480	7,680	0	7,950	Inflationary increase
Cleaning (inc toilet rolls)	8,300	81	8,179	121	8,590	
St Georges Day Parade	100	100	100	0	0	End of SLA
Town House						
Repairs and Maintenance	10,000	284	5,000	5,000	10,000	
Cleaner	3,750	2,275	3,750	0	4,050	Pay Award 2024/25 + 2.5%
CCTV Reserve	500	0	500	0	500	Build up a reserve to repair/replace CCTV BCM 17/11/20
Business rates	12,000	8,122	11,602	398	12,420	Inflationary increase
Security - Fire & Intruder	800	581	1,000	(200)	1,000	
Electricity	3,500	1,421	3,500	0	3,000	
Gas	2,200	411	1,500	700	2,200	
Water charges	400	98	300	100	400	
Other costs	2,450	583	2,450	0	3,000	
Total Expenditure	356,140	165,521	336,646	19,494	368,900	
INCOME						
Milford Hall						
Anchor Tenant	(18,070)	(6,023)	(18,070)	0	(18,070)	
Hall Bookings	(14,890)	(9,149)	(16,715)	1,825	(17,260)	
Town House	0	(368)	(500)	500	0	
Total Income	(32,960)	(15,540)	(35,285)	2,325	(35,330)	
Net Expenditure	323,180	149,981	301,361	21,819	333,570	

Leisure & Environment						
	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2025	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Director of L&E:						
Salaries - Basic	58,780	20,872	50,366	8,414	64,500	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	10,720	0	0	10,720	12,650	due to budget statement 2024
Allotment Maintenance:						
Contract	13,800	8,871	11,828	1,972	10,500	Inflationary increase
Other Costs	0	3,539	5,000	(5,000)	5,000	
Equipment, Tools and Material	3,000	320	500	2,500	500	
Allotment - Health & Safety	5,000	0	0	5,000	5,000	
Allotments - Fence Repairs	2,000	11	2,000	0	2,000	If not spent will be put in reserve to use when necessary
Best Kept Allotments Competition	250	0	250	0	250	
Community Heritage Officer	10,000	0	10,000	0	10,000	Community Heritage Officer at Yeovil Country Park
Electric Van	8,000	0	0	8,000	8,000	Lease of electric van (estimate) - will go through the procurement process
Protective Clothing	100	42	50	50	100	
Maintenance Vehicle	1,800	1,847	2,000	(200)	2,000	
Water charges	1,000	313	313	687	1,000	
Leases - Turners Barn	350	0	350	0	350	
Goar Knap - Building						
Building	90	94	200	(110)	200	
Electricity	700	379	729	(29)	750	
Business Rates	1,410	989	1,412	(2)	1,460	Inflationary increase
Labour:						
Salaries - Basic	27,000	18,593	31,875	(4,875)	31,450	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	6,000	0	0	6,000	6,250	due to budget statement 2024
Open Spaces & Play Areas:						
Salaries - Basic	0	0	0	0	45,930	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	0	0	0	0	9,250	due to budget statement 2024
Travel	0	0	0	0	100	
Maintainig Open Spaces	133,480	133,480	133,480	0	232,610	
Door Step Green	7,000	3,120	4,500	2,500	5,000	Incremental increase year on year, additional monies for routine clearing of pathway from Monmouth Road to Doorstep green
Lights for Milford Park	400	0	0	400	0	
Play Areas	0	0	0	0	182,570	
Play and Landscape Officers	15,510	15,510	15,510	0	0	
Play Area Repairs/Enhancements	14,170	14,170	14,170	0	0	
Play Area Upgrade	3,340	3,340	3,340	0	0	
Playpark Programme	10,000	10,000	10,000	0	0	
Yeovil Country Park:						
Salaries - Basic	73,690	11,575	46,681	27,009	78,610	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	11,610	0	0	11,610	15,540	due to budget statement 2024
Overtime	600	0	300	300	620	
Subsistence	220	0	110	110	220	
Wages (Casual)	12,450	0	8,300	4,150	12,990	
Training	1,740	385	800	940	1,740	
Advertising for staff	0	374	500	(500)	0	
Repairs and Maintenance Buildings	3,530	17	2,353	1,177	3,660	3.5% inflationary increase
Health & Safety at work	160	0	160	0	160	
Landscaping	200	0	200	0	200	
Vandalism	70	0	70	0	70	
Electricity	210	1,485	1,800	(1,590)	630	Utility Aid Estimate
Sewerage	60	23	60	0	60	
Water	40	5	40	0	40	
Cleaning	5,170	27	3,447	1,723	5,350	3.5% inflationary increase
Skip Hire	440	121	440	0	460	3.5% inflationary increase
Security - Fire and Intruder	0	652	652	(652)	100	
Internal Ground Comm Charge	8,970	2,850	5,980	2,990	8,970	
Vehicles	10,090	1,517	6,727	3,363	10,440	3.5% inflationary increase
Printing and Stationery	2,160	561	1,440	720	2,240	3.5% inflationary increase
Photographic work	60	0	40	20	60	
IT	0	21	21	(21)	0	
Consultant & professional fees	4,090	0	2,727	1,363	4,230	3.5% inflationary increase
Uniform / Protective clothing	820	757	1,000	(180)	850	3.5% inflationary increase
Volunteer Expenses	1,550	0	1,033	517	1,600	3.5% inflationary increase
Events Expenditure	1,820	0	1,213	607	1,880	3.5% inflationary increase
Adverts/promotions	1,090	0	727	363	1,130	3.5% inflationary increase
Equipment, Tools and Materials	6,450	257	4,300	2,150	6,680	3.5% inflationary increase
Equipment Hire	130	0	87	43	140	3.5% inflationary increase
Seeds, plants and plaques	2,530	0	1,687	843	2,530	
Misc Expenditure	2,740	0	1,827	913	2,740	
Payment to Contractors	16,480	200	10,987	5,493	17,060	3.5% inflationary increase
Mobile phone	0	304	304	(304)	0	
Ninesprings Café						
Salaries - Basic	65,780	14,815	39,507	26,273	73,260	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	12,170	0	0	12,170	14,360	due to budget statement 2024
Overtime	15,940	0	10,627	5,313	15,940	
Wages (Casual)	41,490	0	27,660	13,830	42,940	3.5% inflationary increase
Repairs and Maintenance Buildings	7,600	402	5,067	2,533	7,870	3.5% inflationary increase
Repairs and Maintenance Plant	550	0	367	183	570	3.5% inflationary increase
Equipment Maintenance	0	2,742	2,742	(2,742)	0	
Ten year plan maintenance	810	0	540	270	840	3.5% inflationary increase
Health & Safety at work	210	0	140	70	220	3.5% inflationary increase
Electricity	12,210	1,389	8,140	4,070	12,310	Utility Aid Estimate
Business Rates	5,010	0	3,340	1,670	5,190	3.5% inflationary increase
Sewerage	1,290	599	860	430	1,340	3.5% inflationary increase
Water	1,600	774	1,067	533	1,660	3.5% inflationary increase
Skip Hire	6,070	105	4,047	2,023	6,280	3.5% inflationary increase
Cleaning & Domestic Supplier	0	265	265	(265)	0	
Sanitary	0	61	100	(100)	100	
Security - Fire and Intruder	1,470	1,742	1,742	(272)	1,520	3.5% inflationary increase
Operational Costs	2,010	0	1,340	670	2,080	3.5% inflationary increase
Printing & Stationery	1,270	881	900	370	1,310	3.5% inflationary increase
IT	170	1,428	3,802	(3,632)	5,700	
Provisions	166,430	36,616	110,953	55,477	172,260	3.5% inflationary increase
Catering Equipment	230	3	153	77	240	3.5% inflationary increase
Hospitality	60	0	40	20	60	
Uniform / Protective clothing	660	0	440	220	660	
Electronic Bank Charges	5,600	858	3,733	1,867	5,800	3.5% inflationary increase
Equipment Tools & Materials	1,490	0	993	497	1,540	3.5% inflationary increase

Payment to Contractors	4,470	0	2,980	1,490	4,630	3.5% inflationary increase
Yeovil Recreation Centre						
Salaries - Basic	167,910	43,354	165,965	1,945	212,950	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	31,210	0	0	31,210	42,480	due to budget statement 2024. Includes Staff
Overtime	800	0	533	267	820	budgetted from Internal Ground Comm Charge
Wages (Casual)	14,150	0	9,433	4,717	14,650	
Training	20	0	13	7	20	
Repairs and Maintenance Buildings	36,040	825	24,027	12,013	37,300	3.5% inflationary increase
Repairs and Maintenance Equipment	0	0	460	(460)	0	
Health & Safety at work	690	2,498	2,500	(1,810)	710	3.5% inflationary increase
Electricity	40,950	11,102	27,300	13,650	42,570	Utility Aid Estimate
Gas	9,650	3,795	6,433	3,217	10,140	Utility Aid Estimate
Business Rates	7,700	0	5,133	2,567	7,970	3.5% inflationary increase
Sewerage	2,170	455	1,447	723	2,250	3.5% inflationary increase
Water	3,630	884	2,420	1,210	2,500	3.5% inflationary increase
Cleaning & Domestic	860	227	573	287	890	3.5% inflationary increase
Sanitary	150	39	100	50	160	3.5% inflationary increase
Skip Hire	3,190	0	2,127	1,063	3,300	3.5% inflationary increase
Internal Ground Comm Charge	136,621	0	0	136,621	0	Costs included in salary
Printing & Stationery	200	600	600	(400)	210	3.5% inflationary increase
Waste	0	215	500	(500)	500	3.5% inflationary increase
Security - Fire and Intruder	3,750	2,287	2,500	1,250	3,880	3.5% inflationary increase
CCTV	0	246	246	(246)	0	
Repairs and Maintenance Vehicle	0	1,517	2,000	(2,000)	0	
IT Support	220	1,140	4,244	(4,024)	7,450	
Consultant & professional fees	50	0	33	17	50	
Coaching Fees	2,180	0	1,453	727	2,260	3.5% inflationary increase
Provisions	1,230	0	820	410	1,270	3.5% inflationary increase
Uniform / Protective clothing	420	829	829	(409)	440	3.5% inflationary increase
Electronic Bank Charges	4,310	417	2,873	1,437	4,460	3.5% inflationary increase
Equipment, Tools & Materials	28,420	13,081	18,947	9,473	29,420	3.5% inflationary increase
Cleaning and Domestic Equipment	1,020	0	680	340	1,060	3.5% inflationary increase
Sports & Play Equipment	430	208	287	143	450	3.5% inflationary increase
Misc	510	714	714	(204)	530	3.5% inflationary increase
Payment to Contractors	4,650	0	3,100	1,550	4,810	3.5% inflationary increase
The Rec Café						
Salaries - Basic	65,780	17,102	45,606	20,174	74,070	Pay Award 2024/25 + 2.5%. Inc. changes in NICs
Salaries - Pension	12,170	0	0	12,170	14,360	due to budget statement 2024
Overtime	13,860	0	9,240	4,620	14,350	3.5% inflationary increase
Wages (Casual)	51,110	0	34,073	17,037	52,900	3.5% inflationary increase
Training	20	0	13	7	20	3.5% inflationary increase
Repairs and Maintenance Buildings	3,200	0	2,133	1,067	3,310	3.5% inflationary increase
Repairs and Maintenance Plant	200	0	133	67	210	3.5% inflationary increase
Ten year plan maintenance	5,660	0	3,773	1,887	5,860	3.5% inflationary increase
Repairs and Maintenance Equipment	0	395	1,000	(1,000)	0	
Electricity	5,100	0	3,400	1,700	5,280	3.5% inflationary increase
Business Rates	3,200	0	2,133	1,067	3,310	3.5% inflationary increase
Sewerage	270	0	180	90	280	3.5% inflationary increase
Water	1,500	0	1,000	500	1,550	3.5% inflationary increase
Skip Hire	2,650	516	1,767	883	2,740	3.5% inflationary increase
Security - Fire and Intruder	550	0	367	183	270	3.5% inflationary increase
Operational Costs	1,850	0	1,233	617	1,920	3.5% inflationary increase
Printing & Stationery	230	0	153	77	240	3.5% inflationary increase
IT	0	180	180	(180)	0	
Provisions	110,910	29,936	73,940	36,970	114,790	3.5% inflationary increase
Catering Equipment	0	299	299	(299)	500	3.5% inflationary increase
Equipment, Tools & Materials	7,230	0	4,820	2,410	7,480	3.5% inflationary increase
Project Expenditure	4,260	0	2,840	1,420	4,410	3.5% inflationary increase
Holiday Playscheme contribution	11,400	1,000	1,000	10,400	11,800	3.5% inflationary increase
Yeovil in Bloom:						
Officers	24,800	24,800	24,800	0	0	See below
Working Budget	16,440	16,440	16,440	0	71,240	Estimated costs
Water Mains Refurbishment/Repairs	2,200	0	2,200	0	2,200	Water mains refurbishment/repairs budget was allocated to meet planned programme of phased; now in a reserve to use when necessary
Total Expenditure	1,705,381	494,405	1,156,446	548,935	2,025,690	
INCOME						
Yeovil Rec						
Contribution from Yeovil Without Parish Council	0	0	(10,000)	10,000	(10,000)	Amount in principle - tbc
Fees & Charges - Std	(62,860)	0	(41,907)	(20,953)	(65,060)	3.5% inflationary increase
Hire Fee - Football	0	(315)	(315)	315	0	
Hire Fee - Athletics	0	(2,431)	(2,431)	2,431	0	
Hire Fee - AGP	(41,840)	(2,704)	(27,893)	(13,947)	(43,300)	3.5% inflationary increase
Car Park Rental	0	0	(6,667)	6,667	(10,000)	
Community Room Hire	(8,060)	(1,038)	(5,373)	(2,687)	(8,340)	3.5% inflationary increase
Sports Coaching	(8,770)	0	(5,847)	(2,923)	(9,080)	3.5% inflationary increase
Rents	(80)	(180)	(180)	100	(80)	3.5% inflationary increase
Yeovil Country Park						
Contribution from Yeovil Without Parish Council	0	0	(10,000)	10,000	(10,000)	Amount in principle - tbc
Agency Reimbursements	(41,690)	0	(5,993)	(35,697)	(9,300)	3.5% inflationary increase
Commuted Sums	(10,880)	0	0	(10,880)	0	
Sales - Std	(1,800)	0	(1,200)	(600)	(1,860)	3.5% inflationary increase
Sales - O	(80)	0	(53)	(27)	(80)	3.5% inflationary increase
Fees & Charges - Std	(2,150)	0	(1,433)	(717)	(2,230)	3.5% inflationary increase
Ice Cream Van Licence	(1,490)	0	(993)	(497)	(1,540)	3.5% inflationary increase
Grazing Rights	(770)	0	(513)	(257)	(800)	3.5% inflationary increase
Rents	(110)	0	(73)	(37)	(110)	3.5% inflationary increase
Ninesprings Café						
Sales - Std	(70)	0	(47)	(23)	(70)	3.5% inflationary increase
Sales of Meals/Refreshments - Std	(367,970)	0	(245,313)	(122,657)	(380,850)	3.5% inflationary increase
Sales of Meals/Refreshments - Z	(2,080)	0	(1,387)	(693)	(2,150)	3.5% inflationary increase
The Rec Café						
Sales - Std	(360)	0	(240)	(120)	(370)	3.5% inflationary increase
Sales of Meals/Refreshments - Std	(252,930)	(458)	(168,620)	(84,310)	(261,780)	3.5% inflationary increase
Fees & Charges - Std	(190)	0	(127)	(63)	(200)	3.5% inflationary increase
Allotments						
Taps & keys	(100)	(97)	(100)	0	(100)	
Rent	(22,200)	(21,744)	(22,000)	(200)	(23,000)	
Lease	(2,090)	0	(2,088)	(2)	(2,090)	Income of £2,090 pa receivable from lease of land at Higher Ryalls
Water Charge	(1,500)	(3,370)	(3,370)	1,870	(1,500)	
Total Income	(830,070)	(32,336)	(564,164)	(265,906)	(843,890)	
Net Expenditure	875,311	462,069	592,282	283,029	1,181,800	

Culture, Events and Promotions

	2024/25				2025/26	
	Budget	Month 1 - 7 spent 31/10/2024	Full year estimated spend to 31/03/2024	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE						
Director of CEP:						
Salaries - Basic	64,670	19,398	51,729	12,941	69,600	Pay Award 2024/25 + 2.5%. Inc. changes in NICs due
Salaries - Pension	12,920	0	0	12,920	13,650	
Mayoral allowance	12,400	5,083	12,400	0	12,770	Mayoral Allowance to increase annually in line with CPI
Travel Costs - Ex Officios	0	138	200	(200)	200	
Mace Bearer Salary	0	0	0	0	1,000	
Christmas Lights:						
Hire, Installation & Safety Checks	52,000	18,024	63,506	(11,506)	54,840	New scheme for 2024
Christmas Lights Competition	30	0	0	30	30	
Christmas Lights Switch On Event	2,000	4,000	7,000	(5,000)	7,000	
Community Heritage:						
Salaries - Basic	33,340	9,808	26,154	7,186	36,800	Pay Award 2024/25 + 2.5%. Inc. changes in NICs due to budget statement 2024
Salaries - Pension	5,890	0	0	5,890	6,340	
Travelling	70	0	47	23	70	3.5% inflationary increase
Printing & Stationery	1,740	557	1,160	580	1,800	
IT	10	162	3,730	(3,720)	7,130	
Uniform / Protective clothing	10	0	7	3	10	3.5% inflationary increase
Volunteer Expenses	10	20	20	(10)	10	3.5% inflationary increase
Subscriptions	10	0	7	3	10	3.5% inflationary increase
Events Expenditure	1,860	396	1,240	620	1,930	3.5% inflationary increase
Equipment, Tools & Materials	320	0	213	107	330	3.5% inflationary increase
Lufton Recharge	15,000	0	10,000	5,000	15,530	3.5% inflationary increase
SLA - South West Heritage Trust	0	0	28,020	(28,020)	28,020	3.5% inflationary increase
Customised souvenirs	650	0	650	0	650	
Eats:Festival	5,000	1,200	4,550	450	5,000	
Love Yeovil	1,000	750	750	250	1,000	
Resourcing Yeovil Celebrates....	75,000	(12,490)	(12,490)	87,490	0	
D Day	0	3,070	3,070	(3,070)	0	
V E Day	0	0	0	0	4,000	
Super Saturday	10,000	8,521	8,521	1,479	10,000	Inflationary increase 2 x Super Saturdays
Town Crier	1,260	1,448	1,448	(188)	1,260	Inflationary increase
Yeovil Open Town Crier Competition	1,820	1,761	1,761	59	1,820	Inflationary increase
Regalia	2,000	54	2,000	0	2,000	
Remembrance Sunday	1,600	958	1,600	0	1,700	Stewards and Road Closure and PA System
Westlands:						
Salaries - Basic	310,630	149,951	399,870	(89,240)	645,250	Pay Award 2024/25 + 2.5%. Inc. changes in NICs due to budget statement 2024. Includes FOH Staff
Salaries - Pension	52,360	0	0	52,360	128,010	
Wages (Casual)	121,490	0	80,993	40,497	125,740	3.5% inflationary increase
Training	220	536	1,000	(780)	230	3.5% inflationary increase
Repairs and Maintenance Buildings	58,010	869	38,673	19,337	60,040	3.5% inflationary increase
Repairs and Maintenance Plant	16,090	9,148	16,090	0	16,650	3.5% inflationary increase
Health & Safety at work	600	0	400	200	620	3.5% inflationary increase
Electricity	66,340	10,307	44,227	22,113	108,350	Utility Aid Estimate
Gas	28,470	0	18,980	9,490	29,470	3.5% inflationary increase
Business Rates	27,780	0	18,520	9,260	28,750	3.5% inflationary increase
Sewerage	5,830	0	3,887	1,943	6,030	3.5% inflationary increase
Water	5,380	0	3,587	1,793	5,570	3.5% inflationary increase
Cleaning & Domestic Supplies	16,560	1,521	11,040	5,520	17,140	3.5% inflationary increase
Skip Hire	0	874	875	(875)	0	3.5% inflationary increase
Maintenance Agreement Charges	240	0	160	80	250	3.5% inflationary increase
Security - Fire and Intruder	40,590	3,329	27,060	13,530	42,010	3.5% inflationary increase
Security - Events	0	595	600	(600)	0	3.5% inflationary increase
Travelling Allowance	150	0	100	50	160	
Stationery	0	814	814	(814)	0	3.5% inflationary increase
Printing of Publications	30	8,052	9,000	(8,970)	30	3.5% inflationary increase
Photographic Work	270	2,145	2,145	(1,875)	280	3.5% inflationary increase
Postage	0	955	1,000	(1,000)	1,000	
Phone	0	304	304	(304)	0	
IT	280	6,052	6,052	(5,772)	21,540	
Office Furniture	2,980	0	1,987	993	3,080	3.5% inflationary increase
Consultant & professional fees	3,710	0	2,473	1,237	3,840	3.5% inflationary increase
Restaurant Provisions - café bar	750	225	500	250	780	3.5% inflationary increase
Events Expenditure	110	948	948	(838)	110	3.5% inflationary increase
Performance Rights Licence	8,110	0	5,407	2,703	8,400	3.5% inflationary increase
Licences	90	0	60	30	90	3.5% inflationary increase
Adverts/Promotions	31,160	13,939	20,773	10,387	32,250	3.5% inflationary increase
Electronic Bank Charges	7,570	2,310	5,047	2,523	7,840	3.5% inflationary increase
Performance Costs	287,270	234,480	287,270	0	297,230	3.5% inflationary increase
Country Music Festival	0	0	0	0	5,000	Agreed CEP 19/11/2024
Equipment, Tools & Materials	60	0	40	20	60	3.5% inflationary increase
Equipment hire	14,280	2,880	9,520	4,760	14,780	3.5% inflationary increase
Floral Decorations	130	0	87	43	140	3.5% inflationary increase
Project Expenditure	3,940	1,294	2,627	1,313	4,080	3.5% inflationary increase
Payment to Contractors	1,490	0	993	497	1,540	3.5% inflationary increase

Westlands Front of House:						
Salaries - Basic	253,220	0	0	253,220	0	See Westlands above
Salaries - Pension	49,750	0	0	49,750	0	
Wages (Casual)	144,520	0	96,347	48,173	149,580	3.5% inflationary increase
Repairs and Maintenance Buildings	390	317	400	(10)	400	3.5% inflationary increase
Health & Safety at work	190	0	127	63	200	3.5% inflationary increase
Repairs and Maintenance Equipment	4,220	1,443	2,813	1,407	4,370	3.5% inflationary increase
Cleaning	4,640	231	3,093	1,547	1,800	3.5% inflationary increase
Printing & Stationery	290	109	193	97	300	3.5% inflationary increase
Printing of Publications	30	0	20	10	30	3.5% inflationary increase
IT		567	700	(700)	0	3.5% inflationary increase
Icecream Provision	3,120	1,997	2,080	1,040	3,230	3.5% inflationary increase
Confectionery Purchase	200	0	133	67	210	3.5% inflationary increase
Restaurant Provisions café bar	146,780	28,442	97,853	48,927	151,920	3.5% inflationary increase
Provisions (FOH)	870	8,909	8,909	(8,039)	900	3.5% inflationary increase
Bar purchases	95,210	31,455	63,473	31,737	98,540	3.5% inflationary increase
Purchases for resale	220	3,591	3,591	(3,371)	230	3.5% inflationary increase
Rental Catering Machines	1,500	1,952	2,000	(500)	1,550	3.5% inflationary increase
Catering Equipment	7,010	2,163	4,673	2,337	7,260	3.5% inflationary increase
Hospitality	180	0	120	60	190	3.5% inflationary increase
Uniform / Protective clothing	140	25	93	47	150	3.5% inflationary increase
Events Expenditure	40	0	27	13	40	3.5% inflationary increase
Subscriptions		790	800	(800)	0	3.5% inflationary increase
Equipment, Tools & Materials	1,220	28	813	407	1,260	3.5% inflationary increase
Equipment hire	2,360	320	1,573	787	2,440	3.5% inflationary increase
Cleaning and domestic equipment	140	0	93	47	150	3.5% inflationary increase
Floral decorations	30	0	20	10	30	3.5% inflationary increase
Misc Expenditure	910	0	607	303	940	3.5% inflationary increase
Service Charge - Front of House	0	10	10	(10)	0	3.5% inflationary increase
Octagon	2,265,680	0	0	2,265,680	2,265,680	
Yeovil Art Space (SLA)	5,000	5,000	5,000	0	5,000	Agreed PR&F 28/06/22
Yeovil Together	2,000	2,000	2,000	0	2,000	SLA for 3 years 2024 - 2026
Total Expenditure	4,403,440	649,332	1,537,963	2,865,477	4,599,240	
INCOME						
Recharge of Director of CPE to SC		0	(10,346)	10,346	(16,650)	One day a week to SC
Westlands:						
Joint Financing Conts	(44,710)	0	(29,807)	(14,903)	(46,280)	3.5% inflationary increase
Sales - Std	(180)	0	(120)	(60)	(190)	3.5% inflationary increase
Fees & Charges - Std	(3,010)	(59)	(2,007)	(1,003)	(3,120)	3.5% inflationary increase
Equipment Hire	(14,290)	(1,846)	(9,527)	(4,763)	(14,790)	3.5% inflationary increase
Advertising	(670)	(4,390)	(4,390)	3,720	(700)	3.5% inflationary increase
Commission	(2,120)	(59)	(1,413)	(707)	(2,190)	3.5% inflationary increase
Rents	(2,840)	(2,835)	(2,835)	(5)	(2,940)	3.5% inflationary increase
Room Hire	0	(2,581)	(2,581)	2,581	0	3.5% inflationary increase
Misc Income	(1,050)	0	(700)	(350)	(1,090)	3.5% inflationary increase
Admission Charges Theatre - Std	(519,480)	(39,908)	(346,320)	(173,160)	(537,660)	3.5% inflationary increase
Admission Charges Theatre - E	(150)	(3,510)	(3,510)	3,360	(160)	3.5% inflationary increase
Ticket Levy	(58,230)	(2)	(38,820)	(19,410)	(60,270)	3.5% inflationary increase
Venue Hire	(67,110)	(14,062)	(44,740)	(22,370)	(69,460)	3.5% inflationary increase
Room Hire - E	(55,470)	(6,998)	(36,980)	(18,490)	(57,410)	3.5% inflationary increase
Dance Class/Community Choir	(1,570)	2,042	(1,047)	(523)	(1,630)	3.5% inflationary increase
HIRE Ticket Sales	0	4,921	(257)	257	0	3.5% inflationary increase
HIRE ticket deposits	0	(3,750)	(3,750)	3,750	0	3.5% inflationary increase
Holding Merchandise	0	1,978	1,978	(1,978)	0	
Westlands Front of House:						
Sales of meals	(784,030)	(19,583)	(522,687)	(261,343)	(811,470)	3.5% inflationary increase
Bar Sales - Std	(182,190)	(33)	(121,460)	(60,730)	(188,570)	3.5% inflationary increase
Equipment Hire	(390)	0	(260)	(130)	(400)	3.5% inflationary increase
Octagon	(2,056,210)	0	0	(2,056,210)	(2,056,210)	
Community Heritage:						
Fees & Charges - Std	(1,860)	0	(1,240)	(620)	(1,930)	3.5% inflationary increase
Donations	(570)	0	(380)	(190)	(590)	3.5% inflationary increase
Total Income	(3,796,130)	(90,673)	(1,172,852)	(2,623,278)	(3,873,710)	
Net Expenditure	607,310	558,659	365,112	242,198	725,530	

Total Reserves and General Fund Balances

	As at 31/03/2024	Movement in year	As at 31/03/2025
	£	£	£
Total Earmarked Reserves	545,959	112,716	658,675
Unallocated General Fund Balance	896,880		
Estimated Underspend /(Overspend) for 2024/25		532,275	
Total Unallocated General Fund Balance			1,429,155
	1,442,839	644,991	2,087,830

Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide, which sets out the 'proper practices' for how the council must maintain its accounts, recommends that the minimum level of general reserves should be between three and twelve months of net revenue expenditure

3 months	£ 794,137
12 months	£ 2,382,410

Yeovil Town Council - Estimated Reserves as at 31/03/25

Earmarked Reserve	Balance as at 31/03/23 (£)	Movement in Year In (£)	Balance as at 31/03/24 (£)	Movement in Year In (£)	Estimated Balance as at 31/03/25 (£)
Major Projects	984	0	984	0	984
Water Mains Refurbishments/Repairs	12,732	2,200	14,932	2,200	17,132
Allotment Fence Repairs	605	1,989	2,594	1,989	4,583
Regalia	13,623	1,946	15,569	1,946	17,515
Custom Souvenirs	2,726	650	3,376	650	4,026
Youth Council	8,384	2,000	10,384	7,000	17,384
Monmouth Hall site	275,494	59,957	335,451	60,000	395,451
Community Infrastructure Levy	3,267	956	4,223	578	4,801
Costs of Elections	1,500	0	1,500	1,500	3,000
War Memorial	2,209	750	2,959	750	3,709
Sidney Gardens Fountain	12,600	0	12,600	0	12,600
Defibrillators	6,779	950	7,729	3,346	11,075
CCTV	1,000	500	1,500	500	2,000
Climate Change	50,000	25,000	75,000	25,000	100,000
Community Safety	17,500	12,500	30,000	7,257	37,257
Christmas lights	0	26,079	26,079		26,079
	410,482	135,477	545,959	112,716	658,675

Yeovil Town Council



Programme of Meetings of Council and Committees – 2025/26

Meeting	Day	Time	2025								2026				
			May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Council	Tues	7.30pm	6 ^{*1} 13 ^{*2}	24 ⁴	-	(5)	2	(7)	4	2	27 ⁵	-	(3)	7	5 ^{*1} 12 ^{*2}
Planning Committee	Mon	7.00pm	14 ^{*3}	16	14	11	15	13	17	15	19	16	16	13	13 ^{*3}
Leisure and Environment Committee (L&E)	Mon	7.00pm	19		7		8		10		12		9		18
Culture, Events and Promotions Committee (CEP)	Tues	7.00pm	27		15		16		18		13		17		26
Infrastructure (Property and Assets) Committee (IPA)	Tues	7.00pm	20		8		9		11		6		10		19
Finance and Policy Executive (FPE)	Tues	7.00pm	28 ^{*3}		29		30	(29)	25		20	(24)	31	(28)	27 ³

- () Meetings are reserve dates and will only be held if necessary
- *1 Annual Town Meeting followed by Annual Meeting of the Town Council
- *2 Annual Meeting of the Town Council (reconvened)
- *3 Moved to Wednesday
- *4 To approve the Annual Governance and Accountability Return (AGAR)
- *5 To approve the budget precept for the following year

✉ ytcc@yeovil.gov.uk 🌐 www.yeovil.gov.uk 📺 @YeovilTownCouncil