

# Yeovil Town Council



Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

## Finance & Policy Executive

### Finance & Policy Executive

**Tuesday 20<sup>th</sup> January 2026**

**7:00pm**

**Hybrid Meeting:**

**Face-to-face at Town House, 19 Union Street, Yeovil  
BA20 1PQ; and virtual using Zoom meeting software**

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For further information on the items to be discussed, please contact  
[town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk).

**Amanda Card,**  
Chief Executive / Town Clerk  
14<sup>th</sup> January 2026

This information is also available on our website: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)

**Members of Yeovil Town Council are summoned to attend:**

Tareth Casey

Jeny Snell

Karl Gill

Andy Soughton (*Chair*)

Andy Kendall

Royston Spinner

Tony Lock (*Ex-officio*)

Rob Stickland (*Vice Chair*)

Jamie Lock

Adrian Wilkes

Graham Oakes

Dave Woan

Wes Read (*Ex-officio*)

**Public Comments at meetings**

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail [yc@yeovil.gov.uk](mailto:yc@yeovil.gov.uk) by 9:00am on Tuesday 20<sup>th</sup> January 2026. Instructions will be sent to you to view the meeting.

## **Equality Act 2010**

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

|                                |                    |
|--------------------------------|--------------------|
| Age                            | Race               |
| Disability                     | Religion or Belief |
| Gender Reassignment            | Sex                |
| Marriage and Civil Partnership | Sexual Orientation |
| Pregnancy and Maternity        |                    |

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk). This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chair who will instruct those taking a recording or filming to cease doing so while they speak.

# A G E N D A

## **Public Comment (15 Minutes)**

Due to the confidential nature of the business of item 11/357, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

## **11/344 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and to consider the reasons given. *LGA 1972 s85(1)*

## **11/345 DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

## **11/346 MINUTES**

To approve as a correct record the Minutes of the meeting held on 25<sup>th</sup> November 2025.

## **11/347 GRANTS**

To consider applications received (circulated separately):

- Yeovil Street Pastors - £1,000.00

Remaining Grant Budget 2025/26 - £6,165.00

## **11/348 APPROVAL OF PAYMENTS**

Members to approve payments made by Yeovil Town Council:

- 1<sup>st</sup> November 2025 – 30<sup>th</sup> November 2025; and
- 1<sup>st</sup> December 2025 – 31<sup>st</sup> December 2025.

(These documents will be circulated separately due to the size).

**11/349 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31<sup>st</sup>  
DECEMBER 2025 (MONTH 1 – 9)**

Members to consider the budget monitoring report for months 1 – 9 prepared by Chief Executive / Town Clerk and Deputy Responsible Finance Officer (attached at pages 6 to 28).

**11/350 BANK RECONCILIATION**

Members to approve the formal bank reconciliation as at 31<sup>st</sup> December 2025 at page 29.

**11/351 BALANCE SHEET**

Members to approve the Balance Sheet as at 31<sup>st</sup> December 2025 at page 30 to 31.

**11/352 DRAFT BUDGET 2026/27**

Members to consider the report of the Chief Executive / Town Clerk and Deputy Responsible Finance Officer (attached at pages 32 to 52).

**11/353 OCTAGON THEATRE FUNDING**

Members to consider the report of the Chief Executive / Town Clerk (attached at pages 53 to 57).

**11/354 RISK STRATEGY**

To approve the Risk Strategy and carry out a risk assessment to ensure that appropriate arrangements are in place to mitigate the risks as far as possible as attached at pages 58 to 75. The Committee is asked to recommend the adoption of the Risk Strategy and assessment to Town Council. *Account & Audit Regulations 2015* s3

**11/355 COMPLAINTS HANDLING PROCEDURE**

To review, approve and adopt the amended Complaints Handling Procedure as attached at pages 76 to 77.

**11/356 EXCLUSION OF PRESS AND PUBLIC**

The Committee will consider passing a resolution to exclude the press and public from the **next item** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**11/357 INSURANCE PROCUREMENT**

Members to consider the report of the Chief Executive / Town Clerk and Deputy Responsible Finance Officer (to follow).

## **11/349 2025/26 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31<sup>st</sup> DECEMBER 2025 (MONTH 1 – 9)**

### **Purpose of Report**

The purpose of this report is to provide Members with the current projections of the expected spending and income against the Council's approved budget for the financial year 2025/26, and to explain significant variances against budget.

### **Background**

The 2025/26 budget was approved by Town Council on 21<sup>st</sup> January 2025.

| <b>Committee</b>                   | <b>Expenditure</b><br><b>£</b> | <b>Income</b><br><b>£</b> | <b>Net Expenditure</b><br><b>£</b> |
|------------------------------------|--------------------------------|---------------------------|------------------------------------|
| Finance & Policy Executive         | 945,863                        | 101,100                   | 844,763                            |
| Infrastructure (Property & Assets) | 352,820                        | 35,330                    | 317,490                            |
| Leisure & Environment              | 2,107,710                      | 846,990                   | 1,260.720                          |
| Planning                           | 1,000                          | 0                         | 1,000                              |
| Culture, Events & Promotions       | 4,696,790                      | 3,902,442                 | 794,348                            |
| <b>Total Committees Budget</b>     | <b>8,104,183</b>               | <b>4,885,862</b>          | <b>3,218,321</b>                   |
| Joint Burial Committee             | 78,618                         | 0                         | 78,618                             |
| <b>Total Budget Requirement</b>    | <b>8,182,801</b>               | <b>4,885,862</b>          | <b>3,296,939</b>                   |

### **Summary of expected spending and income against budget**

The projected position as at 31<sup>st</sup> March 2026 is £2,927,758 against the budget of £3,296,939 shows an **underspend** of £369,181 (11.2%). This is summarised within below. The detail and the significant variances are highlighted within Appendix A.

| <b>Committee</b>                   | <b>Original Budget</b><br><b>£</b> | <b>Revised Budget</b><br><b>£</b> | <b>Projected Position at 31/03/2026</b><br><b>£</b> | <b>Variance (over) / under</b><br><b>£</b> | <b>Variance (over) / under</b><br><b>%</b> |
|------------------------------------|------------------------------------|-----------------------------------|---|--|--|
| Finance & Policy Executive         | 844,763                            | 829,413                           | 775,205   | 54,208                                     | 6.5  |
| Infrastructure (Property & Assets) | 317,490                            | 379,870                           | 486,555   | (106,685)                                  | (28.1)                                     |
| Leisure & Environment              | 1,260,720                          | 1,214,930                         | 1,211,675   | 3,255                                      | 0.3  |
| Planning                           | 1,000                              | 1,000                             | 0   | 1,000                                      | 100.0                                      |
| Culture, Events & Promotions       | 794,348                            | 793,108                           | 375,705   | 417,403                                    | 52.6                                       |
| Joint Burial Committee             | 78,618                             | 78,618                            | 78,618  | 0  | 0  |
| <b>Total Committees Budget</b>     | <b>3,296,939</b>                   | <b>3,296,939</b>                  | <b>2,927,758</b>                                    | <b>369,181</b>                             | <b>11.2</b>                                |

The Committee is **RECOMMENDED** to note the report.

*(Amanda Card, Chief Executive / Town Clerk – [amanda.card@yeovil.gov.uk](mailto:amanda.card@yeovil.gov.uk))  
(Jacky Pang, Deputy Responsible Finance Officer – [jacky.pang@yeovil.gov.uk](mailto:jacky.pang@yeovil.gov.uk))*

## 2025/26 Budget Monitoring

| 2024/25                                      |                              |                          |                                    |   |                        |                          |                 |                          |                          |   | 2025/26                            |   |   |   |   |   |
|--|------------------------------|--------------------------|------------------------------------|---|------------------------|--------------------------|-----------------|--------------------------|--------------------------|---|------------------------------------|---|---|---|---|---|
| £  | £                            | £                        |                                    |   | Committee              | £                        | £               | £                        | £                        | £   | £                                  | £ | £ | £ | £ | £ |
| Budget (£)                                   | Actual Total at 31/03/25 (£) | (Over) / Under Spend (£) | Earmarked Reserve Contribution (£) | (Over) / Under after Earmarked Reserve Contribution (£) |                        | Original Budget (£)      | Budget Virement | Revised Budget           | Month 1 - 9 Spend (£)    | Estimated Full year spend to 31/03/2026 (£) | Estimated (Over) / Under Spend (£) |   |   |   |   |   |
| Finance & Policy Executive                   |                              |                          |                                    |   |                        |                          |                 |                          |                          |   |                                    |   |   |   |   |   |
| 685,022<br>(31,100)                          | 839,708<br>(165,645)         | (154,686)<br>134,545     | 59,808<br>946                      | (214,494)<br>133,599                                    | Expenditure<br>Income  | 945,863<br>(101,100)     | (15,350)<br>0   | 930,513<br>(101,100)     | 608,302<br>(98,987)      | 923,584<br>(148,380)                        | 6,929<br>47,280                    |   |   |   |   |   |
| <b>653,922</b>                               | <b>674,063</b>               | <b>(20,141)</b>          | <b>60,754</b>                      | <b>(80,895)</b>   | <b>Net Expenditure</b> | <b>844,763</b>           | <b>(15,350)</b> | <b>829,413</b>           | <b>509,315</b>           | <b>775,205</b>                              | <b>54,208</b>                      |   |   |   |   |   |
| Infrastructure (Property & Assets) Committee |                              |                          |                                    |   |                        |                          |                 |                          |                          |   |                                    |   |   |   |   |   |
| 385,640<br>(32,960)                          | 142,309<br>308               | 243,331<br>(33,268)      | 214,830<br>(1,004)                 | 28,501<br>(32,264)                                      | Expenditure<br>Income  | 352,820<br>(35,330)      | 62,380<br>0     | 415,200<br>(35,330)      | 279,053<br>(27,120)      | 522,625<br>(36,070)                         | (107,425)<br>740                   |   |   |   |   |   |
| <b>352,680</b>                               | <b>142,617</b>               | <b>210,063</b>           | <b>213,826</b>                     | <b>(3,763)</b>  | <b>Net Expenditure</b> | <b>317,490</b>           | <b>62,380</b>   | <b>379,870</b>           | <b>251,933</b>           | <b>486,555</b>                              | <b>(106,685)</b>                   |   |   |   |   |   |
| Leisure & Environment Committee              |                              |                          |                                    |   |                        |                          |                 |                          |                          |   |                                    |   |   |   |   |   |
| 1,693,981<br>(830,070)                       | 1,081,096<br>(552,488)       | 612,885<br>(277,582)     | 235,745<br>0                       | 377,140<br>(277,582)                                    | Expenditure<br>Income  | 2,107,710<br>(846,990)   | (45,790)<br>0   | 2,061,920<br>(846,990)   | 1,425,270<br>(690,134)   | 2,058,564<br>(846,888)                      | 3,356<br>(102)                     |   |   |   |   |   |
| <b>863,911</b>                               | <b>528,608</b>               | <b>335,303</b>           | <b>235,745</b>                     | <b>99,558</b>   | <b>Net Expenditure</b> | <b>1,260,720</b>         | <b>(45,790)</b> | <b>1,214,930</b>         | <b>735,135</b>           | <b>1,211,675</b>                            | <b>3,255</b>                       |   |   |   |   |   |
| Planning Committee                           |                              |                          |                                    |   |                        |                          |                 |                          |                          |   |                                    |   |   |   |   |   |
| 1,000<br>0                                   | 0<br>0                       | 1,000<br>0               | 0<br>0                             | 1,000<br>0  | Expenditure<br>Income  | 1,000<br>0               | 0<br>0          | 1,000<br>0               | 0<br>0                   | 0<br>0                                      | 1,000<br>0                         |   |   |   |   |   |
| <b>1,000</b>                                 | <b>0</b>                     | <b>1,000</b>             | <b>0</b>                           | <b>1,000</b>  | <b>Net Expenditure</b> | <b>1,000</b>             | <b>0</b>        | <b>1,000</b>             | <b>0</b>                 | <b>0</b>                                    | <b>1,000</b>                       |   |   |   |   |   |
| Culture, Events & Promotions Committee       |                              |                          |                                    |   |                        |                          |                 |                          |                          |   |                                    |   |   |   |   |   |
| 4,419,340<br>(3,796,130)                     | 2,182,619<br>(1,632,629)     | 2,236,721<br>(2,163,501) | 268,764<br>103,202                 | 1,967,957<br>(2,266,703)                                | Expenditure<br>Income  | 4,696,790<br>(3,902,442) | (1,240)<br>0    | 4,695,550<br>(3,902,442) | 2,565,813<br>(2,809,355) | 3,473,600<br>(3,097,895)                    | 1,221,950<br>(804,547)             |   |   |   |   |   |
| <b>623,210</b>                               | <b>549,990</b>               | <b>73,220</b>            | <b>371,966</b>                     | <b>(298,746)</b>  | <b>Net Expenditure</b> | <b>794,348</b>           | <b>(1,240)</b>  | <b>793,108</b>           | <b>(243,542)</b>         | <b>375,705</b>                              | <b>417,403</b>                     |   |   |   |   |   |
| Burial Committee                             |                              |                          |                                    |   |                        |                          |                 |                          |                          |   |                                    |   |   |   |   |   |
| 76,688<br>0                                  | 76,688<br>0                  | 0<br>0                   | 0<br>0                             | 0<br>0  | Expenditure<br>Income  | 78,618<br>0              | 0<br>0          | 78,618<br>0              | 39,309<br>0              | 78,618<br>0                                 | 0<br>0                             |   |   |   |   |   |
| <b>76,688</b>                                | <b>76,688</b>                | <b>0</b>                 | <b>0</b>                           | <b>0</b>  | <b>Net Expenditure</b> | <b>78,618</b>            | <b>0</b>        | <b>78,618</b>            | <b>39,309</b>            | <b>78,618</b>                               | <b>0</b>                           |   |   |   |   |   |
| Total Yeovil Town Council                    |                              |                          |                                    |   |                        |                          |                 |                          |                          |   |                                    |   |   |   |   |   |
| 7,261,671<br>(4,690,260)                     | 4,322,420<br>(2,350,454)     | 2,939,251<br>(2,339,806) | 779,147<br>103,144                 | 2,160,104<br>(2,442,950)                                | Expenditure<br>Income  | 8,182,801<br>(4,885,862) | 0<br>0          | 8,182,801<br>(4,885,862) | 4,917,747<br>(3,625,596) | 7,056,990<br>(4,129,233)                    | 1,125,811<br>(756,629)             |   |   |   |   |   |
| <b>2,571,411</b>                             | <b>1,971,966</b>             | <b>599,445</b>           | <b>882,291</b>                     | <b>(282,845)</b>  | <b>Net Expenditure</b> | <b>3,296,939</b>         | <b>0</b>        | <b>3,296,939</b>         | <b>1,292,150</b>         | <b>2,927,758</b>                            | <b>369,181</b>                     |   |   |   |   |   |

## Finance & Policy Executive

| 2024/25                           |                                   |                          |                                    |   | 2025/26                                 |                     |                    |                                  |   |                                    |   |
|-----------------------------------|-----------------------------------|--------------------------|------------------------------------|---|---|---------------------|--------------------|----------------------------------|---|------------------------------------|---|
| Budget (£)                        | Month 1 - 12 spend 31/03/2025 (£) | (Over) / Under spend (£) | Earmarked Reserve Contribution (£) | (Over) / Under after Earmarked Reserve Contribution (£) | Budget (£)                              | Budget Virement (£) | Revised budget (£) | Month 1 - 9 spent 31/12/2025 (£) | Full year estimated spend to 31/03/2026 (£) | Estimated (over) / under spend (£) | Notes                                   |
| <b>EXPENDITURE</b>                |                                   |                          |                                    |   |   |                     |                    |                                  |   |                                    |   |
| <b>Finance &amp; Admin Team</b>   |                                   |                          |                                    |   |   |                     |                    |                                  |   |                                    |   |
| 0                                 | 12,959                            | (12,959)                 | 0                                  | (12,959)  | Agency Staff                            | 0                   | 0                  | 1,953                            | 1,953                                       | (1,953)                            | Budget within Employee contingency cost |
| 320,754                           | 345,148                           | (24,394)                 | 0                                  | (24,394)  | Salaries - Basic & NI                   | 412,020             | 0                  | 412,020                          | 284,772                                     | 417,000                            | (4,980)                                 |
| 26,000                            | 69,457                            | (43,457)                 | 0                                  | (43,457)  | Salaries - Pension                      | 83,450              | 0                  | 83,450                           | 57,083                                      | 82,326                             | 1,124                                   |
| 0                                 | 6,897                             | 0                        | 0                                  | 0   | Overtime                                | 0                   | 0                  | 9,314                            | 9,314                                       | (9,314)                            |   |
| 0                                 | 854                               | 0                        | 0                                  | 0   | Other Staff Costs                       | 0                   | 0                  | 577                              | 866   | (866)                              |   |
| 0                                 | 473                               | (473)                    | 0                                  | (473)   | Pension Compensation                    | 0                   | 0                  | 506                              | 506   | (506)                              |   |
| 0                                 | 622                               | (622)                    | 308                                | (930)   | Employee Travelling Costs               | 500                 | 0                  | 500                              | 381   | 500                                | 0                                       |
| 500                               | 2,440                             | (1,940)                  | 0                                  | (1,940)   | Advertising                             | 2,000               | 0                  | 2,000                            | 450   | 2,000                              | 0                                       |
| 3,500                             | 4,136                             | (636)                    | 0                                  | (636)   | Audit fees                              | 5,400               | 0                  | 5,400                            | 5,892                                       | 8,000                              | (2,600)                                 |
| 240                               | 288                               | (48)                     | 0                                  | (48)  | Books/periodicals                       | 240                 | 0                  | 240                              | 330   | 330                                | (90)                                    |
| 0                                 | 1,067                             | (1,067)                  | 0                                  | (1,067)   | Bank Charges                            | 0                   | 0                  | 0                                | 1,762                                       | 2,000                              | (2,000)                                 |
| 25,000                            | (25,000)                          | 50,000                   | 50,000                             | 0   | Carbon Management                       | 25,000              | 0                  | 25,000                           | 0   | 25,000                             | 0                                       |
| 117,178                           | 0                                 | 117,178                  | 0                                  | 117,178   | Contingencies                           | 153,253             | 0                  | 153,253                          | 0   | 0                                  | 153,253                                 |
| 15,500                            | (9,189)                           | 24,689                   | 5,500                              | 19,189  | Cost of Elections                       | 14,000              | 0                  | 14,000                           | 0   | 14,000                             | 0                                       |
| 31,200                            | 30,693                            | 507                      | 0                                  | 507   | Costs of Democracy                      | 31,600              | 0                  | 31,600                           | 23,753                                      | 35,629                             | (4,029)                                 |
| 5,000                             | 3,246                             | 1,754                    | 0                                  | 1,754   | Training                                | 5,000               | 0                  | 5,000                            | 336   | 5,000                              | 0                                       |
| 500                               | 662                               | (162)                    | 0                                  | (162)   | Franking Machine                        | 500                 | 0                  | 500                              | 439   | 439                                | 61                                      |
| 4,000                             | 6,874                             | (2,874)                  | 0                                  | (2,874)   | Furniture, office equipment & servicing | 4,000               | 0                  | 4,000                            | 1,494                                       | 2,000                              | 2,000                                   |
| 10,000                            | 3,703                             | 6,297                    | 0                                  | 6,297   | Grants                                  | 10,000              | 0                  | 10,000                           | 3,835                                       | 10,000                             | 0                                       |
| 7,200                             | 15,041                            | (7,841)                  | 0                                  | (7,841)   | Insurance                               | 25,000              | 0                  | 25,000                           | 27,810                                      | 27,810                             | (2,810)                                 |
| 0                                 | 0                                 | 0                        | 0                                  | 0   | Consultation Cost                       | 0                   | 0                  | 0                                | 23,242                                      | 23,242                             | (23,242)                                |
| 0                                 | 119,315                           | (119,315)                | 0                                  | (119,315)   | Devolution Legal Costs                  | 0                   | 0                  | 0                                | 40  | 20,000                             | (20,000)                                |
| 0                                 | 2,260                             | (2,260)                  | 0                                  | (2,260)   | Professional costs                      | 0                   | 0                  | 0                                | 7,712                                       | 7,712                              | (7,712)                                 |
| 0                                 | 3,095                             | (3,095)                  | 0                                  | (3,095)   | HR Costs                                | 0                   | 0                  | 0                                | 0   | 3,000                              | (3,000)                                 |
| 0                                 | 9,319                             | (9,319)                  | 0                                  | (9,319)   | HMRC                                    | 0                   | 0                  | 0                                | 1,753                                       | 1,753                              | (1,753)                                 |
| 0                                 | 4,986                             | (4,986)                  | 0                                  | (4,986)   | Miscellaneous                           | 1,500               | 0                  | 1,500                            | 5,591                                       | 6,000                              | (4,500)                                 |
| 15,000                            | 5,000                             | 10,000                   | 0                                  | 10,000  | New Initiatives Fund                    | 15,000              | 0                  | 15,000                           | 0   | 0                                  | 15,000                                  |
| 14,100                            | 64,491                            | (50,391)                 | 0                                  | (50,391)  | IT Support                              | 16,500              | 0                  | 16,500                           | 40,848                                      | 81,695                             | (65,195)                                |
| 0                                 | 0                                 | 0                        | 0                                  | 0   | IT Support - Phones                     | 13,000              | (13,000)           | 0                                | 0   | 0                                  | 0                                       |
| 2,500                             | 3,647                             | (1,147)                  | 0                                  | (1,147)   | Telephone & Mobiles                     | 2,500               | (1,350)            | 1,150                            | 905   | 1,150                              | 0                                       |
| 0                                 | 1,000                             | (1,000)                  | 0                                  | (1,000)   | IT Recharge - SC                        | 0                   | 0                  | 0                                | 0   | 0                                  | 0                                       |
| 0                                 | 61,680                            | (61,680)                 | 0                                  | (61,680)  | IT Hardware                             | 0                   | 0                  | 0                                | 4,272                                       | 10,000                             | (10,000)                                |
| 2,000                             | 1,951                             | 49                       | 0                                  | 49  | Postage                                 | 1,500               | 0                  | 1,500                            | 1,650                                       | 2,000                              | (500)                                   |
| <b>Professional Subscriptions</b> |                                   |                          |                                    |   |   |                     |                    |                                  |   |                                    |   |
| 4,000                             | 4,394                             | (394)                    | 0                                  | (394)   | Sage                                    | 4,500               | 0                  | 4,500                            | 15,224                                      | 21,463                             | (16,963)                                |
| 800                               | 1,445                             | (645)                    | 0                                  | (645)   | Other                                   | 1,200               | 0                  | 1,200                            | 1,652                                       | 1,652                              | (452)                                   |
| 3,000                             | 2,919                             | 81                       | 0                                  | 81  | SALC                                    | 3,000               | 0                  | 3,000                            | 3,732                                       | 4,000                              | (1,000)                                 |
| 1,000                             | 1,238                             | (238)                    | 0                                  | (238)   | SLCC                                    | 1,000               | 0                  | 1,000                            | 355   | 1,000                              | 0                                       |
| 1,200                             | 1,104                             | 96                       | 0                                  | 96  | YCRT                                    | 1,200               | 0                  | 1,200                            | 0   | 1,104                              | 96                                      |
| 0                                 | 0                                 | 0                        | 0                                  | 0   | Employee Costs Contingency              | 15,000              | 0                  | 15,000                           | 0   | 0                                  | 15,000                                  |
| 500                               | 2,730                             | (2,230)                  | 0                                  | (2,230)   | Ski Centre                              | 500                 | 0                  | 500                              | 14  | 500                                | 0                                       |

|                 |                  |                  |               |                  |   |                  |                 |                  |                 |                  |  |   |
|-----------------|------------------|------------------|---------------|------------------|---|------------------|-----------------|------------------|-----------------|------------------|--|---|
| 1,000           | 0                | 1,000            | 0             | 1,000            | Octagon Summer School - SLA                       | 1,000            | (1,000)         | 0                | 0               | 1,000            | (1,000)                                  | Move to Culture                                   |
| 2,000           | 3,599            | (1,599)          | 0             | (1,599)          | Stationery/supplies                               | 1,200            | 0               | 1,200            | 1,336           | 1,400            | (200)                                    |   |
| 8,000           | 8,240            | (240)            | 0             | (240)            | Treasury Management                               | 8,450            | 0               | 8,450            | 8,594           | 8,594            | (144)                                    |   |
| 750             | 1,365            | (615)            | 0             | (615)            | Website   | 750              | 0               | 750              | 110             | 750              | 0  |   |
|                 | 25,000           | (25,000)         | 0             | (25,000)         | Yeovil 4 Families                                 | 25,000           | 0               | 25,000           | 25,000          | 25,000           | 0  |   |
| 0               | 1,500            | (1,500)          | 0             | (1,500)          | Yeovil Twinning Association                       | 1,500            | 0               | 1,500            | 1,500           | 1,500            | 0  |   |
| 7,000           | (4,000)          | 11,000           | 4,000         | 7,000            | Youth Council                                     | 4,000            | 0               | 4,000            | 0               | 2,000            | 2,000                                    | Move to IPA                                       |
| 40,600          | 28,060           | 12,540           |               | 12,540           | Youth Services - YMCA                             | 40,600           | 0               | 40,600           | 36,588          | 40,600           | 0  |   |
| 15,000          | 15,000           | 0                | 0             | 0                | Youth Services - Youth Drop In                    | 15,000           | 0               | 15,000           | 7,500           | 13,750           | 1,250                                    | SLA increase to £25k pa (£6,250 pq) from 01/01/26 |
| <b>685,022</b>  | <b>839,708</b>   | <b>(154,686)</b> | <b>59,808</b> | <b>(214,494)</b> | <b>Total Expenditure</b>                          | <b>945,863</b>   | <b>(15,350)</b> | <b>930,513</b>   | <b>608,302</b>  | <b>923,584</b>   | <b>6,929</b>                             |   |
|                 |                  |                  |               |                  | <b>INCOME</b>                                     |                  |                 |                  |                 |                  |  |   |
| (30,000)        | (74,614)         | 44,614           | 0             | 44,614           | Investment Interest                               | (100,000)        | 0               | (100,000)        | (91,608)        | (135,000)        | 35,000                                   |   |
| 0               | (85)             | 85               | 0             | 85               | Miscellaneous                                     | 0                | 0               | (447)            | (447)           | 447              |  |   |
| 0               | 0                | 0                | 0             | 0                | Devolution Contribution                           | 0                | 0               | (2,500)          | (2,500)         | 2,500            | Contribution from East Coker PC          |   |
| 0               | (90,000)         | 90,000           | 0             | 90,000           | Devolution Costs Reimbursement (Somerset Council) | 0                | 0               | 0                | (6,000)         | 6,000            | Contribution as per Devolution agreement |   |
| 0               | (946)            | 946              | 946           | 0                | Community Infrastructure Levy                     | 0                | 0               | 0                | (3,332)         | (3,332)          | 3,332                                    |   |
| (1,100)         | 0                | (1,100)          | 0             | (1,100)          | Salary Recharge                                   | (1,100)          | 0               | (1,100)          | (1,100)         | (1,100)          | 0  |   |
| <b>(31,100)</b> | <b>(165,645)</b> | <b>134,545</b>   | <b>946</b>    | <b>133,599</b>   | <b>Total Income</b>                               | <b>(101,100)</b> | <b>0</b>        | <b>(101,100)</b> | <b>(98,987)</b> | <b>(148,380)</b> | <b>47,280</b>                            |   |
| <b>653,922</b>  | <b>674,063</b>   | <b>(20,141)</b>  | <b>60,754</b> | <b>(80,895)</b>  | <b>Net Expenditure</b>                            | <b>844,763</b>   | <b>(15,350)</b> | <b>829,413</b>   | <b>509,315</b>  | <b>775,205</b>   | <b>54,208</b>                            |   |

## Infrastructure (Property & Assets) Committee

| Budget (£) | Month 1 - 12 spend 31/03/2025 (£) | (Over) / Under spend (£) | Earmarked Reserve Contribution (£) | (Over) / Under after Earmarked Reserve Contribution (£) |   | Budget (£) | Budget Virement (£) | Revised budget (£) | Month 1 - 9 spent 31/12/2025 (£) | Full year estimated spend to 31/03/2026 (£) | Estimated (over) / under spend (£) | Notes  |
|------------|-----------------------------------|--------------------------|------------------------------------|---|---|------------|---------------------|--------------------|----------------------------------|---|------------------------------------|--|
| 700        | 0                                 | 700                      | 0                                  | 700   | <b>Litter/Grit bins</b>                     | 500        | 0                   | 500                | 0                                | 500   | 0                                  |  |
| 32,490     | 49,669                            | (17,179)                 | 0                                  | (17,179)  | <b>CCTV</b>                                 | 51,000     | 0                   | 51,000             | 53,167                           | 53,167                                      | (2,167)                            |  |
| 1,250      | 0                                 | 1,250                    | 0                                  | 1,250   | <b>Speed Indicator Device installations</b> | 1,300      | 0                   | 1,300              | 0                                | 1,300                                       | 0                                  |  |
| 100        | 100                               | 0                        | 0                                  | 0   | <b>St Georges Day Parade</b>                | 0          | 0                   | 0                  | 0                                | 0   | 0                                  |  |
| 750        | (1,452)                           | 2,202                    | 2,201                              | 1   | <b>War memorials</b>                        | 750        | 0                   | 750                | 0                                | 750   | 0                                  |  |
|            |                                   |                          |                                    |   | <b>Goar Knap - Building</b>                 |            |                     |                    |                                  |   |                                    | Move from L & E                                      |
| 0          | 0                                 | 0                        | 0                                  | 0   | Building                                    | 0          | 200                 | 200                | 0                                | 800   | (600)                              |  |
| 0          | 0                                 | 0                        | 0                                  | 0   | Other Costs                                 | 0          | 0                   | 0                  | 1,803                            | 1,803                                       | (1,803)                            |  |
| 0          | 0                                 | 0                        | 0                                  | 0   | Electricity                                 | 0          | 750                 | 750                | 10                               | 21  | 729                                |  |
| 0          | 0                                 | 0                        | 0                                  | 0   | Business Rates                              | 0          | 1,460               | 1,460              | 0                                | 1,765                                       | (305)                              |  |
|            |                                   |                          |                                    |   | <b>Milford Hall:</b>                        |            |                     |                    |                                  |   |                                    |  |
| 1,000      | 2,223                             | (1,223)                  | 0                                  | (1,223)   | Repairs and Maintenance Buildings           | 1,000      | 0                   | 1,000              | 6,024                            | 6,024                                       | (5,024)                            | Automatic door issue; minor flooring damage          |
| 5,700      | 6,196                             | (496)                    | 0                                  | (496)   | Milford Hall - Business Rates               | 6,200      | 0                   | 6,200              | 7,745                            | 7,745                                       | (1,545)                            |  |
| 30,000     | 20,846                            | 9,154                    | 0                                  | 9,154   | Electricity                                 | 20,000     | 0                   | 20,000             | 12,907                           | 25,000                                      | (5,000)                            |  |
| 12,770     | 19,182                            | (6,412)                  | 0                                  | (6,412)   | Milford Hall - Running Costs                | 13,660     | 0                   | 13,660             | 14,701                           | 16,000                                      | (2,340)                            |  |
| 1,000      | 696                               | 305                      | 0                                  | 305   | CCTV  | 500        | 0                   | 500                | 0                                | 500   | 0                                  |  |
| 460        | 1,305                             | (845)                    | 0                                  | (845)   | Milford Hall - Security                     | 1,000      | 0                   | 1,000              | 362                              | 1,500                                       | (500)                              |  |
| 13,070     | 11,138                            | 1,932                    | 0                                  | 1,932   | Salaries - Basic & NI                       | 11,170     | 0                   | 11,170             | 9,131                            | 12,174                                      | (1,004)                            | 3.2% payaward for 2025/26                            |
|            | 2,429                             | (2,429)                  | 0                                  | (2,429)   | Salaries - Pension                          | 0          | 0                   | 0                  | 1,880                            | 2,506                                       | (2,506)                            | Employee has elected to be entered to pension scheme |
|            |                                   |                          |                                    |   | <b>Peter Street Public Toilets:</b>         |            |                     |                    |                                  |   |                                    |  |
| 0          | 3,725                             | (3,725)                  | 0                                  | (3,725)   | Repairs & Maintenance                       | 1,000      | 0                   | 1,000              | 1,495                            | 1,495                                       | (495)                              |  |
| 8,300      | 8,686                             | (386)                    | 0                                  | (386)   | Cleaning (inc toilet rolls)                 | 8,590      | 0                   | 8,590              | 6,251                            | 8,335                                       | 255                                | National Living Wage increase as per contract        |
| 7,680      | 7,680                             | 0                        | 0                                  | 0   | Security                                    | 7,950      | 0                   | 7,950              | 3,200                            | 7,680                                       | 270                                |  |
| 9,990      | 3,381                             | 6,609                    | 0                                  | 6,609   | Other Running costs (electric/water)        | 7,000      | 0                   | 7,000              | 1,584                            | 3,500                                       | 3,500                              |  |
| 10,000     | 0                                 | 10,000                   | 10,000                             | 0   | Refurbishment                               | 10,000     | 0                   | 10,000             | 0                                | 10,000                                      | 0                                  |  |
|            |                                   |                          |                                    |   | <b>Petters Way Public Toilets:</b>          |            |                     |                    |                                  |   |                                    |  |
| 0          | 884                               | (884)                    | 0                                  | (884)   | Repairs & Maintenance                       | 1,000      | 0                   | 1,000              | 5,201                            | 6,000                                       | (5,000)                            |  |
| 6,810      | 1,295                             | 5,515                    | 0                                  | 5,515   | Other Running costs (electric/water)        | 7,000      | 0                   | 7,000              | 53                               | 5,000                                       | 2,000                              |  |
| 7,680      | 7,680                             | 0                        | 0                                  | 0   | Security                                    | 7,950      | 0                   | 7,950              | 3,200                            | 7,680                                       | 270                                |  |
| 8,300      | 308                               | 7,992                    | 0                                  | 7,992   | Cleaning (inc toilet rolls)                 | 8,590      | 0                   | 8,590              | 7,343                            | 9,790                                       | (1,200)                            | National Living Wage increase as per contract        |
|            |                                   |                          |                                    |   | <b>Town House</b>                           |            |                     |                    |                                  |   |                                    |  |
| 3,750      | 3,958                             | (208)                    | 0                                  | (208)   | Salaries - Basic & NI (Cleaning)            | 4,050      | 0                   | 4,050              | 3,063                            | 4,084                                       | (34)                               | 3.2% payaward for 2025/26                            |
| 10,000     | 3,997                             | 6,003                    | 0                                  | 6,003   | Repairs and Maintenance                     | 10,000     | 0                   | 10,000             | 2,550                            | 5,000                                       | 5,000                              | Replacement flag pole                                |
| 500        | (1,000)                           | 1,500                    | 1,500                              | 0   | CCTV Reserve                                | 500        | 0                   | 500                | 0                                | 500   | 0                                  |  |
| 12,000     | 11,602                            | 398                      | 0                                  | 398   | Business rates                              | 12,420     | 0                   | 12,420             | 11,602                           | 11,602                                      | 818                                |  |
| 800        | 2,151                             | (1,351)                  | 0                                  | (1,351)   | Security - Fire & Intruder                  | 1,000      | 0                   | 1,000              | 1,076                            | 1,350                                       | (350)                              |  |
| 3,500      | 3,722                             | (222)                    | 0                                  | (222)   | Electricity                                 | 3,000      | 0                   | 3,000              | 1,765                            | 3,530                                       | (530)                              |  |
| 2,200      | 1,509                             | 691                      | 0                                  | 691   | Gas   | 2,000      | 0                   | 2,000              | 1,046                            | 4,182                                       | (2,182)                            |  |

| Budget (£)     | Month 1 - 12 spend 31/03/2025 (£) | (Over) / Under spend (£) | Earmarked Reserve Contribution (£) | (Over) / Under after Earmarked Reserve Contribution (£) |                                       | Budget (£)     | Budget Virement (£) | Revised budget (£) | Month 1 - 9 spent 31/12/2025 (£) | Full year estimated spend to 31/03/2026 (£) | Estimated (over) / under spend (£) | Notes |
|----------------|-----------------------------------|--------------------------|------------------------------------|---|---------------------------------------|----------------|---------------------|--------------------|----------------------------------|---|------------------------------------|-------|
| 400            | 239                               | 161                      | 0                                  | 161   | Water charges                         | 400            | 0                   | 400                | 312                              | 400   | 0                                  |       |
| 2,450          | 2,900                             | (450)                    | 0                                  | (450)   | Other costs                           | 2,500          | 0                   | 2,500              | 1,022                            | 2,500                                       | 0                                  |       |
| <b>385,640</b> | <b>142,309</b>                    | <b>243,331</b>           | <b>214,830</b>                     | <b>28,501</b>   | <b>Total Expenditure</b>              | <b>352,820</b> | <b>62,380</b>       | <b>415,200</b>     | <b>279,053</b>                   | <b>522,625</b>                              | <b>(107,425)</b>                   |       |
|                |                                   |                          |                                    |   | <b>INCOME</b>                         |                |                     |                    |                                  |   |                                    |       |
| 0              | (1,600)                           | 1,600                    | 0                                  | 1,600   | <b>Defibrillator &amp; Bleed Kits</b> | 0              | 0                   | 0                  | (1,500)                          | (1,500)                                     | 1,500                              |       |
|                |                                   |                          |                                    |   | <b>Milford Hall</b>                   |                |                     |                    |                                  |   |                                    |       |
| (18,070)       | (17,873)                          | (197)                    | 0                                  | (197)   | Anchor Tenant                         | (18,070)       | 0                   | (18,070)           | (12,080)                         | (18,070)                                    | 0                                  |       |
| (14,890)       | (18,349)                          | 3,459                    | 0                                  | 3,459   | Hall Bookings                         | (17,260)       | 0                   | (17,260)           | (13,540)                         | (18,000)                                    | 740                                |       |
| 0              | (368)                             | 368                      | 0                                  | 368   | <b>Town House</b>                     | 0              | 0                   | 0                  | 0                                | 0   | 0                                  |       |
| (32,960)       | (38,189)                          | 3,629                    | 0                                  | 3,629   | <b>Total Income</b>                   | (35,330)       | 0                   | (35,330)           | (27,120)                         | (36,070)                                    | 740                                |       |
| <b>352,680</b> | <b>104,119</b>                    | <b>246,961</b>           | <b>214,830</b>                     | <b>32,131</b>   | <b>Net Expenditure</b>                | <b>317,490</b> | <b>62,380</b>       | <b>379,870</b>     | <b>251,933</b>                   | <b>486,555</b>                              | <b>(106,685)</b>                   |       |

## Leisure & Environment Committee

| 2024/25                       |  |                                |   |  | 2025/26                                 |                           |                          |   |   |   |             |
|-------------------------------|--|--------------------------------|---|--|---|---------------------------|--------------------------|---|---|---|-------------|
| Budget (£)                    | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) | Budget (£)                              | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes       |
| <b>EXPENDITURE</b>            |  |                                |   |  |   |                           |                          |   |   |   |             |
| <b>Director of L&amp;E:</b>   |  |                                |   |  |   |                           |                          |   |   |   |             |
| 58,780                        | 43,261                                     | 15,519                         | 0   | 15,519   | Salaries - Basic & NI                   | 64,510                    | 0                        | 64,510                                    | 48,719  | 64,960                                      | (450)       |
| 10,720                        | 8,571                                      | 2,149                          | 0   | 2,149  | Salaries - Pension                      | 12,650                    | 0                        | 12,650                                    | 9,556   | 12,742                                      | (92)        |
| 0                             | 294  | (294)                          | 0   | (294)  | Overtime                                | 0                         | 0                        | 0   | 0   | 0   | 0           |
| 0                             | 55   | (55)                           | 0   | (55)   | Other Costs                             | 0                         | 0                        | 0   | 232   | 310   | (310)       |
| <b>Allotment Maintenance:</b> |  |                                |   |  |   |                           |                          |   |   |   |             |
| 13,800                        | 11,393                                     | 2,407                          | 308   | 2,099  | Contract                                | 10,500                    | 0                        | 10,500                                    | 4,681   | 4,681                                       | 5,819       |
| 0                             | 0  | 0                              | 0   | 0  | Tree Works                              | 0                         | 0                        | 0   | 2,350   | 2,350                                       | (2,350)     |
| 0                             | 10,861                                     | (10,861)                       | 0   | (10,861)   | Other Costs                             | 5,000                     | 0                        | 5,000                                     | 1,765   | 5,000                                       | 0           |
| 3,000                         | 789  | 2,211                          | 0   | 2,211  | Equipment, Tools and Material           | 500                       | 0                        | 500                                       | 756   | 756   | (256)       |
| 0                             | 0  | 0                              | 0   | 0  | Bank Charges                            | 0                         | 0                        | 0   | 41  | 50  | (50)        |
| 0                             | 0  | 0                              | 0   | 0  | Waste                                   | 0                         | 0                        | 0   | 851   | 851   | (851)       |
| 5,000                         | 75   | 4,925                          | 0   | 4,925  | Allotment - Health & Safety             | 2,000                     | 0                        | 2,000                                     | 497   | 500   | 1,500       |
| 2,000                         | (24)                                       | 2,024                          | 2,024                                       | 0  | Allotments - Fence Repairs              | 2,000                     | 0                        | 2,000                                     | 0   | 2,000                                       | 0           |
| 250                           | 52   | 198                            | 0   | 198  | <b>Best Kept Allotments Competition</b> | 250                       | 0                        | 250                                       | 125   | 125   | 125         |
| 10,000                        | 1,825                                      | 8,175                          | 0   | 8,175  | <b>Community Heritage</b>               | 10,000                    | 0                        | 10,000                                    | 0   | 10,000                                      | 0           |
| 8,000                         | 0  | 8,000                          | 0   | 8,000  | <b>Electric Van</b>                     | 8,000                     | (8,000)                  | 0   | 0   | 0   | Move To IPA |
| 100                           | 134  | (34)                           | 0   | (34)   | <b>Protective Clothing</b>              | 100                       | 0                        | 100                                       | 0   | 100   | 0           |
| 1,800                         | 2,165                                      | (365)                          | 0   | (365)  | <b>Maintenance Vehicle</b>              | 2,000                     | (2,000)                  | 0   | 0   | 0   | Move To IPA |
| 1,000                         | 2,859                                      | (1,859)                        | 0   | (1,859)  | <b>Water charges</b>                    | 1,500                     | 0                        | 1,500                                     | 1,581   | 2,000                                       | (500)       |
| 350                           | 335  | 15                             | 0   | 15   | <b>Leases - Turners Barn</b>            | 350                       | 0                        | 350                                       | 335   | 350   | 0           |
| <b>Goar Knap - Building</b>   |  |                                |   |  |   |                           |                          |   |   |   |             |
| 90                            | 1,028                                      | (938)                          | 0   | (938)  | Building                                | 200                       | (200)                    | 0   | 0   | 0   | Move To IPA |
| 126                           | (126)                                      | 0                              | (126)                                       | (126)  | Other Costs                             | 0                         | 0                        | 0   | 0   | 0   | Move To IPA |
| 700                           | 750  | (50)                           | 0   | (50)   | Electricity                             | 750                       | (750)                    | 0   | 0   | 0   | Move To IPA |
| 1,410                         | 1,412                                      | (2)                            | 0   | (2)  | Business Rates                          | 1,460                     | (1,460)                  | 0   | 0   | 0   | Move To IPA |
| <b>Labour:</b>                |  |                                |   |  |   |                           |                          |   |   |   |             |
| 27,000                        | 27,288                                     | (288)                          | 0   | (288)  | Salaries - Basic & NI                   | 29,400                    | (29,400)                 | 0   | 0   | 0   | Move To IPA |
| 6,000                         | 5,446                                      | 554                            | 0   | 554  | Salaries - Pension                      | 5,850                     | (5,850)                  | 0   | 0   | 0   | 0           |
| 0                             | 94   | (94)                           | 0   | (94)   | Other Costs                             | 0                         | 0                        | 0   | 0   | 0   | 0           |
| 0                             | 155  | (155)                          | 0   | (155)  | Mobile                                  | 0                         | 0                        | 0   | 0   | 0   | 0           |
| <b>Play Areas:</b>            |  |                                |   |  |   |                           |                          |   |   |   |             |
| 0                             | 0  | 0                              | 0   | 0  | Salaries - Basic & NI                   | 0                         | 29,644                   | 29,644                                    | 26,776  | 34,854                                      | (5,210)     |
| 0                             | 0  | 0                              | 0   | 0  | Salaries - Pension                      | 0                         | 4,908                    | 4,908                                     | 5,389   | 5,978                                       | (1,070)     |
| 0                             | 0  | 0                              | 0   | 0  | Overtime                                | 0                         | 3,000                    | 3,000                                     | 0   | 0   | 3,000       |
| 0                             | 0  | 0                              | 0   | 0  | Wages (Casual)                          | 0                         | 2,000                    | 2,000                                     | 0   | 0   | 2,000       |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                    | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes                            |
|------------|--|--------------------------------|---|--|------------------------------------|------------|---------------------------|--------------------------|---|---|---|----------------------------------|
| 0          | 0  | 0                              | 0   | 0  | Training                           | 0          | 2,000                     | 2,000                    | 0   | 0   | 2,000                                       | HAVs and health Assessment       |
| 0          | 0  | 0                              | 0   | 0  | Health & Safety at work            | 0          | 0                         | 0                        | 90  | 180   | (180)                                       |                                  |
| 0          | 0  | 0                              | 0   | 0  | Play Areas                         | 182,570    | (182,570)                 | 0                        | 0   | 0   | 0   | Oringinal total budget line only |
| 0          | 0  | 0                              | 0   | 0  | Vehicle - R & M                    | 0          | 5,000                     | 5,000                    | 482                                       | 5,000   | 0   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Fuel                               | 0          | 2,000                     | 2,000                    | 578                                       | 1,156   | 844   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Vehicle - Hire                     | 0          | 0                         | 0                        | 5,132                                     | 11,152  | (11,152)                                    |                                  |
| 0          | 0  | 0                              | 0   | 0  | Other Vehicle Costs                | 0          | 0                         | 0                        | 55  | 55  | (55)  | DVLA                             |
| 0          | 0  | 0                              | 0   | 0  | Travel & Other Staff costs         | 0          | 2,000                     | 2,000                    | 256                                       | 1,534   | 466   | Essential User allowance         |
| 0          | 0  | 0                              | 0   | 0  | Purchase of new vehicles           | 0          | 0                         | 0                        | 18,500                                    | 18,500  | (18,500)                                    |                                  |
| 15,510     | 3,560                                      | 11,950                         | 0   | 11,950   | Play and Landscape Officers        | 0          | 0                         | 0                        | 0   | 0   | 0   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Printing & Stationery              | 0          | 10,000                    | 10,000                   | 36  | 500   | 9,500                                       | Signage                          |
| 0          | 0  | 0                              | 0   | 0  | Mobile phone & Lone worker devices | 0          | 1,000                     | 1,000                    | 48  | 800   | 200   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Uniform                            | 0          | 3,000                     | 3,000                    | 0   | 2,000   | 1,000                                       |                                  |
| 14,170     | 8,460                                      | 5,710                          | 0   | 5,710  | Play Area Repairs and Maintenance  | 0          | 0                         | 0                        | 78  | 5,230   | (5,230)                                     |                                  |
| 0          | 0  | 0                              | 0   | 0  | Volunteers expense                 | 0          | 0                         | 0                        | 0   | 0   | 0   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Tree Work                          | 0          | 0                         | 0                        | 0   | 10,000  | (10,000)                                    |                                  |
| 0          | 0  | 0                              | 0   | 0  | Equipment, Tools & Materials       | 0          | 43,570                    | 43,570                   | 548                                       | 548   | 43,022                                      |                                  |
| 0          | 0  | 0                              | 0   | 0  | Equipment Hire                     | 0          | 0                         | 0                        | 0   | 0   | 0   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Seeds and plants                   | 0          | 1,000                     | 1,000                    | 0   | 1,000   | 0   |                                  |
| 3,340      | 3,340                                      | 0                              | 0   | 0  | Play Area Upgrade                  | 0          | 40,000                    | 40,000                   | 0   | 30,000  | 10,000                                      |                                  |
| 10,000     | (40,000)                                   | 50,000                         | 50,000                                      | 0  | Playpark Programme                 | 0          | 0                         | 0                        | 0   | 0   | 0   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Events                             | 0          | 5,000                     | 5,000                    | 7   | 1,000   | 4,000                                       |                                  |
| 0          | 0  | 0                              | 0   | 0  | Waste                              | 0          | 10,000                    | 10,000                   | 0   | 0   | 10,000                                      |                                  |
| 0          | 0  | 0                              | 0   | 0  | Contractors                        | 0          | 18,448                    | 18,448                   | 2,724                                     | 5,448   | 13,000                                      | Annual Play Inspection           |
| 0          |  |                                |   |  | <b>Open Spaces:</b>                |            |                           |                          |   |   |   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Salaries - Basic & NI              | 45,930     | 80,949                    | 126,879                  | 83,801                                    | 115,434   | 11,445                                      |                                  |
| 0          | 0  | 0                              | 0   | 0  | Salaries - Pension                 | 9,250      | 15,886                    | 25,136                   | 16,626                                    | 22,852  | 2,284                                       |                                  |
| 0          | 923  | (923)                          | 0   | (923)  | Overtime                           | 0          | 5,000                     | 5,000                    | 0   | 0   | 5,000                                       |                                  |
| 0          | 0  | 0                              | 0   | 0  | Advertising for staff              | 0          | 0                         | 0                        | 331                                       | 331   | (331)                                       |                                  |
| 0          | 0  | 0                              | 0   | 0  | Training                           | 0          | 5,000                     | 5,000                    | 8,030                                     | 8,030   | (3,030)                                     |                                  |
| 0          | 0  | 0                              | 0   | 0  | Health & Safety at work            | 0          | 0                         | 0                        | 3,130                                     | 3,200   | (3,200)                                     |                                  |
| 133,480    | 133,480                                    | 0                              | 0   | 0  | Tree Works                         | 254,770    | (248,636)                 | 6,134                    | 1,240                                     | 27,000  | (20,866)                                    |                                  |
| 0          | 0  | 0                              | 0   | 0  | Vehicles R & M                     | 0          | 5,000                     | 5,000                    | 2,994                                     | 5,000   | 0   |                                  |
| 0          | 0  | 0                              | 0   | 0  | Fuel                               | 0          | 9,900                     | 9,900                    | 1,469                                     | 2,937   | 6,963                                       |                                  |
| 0          | 0  | 0                              | 0   | 0  | Vehicle Hire                       | 0          | 7,800                     | 7,800                    | 8,833                                     | 16,728  | (8,928)                                     |                                  |
| 0          | 0  | 0                              | 0   | 0  | Other Vehicle Costs                | 0          | 0                         | 0                        | 247                                       | 247   | (247)                                       | DVLA                             |
| 0          | 0  | 0                              | 0   | 0  | Travel                             | 100        | 0                         | 100                      | 190                                       | 200   | (100)                                       |                                  |
| 0          | 0  | 0                              | 0   | 0  | Printing & Stationery              | 0          | 10,000                    | 10,000                   | 16  | 3,196   | 6,804                                       |                                  |
| 0          | 44   | (44)                           | 0   | (44)   | Mobile phone                       | 0          | 1,000                     | 1,000                    | 745                                       | 1,490   | (490)                                       |                                  |
| 0          | 0  | 0                              | 0   | 0  | IT                                 | 0          | 0                         | 0                        | 262                                       | 500   | (500)                                       |                                  |
| 0          | 0  | 0                              | 0   | 0  | IT Hardware                        | 0          | 0                         | 0                        | 83  | 500   | (500)                                       |                                  |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes                               |
|------------|--|--------------------------------|---|--|--------------------------------|------------|---------------------------|--------------------------|---|---|---|-------------------------------------|
| 0          | 0  | 0                              | 0   | 0  | Office Furniture and equipment | 0          | 0                         | 0                        | 56  | 200   | (200)                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Hospitality                    | 0          | 601                       | 601                      | 68  | 200   | 401   |                                     |
| 0          | 0  | 0                              | 0   | 0  | Miscellaneous                  | 0          | 500                       | 500                      | 613                                       | 613   | (113)                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Uniform/Protective clothing    | 0          | 5,000                     | 5,000                    | 2,715                                     | 2,715   | 2,285                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Volunteer Expenses             | 0          | 2,000                     | 2,000                    | 0   | 100   | 1,900                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Subscriptions                  | 0          | 0                         | 0                        | 2,033                                     | 2,033   | (2,033)                                     |                                     |
| 0          | 0  | 0                              | 0   | 0  | Purchase of new vehicles       | 0          | 0                         | 0                        | 32,500                                    | 32,500  | (32,500)                                    |                                     |
| 0          | 0  | 0                              | 0   | 0  | Equipment, Tools & Materials   | 0          | 30,000                    | 30,000                   | 14,888                                    | 14,888  | 15,112                                      |                                     |
| 0          | 0  | 0                              | 0   | 0  | Equipment Hire                 | 0          | 10,000                    | 10,000                   | 1,269                                     | 5,000   | 5,000                                       | Standpipe                           |
| 0          | 0  | 0                              | 0   | 0  | Seeds and plants               | 0          | 5,000                     | 5,000                    | 3,000                                     | 5,000   | 0   |                                     |
| 0          | (12,600)                                   | 12,600                         | 12,600                                      | 0  | Sidney Gardens Fountain        | 0          | 0                         | 0                        | 0   | 0   | 0   |                                     |
| 7,000      | 2,786                                      | 4,214                          | 0   | 4,214  | Door Step Green                | 4,500      | 0                         | 4,500                    | 0   | 4,500   | 0   |                                     |
| 0          | 0  | 0                              | 0   | 0  | Waste                          | 0          | 15,000                    | 15,000                   | 4,888                                     | 5,000   | 10,000                                      |                                     |
| 0          | 0  | 0                              | 0   | 0  | Skip Hire                      | 0          | 0                         | 0                        | 1,788                                     | 1,788   | (1,788)                                     |                                     |
| 0          | 0  | 0                              | 0   | 0  | Contractors                    | 0          | 15,000                    | 15,000                   | 15,035                                    | 15,500  | (500)                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Project Expenditure            | 0          | 20,000                    | 20,000                   | 0   | 1,000   | 19,000                                      |                                     |
| 0          | 0  | 0                              | 0   | 0  | Events & Marketing             | 0          | 5,000                     | 5,000                    | 0   | 1,000   | 4,000                                       |                                     |
| 400        | 0  | 400                            | 0   | 400  | Lights for Milford Park        | 0          | 0                         | 0                        | 0   | 0   | 0   |                                     |
|            |  |                                |   |  | <b>Yeovil in Bloom:</b>        |            |                           |                          |   |   |   |                                     |
| 24,800     | 24,800                                     | 0                              | 0   | 0  | Salaries - Basic & NI          | 71,240     | (43,030)                  | 28,210                   | 21,944                                    | 29,113  | (903)                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Salaries - Pension             | 0          | 5,020                     | 5,020                    | 4,483                                     | 5,795   | (775)                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Overtime                       | 0          | 0                         | 0                        | 0   | 0   | 0   |                                     |
| 0          | 0  | 0                              | 0   | 0  | Wages (Casual)                 | 0          | 3,000                     | 3,000                    | 7,103                                     | 7,103   | (4,103)                                     |                                     |
| 0          | 0  | 0                              | 0   | 0  | Training                       | 0          | 500                       | 500                      | 0   | 0   | 500   |                                     |
| 0          | 0  | 0                              | 0   | 0  | Vehicle - R & M                | 0          | 1,000                     | 1,000                    | 687                                       | 1,000   | 0   |                                     |
| 0          | 0  | 0                              | 0   | 0  | Vehicle - Fuel                 | 0          | 3,000                     | 3,000                    | 681                                       | 1,000   | 2,000                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Vehicle - hire / lease         | 0          | 7,800                     | 7,800                    | 13,856                                    | 15,360  | (7,560)                                     |                                     |
| 0          | 0  | 0                              | 0   | 0  | Printing & Stationery          | 0          | 250                       | 250                      | 11  | 100   | 150   |                                     |
| 0          | 0  | 0                              | 0   | 0  | Mobile phone                   | 0          | 300                       | 300                      | 144                                       | 600   | (300)                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Events Expenditure             | 0          | 0                         | 0                        | 541                                       | 1,000   | (1,000)                                     |                                     |
| 0          | 0  | 0                              | 0   | 0  | Uniform / Protective clothing  | 0          | 500                       | 500                      | 40  | 200   | 300   |                                     |
| 0          | 0  | 0                              | 0   | 0  | Equipment Tools & Materials    | 0          | 2,000                     | 2,000                    | 6,883                                     | 6,883   | (4,883)                                     |                                     |
| 0          | 0  | 0                              | 0   | 0  | Equipment Hire                 | 0          | 500                       | 500                      | 0   | 750   | (250)                                       |                                     |
| 0          | 0  | 0                              | 0   | 0  | Seeds and plants               | 0          | 18,000                    | 18,000                   | 16,759                                    | 20,000  | (2,000)                                     |                                     |
| 0          | 0  | 0                              | 0   | 0  | Nursery Facilities             | 0          | 0                         | 0                        | 2,100                                     | 2,100   | (2,100)                                     |                                     |
| 0          | 0  | 0                              | 0   | 0  | Miscellaneous                  | 0          | 410                       | 410                      | 71  | 500   | (90)  | Planning application for Ski Centre |
| 0          | 0  | 0                              | 0   | 0  | Waste                          | 0          | 750                       | 750                      | 441                                       | 1,500   | (750)                                       |                                     |
| 16,440     | 23,541                                     | (7,101)                        | 0   | (7,101)  | Working Budget                 | 0          | 0                         | 0                        | 0   | 0   | 0   |                                     |
|            |  |                                |   |  | <b>Yeovil Country Park:</b>    |            |                           |                          |   |   |   |                                     |
| 73,690     | 51,486                                     | 22,204                         | 0   | 22,204   | Salaries - Basic & NI          | 78,640     | 0                         | 78,640                   | 59,103                                    | 80,999  | (2,359)                                     |                                     |
| 11,610     | 8,262                                      | 3,348                          | 0   | 3,348  | Salaries - Pension             | 15,540     | 0                         | 15,540                   | 13,846                                    | 16,006  | (466)                                       |                                     |
| 600        | 0  | 600                            | 0   | 600  | Overtime                       | 620        | 0                         | 620                      | 214                                       | 600   | 20  |                                     |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes |
|------------|--|--------------------------------|---|--|-----------------------------------|------------|---------------------------|--------------------------|---|---|---|-------|
| 220        | 0  | 220                            | 0   | 220  | Subsistence                       | 220        | 0                         | 220                      | 0   | 220   | 0   |       |
| 12,450     | 0  | 12,450                         | 0   | 12,450   | Wages (Casual)                    | 13,000     | 0                         | 13,000                   | 14,815                                    | 19,753  | (6,753)                                     |       |
| 1,740      | 965  | 775                            | 0   | 775  | Training                          | 1,740      | 0                         | 1,740                    | 26  | 1,000   | 740   |       |
| 0          | 509  | (509)                          | 0   | (509)  | Advertising for staff             | 0          | 0                         | 0                        | 0   | 0   | 0   |       |
| 3,530      | 474  | 3,056                          | 0   | 3,056  | Repairs and Maintenance Buildings | 3,660      | 0                         | 3,660                    | 0   | 1,000   | 2,660                                       |       |
| 550        | 109  | 441                            | 0   | 441  | Repairs and Maintenance Plant     | 570        | 0                         | 570                      | 0   | 570   | 0   |       |
| 0          | 396  | (396)                          | 0   | (396)  | Repairs and Maintenance Equipment | 0          | 0                         | 0                        | 0   | 800   | (800)                                       |       |
| 160        | 1,652                                      | (1,492)                        | 0   | (1,492)  | Health & Safety at work           | 160        | 0                         | 160                      | 2,664                                     | 2,664   | (2,504)                                     |       |
| 8,970      | 2,702                                      | 6,268                          | 0   | 6,268  | Internal Ground Comm Charge       | 8,970      | 0                         | 8,970                    | 2,803                                     | 3,500   | 5,470                                       |       |
| 0          | 13,631                                     | (13,631)                       | 0   | (13,631)   | Grounds Maintenance               | 0          | 0                         | 0                        | 0   | 0   | 0   |       |
| 0          | 11,165                                     | (11,165)                       | 0   | (11,165)   | Tree works                        | 0          | 0                         | 0                        | 2,880                                     | 8,000   | (8,000)                                     |       |
| 200        | 0  | 200                            | 0   | 200  | Landscaping                       | 200        | 0                         | 200                      | 0   | 200   | 0   |       |
| 70         | 0  | 70                             | 0   | 70   | Vandalism                         | 70         | 0                         | 70                       | 0   | 70  | 0   |       |
| 210        | 2,607                                      | (2,397)                        | 0   | (2,397)  | Electricity                       | 630        | 0                         | 630                      | 6,050                                     | 6,050   | (5,420)                                     |       |
| 60         | 23   | 37                             | 0   | 37   | Sewerage                          | 60         | 0                         | 60                       | 14  | 500   | (440)                                       |       |
| 40         | 5  | 35                             | 0   | 35   | Water                             | 40         | 0                         | 40                       | 99  | 800   | (760)                                       |       |
| 5,170      | 2,086                                      | 3,084                          | 0   | 3,084  | Cleaning                          | 5,350      | 0                         | 5,350                    | 2,275                                     | 3,000   | 2,350                                       |       |
| 440        | 615  | (175)                          | 0   | (175)  | Skip Hire                         | 460        | 0                         | 460                      | 0   | 1,000   | (540)                                       |       |
| 0          | 652  | (652)                          | 0   | (652)  | Security - Fire and Intruder      | 100        | 0                         | 100                      | 0   | 1,000   | (900)                                       |       |
| 10,090     | 3,629                                      | 6,461                          | 0   | 6,461  | Vehicles - R & M                  | 10,440     | (1,500)                   | 8,940                    | 2,338                                     | 5,000   | 3,940                                       |       |
| 0          | 383  | 383                            | 0   | 383  | Fuel                              | 0          | 1,500                     | 1,500                    | 847                                       | 1,000   | 500   |       |
| 2,160      | 147  | 2,013                          | 0   | 2,013  | Printing and Stationery           | 2,240      | 0                         | 2,240                    | 171                                       | 500   | 1,740                                       |       |
| 60         | 0  | 60                             | 0   | 60   | Photographic work                 | 60         | 0                         | 60                       | 0   | 60  | 0   |       |
| 0          | 63   | (63)                           | 0   | (63)   | Mobile phone                      | 0          | 250                       | 250                      | 320                                       | 400   | (150)                                       |       |
| 4,090      | 15,964                                     | (11,874)                       | 0   | (11,874)   | IT Consultant & professional fees | 4,230      | 0                         | 4,230                    | 1,822                                     | 4,230   | 0   |       |
| 0          | 2,873                                      | (2,873)                        | 0   | (2,873)  | IT                                | 0          | 0                         | 0                        | 16  | 16  | (16)  |       |
| 0          | 2,932                                      | (2,932)                        | 0   | (2,932)  | Website                           | 0          | 0                         | 0                        | 341                                       | 1,000   | (1,000)                                     |       |
| 0          | 0  | 0                              | 0   | 0  | Coaching                          | 0          | 0                         | 0                        | 1,470                                     | 1,470   | (1,470)                                     |       |
| 820        | 1,618                                      | (798)                          | 0   | (798)  | Uniform / Protective clothing     | 850        | 0                         | 850                      | 150                                       | 800   | 50  |       |
| 1,550      | 295  | 1,255                          | 0   | 1,255  | Volunteer Expenses                | 1,600      | 0                         | 1,600                    | 1,645                                     | 3,291   | (1,691)                                     |       |
| 1,820      | 0  | 1,820                          | 0   | 1,820  | Events Expenditure                | 1,880      | 0                         | 1,880                    | 652                                       | 1,880   | 0   |       |
| 1,090      | 0  | 1,090                          | 0   | 1,090  | Adverts/promotions                | 1,130      | 0                         | 1,130                    | 0   | 500   | 630   |       |
| 6,450      | 3,564                                      | 2,886                          | 0   | 2,886  | Equipment, Tools and Materials    | 6,680      | 0                         | 6,680                    | 8,967                                     | 10,741  | (4,061)                                     |       |
| 130        | 0  | 130                            | 0   | 130  | Equipment Hire                    | 140        | 0                         | 140                      | 0   | 0   | 140   |       |
| 0          | 0  | 0                              | 0   | 0  | Sports & Play Equipment           | 0          | 0                         | 0                        | 222                                       | 222   | (222)                                       |       |
| 2,530      | 595  | 1,935                          | 0   | 1,935  | Seeds, plants and plaques         | 2,530      | 0                         | 2,530                    | 53  | 1,000   | 1,530                                       |       |
| 2,740      | 1,503                                      | 1,237                          | 0   | 1,237  | Misc Expenditure                  | 2,740      | 0                         | 2,740                    | 57  | 2,000   | 740   |       |
| 16,480     | 16,331                                     | 149                            | 0   | 149  | Payment to Contractors            | 17,060     | 0                         | 17,060                   | 1,250                                     | 10,000  | 7,060                                       |       |
|            |  | 0                              |   |  | Ninesprings Café                  |            |                           |                          |   |   |   |       |
| 65,780     | 73,603                                     | (7,823)                        | 0   | (7,823)  | Salaries - Basic & NI             | 73,300     | 0                         | 73,300                   | 43,290                                    | 57,720  | 15,580                                      |       |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes   |
|------------|--|--------------------------------|---|--|-----------------------------------|------------|---------------------------|--------------------------|---|---|---|---|
| 12,170     | 6,462                                      | 5,708                          | 0   | 5,708  | Salaries - Pension                | 14,580     | 0                         | 14,580                   | 10,902                                    | 14,537  | 43  |   |
| 15,940     | 1,135                                      | 14,805                         | 0   | 14,805   | Overtime                          | 7,000      | 0                         | 7,000                    | 2,296                                     | 3,000   | 4,000                                       |   |
| 41,490     | 0  | 41,490                         | 0   | 41,490   | Wages (Casual)                    | 103,800    | 0                         | 103,800                  | 66,232                                    | 88,310  | 15,490                                      |   |
| 0          | 32   | (32)                           | 0   | (32)   | Training                          | 0          | 0                         | 0                        | 16  | 100   | (100)                                       |   |
| 7,600      | 2,142                                      | 5,458                          | 0   | 5,458  | Repairs and Maintenance Buildings | 7,870      | 0                         | 7,870                    | 4,615                                     | 7,000   | 870   |   |
| 810        | 0  | 810                            | 0   | 810  | Maintenance Reserve               | 840        | 0                         | 840                      | 0   | 1,500   | (660)                                       |   |
| 210        | 10   | 200                            | 0   | 200  | Health & Safety at work           | 220        | 0                         | 220                      | 51  | 500   | (280)                                       |   |
| 0          | 3,222                                      | (3,222)                        | 0   | (3,222)  | Equipment Maintenance             | 0          | 0                         | 0                        | 3,845                                     | 4,500   | (4,500)                                     | Ice machine failure; coffee machine & shutter |
| 12,210     | 6,013                                      | 6,197                          | 0   | 6,197  | Electricity                       | 12,310     | 0                         | 12,310                   | 2,776                                     | 16,659  | (4,349)                                     |   |
| 5,010      | 3,405                                      | 1,605                          | 0   | 1,605  | Business Rates                    | 5,190      | 0                         | 5,190                    | 5,115                                     | 5,115   | 75  |   |
| 1,290      | 599  | 691                            | 0   | 691  | Sewerage                          | 1,340      | 0                         | 1,340                    | 274                                       | 1,000   | 340   |   |
| 1,600      | 774  | 826                            | 0   | 826  | Water                             | 1,660      | 0                         | 1,660                    | 350                                       | 1,000   | 660   |   |
| 6,070      | 105  | 5,965                          | 0   | 5,965  | Skip Hire                         | 6,280      | 0                         | 6,280                    | 0   | 500   | 5,780                                       |   |
| 0          | 2,384                                      | (2,384)                        | 0   | (2,384)  | Cleaning & Domestic supplies      | 0          | 0                         | 0                        | 1,339                                     | 2,500   | (2,500)                                     |   |
| 0          | 271  | (271)                          | 0   | (271)  | Sanitary                          | 100        | 0                         | 100                      | 1,680                                     | 1,680   | (1,580)                                     |   |
| 1,470      | 2,590                                      | (1,120)                        | 0   | (1,120)  | Security - Fire and Intruder      | 1,520      | 0                         | 1,520                    | 1,291                                     | 2,339   | (819)                                       |   |
| 0          | 2,602                                      | (2,602)                        | 0   | (2,602)  | CCTV                              | 0          | 0                         | 0                        | 0   | 2,000   | (2,000)                                     |   |
| 2,010      | 0  | 2,010                          | 0   | 2,010  | Operational Costs                 | 2,080      | 0                         | 2,080                    | 0   | 100   | 1,980                                       |   |
| 1,270      | 2,214                                      | (944)                          | 0   | (944)  | Printing & Stationery             | 1,310      | 0                         | 1,310                    | 1,025                                     | 1,300   | 10  |   |
| 0          | 0  | 0                              | 0   | 0  | Phones & Mobile                   | 0          | 540                       | 540                      | 191                                       | 382   | 159   |   |
| 170        | 1,929                                      | (1,759)                        | 0   | (1,759)  | IT                                | 5,700      | 0                         | 5,700                    | 4,418                                     | 5,000   | 700   |   |
| 166,430    | 86,157                                     | 80,273                         | 0   | 80,273   | Provisions                        | 172,260    | 0                         | 172,260                  | 103,450                                   | 150,000   | 22,260                                      |   |
| 230        | 3,610                                      | (3,380)                        | 0   | (3,380)  | Catering Equipment                | 240        | 0                         | 240                      | 300                                       | 300   | (60)  |   |
| 60         | 0  | 60                             | 0   | 60   | Hospitality                       | 60         | 0                         | 60                       | 0   | 100   | (40)  |   |
| 660        | 0  | 660                            | 0   | 660  | Uniform / Protective clothing     | 660        | 0                         | 660                      | 376                                       | 600   | 60  |   |
| 5,600      | 3,282                                      | 2,318                          | 0   | 2,318  | Electronic Bank Charges           | 5,800      | 0                         | 5,800                    | 3,318                                     | 5,000   | 800   |   |
| 0          | 451  | (451)                          | 0   | (451)  | Misc                              | 0          | 0                         | 0                        | 172                                       | 500   | (500)                                       |   |
| 0          | (29)                                       | 29                             | 0   | 29   | Money Collection Service          | 0          | 0                         | 0                        | 979                                       | 1,305   | (1,305)                                     |   |
| 0          | 1,414                                      | (1,414)                        | 0   | (1,414)  | Waste collection                  | 0          | 0                         | 0                        | 833                                       | 1,111   | (1,111)                                     |   |
| 1,490      | 278  | 1,212                          | 0   | 1,212  | Equipment Tools & Materials       | 1,540      | 0                         | 1,540                    | 1,155                                     | 1,155   | 385   |   |
| 4,470      | 0  | 4,470                          | 0   | 4,470  | Payment to Contractors            | 4,630      | 0                         | 4,630                    | 0   | 0   | 4,630                                       |   |
|            |  | 0                              |   |  | <b>Yeovil Recreation Centre</b>   |            |                           |                          |   |   |   |   |
| 167,910    | 138,378                                    | 29,532                         | 0   | 29,532   | Salaries - Basic & NI             | 212,380    | 0                         | 212,380                  | 157,065                                   | 215,162   | (2,782)                                     |   |
| 31,210     | 25,223                                     | 5,987                          | 0   | 5,987  | Salaries - Pension                | 42,350     | 0                         | 42,350                   | 32,877                                    | 43,621  | (1,271)                                     |   |
| 800        | 79   | 721                            | 0   | 721  | Overtime                          | 820        | 0                         | 820                      | 11,915                                    | 11,915  | (11,095)                                    |   |
| 14,150     | 938  | 13,212                         | 0   | 13,212   | Wages (Casual)                    | 4,000      | 0                         | 4,000                    | 9,394                                     | 9,394   | (5,394)                                     |   |
| 20         | 160  | (140)                          | 0   | (140)  | Training                          | 20         | 0                         | 20                       | 686                                       | 686   | (666)                                       |   |
| 0          | 300  | (300)                          | 0   | (300)  | Advertising for staff             | 0          | 0                         | 0                        | 0   | 300   | (300)                                       |   |
| 36,040     | 8,739                                      | 27,301                         | 0   | 27,301   | Repairs and Maintenance Buildings | 37,300     | 0                         | 37,300                   | 10,381                                    | 37,300  | 0   |   |
| 0          | 0  | 0                              | 0   | 0  | Repair & Maintenance - Plants     | 0          | 0                         | 0                        | 49,092                                    | 49,092  | (49,092)                                    | Water Heater                                  |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes  |
|------------|--|--------------------------------|---|--|-----------------------------------|------------|---------------------------|--------------------------|---|---|---|--|
| 0          | 6,995                                      | (6,995)                        | 0   | (6,995)  | Specialist Works                  | 0          | 0                         | 0                        | 0   | 0   | 0   | Specialist cleaning for Athletic track last year |
| 690        | 1,030                                      | (340)                          | 0   | (340)  | Health & Safety at work           | 710        | 0                         | 710                      | 2,843                                     | 3,000   | (2,290)                                     |  |
| 0          | 144  | (144)                          | 0   | (144)  | Grounds Maintenance               | 0          | 0                         | 0                        | 0   | 0   | 0   |  |
| 0          | 1,200                                      | (1,200)                        | 0   | (1,200)  | Tree works                        | 0          | 0                         | 0                        | 1,720                                     | 2,000   | (2,000)                                     |  |
| 0          | 2,958                                      | (2,958)                        | 0   | (2,958)  | Repairs and Maintenance Equipment | 0          | 0                         | 0                        | 915                                       | 1,000   | (1,000)                                     |  |
| 40,950     | 41,106                                     | (156)                          | 0   | (156)  | Electricity                       | 42,570     | 0                         | 42,570                   | 42,462                                    | 50,000  | (7,430)                                     | Need to split cost between Café & Rec            |
| 9,650      | 11,270                                     | (1,620)                        | 0   | (1,620)  | Gas                               | 10,140     | 0                         | 10,140                   | 5,323                                     | 16,905  | (6,765)                                     |  |
| 7,700      | 4,236                                      | 3,464                          | 0   | 3,464  | Business Rates                    | 7,970      | 0                         | 7,970                    | 6,362                                     | 6,362   | 1,608                                       |  |
| 2,170      | 455  | 1,715                          | 0   | 1,715  | Sewerage                          | 2,250      | 0                         | 2,250                    | 2,779                                     | 4,000   | (1,750)                                     |  |
| 3,630      | 884  | 2,746                          | 0   | 2,746  | Water                             | 2,500      | 0                         | 2,500                    | 3,726                                     | 10,000  | (7,500)                                     |  |
| 0          | 612  | (612)                          | 0   | (612)  | Gritting                          | 0          | 0                         | 0                        | 396                                       | 500   | (500)                                       |  |
| 0          | 0  | 0                              | 0   | 0  | SLA - Yeovil Olympiads            | 0          | 0                         | 0                        | 278                                       | 400   | (400)                                       |  |
| 136,621    | 0  | 136,621                        | 0   | 136,621  | Internal Ground Comm Charge       | 0          | 0                         | 0                        | 833                                       | 833   | (833)                                       |  |
| 3,750      | 2,690                                      | 1,060                          | 0   | 1,060  | Security - Fire and Intruder      | 3,880      | 0                         | 3,880                    | 2,926                                     | 4,000   | (120)                                       |  |
| 0          | 634  | (634)                          | 0   | (634)  | CCTV                              | 0          | 0                         | 0                        | 200                                       | 500   | (500)                                       |  |
| 860        | 113  | 747                            | 0   | 747  | Cleaning & Domestic supplies      | 890        | 0                         | 890                      | 1,110                                     | 2,220   | (1,330)                                     |  |
| 150        | 5,651                                      | (5,501)                        | 0   | (5,501)  | Sanitary                          | 160        | 0                         | 160                      | 8,884                                     | 10,000  | (9,840)                                     |  |
| 3,190      | 1,010                                      | 2,180                          | 0   | 2,180  | Skip Hire                         | 3,300      | 0                         | 3,300                    | 0   | 1,600   | 1,700                                       |  |
| 0          | 9,524                                      | (9,524)                        | 0   | (9,524)  | Vehicles - R & M                  | 0          | 0                         | 0                        | 8,936                                     | 8,936   | (8,936)                                     |  |
| 0          | 0  | 0                              | 0   | 0  | Vehicles - fuel                   | 0          | 0                         | 0                        | 2,985                                     | 5,970   | (5,970)                                     |  |
| 0          | 0  | 0                              | 0   | 0  | Travel Allowance                  | 0          | 0                         | 0                        | 228                                       | 500   | (500)                                       |  |
| 200        | 49   | 151                            | 0   | 151  | Printing & Stationery             | 210        | 0                         | 210                      | 462                                       | 925   | (715)                                       |  |
| 0          | 0  | 0                              | 0   | 0  | Phones & Mobile                   | 0          | 960                       | 960                      | 555                                       | 1,111   | (151)                                       |  |
| 220        | 2,855                                      | (2,635)                        | 0   | (2,635)  | IT Support                        | 7,450      | 0                         | 7,450                    | 4,210                                     | 6,000   | 1,450                                       |  |
| 0          | 1,607                                      | (1,607)                        | 0   | (1,607)  | IT Hardware                       | 0          | 0                         | 0                        | 183                                       | 2,000   | (2,000)                                     |  |
| 50         | 0  | 50                             | 0   | 50   | Consultant & professional fees    | 50         | 0                         | 50                       | 1,525                                     | 1,525   | (1,475)                                     | Hot Water Report                                 |
| 0          | 0  | 0                              | 0   | 0  | Tree works                        | 0          | 0                         | 0                        | 0   | 0   | 0   |  |
| 2,180      | 0  | 2,180                          | 0   | 2,180  | Coaching Fees                     | 2,260      | 0                         | 2,260                    | 0   | 0   | 2,260                                       |  |
| 1,230      | 299  | 931                            | 0   | 931  | Provisions                        | 1,270      | 0                         | 1,270                    | 237                                       | 500   | 770   |  |
| 420        | 829  | (409)                          | 0   | (409)  | Uniform / Protective clothing     | 440        | 0                         | 440                      | 0   | 1,000   | (560)                                       |  |
| 0          | 0  | 0                              | 0   | 0  | Events Expenditure                | 0          | 0                         | 0                        | 46  | 46  | (46)  |  |
| 0          | 0  | 0                              | 0   | 0  | Adverts / Promotions              | 0          | 0                         | 0                        | 500                                       | 500   | (500)                                       |  |
| 4,310      | 1,658                                      | 2,652                          | 0   | 2,652  | Electronic Bank Charges           | 4,460      | 0                         | 4,460                    | 1,499                                     | 4,000   | 460   |  |
| 28,420     | 3,202                                      | 25,218                         | 0   | 25,218   | Equipment, Tools & Materials      | 29,420     | 7,480                     | 36,900                   | 23,228                                    | 25,000  | 11,900                                      |  |
| 1,020      | 29   | 991                            | 0   | 991  | Cleaning and Domestic Equipment   | 1,060      | 0                         | 1,060                    | 236                                       | 250   | 810   |  |
| 430        | 17,544                                     | (17,114)                       | 0   | (17,114)   | Sports & Play Equipment           | 450        | 0                         | 450                      | 1,937                                     | 3,874   | (3,424)                                     |  |
| 0          | 1,581                                      | (1,581)                        | 0   | (1,581)  | Website                           | 0          | 0                         | 0                        | 0   | 1,000   | (1,000)                                     |  |
| 0          | 179  | (179)                          | 0   | (179)  | Money Collection Service          | 0          | 0                         | 0                        | 298                                       | 500   | (500)                                       |  |
| 510        | 411  | 99                             | 0   | 99   | Misc                              | 530        | 0                         | 530                      | 9   | 1,000   | (470)                                       |  |

| Budget (£)       | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |  | Budget (£)       | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes |
|------------------|--|--------------------------------|---|--|--|------------------|---------------------------|--------------------------|---|---|---|-------|
| 4,260            | 0  | 4,260                          | 0   | 4,260  | Project Expenditure                      | 4,410            | 0                         | 4,410                    | 0   | 5,000   | (590)                                       |       |
| 4,650            | 14,551                                     | (9,901)                        | 0   | (9,901)  | Payment to Contractors                   | 4,810            | 0                         | 4,810                    | 13,105                                    | 19,000  | (14,190)                                    |       |
| 0                | 0  | 0                              | 0   | 0  | Waste collection                         | 0                | 0                         | 0                        | 488                                       | 250   | (250)                                       |       |
| 0                | 0  | 0                              | 164,213                                     | (164,213)  | Reserves                                 | 0                | 0                         | 0                        | 0   | 0   | 0   |       |
|                  |  |                                |   |  | <b>The Rec Café</b>                      |                  |                           |                          |   |   |   |       |
| 65,780           | 73,281                                     | (7,501)                        | 0   | (7,501)  | Salaries - Basic & NI                    | 74,110           | 0                         | 74,110                   | 38,323                                    | 51,098  | 23,012                                      |       |
| 12,170           | 9,844                                      | 2,326                          | 0   | 2,326  | Salaries - Pension                       | 14,730           | 0                         | 14,730                   | 12,276                                    | 16,368  | (1,638)                                     |       |
| 13,860           | 0  | 13,860                         | 0   | 13,860   | Overtime                                 | 8,500            | 0                         | 8,500                    | 680                                       | 907   | 7,593                                       |       |
| 51,110           | 0  | 51,110                         | 0   | 51,110   | Wages (Casual)                           | 96,770           | 0                         | 96,770                   | 61,265                                    | 81,686  | 15,084                                      |       |
| 20               | 64   | (44)                           | 0   | (44)   | Training                                 | 20               | 0                         | 20                       | 0   | 60  | (40)  |       |
| 3,200            | 301  | 2,900                          | 0   | 2,900  | Repairs and Maintenance Buildings        | 3,310            | 0                         | 3,310                    | 0   | 1,750   | 1,560                                       |       |
| 200              | 0  | 200                            | 0   | 200  | Repairs and Maintenance Plant            | 210              | 0                         | 210                      | 0   | 500   | (290)                                       |       |
| 5,660            | 0  | 5,660                          | 0   | 5,660  | Maintenance Reserve                      | 5,860            | 0                         | 5,860                    | 0   | 5,000   | 860   |       |
| 0                | 0  | 0                              | 0   | 0  | Health & Safety at work                  | 0                | 0                         | 0                        | 180                                       | 180   | (180)                                       |       |
| 0                | 2,380                                      | (2,380)                        | 0   | (2,380)  | Repairs and Maintenance Equipment        | 0                | 0                         | 0                        | 3,622                                     | 4,000   | (4,000)                                     |       |
| 0                | 1,712                                      | (1,712)                        | 0   | (1,712)  | Cleaning & Domestic Supplies             | 0                | 0                         | 0                        | 1,238                                     | 2,000   | (2,000)                                     |       |
| 5,100            | 0  | 5,100                          | 0   | 5,100  | Electricity                              | 5,280            | 0                         | 5,280                    | 0   | 0   | 5,280                                       |       |
| 3,200            | 0  | 3,200                          | 0   | 3,200  | Business Rates                           | 3,310            | 0                         | 3,310                    | 0   | 3,200   | 110   |       |
| 270              | 0  | 270                            | 0   | 270  | Sewerage                                 | 280              | 0                         | 280                      | 0   | 0   | 280   |       |
| 1,500            | 0  | 1,500                          | 0   | 1,500  | Water                                    | 1,550            | 0                         | 1,550                    | 0   | 0   | 1,550                                       |       |
| 2,650            | 0  | 2,650                          | 0   | 2,650  | Skip Hire                                | 2,740            | 0                         | 2,740                    | 0   | 0   | 2,740                                       |       |
| 550              | 12   | 538                            | 0   | 538  | Security - Fire and Intruder             | 270              | 0                         | 270                      | 0   | 200   | 70  |       |
| 1,850            | 0  | 1,850                          | 0   | 1,850  | Operational Costs                        | 1,920            | 0                         | 1,920                    | 0   | 0   | 1,920                                       |       |
| 230              | 198  | 32                             | 0   | 32   | Printing & Stationery                    | 240              | 0                         | 240                      | 75  | 240   | 0   |       |
| 0                | 0  | 0                              | 0   | 0  | Phones & Mobile                          | 0                | 120                       | 120                      | 150                                       | 299   | (179)                                       |       |
| 0                | 507  | (507)                          | 0   | (507)  | IT                                       | 0                | 0                         | 0                        | 4,304                                     | 6,500   | (6,500)                                     |       |
| 110,910          | 65,455                                     | 45,455                         | 0   | 45,455   | Provisions                               | 114,790          | 0                         | 114,790                  | 85,791                                    | 100,000   | 14,790                                      |       |
| 0                | 587  | (587)                          | 0   | (587)  | Catering Equipment                       | 500              | 0                         | 500                      | 542                                       | 550   | (50)  |       |
| 0                | 0  | 0                              | 0   | 0  | Uniform / PPE                            | 0                | 0                         | 0                        | 199                                       | 399   | (399)                                       |       |
| 7,230            | 0  | 7,230                          | 0   | 7,230  | Equipment, Tools & Materials             | 7,480            | (7,480)                   | 0                        | 0   | 5,000   | (5,000)                                     |       |
| 0                | 153  | (153)                          | 0   | (153)  | Money Collection Service                 | 0                | 0                         | 0                        | 422                                       | 500   | (500)                                       |       |
| 0                | 2,441                                      | (2,441)                        | 0   | (2,441)  | Waste                                    | 500              | 0                         | 500                      | 1,552                                     | 3,500   | (3,000)                                     |       |
| 0                | 265  | (265)                          | 0   | (265)  | Electronic Bank Charges                  | 0                | 0                         | 0                        | 1,695                                     | 1,800   | (1,800)                                     |       |
| 0                | 7  | (7)                            | 0   | (7)  | Miscellaneous                            | 0                | 0                         | 0                        | (63)                                      | 100   | (100)                                       |       |
| 2,200            | (4,400)                                    | 6,600                          | 6,600                                       | 0  | <b>Water Mains Refurbishment/Repairs</b> | 0                | 0                         | 0                        | 0   | 0   | 0   |       |
| <b>1,693,981</b> | <b>1,081,096</b>                           | <b>613,650</b>                 | <b>235,745</b>                              | <b>377,905</b>   | <b>Total Expenditure</b>                 | <b>2,107,710</b> | <b>(45,790)</b>           | <b>2,061,920</b>         | <b>1,425,270</b>                          | <b>2,058,564</b>  | <b>3,356</b>                                |       |
|                  |  |                                |   |  | <b>INCOME</b>                            |                  |                           |                          |   |   |   |       |
|                  |  |                                |   |  | <b>Open Spaces &amp; Play Areas:</b>     |                  |                           |                          |   |   |   |       |
| 0                | 0  | 0                              | 0   | 0  | Licences                                 | 0                | 0                         | 0                        | (60)                                      | (60)  | 60  |       |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes                                  |
|------------|--|--------------------------------|---|--|---|------------|---------------------------|--------------------------|---|---|---|--|
|            |  |                                |   |  | <b>Yeovil in Bloom:</b>                         |            |                           |                          |   |   |   |  |
| 0          | 0  | 0                              | 0   | 0  | Income  | 0          | 0                         | 0                        | (1,225)                                   | (1,225)   | 1,225                                       | Watering & Care of Planters in Town    |
|            |  |                                |   |  | <b>Yeovil Rec</b>                               |            |                           |                          |   |   |   |  |
| 0          | 0  | 0                              | 0   | 0  | Grants  | 0          | 0                         | 0                        | (2,248)                                   | (2,248)   | 2,248                                       |  |
| 0          | 0  | 0                              | 0   | 0  | Contributions                                   | 0          | 0                         | 0                        | (549)                                     | (549)   | 549   |  |
| 0          | (10,000)                                   | 10,000                         | 0   | 10,000   | Contribution from Yeovil Without Parish Council | (10,000)   | 0                         | (10,000)                 | (10,000)                                  | (10,000)  | 0   |  |
| 0          | (1,640)                                    | 1,640                          | 0   | 1,640  | Sales of Meals/Refreshments - Std               | 0          | 0                         | 0                        | (430)                                     | (1,000)   | 1,000                                       |  |
| (62,860)   | 0  | (62,860)                       | 0   | (62,860)   | Fees & Charges - Std                            | (65,060)   | 55,000                    | (10,060)                 | 0   | 0   | (10,060)                                    | Fees split over hire fees              |
| (41,840)   | (38,465)                                   | (3,375)                        | 0   | (3,375)  | Hire Fee - AGP                                  | (43,300)   | (43,300)                  | (34,655)                 | (43,000)                                  | (300)   |   |  |
| 0          | (15,251)                                   | 15,251                         | 0   | 15,251   | Hire Fee - Athletics                            | 0          | (16,150)                  | (16,150)                 | (23,879)                                  | (25,000)  | 8,850                                       |  |
| 0          | (6,548)                                    | 6,548                          | 0   | 6,548  | Hire Fee - Football                             | 0          | (980)                     | (980)                    | (3,404)                                   | (10,000)  | 9,020                                       |  |
| 0          | (16,033)                                   | 16,033                         | 0   | 16,033   | Hire Fee - Golf/Pitch & Putt                    | 0          | (31,380)                  | (31,380)                 | (35,622)                                  | (35,622)  | 4,242                                       |  |
| 0          | (784)                                      | 784                            | 0   | 784  | Hire Fee - Tennis Court                         | 0          | (6,250)                   | (6,250)                  | (6,718)                                   | (6,718)   | 468   |  |
| 0          | (180)                                      | 180                            | 0   | 180  | Licences  | 0          | (240)                     | (240)                    | (240)                                     | (240)   | 0   |  |
| 0          | (800)                                      | 800                            | 0   | 800  | Car Park Rental                                 | (11,600)   | 0                         | (11,600)                 | (1,600)                                   | (1,600)   | (10,000)                                    |  |
| (8,060)    | (4,556)                                    | (3,505)                        | 0   | (3,505)  | Community Room Hire                             | (8,340)    | 0                         | (8,340)                  | (6,189)                                   | (7,500)   | (840)                                       |  |
| (8,770)    | 0  | (8,770)                        | 0   | (8,770)  | Sports Coaching                                 | (9,080)    | 0                         | (9,080)                  | 0   | 0   | (9,080)                                     |  |
| 0          | 0  | 0                              | 0   | 0  | Sale of Vehicle                                 | 0          | 0                         | 0                        | (2,000)                                   | (2,000)   | 2,000                                       |  |
| 0          | 0  | 0                              | 0   | 0  | Memorial Donations                              | 0          | 0                         | 0                        | (2,219)                                   | (2,219)   | 2,219                                       |  |
| (80)       | 0  | (80)                           | 0   | (80)   | Rents   | (80)       | 0                         | (80)                     | 0   | (80)  | 0   |  |
|            |  |                                |   |  | <b>Yeovil Country Park</b>                      |            |                           |                          |   |   |   |  |
| 0          | (10,000)                                   | 10,000                         | 0   | 10,000   | Contribution from Yeovil Without Parish Council | (10,000)   | 0                         | (10,000)                 | (10,000)                                  | (10,000)  | 0   |  |
| 0          | 0  | 0                              | 0   | 0  | Other contributions                             | 0          | 0                         | 0                        | (1,445)                                   | (1,445)   | 1,445                                       | FoYCP contributing to Yoga in the Park |
| (41,690)   | 0  | (41,690)                       | 0   | (41,690)   | Agency Reimbursements                           | (9,300)    | 0                         | (9,300)                  | 0   | 0   | (9,300)                                     |  |
| (10,880)   | 0  | (10,880)                       | 0   | (10,880)   | Commuted Sums                                   | 0          | 0                         | 0                        | 0   | 0   | 0   |  |
| (1,800)    | (71)                                       | (1,729)                        | 0   | (1,729)  | Sales - Std                                     | (1,860)    | 0                         | (1,860)                  | (429)                                     | (500)   | (1,360)                                     |  |
| (80)       | (101)                                      | 21                             | 0   | 21   | Third Party Sales                               | (80)       | 0                         | (80)                     | (359)                                     | (500)   | 420   |  |
| 0          | (895)                                      | 895                            | 0   | 895  | Donations                                       | 0          | 0                         | 0                        | (292)                                     | (292)   | 292   |  |
| (2,150)    | 0  | (2,150)                        | 0   | (2,150)  | Fees & Charges - Std                            | (2,230)    | 0                         | (2,230)                  | 0   | 0   | (2,230)                                     |  |
| (1,490)    | 0  | (1,490)                        | 0   | (1,490)  | Ice Cream Van Licence                           | (1,540)    | 0                         | (1,540)                  | (417)                                     | (417)   | (1,123)                                     |  |
| (770)      | 0  | (770)                          | 0   | (770)  | Grazing Rights                                  | (800)      | 0                         | (800)                    | (639)                                     | (639)   | (161)                                       |  |
| (110)      | 0  | (110)                          | 0   | (110)  | Rents   | (110)      | 0                         | (110)                    | 0   | 0   | (110)                                       |  |
|            |  |                                |   |  | <b>Ninesprings Café</b>                         |            |                           |                          |   |   |   |  |
| (70)       | (251,684)                                  | 251,614                        | 0   | 251,614  | Sales - Std                                     | (70)       | 0                         | (70)                     | (6)                                       | (10)  | (60)  |  |
| (367,970)  | 0  | (367,970)                      | 0   | (367,970)  | Sales of Meals/Refreshments - Std               | (380,850)  | 0                         | (380,850)                | (287,036)                                 | (380,850)   | 0   |  |
| (2,080)    | (223)                                      | (1,857)                        | 0   | (1,857)  | Sales of Meals/Refreshments - Z                 | (2,150)    | 0                         | (2,150)                  | (134)                                     | (200)   | (1,950)                                     |  |
| 0          | 0  | 0                              | 0   | 0  | Third Party Sales                               | 0          | 0                         | 0                        | (1)                                       | (5)   | 5   |  |
|            |  |                                |   |  | <b>The Rec Café</b>                             |            |                           |                          |   |   |   |  |
| (360)      | (125,986)                                  | 125,626                        | 0   | 125,626  | Sales - Std                                     | (370)      | 370                       | 0                        | 0   | 0   | 0   |  |

| Budget (£)       | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                   | Budget (£)       | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Notes          |
|------------------|--|--------------------------------|---|--|-----------------------------------|------------------|---------------------------|--------------------------|---|---|---|----------------|
| (252,930)        | (466)                                      | (252,464)                      | 0   | (252,464)  | Sales of Meals/Refreshments - Std | (261,780)        | 0                         | (261,780)                | (218,255)                                 | (261,780)   | 0   |                |
| 0                | 0  | 0                              | 0   | 0  | Sales of Meals/Refreshments - Z   | 0                | (370)                     | (370)                    | (924)                                     | (924)   | 554   |                |
| (190)            | (41,329)                                   | 41,139                         | 0   | 41,139   | Fees & Charges - Std              | (200)            | 0                         | (200)                    | 0   | (150)   | (50)  |                |
|                  |  |                                | 0   | 0  | <b>Allotments</b>                 |                  |                           |                          |   |   |   |                |
| (100)            | (97)                                       | (4)                            | 0   | (4)  | Keys                              | (100)            | 0                         | (100)                    | (202)                                     | (202)   | 102   | 3rd party cash |
| 0                | 0  | 0                              | 0   | 0  | Grants                            | 0                | 0                         | 0                        | (9,465)                                   | (9,465)   | 9,465                                       |                |
| (22,200)         | (21,720)                                   | (480)                          | 0   | (480)  | Rent                              | (24,500)         | 0                         | (24,500)                 | (23,897)                                  | (24,500)  | 0   |                |
| 0                | (375)                                      | 375                            | 0   | 375  | Sale of Vehicle                   | 0                | 0                         | 0                        | 0   | 0   | 0   |                |
| (2,090)          | (2,088)                                    | (2)                            | 0   | (2)  | Lease                             | (2,090)          | 0                         | (2,090)                  | (1,735)                                   | (2,088)   | (2)   |                |
| (1,500)          | (3,198)                                    | 1,698                          | 0   | 1,698  | Water Charge                      | (1,500)          | 0                         | (1,500)                  | (3,860)                                   | (3,860)   | 2,360                                       |                |
| <b>(830,070)</b> | <b>(552,488)</b>                           | <b>(277,582)</b>               | <b>0</b>                                    | <b>(277,582)</b>   | <b>Total Income</b>               | <b>(846,990)</b> | <b>0</b>                  | <b>(846,990)</b>         | <b>(690,134)</b>                          | <b>(846,888)</b>  | <b>(102)</b>                                |                |
|                  |  |                                |   |  |                                   |                  |                           |                          |   |   |   |                |
| <b>863,911</b>   | <b>528,608</b>                             | <b>336,068</b>                 | <b>235,745</b>                              | <b>100,323</b>   | <b>Net Expenditure</b>            | <b>1,260,720</b> | <b>(45,790)</b>           | <b>1,214,930</b>         | <b>735,135</b>                            | <b>1,211,675</b>  | <b>3,255</b>                                |                |

## Planning Committee

| 2024/25      |  |                                   | 2025/26                  |   |   |   |              | Notes |
|--------------|--|-----------------------------------|--------------------------|---|---|---|--------------|-------|
| Budget (£)   | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend<br>(£) | Budget<br>(£)            | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) |              |       |
|              |  |                                   | <b>EXPENDITURE</b>       |   |   |   |              |       |
| 1,000        | 0  | 1,000                             | Planning                 | 1,000                                     | 0   | 0   | 1,000        |       |
| <b>1,000</b> | <b>0</b>                                   | <b>1,000</b>                      | <b>Total Expenditure</b> | <b>1,000</b>                              | <b>0</b>  | <b>0</b>                                    | <b>1,000</b> |       |
|              |  |                                   | <b>INCOME</b>            |   |   |   |              |       |
| 0            | 0  | 0                                 |                          | 0   | 0   | 0   | 0            |       |
| <b>0</b>     | <b>0</b>                                   | <b>0</b>                          | <b>Total Income</b>      | <b>0</b>                                  | <b>0</b>  | <b>0</b>                                    | <b>0</b>     |       |
| <b>1,000</b> | <b>0</b>                                   | <b>1,000</b>                      | <b>Net Expenditure</b>   | <b>1,000</b>                              | <b>0</b>  | <b>0</b>                                    | <b>1,000</b> |       |

## Culture, Events and Promotions Committee

| 2024/25                     |  |                                |   |   | 2025/26                                   |                           |                          |   |   |   |          |   |  |
|-----------------------------|--|--------------------------------|---|---|---|---------------------------|--------------------------|---|---|---|----------|---|--|
| Budget (£)                  | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) /<br>Under after<br>Earmarked<br>Reserve<br>Contribution (£) | Budget (£)                                | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under spend<br>(£) | Notes    |   |  |
| <b>EXPENDITURE</b>          |  |                                |   |   |   |                           |                          |   |   |   |          |   |  |
| <b>Director of Culture:</b> |  |                                |   |   |   |                           |                          |   |   |   |          |   |  |
| 64,670                      | 46,493                                     | 18,177                         | 0   | 18,177  | Salaries - Basic & NI                     | 69,610                    | 0                        | 69,610                                    | 53,067  | 70,095                                      | (485)    | 3.2% payaward for 2025/26                       |  |
| 12,920                      | 7,879                                      | 5,041                          | 0   | 5,041   | Salaries - Pension                        | 13,650                    | 0                        | 13,650                                    | 11,040  | 13,738                                      | (88)     |   |  |
| 0                           | 173  | (173)                          | 0   | (173)   | Other Costs                               | 0                         | 0                        | 0   | 233   | 1,000                                       | (1,000)  |   |  |
| 12,400                      | 12,441                                     | (41)                           | 0   | (41)  | Mayoral allowance                         | 12,770                    | 0                        | 12,770                                    | 2,555   | 2,555                                       | 10,215   | £11,178 returned by previous Mayor as not spent |  |
| 0                           | (83)                                       | 83                             | 0   | 83  | Other Mayor Costs                         | 0                         | 0                        | 0   | 41  | 41  | (41)     |   |  |
| 0                           | 138  | (138)                          | 0   | (138)   | Travel Costs - Ex Officios                | 200                       | 0                        | 200                                       | 24  | 100   | 100      |   |  |
| 0                           | 98   | (98)                           | 308   | (406)   | Mace Bearer                               | 1,000                     | 0                        | 1,000                                     | 463   | 681   | 319      | 3.2% payaward for 2025/26                       |  |
| 3,500                       | 3,500                                      | 0                              | 0   | 0   | <b>Band Costs</b>                         | 3,500                     | 0                        | 3,500                                     | 0   | 3,500                                       | 0        |   |  |
| <b>Christmas Lights:</b>    |  |                                |   |   |   |                           |                          |   |   |   |          |   |  |
| 52,000                      | 32,194                                     | 19,806                         | 19,806                                      | 0   | Hire, Installation & Safety Checks        | 54,840                    | 0                        | 54,840                                    | 55,214  | 55,214                                      | (374)    |   |  |
| 30                          | 0  | 30                             | 0   | 30  | Christmas Lights Competition              | 30                        | 0                        | 30  | 0   | 0   | 30       |   |  |
| 2,000                       | 8,069                                      | (6,069)                        | 0   | (6,069)   | Christmas Lights Switch On Event          | 8,000                     | 0                        | 8,000                                     | 6,970   | 8,000                                       | 0        |   |  |
| <b>Community Heritage:</b>  |  |                                |   |   |   |                           |                          |   |   |   |          |   |  |
| 33,340                      | 23,388                                     | 9,952                          | 0   | 9,952   | Salaries - Basic & NI                     | 36,820                    | 0                        | 36,820                                    | 27,812  | 37,073                                      | (253)    | 3.2% payaward for 2025/26                       |  |
| 5,890                       | 3,952                                      | 1,938                          | 0   | 1,938   | Salaries - Pension                        | 6,340                     | 0                        | 6,340                                     | 4,783   | 6,377                                       | (37)     |   |  |
| 0                           | 0  | 0                              | 0   | 0   | Health & Safety at work                   | 0                         | 0                        | 0   | 90  | 90  | (90)     |   |  |
| 0                           | 9,883                                      | (9,883)                        | 0   | (9,883)   | Business Rates                            | 0                         | 0                        | 0   | 14,845  | 14,845                                      | (14,845) |   |  |
| 0                           | 0  | 0                              | 0   | 0   | Cleaning & Domestic supplies              | 0                         | 0                        | 0   | 38  | 64  | (64)     |   |  |
| 70                          | 0  | 70                             | 0   | 70  | Travelling                                | 70                        | 0                        | 70  | 234   | 401   | (331)    |   |  |
| 1,740                       | 904  | 836                            | 0   | 836   | Printing & Stationery                     | 1,800                     | 0                        | 1,800                                     | 843   | 1,200                                       | 600      |   |  |
| 0                           | 0  | 0                              | 0   | 0   | Phone & Mobile                            | 0                         | 540                      | 540                                       | 327   | 560   | (20)     |   |  |
| 10                          | 2,232                                      | (2,222)                        | 0   | (2,222)   | IT  | 7,000                     | 0                        | 7,000                                     | 3,165   | 3,500                                       | 3,500    |   |  |
| 0                           | 0  | 0                              | 0   | 0   | IT Hardware                               | 0                         | 0                        | 0   | 370   | 370   | (370)    |   |  |
| 0                           | 4,230                                      | (4,230)                        | 0   | (4,230)   | Consultancy                               | 0                         | 0                        | 0   | 0   | 0   | 0        |   |  |
| 10                          | 0  | 10                             | 0   | 10  | Uniform / Protective clothing             | 10                        | 0                        | 10  | 0   | 0   | 10       |   |  |
| 10                          | 20   | (10)                           | 0   | (10)  | Volunteer Expenses                        | 10                        | 0                        | 10  | 251   | 500   | (490)    |   |  |
| 10                          | 99   | (89)                           | 0   | (89)  | Subscriptions                             | 10                        | 0                        | 10  | 79  | 100   | (90)     |   |  |
| 1,860                       | 0  | 1,860                          | 0   | 1,860   | Events Expenditure                        | 1,500                     | 0                        | 1,500                                     | 0   | 0   | 1,500    |   |  |
| 320                         | 0  | 320                            | 0   | 320   | Equipment, Tools & Materials              | 330                       | 0                        | 330                                       | 987   | 987   | (657)    |   |  |
| 0                           | 541  | (541)                          | 0   | (541)   | Miscellaneous                             | 0                         | 0                        | 0   | 30  | 600   | (600)    |   |  |
| 15,000                      | 10,000                                     | 5,000                          | 0   | 5,000   | SC - Overheads recharge                   | 15,530                    | 0                        | 15,530                                    | 0   | 15,000                                      | 530      |   |  |
| 0                           | 9,339                                      | (9,339)                        | 0   | (9,339)   | SLA - South West Heritage Trust           | 28,020                    | 0                        | 28,020                                    | 19,023  | 28,020                                      | 0        |   |  |
| 650                         | (996)                                      | 1,646                          | 1,646                                       | 0   | <b>Customised souvenirs</b>               | 0                         | 0                        | 0   | 0   | 0   | 0        |   |  |
| 5,000                       | 4,750                                      | 250                            | 0   | 250   | <b>Eats:Festival</b>                      | 4,700                     | 0                        | 4,700                                     | 2,390   | 4,750                                       | (50)     |   |  |
| 1,000                       | 0  | 1,000                          | 0   | 1,000   | <b>Love Yeovil</b>                        | 1,000                     | 0                        | 1,000                                     | 0   | 0   | 1,000    |   |  |
| 75,000                      | (12,490)                                   | 87,490                         | 0   | 87,490  | <b>Resourcing Yeovil Celebrates....</b>   | 0                         | 0                        | 0   | 0   | 0   | 0        |   |  |
| 0                           | 3,070                                      | (3,070)                        | 0   | (3,070)   | <b>D Day</b>                              | 0                         | 0                        | 0   | 0   | 0   | 0        |   |  |
| 0                           | 591  | (591)                          | 0   | (591)   | <b>VE Day</b>                             | 4,000                     | 0                        | 4,000                                     | 3,261   | 4,000                                       | 0        |   |  |
| 10,000                      | 9,792                                      | 208                            | 0   | 208   | <b>Super Saturday</b>                     | 10,000                    | 0                        | 10,000                                    | 8,196   | 10,000                                      | 0        |   |  |
| 1,260                       | 2,249                                      | (989)                          | 0   | (989)   | <b>Town Crier</b>                         | 1,260                     | 0                        | 1,260                                     | 700   | 1,260                                       | 0        |   |  |
| 1,820                       | 1,761                                      | 59                             | 0   | 59  | <b>Yeovil Open Town Crier Competition</b> | 1,820                     | 0                        | 1,820                                     | 1,275   | 1,820                                       | 0        |   |  |
| 2,000                       | (3,534)                                    | 5,534                          | 5,534                                       | 0   | <b>Regalia</b>                            | 1,000                     | 0                        | 1,000                                     | 1,127   | 1,200                                       | (200)    |   |  |
| 1,600                       | 1,570                                      | 30                             | 0   | 30  | <b>Remembrance Sunday</b>                 | 1,500                     | 0                        | 1,500                                     | 1,886   | 1,886                                       | (386)    |   |  |
| 11,400                      | 1,000                                      | 10,400                         | 0   | 10,400  | <b>Holiday Playscheme contribution</b>    | 11,800                    | (11,800)                 | 0   | 0   | 0   | 0        | Move to IPA                                     |  |
| <b>Westlands:</b>           |  |                                |   |   |   |                           |                          |   |   |   |          |   |  |
| 310,630                     | 425,837                                    | (115,207)                      | 0   | (115,207)   | Salaries - Basic & NI                     | 645,220                   | (73,350)                 | 571,870                                   | 410,450   | 550,409                                     | 21,461   | 3.2% payaward for 2025/26                       |  |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) /<br>Under after<br>Earmarked<br>Reserve<br>Contribution (£) |  | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under spend<br>(£) | Notes                       |
|------------|--|--------------------------------|---|---|--|------------|---------------------------|--------------------------|---|---|---|-----------------------------|
|            | 31/03/2025<br>(£)                          |                                |   |   |  |            |                           |                          |   |   |   |                             |
| 52,360     | 72,088                                     | (19,728)                       | 0   | (19,728)  | Salaries - Pension                       | 127,880    | (14,520)                  | 113,360                  | 89,879                                    | 119,839   | (6,479)                                     | 3.2% pay award for 2025/26  |
| 0          | 3,105                                      | (3,105)                        | 0   | (3,105)   | Overtime                                 | 0          | 0                         | 0                        | 0   | 3,500   | (3,500)                                     |                             |
| 50,000     | 0  | 50,000                         | 0   | 50,000  | Wages (Casual)                           | 67,300     | 65,930                    | 133,230                  | 94,054                                    | 135,212   | (1,982)                                     |                             |
| 220        | 711  | (491)                          | 0   | (491)   | Training                                 | 230        | 0                         | 230                      | 0   | 175   | 55  |                             |
| 58,010     | 32,455                                     | 25,555                         | 6,000                                       | 19,555  | Repairs and Maintenance Buildings        | 60,040     | 0                         | 60,040                   | 40,674                                    | 55,000  | 5,040                                       |                             |
| 16,090     | 18,208                                     | (2,118)                        | 0   | (2,118)   | Repairs and Maintenance Plant            | 16,650     | 0                         | 16,650                   | 622                                       | 622   | 16,028                                      |                             |
| 0          | 0  | 0                              | 0   | 0   | Technical                                | 0          | 0                         | 0                        | 27,811                                    | 50,000  | (50,000)                                    |                             |
| 0          | 0  | 0                              | 0   | 0   | Repairs & Maintenance Equipment          | 0          | 0                         | 0                        | 3,320                                     | 3,320   | (3,320)                                     |                             |
| 600        | 186  | 414                            | 0   | 414   | Health & Safety at work                  | 620        | 0                         | 620                      | 4,586                                     | 4,586   | (3,966)                                     | including pest control      |
| 66,340     | 74,830                                     | (8,490)                        | 0   | (8,490)   | Electricity                              | 108,350    | 0                         | 108,350                  | 70,379                                    | 125,000   | (16,650)                                    |                             |
| 28,470     | 0  | 28,470                         | 0   | 28,470  | Gas                                      | 29,470     | (29,470)                  | 0                        | 0   | 0   | 0   |                             |
| 27,780     | 19,266                                     | 8,514                          | 0   | 8,514   | Business Rates                           | 28,750     | 0                         | 28,750                   | 29,416                                    | 29,416  | (666)                                       |                             |
| 5,830      | 0  | 5,830                          | 0   | 5,830   | Sewerage                                 | 6,030      | 0                         | 6,030                    | 0   | 5,000   | 1,030                                       |                             |
| 5,380      | 0  | 5,380                          | 0   | 5,380   | Water                                    | 5,570      | 0                         | 5,570                    | 0   | 5,000   | 570   |                             |
| 0          | 360  | (360)                          | 0   | (360)   | Gritting                                 | 0          | 0                         | 0                        | 501                                       | 800   | (800)                                       | £360 in relation to 2024/25 |
| 16,560     | 2,586                                      | 13,974                         | 0   | 13,974  | Cleaning & Domestic supplies             | 17,140     | 0                         | 17,140                   | 3,155                                     | 7,000   | 10,140                                      |                             |
| 0          | 874  | (874)                          | 0   | (874)   | Skip Hire                                | 0          | 0                         | 0                        | 239                                       | 239   | (239)                                       |                             |
| 240        | 0  | 240                            | 0   | 240   | Maintenance Agreement Charges            | 250        | 0                         | 250                      | 0   | 250   | 0   |                             |
| 40,590     | 4,838                                      | 35,752                         | 0   | 35,752  | Security - Fire / Intruder / Key holding | 42,010     | 0                         | 42,010                   | 5,942                                     | 7,500   | 34,510                                      |                             |
| 0          | 3,069                                      | (3,069)                        | 0   | (3,069)   | Security - Events                        | 0          | 0                         | 0                        | 6,978                                     | 9,590   | (9,590)                                     |                             |
| 150        | 0  | 150                            | 0   | 150   | Travelling Allowance                     | 160        | 0                         | 160                      | 571                                       | 571   | (411)                                       |                             |
| 0          | 4,079                                      | (4,079)                        | 0   | (4,079)   | Printing & Stationery                    | 0          | 0                         | 0                        | 3,622                                     | 5,000   | (5,000)                                     |                             |
| 30         | 39,907                                     | (39,877)                       | 0   | (39,877)  | Printing of Publications                 | 30         | 0                         | 30                       | 37,166                                    | 37,166  | (37,136)                                    |                             |
| 270        | 4,369                                      | (4,099)                        | 0   | (4,099)   | Photographic Work                        | 280        | 0                         | 280                      | 1,840                                     | 3,500   | (3,220)                                     |                             |
| 0          | 15,146                                     | (15,146)                       | 0   | (15,146)  | Postage                                  | 1,000      | 0                         | 1,000                    | 17,921                                    | 19,000  | (18,000)                                    |                             |
| 0          | 0  | 0                              | 0   | 0   | Phone & Mobile                           | 0          | 9,020                     | 9,020                    | 5,427                                     | 9,020   | 0   |                             |
| 280        | 15,434                                     | (15,154)                       | 0   | (15,154)  | IT                                       | 20,000     | 0                         | 20,000                   | 22,181                                    | 25,000  | (5,000)                                     | Including till              |
| 0          | 3,539                                      | (3,539)                        | 11,000                                      | (14,539)  | IT Hardware                              | 0          | 0                         | 0                        | 6,044                                     | 6,044   | (6,044)                                     |                             |
| 0          | 672  | (672)                          | 0   | (672)   | Website                                  | 0          | 0                         | 0                        | 2,109                                     | 2,200   | (2,200)                                     |                             |
| 2,980      | 5,639                                      | (2,659)                        | 0   | (2,659)   | Office Furniture                         | 3,000      | 0                         | 3,000                    | 83  | 3,000   | 0   |                             |
| 3,710      | 0  | 3,710                          | 0   | 3,710   | Consultant & professional fees           | 3,840      | 0                         | 3,840                    | 813                                       | 813   | 3,028                                       |                             |
| 750        | 1,093                                      | (343)                          | 0   | (343)   | Hospitality                              | 780        | 0                         | 780                      | 1,054                                     | 1,500   | (720)                                       |                             |
| 0          | 231  | (231)                          | 0   | (231)   | Purchases for resale                     | 0          | 0                         | 0                        | 0   | 500   | (500)                                       |                             |
| 110        | 1,842                                      | (1,732)                        | 0   | (1,732)   | Events Expenditure                       | 110        | 0                         | 110                      | 3,212                                     | 3,212   | (3,102)                                     |                             |
| 0          | 770  | (770)                          | 0   | (770)   | Uniform / Protective clothing            | 0          | 0                         | 0                        | 254                                       | 900   | (900)                                       |                             |
| 0          | 190  | (190)                          | 0   | (190)   | Subscriptions                            | 0          | 0                         | 0                        | 11,828                                    | 12,000  | (12,000)                                    | Artifax, Rotacloud          |
| 31,160     | 44,957                                     | (13,797)                       | 0   | (13,797)  | Adverts/Promotions                       | 32,250     | 0                         | 32,250                   | 67,818                                    | 70,000  | (37,750)                                    |                             |
| 8,110      | 16,162                                     | (8,052)                        | 0   | (8,052)   | Performance Rights Licence               | 8,400      | 0                         | 8,400                    | 10,615                                    | 20,000  | (11,600)                                    |                             |
| 90         | 561  | (471)                          | 0   | (471)   | Licences                                 | 90         | 0                         | 90                       | 0   | 0   | 90  |                             |
| 7,570      | 39,291                                     | (31,721)                       | 0   | (31,721)  | Electronic Bank Charges                  | 7,840      | 0                         | 7,840                    | 41,200                                    | 50,000  | (42,160)                                    |                             |
| 0          | 497  | (497)                          | 0   | (497)   | Misc                                     | 0          | 0                         | 0                        | 5,578                                     | 5,578   | (5,578)                                     | Panto T-shirts & Hoodies    |
| 287,270    | 607,410                                    | (320,140)                      | 0   | (320,140)   | Performance Costs                        | 297,230    | 0                         | 297,230                  | 692,374                                   | 800,000   | (502,770)                                   |                             |
| 0          | 0  | 0                              | 0   | 0   | Country Music Festival                   | 5,000      | 0                         | 5,000                    | 0   | 5,000   | 0   |                             |
| 60         | 24,000                                     | (23,940)                       | 0   | (23,940)  | Equipment, Tools & Materials             | 60         | 0                         | 60                       | 348                                       | 348   | (288)                                       |                             |
| 14,280     | 8,640                                      | 5,640                          | 0   | 5,640   | Equipment hire                           | 14,780     | 0                         | 14,780                   | 6,705                                     | 12,000  | 2,780                                       |                             |
| 0          | 0  | 0                              | 0   | 0   | Cleaning Equipment                       | 0          | 0                         | 0                        | 1,262                                     | 1,262   | (1,262)                                     |                             |
| 130        | 0  | 130                            | 0   | 130   | Floral Decorations                       | 130        | 0                         | 130                      | 242                                       | 242   | (112)                                       | Various plants for Lit Fest |
| 3,940      | 19,517                                     | (15,577)                       | 0   | (15,577)  | Arts & Engagement                        | 4,080      | 0                         | 4,080                    | 32,692                                    | 35,000  | (30,920)                                    |                             |
| 0          | 679  | (679)                          | 0   | (679)   | Money Collection Service                 | 0          | 0                         | 0                        | 943                                       | 1,500   | (1,500)                                     |                             |
| 1,490      | 277  | 1,213                          | 0   | 1,213   | Payment to Contractors                   | 1,540      | 0                         | 1,540                    | 4,501                                     | 4,501   | (2,961)                                     |                             |
| 0          | 4,102                                      | (4,102)                        | 0   | (4,102)   | Waste collection                         | 0          | 0                         | 0                        | 4,137                                     | 7,000   | (7,000)                                     |                             |
|            |  | 0                              |   |   | Westlands Front of House:                |            |                           |                          |   |   |   |                             |
| 253,220    | 192,983                                    | 60,237                         | 0   | 60,237  | Salaries - Basic & NI                    | 0          | 73,350                    | 73,350                   | 72,125                                    | 75,605  | (2,255)                                     | 2.2% pay award for 2025/26  |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) /<br>Under after<br>Earmarked<br>Reserve<br>Contribution (£) |                                   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under spend<br>(£) | Notes  |
|------------|--|--------------------------------|---|---|-----------------------------------|------------|---------------------------|--------------------------|---|---|---|--|
|            | 31/03/2025<br>(£)                          |                                |   |   |                                   |            |                           |                          |   |   |   |  |
| 49,750     | 9,266                                      | 40,484                         | 0   | 40,484  | Salaries - Pension                | 0          | 14,520                    | 14,520                   | 22,005                                    | 30,123  | (15,603)                                    | 3.2% Pay award for 2025/26                                   |
| 0          | 604  | (604)                          | 0   | (604)   | Overtime                          | 0          | 0                         | 0                        | 0   | 0   | 0   |  |
| 216,010    | 0  | 216,010                        | 0   | 216,010   | Wages (Casual)                    | 294,000    | (65,930)                  | 228,070                  | 187,970                                   | 235,000   | (6,930)                                     |  |
| 0          | 108  | (108)                          | 0   | (108)   | Training                          | 0          | 0                         | 0                        | 0   | 0   | 0   |  |
| 0          | 0  | 0                              | 0   | 0   | Advertising for Staff             | 0          | 0                         | 0                        | 80  | 137   | (137)                                       |  |
| 390        | 5,308                                      | (4,918)                        | 0   | (4,918)   | Repairs and Maintenance Buildings | 400        | 0                         | 400                      | 586                                       | 586   | (186)                                       | Lights at Lounge Bar   |
| 190        | 56   | 134                            | 0   | 134   | Health & Safety at work           | 200        | 0                         | 200                      | 32  | 103   | 97  |  |
| 4,220      | 2,791                                      | 1,429                          | 0   | 1,429   | Repairs and Maintenance Equipment | 4,370      | 0                         | 4,370                    | 11,178                                    | 11,178  | (6,808)                                     | Beer cellar cooling system, Oven & Glass washer, ice machine |
| 0          | 0  | 0                              | 0   | 0   | Gas                               | 0          | 29,470                    | 29,470                   | 0   | 18,000  | 11,470                                      |  |
| 0          | 78   | (78)                           | 0   | (78)  | Environmental Levy                | 0          | 0                         | 0                        | 0   | 100   | (100)                                       | Culligan was invoicing this last year                        |
| 4,640      | 6,938                                      | (2,298)                        | 0   | (2,298)   | Cleaning                          | 1,800      | 0                         | 1,800                    | 2,633                                     | 4,401   | (2,601)                                     |  |
| 290        | 566  | (276)                          | 0   | (276)   | Printing & Stationery             | 300        | 0                         | 300                      | 667                                       | 1,000   | (700)                                       |  |
| 30         | 0  | 30                             | 0   | 30  | Printing of Publications          | 30         | 0                         | 30                       | 0   | 0   | 30  |  |
| 3,120      | 12,725                                     | (9,605)                        | 0   | (9,605)   | Icecream Provision                | 3,230      | 0                         | 3,230                    | 6,322                                     | 15,000  | (11,770)                                    |  |
| 200        | 354  | (154)                          | 0   | (154)   | Confectionery Purchase            | 210        | 0                         | 210                      | 331                                       | 500   | (290)                                       |  |
| 146,780    | 112,267                                    | 34,513                         | 0   | 34,513  | Restaurant Provisions café bar    | 151,920    | 0                         | 151,920                  | 126,649                                   | 151,920   | 0   |  |
| 870        | 15,810                                     | (14,940)                       | 0   | (14,940)  | Provisions (FOH)                  | 900        | 0                         | 900                      | 0   | 0   | 900   |  |
| 95,210     | 94,054                                     | 1,156                          | 0   | 1,156   | Bar purchases                     | 98,540     | 0                         | 98,540                   | 101,548                                   | 130,000   | (31,460)                                    |  |
| 220        | 8,278                                      | (8,058)                        | 0   | (8,058)   | Purchases for resale              | 230        | 0                         | 230                      | 665                                       | 1,000   | (770)                                       |  |
| 1,500      | 2,641                                      | (1,141)                        | 0   | (1,141)   | Rental Catering Machines          | 1,550      | 0                         | 1,550                    | 1,906                                     | 3,000   | (1,450)                                     |  |
| 7,010      | 5,257                                      | 1,753                          | 15,000                                      | (13,247)  | Catering Equipment                | 7,000      | 0                         | 7,000                    | 16,996                                    | 16,996  | (9,996)                                     |  |
| 180        | 0  | 180                            | 0   | 180   | Hospitality                       | 190        | 0                         | 190                      | 191                                       | 191   | (1)   |  |
| 140        | 58   | 82                             | 0   | 82  | Uniform / Protective clothing     | 150        | 0                         | 150                      | 108                                       | 150   | 0   |  |
| 40         | 3,410                                      | (3,370)                        | 0   | (3,370)   | Events Expenditure                | 40         | 0                         | 40                       | 2,732                                     | 4,500   | (4,460)                                     |  |
| 0          | 790  | (790)                          | 0   | (790)   | Subscriptions                     | 0          | 0                         | 0                        | 2,391                                     | 2,500   | (2,500)                                     | OpenTable & Order Board                                      |
|            | 31   | (31)                           | 0   | (31)  | Bank Charges                      |            | 0                         | 0                        | 2,201                                     | 2,634   | (2,634)                                     |  |
| 1,220      | 177  | 1,043                          | 0   | 1,043   | Equipment, Tools & Materials      | 1,260      | 0                         | 1,260                    | 2,634                                     | 2,634   | (1,374)                                     | New dishwasher   |
| 2,360      | 360  | 2,000                          | 0   | 2,000   | Equipment hire                    | 2,440      | 0                         | 2,440                    | 3,073                                     | 3,073   | (633)                                       |  |
| 140        | 22   | 118                            | 0   | 118   | Cleaning and domestic equipment   | 150        | 0                         | 150                      | 1,917                                     | 1,917   | (1,767)                                     |  |
| 30         | 0  | 30                             | 0   | 30  | Floral decorations                | 30         | 0                         | 30                       | 0   | 0   | 30  |  |
| 910        | 18   | 892                            | 0   | 892   | Misc Expenditure                  | 940        | 0                         | 940                      | 8   | 40  | 900   |  |
| 2,265,680  | 0  | 2,265,680                      | 209,470                                     | 2,056,210   | Octagon                           | 2,265,680  | 0                         | 2,265,680                | 0   | 209,470   | 2,056,210                                   |  |
| 1,000      | 0  | 1,000                          | 0   | 1,000   | Octagon Summer School - SLA       | 0          | 1,000                     | 1,000                    | 0   | 1,000   | 0   | Move from FPE  |
| 5,000      | 5,000                                      | 0                              | 0   | 0   | Yeovil Art Space (SLA)            | 5,000      | 0                         | 5,000                    | 5,000                                     | 5,000   | 0   |  |
| 2,000      | 2,000                                      | 0                              | 0   | 0   | Yeovil Together                   | 2,000      | 0                         | 2,000                    | 2,000                                     | 2,000   | 0   |  |
| 4,419,340  | 2,182,619                                  | 2,236,721                      | 268,764                                     | 1,967,957   | Total Expenditure                 | 4,696,790  | (1,240)                   | 4,695,550                | 2,565,813                                 | 3,473,600   | 1,221,950                                   |  |
|            |  |                                |   |   | INCOME                            |            |                           |                          |   |   |   |  |
|            |  |                                |   |   | Westlands:                        |            |                           |                          |   |   |   |  |
| (44,710)   | (40,000)                                   | (4,710)                        | 0   | (4,710)   | Joint Financing Conts             | (46,280)   | 0                         | (46,280)                 | (40,000)                                  | (40,000)  | (6,280)                                     |  |
| 0          | (20,000)                                   | 20,000                         | 0   | 20,000  | Contribution towards Panto        | 0          | 0                         | 0                        | 0   | 0   | 0   |  |
| 0          | (44,739)                                   | 44,739                         | 0   | 44,739  | Salary Recharge                   | (16,652)   | 0                         | (16,652)                 | (26,300)                                  | (26,300)  | 9,648                                       |  |
| 0          | (1,105)                                    | 1,105                          | 0   | 1,105   | Recharge                          | 0          | 0                         | 0                        | 0   | 0   | 0   |  |
| (180)      | (12,942)                                   | 12,762                         | 0   | 12,762  | Sales - Std                       | (190)      | 0                         | (190)                    | (8,663)                                   | (13,000)  | 12,810                                      |  |
| (3,010)    | (1,657)                                    | (1,353)                        | 0   | (1,353)   | Fees & Charges - Std              | (3,120)    | 0                         | (3,120)                  | (2,313)                                   | (3,000)   | (120)                                       |  |
| (14,290)   | (10,989)                                   | (3,301)                        | 0   | (3,301)   | Equipment Hire                    | (14,790)   | 0                         | (14,790)                 | (14,300)                                  | (20,000)  | 5,210                                       |  |
| (670)      | (8,052)                                    | 7,382                          | 0   | 7,382   | Advertising                       | (700)      | 0                         | (700)                    | (25,713)                                  | (29,000)  | 28,300                                      |  |
| 0          | (2,883)                                    | 2,883                          | 0   | 2,883   | Membership                        | 0          | 0                         | 0                        | (2,646)                                   | (3,900)   | 3,900                                       |  |
| (2,120)    | (49,835)                                   | 47,715                         | 0   | 47,715  | Commission                        | (2,190)    | 0                         | (2,190)                  | (50,054)                                  | (50,500)  | 48,310                                      |  |
| (2,840)    | 0  | (2,840)                        | 0   | (2,840)   | Rents                             | (2,940)    | 0                         | (2,940)                  | 0   | 0   | (2,940)                                     |  |
| (1,050)    | 0  | (1,050)                        | 0   | (1,050)   | Misc Income                       | (1,090)    | 0                         | (1,090)                  | (188)                                     | (188)   | (903)                                       |  |
| (519,480)  | (601,144)                                  | 81,664                         | 0   | 81,664  | Admission Charges Theatre - Std   | (537,660)  | 0                         | (537,660)                | (1,722,141)                               | (1,750,000)   | 1,212,340                                   | Receipt in Advance to be profiled                            |
| (150)      | (788)                                      | 638                            | 0   | 638   | Admission Charges Theatre - E     | (160)      | 0                         | (160)                    | (5,260)                                   | (6,000)   | 5,840                                       |  |

| Budget (£)         | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) /<br>Under after<br>Earmarked<br>Reserve<br>Contribution (£) |  | Budget (£)         | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 9<br>spent<br>31/12/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under spend<br>(£) | Notes |
|--------------------|--|--------------------------------|---|---|--|--------------------|---------------------------|--------------------------|---|---|---|-------|
| (58,230)           | (103,202)                                  | 44,972                         | 103,202                                     | (58,230)  | Ticket Levy                                    | (90,000)           | 0                         | (90,000)                 | (87,109)                                  | (140,000)   | 50,000                                      |       |
| 0                  | (880)                                      | 880                            | 0   | 880   | Postage  | 0                  | 0                         | 0                        | (2,848)                                   | (3,000)   | 3,000                                       |       |
| (67,110)           | (63,670)                                   | (3,440)                        | 0   | (3,440)   | Venue Hire                                     | (69,460)           | 0                         | (69,460)                 | (107,182)                                 | (100,000)   | 30,540                                      |       |
| (55,470)           | (54,476)                                   | (994)                          | 0   | (994)   | Room Hire - E                                  | (57,410)           | 0                         | (57,410)                 | (36,984)                                  | (70,000)  | 12,590                                      |       |
| (1,570)            | (25,791)                                   | 24,221                         | 0   | 24,221  | Dance Class/Community Choir                    | (1,630)            | 0                         | (1,630)                  | (52,425)                                  | (69,000)  | 67,370                                      |       |
| 0                  | (529)                                      | 529                            | 0   | 529   | Donations                                      | 0                  | 0                         | 0                        | (315)                                     | (315)   | 315   |       |
| 0                  | (500)                                      | 500                            | 0   | 500   | Dept for Education Apprenticeship contribution | 1,000              | 0                         | 1,000                    | 0   | (500)   | 1,500                                       |       |
|                    |  |                                |   |   | <b>Westlands Front of House:</b>               |                    |                           |                          |   |   |   |       |
| (784,030)          | (367,635)                                  | (416,395)                      | 0   | (416,395)   | Sales of meals                                 | (811,470)          | 0                         | (811,470)                | (225,546)                                 | (350,000)   | (461,470)                                   |       |
| (182,190)          | (219,306)                                  | 37,116                         | 0   | 37,116  | Bar Sales - Std                                | (188,570)          | 0                         | (188,570)                | (397,113)                                 | (420,000)   | 231,430                                     |       |
| (390)              | 0  | (390)                          | 0   | (390)   | Equipment Hire                                 | (400)              | 0                         | (400)                    | 0   | 0   | (400)                                       |       |
| (2,056,210)        | 0  | (2,056,210)                    | 0   | (2,056,210)   | <b>Octagon</b>                                 | (2,056,210)        | 0                         | (2,056,210)              | 0   | 0   | (2,056,210)                                 |       |
|                    |  |                                | 0   | 0   | <b>Community Heritage:</b>                     |                    |                           |                          |   |   |   |       |
| 0                  | 0  | 0                              | 0   | 0   | Grants   | 0                  | 0                         | 0                        | (1,000)                                   | (1,000)   | 1,000                                       |       |
| 0                  | 0  | 0                              | 0   | 0   | General Sales                                  | 0                  | 0                         | 0                        | (462)                                     | (1,400)   | 1,400                                       |       |
| (1,860)            | (1,341)                                    | (519)                          | 0   | (519)   | Fees & Charges - Std                           | (1,930)            | 0                         | (1,930)                  | (319)                                     | (319)   | (1,611)                                     |       |
| (570)              | (1,166)                                    | 596                            | 0   | 596   | Donations                                      | (590)              | 0                         | (590)                    | (473)                                     | (473)   | (117)                                       |       |
| <b>(3,796,130)</b> | <b>(1,632,629)</b>                         | <b>(2,163,501)</b>             | <b>103,202</b>                              | <b>(2,266,703)</b>  | <b>Total Income</b>                            | <b>(3,902,442)</b> | <b>0</b>                  | <b>(3,902,442)</b>       | <b>(2,809,355)</b>                        | <b>(3,097,895)</b>                                      | <b>(804,547)</b>                            |       |
| <b>623,210</b>     | <b>549,990</b>                             | <b>73,220</b>                  | <b>371,966</b>                              | <b>(298,746)</b>  | <b>Net Expenditure</b>                         | <b>794,348</b>     | <b>(1,240)</b>            | <b>793,108</b>           | <b>(243,542)</b>                          | <b>375,705</b>  | <b>417,403</b>                              |       |

## Total Reserves and General Fund Balances

|   | As at<br>31/03/2025 | Movement<br>in year | As at<br>31/03/2026 |
|---|---------------------|---------------------|---------------------|
|   | £                   | £                   | £                   |
| Total Earmarked Reserves                        | 1,158,722           | 0                   | 1,158,722           |
| Unallocated General Fund Balance                | 893,142             |                     |                     |
| Estimated Underspend /(Overspend) for 2025/26   |                     | 369,181             |                     |
| Total Unallocated General Fund Balance          |                     |                     | 1,262,323           |
| <b>Total Reserves and General Fund Balances</b> | <b>2,051,864</b>    | <b>369,181</b>      | <b>2,421,045</b>    |

Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide, which sets out the 'proper practices' for how the council must maintain its accounts, recommends that the minimum level of **general reserves** should be between three and twelve months of net revenue expenditure

3 months      £ 824,235  
12 months      £ 3,296,939

Reserves and General Fund Balances are predicted to be **£2,460,354** at 31st March 2026 which is between the recommended minimum level and is approximately 9 months of net revenue expenditure.

### Estimated Reserves as at 31/03/26

| Earmarked Reserve                         | Balance as at<br>31/03/23 | Movement in<br>Year | Balance as at<br>31/03/24 | Movement in<br>Year | Balance as at<br>31/03/25 | Estimated<br>Movement in<br>Year | Estimated<br>Balance as at<br>31/03/26 |
|---|---------------------------|---------------------|---------------------------|---------------------|---------------------------|----------------------------------|--|
|   | (£)                       | In<br>(£)           | (£)                       | In<br>(£)           | (£)                       | In<br>(£)                        | (£)                                    |
| Major Projects                            | 984                       | 0                   | 984                       | 0                   | 984                       | 0                                | 984                                    |
| Water Mains<br>Refurbishments/Repairs     | 12,732                    | 2,200               | 14,932                    | 2,200               | 17,132                    | (17,132)                         | 0                                      |
| Allotment Fence Repairs                   | 605                       | 1,989               | 2,594                     | (570)               | 2,024                     | 0                                | 2,024                                  |
| Regalia                                   | 13,623                    | 1,946               | 15,569                    | 1,588               | 17,157                    | (10,000)                         | 7,157                                  |
| Custom Souvenirs                          | 2,726                     | 650                 | 3,376                     | 650                 | 4,026                     | (4,026)                          | 0                                      |
| Youth Council                             | 8,384                     | 2,000               | 10,384                    | 0                   | 10,384                    | (10,384)                         | 0                                      |
| Building Project Capital                  | 275,494                   | 59,957              | 335,451                   | 60,000              | 395,451                   | (167,725)                        | 227,726                                |
| Community Infrastructure<br>Levy          | 3,267                     | 308                 | 3,575                     | (1,004)             | 2,571                     | (2,571)                          | 0                                      |
| Costs of Elections                        | 1,500                     | 0                   | 1,500                     | 5,500               | 7,000                     | 5,500                            | 12,500                                 |
| War Memorial                              | 2,209                     | 750                 | 2,959                     | 743                 | 3,702                     | 750                              | 4,452                                  |
| Sidney Gardens                            | 12,600                    | 0                   | 12,600                    | 0                   | 12,600                    | 0                                | 12,600                                 |
| Defibrillators & Bleedkits                | 6,779                     | 950                 | 7,729                     | (7,729)             | 0                         | 8,500                            | 8,500                                  |
| CCTV                                      | 1,000                     | 500                 | 1,500                     | 500                 | 2,000                     | 500                              | 2,500                                  |
| Climate Change                            | 50,000                    | 0                   | 50,000                    | 25,000              | 75,000                    | 25,000                           | 100,000                                |
| Community Safety                          | 17,500                    | 12,500              | 30,000                    | 0                   | 30,000                    | 0                                | 30,000                                 |
| Play Parks                                | 30,000                    | 0                   | 30,000                    | 10,000              | 40,000                    | 10,000                           | 50,000                                 |
| Christmas lights                          | 0                         | 26,079              | 26,079                    | (6,273)             | 19,806                    | (19,806)                         | 0                                      |
| Peter Street Toilet<br>Refurbishment*     | 0                         | 0                   | 0                         | 10,000              | 10,000                    | 10,000                           | 20,000                                 |
| Yeovil Recreation Centre<br>Sinking Fund* | 0                         | 0                   | 0                         | 164,213             | 164,213                   | 0                                | 164,213                                |
| Westlands Entertainment<br>Venue*         | 0                         | 0                   | 0                         | 32,000              | 32,000                    | 0                                | 32,000                                 |
| Octagon Theatre*                          | 0                         | 0                   | 0                         | 209,470             | 209,470                   | 209,470                          | 418,940                                |
| Ticket Levy*                              | 0                         | 0                   | 0                         | 103,202             | 103,202                   | 140,000                          | 243,202                                |
| Octagon Theatre Project                   | 0                         | 0                   | 0                         | 0                   | 0                         | 294,976                          | 294,976                                |
|   | <b>439,403</b>            | <b>109,829</b>      | <b>549,232</b>            | <b>609,490</b>      | <b>1,158,722</b>          | <b>473,052</b>                   | <b>1,631,774</b>                       |

**BANK RECONCILIATION**

| <b>Authority name and reference</b>  | <b>Yeovil Town Council</b> |          |                       |
|--|----------------------------|----------|-----------------------|
| Prepared by:   |                            |          |                       |
| Name   | Jacky Pang                 | Date:    | 12/01/2026            |
| Job Title  | DFRO                       |          |                       |
| Approved by:   |                            |          |                       |
| Name   | Amanda Card                | Date:    | 12/01/2026            |
| Job Title  | Town Clerk/CEO             |          |                       |
| <b>Balance brought forward: investments, plus petty cash and floats at</b> | <b>30 November 2025</b>    | <b>£</b> | <b>TOTAL £</b>        |
|  |                            |          | <b>£ 4,100,280.83</b> |
| NatWest Current A/C  | £ 1,500.00                 |          |                       |
| NatWest Business Reserve A/C   | £ 196,698.76               |          |                       |
| Nationwide Treasury Investment   | £ -                        |          |                       |
| DMADF  | £ 1,000,000.00             |          |                       |
| CCLA Investment Management   | £ 130,000.00               |          |                       |
| Aberdeen Asset Management  | £ 660,000.00               |          |                       |
| Cheshire East Council  | £ 1,000,000.00             |          |                       |
| Wirral Borough Council   | £ 1,000,000.00             |          |                       |
| Petty Cash - Town House  | £ 157.06                   |          |                       |
| Petty Cash - Westlands   | £ 295.64                   |          |                       |
| FLOATS - Westlands   | £ 4,490.00                 |          |                       |
| FLOATS - Yeovil Rec  | £ 100.00                   |          |                       |
| FLOATS - Yeovil Country Park Café (Ninesprings Café)                       | £ 700.00                   |          |                       |
| FLOATS - Yeovil Rec Café   | £ 1,000.00                 |          |                       |
| <b>Less: any un-presented cheques at 31/12/25:</b>                         |                            |          |                       |
| (List cheque number and value)   |                            |          |                       |
| Cash Movement since last report  |                            | -£       | 105,339.37            |
| <b>TOTAL - NET BALANCES 31/12/2025</b>                                     |                            | <b>£</b> | <b>3,994,941.46</b>   |

| <b>Balance on Sage as at</b>   | <b>31/12/2025</b> | <b>£ 3,985,106.58</b> |
|--|-------------------|-----------------------|
| Investment interest posted to Investment Balance - to be journal                 | £ 9,654.30        |                       |
| Invoice raised for Somerset Council (Arts & Engagement) directly into Petty cash | £ 75.58           |                       |
| Change received for float before deposit arrive on the account                   | £ 105.00          |                       |
| Total Not yet posted on sage   |                   | £ 9,834.88            |
|  |                   | <b>£ 3,994,941.46</b> |
| Variance   |                   | £ -                   |

**YEOVIL\_LIVE**  
**Yeovil Town Council - Balance Sheet**  
**As of December 31, 2025**  
Month Ending 31/12/2025

Actual

|                                       |                     |
|---------------------------------------|---------------------|
| Assets                                |                     |
| Current Assets                        |                     |
| Fixed Assets                          |                     |
| A100 - Land & Buildings               | 1,017,905.04        |
| A300 - Vehicle, Plant & Equipment     | 510,313.44          |
| A500 - Community Assets               | 84,069.60           |
| Total Fixed Assets                    | <u>1,612,288.08</u> |
| Current Assets                        |                     |
| E300 - Receivables (Debtors)          | 230,055.28          |
| E301 - Receivables (Debtors) B/Fwd    | 104,331.69          |
| E400 - Temporary Investment           | 2,995,051.10        |
| E401 - Money Market Fund              | 785,294.60          |
| E500 - Natwest Treasury Account       | 196,698.76          |
| E502 - Floats                         | 6,185.00            |
| E506 - Petty Cash                     | 377.12              |
| E536 - Natwest Current Account        | 1,500.00            |
| E510 - Undeposited Funds - Cash       | 6,997.10            |
| E511 - Undeposited Funds - EFT        | (7,151.14)          |
| E514 - Undeposited Funds - On Account | (220.90)            |
| E515 - Undeposited Funds - Voucher    | (10,770.24)         |
| Total Current Assets                  | <u>4,308,348.37</u> |
| Input VAT                             |                     |
| VA02 - Input VAT                      | 133,141.58          |
| Total Input VAT                       | <u>133,141.58</u>   |
| Total Current Assets                  | <u>6,053,778.03</u> |
| Total Assets                          | <u>6,053,778.03</u> |
| Liabilities and Reserves              |                     |
| Liabilities                           |                     |
| Current Liabilities                   |                     |
| Current Liabilities                   |                     |
| F300 - Payables (Creditors)           | 14,307.02           |
| F232 - PAYE / NI                      | 53,366.54           |
| F303 - Net Wages / Salaries           | 866.38              |
| F304 - Pension Control                | 3,574.15            |
| F305 - Gross Salaries / Wages         | 131.49              |
| F900 - Suspense Accounts              | (862.25)            |
| F430 - HIRE Ticket Sales              | 34,430.85           |
| F431 - HIRE Ticket Deposits           | 12,510.69           |
| F432 - Holding Merchandise            | (22,388.32)         |
| F433 - Bucket Collection              | 10,076.49           |
| F435 - Callable Deposit - Allotment   | 226.81              |
| F437 - Mayor's Charities              | 1,298.50            |
| F438 - Mayor's Ball                   | 14,634.38           |
| Total Current Liabilities             | <u>122,172.73</u>   |
| Output VAT                            |                     |
| VT02 - Output VAT                     | 241,853.08          |
| Total Output VAT                      | <u>241,853.08</u>   |
| Total Current Liabilities             | <u>364,025.81</u>   |
| Total Liabilities                     | <u>364,025.81</u>   |
| Reserves                              |                     |
| Capital Reserves                      |                     |
| Capital Reserves                      |                     |
| K501 - Capital Finance Reserve B/Fwd  | 198,064.00          |

**YEOVIL\_LIVE**  
**Yeovil Town Council - Balance Sheet**  
**As of December 31, 2025**  
Month Ending 31/12/2025

|  | Actual              |
|--|---------------------|
| K400 - Fixed Asset Reinstatement Reserve       | 9.00                |
| K401 - Fixed Asset Reinstatement Reserve B/Fwd | 1,472,091.52        |
| K440 - Major Projects                          | 984.49              |
| K441 - Water Mains Refurbishments/Repairs      | 17,132.00           |
| K442 - Allotment Fence Repairs                 | 2,024.00            |
| K443 - Regalia                                 | 17,157.00           |
| K444 - Custom Souvenirs                        | 4,026.00            |
| K445 - Youth Council                           | 10,384.00           |
| K446 - Monmouth Hall Refurbishment             | 395,451.00          |
| K447 - Unity in the Community                  | 1,079.00            |
| K448 - Community Infrastructure Levy           | 5,169.00            |
| K449 - Costs of Elections                      | 7,000.00            |
| K450 - War Memorial                            | 3,701.86            |
| K451 - Sydney Gardens Fountain                 | 12,600.00           |
| K452 - Defibrillators                          | 0.01                |
| K453 - CCTV                                    | 2,000.00            |
| K454 - Climate Change                          | 75,000.00           |
| K455 - Community Safety                        | 30,000.00           |
| K456 - Christmas Lights                        | 19,806.00           |
| K457 - Play Parks                              | 40,000.00           |
| K458 - Peter Street Toilet Refurbishment       | 10,000.00           |
| K459 - Yeovil Recreation Centre Sinking Fund   | 164,213.00          |
| K460 - Westlands Entertainment Venue           | 32,000.00           |
| K461 - Octagon Theatre                         | 209,470.00          |
| K462 - Ticket Levy                             | 103,202.00          |
| <b>Total Capital Reserves</b>                  | <b>2,832,563.88</b> |
| <b>Total Capital Reserves</b>                  | <b>2,832,563.88</b> |
| <b>General Reserves</b>                        |                     |
| <b>General Reserves</b>                        |                     |
| L801 - General Reserve B/Fwd                   | 256,216.51          |
| L880 - Profit & Loss                           | 2,600,971.83        |
| <b>Total General Reserves</b>                  | <b>2,857,188.34</b> |
| <b>Total General Reserves</b>                  | <b>2,857,188.34</b> |
| <b>Total Reserves</b>                          | <b>5,689,752.22</b> |
| <b>Total Liabilities and Reserves</b>          | <b>6,053,778.03</b> |

## Yeovil Town Council - 2026/27 Budget

|  | £                  | £                  | £                  | £                   | £                   | £                   | £                  |
|--|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|--------------------|
| Committee                                | 2022/23            | 2023/24            | 2024/25            | 2024/25<br>Restated | 2025/26<br>Original | 2025/26<br>Restated | 2026/27            |
| Policy, Resources and Finance            | 448,280            | 502,470            | 532,390            | 0                   | 0                   | 0                   | 0                  |
| Buildings and Civic Matters              | 252,820            | 231,720            | 326,780            | 0                   | 0                   | 0                   | 0                  |
| Grounds and General Maintenance          | 339,770            | 281,370            | 273,610            | 0                   | 0                   | 0                   | 0                  |
| Planning                                 | 1,000              | 1,000              | 1,000              | 0                   | 0                   | 0                   | 0                  |
| Promotions and Activities                | 101,040            | 183,780            | 208,400            | 0                   | 0                   | 0                   | 0                  |
| Devolution of Assets and Services        | 0                  | 0                  | 1,001,366          | 0                   | 0                   | 0                   | 0                  |
| Finance and Policy Executive             | 0                  | 0                  | 0                  | 536,745             | 691,510             | 676,160             | 648,980            |
| Infrastructure (Property and Assets)     | 0                  | 0                  | 0                  | 323,180             | 320,990             | 379,870             | 0                  |
| Property & Community                     | 0                  | 0                  | 0                  | 0                   | 0                   | 0                   | 606,030            |
| Leisure and Environment                  | 0                  | 0                  | 0                  | 875,311             | 1,272,520           | 1,214,930           | 1,318,830          |
| Planning                                 | 0                  | 0                  | 0                  | 1,000               | 1,000               | 1,000               | 0                  |
| Culture, Events and Promotions           | 0                  | 0                  | 0                  | 607,310             | 779,048             | 793,108             | 0                  |
| Culture                                  | 0                  | 0                  | 0                  | 0                   | 0                   | 0                   | 780,160            |
| <b>Sub Total</b>                         | <b>1,142,910</b>   | <b>1,200,340</b>   | <b>2,343,546</b>   | <b>2,343,546</b>    | <b>3,065,068</b>    | <b>3,065,068</b>    | <b>3,354,000</b>   |
| Contingency                              | 57,146             | 60,017             | 117,177            | 117,177             | 153,253             | 153,253             | 167,700            |
| <b>Total Committees' Budget</b>          | <b>1,200,056</b>   | <b>1,260,357</b>   | <b>2,460,723</b>   | <b>2,460,723</b>    | <b>3,218,321</b>    | <b>3,218,321</b>    | <b>3,521,700</b>   |
| Joint Burial Committee                   | 73,384             | 75,336             | 76,688             | 76,688              | 78,618              | 78,618              | 76,000             |
| <b>Total Budget Requirement</b>          | <b>1,273,440</b>   | <b>1,337,045</b>   | <b>2,537,411</b>   | <b>2,537,411</b>    | <b>3,296,939</b>    | <b>3,296,939</b>    | <b>3,597,700</b>   |
| <b>Funded By:</b>                        | <b>£</b>           | <b>£</b>           | <b>£</b>           | <b>£</b>            | <b>£</b>            | <b>£</b>            | <b>£</b>           |
| Net Precept                              | (1,273,440)        | (1,337,045)        | (2,537,411)        | (2,537,411)         | (3,296,939)         | (3,296,939)         | (3,597,700)        |
| Use of Unallocated General Fund Balances | 0                  | 0                  | 0                  | 0                   | 0                   | 0                   | 0                  |
| <b>Total Funding</b>                     | <b>(1,273,440)</b> | <b>(1,337,045)</b> | <b>(2,537,411)</b> | <b>(2,537,411)</b>  | <b>(3,296,939)</b>  | <b>(3,296,939)</b>  | <b>(3,597,700)</b> |
| Divided by Tax Base                      | 8,930.76           | 9,203.53           | 9,199.49           | 9,199.49            | 9,492.17            | 9,492.17            | 9,730.74           |
| <b>Band D Charge</b>                     | <b>£142.59</b>     | <b>£145.28</b>     | <b>£275.82</b>     | <b>£275.82</b>      | <b>£347.33</b>      | <b>£347.33</b>      | <b>£369.73</b>     |

## Finance & Policy Executive

| 2024/25                           |                                   |                          |                                    |   | 2025/26                                 |                     |                    |                                  |   |                                    |                           |         |   |
|-----------------------------------|-----------------------------------|--------------------------|------------------------------------|---|---|---------------------|--------------------|----------------------------------|---|------------------------------------|---------------------------|---------|---|
| Budget (£)                        | Month 1 - 12 spend 31/03/2025 (£) | (Over) / Under spend (£) | Earmarked Reserve Contribution (£) | (Over) / Under after Earmarked Reserve Contribution (£) | Budget (£)                              | Budget Virement (£) | Revised budget (£) | Month 1 - 8 spent 30/11/2025 (£) | Full year estimated spend to 31/03/2026 (£) | Estimated (over) / under spend (£) | Proposed 2026/27 Budget £ | Notes   |   |
| <b>EXPENDITURE</b>                |                                   |                          |                                    |   |   |                     |                    |                                  |   |                                    |                           |         |   |
| <b>Finance &amp; Admin Team</b>   |                                   |                          |                                    |   |   |                     |                    |                                  |   |                                    |                           |         |   |
| 0                                 | 12,959                            | (12,959)                 | 0                                  | (12,959)  | Agency Staff                            | 0                   | 0                  | 0                                | 1,953                                       | 1,953                              | (1,953)                   | 0       | Budgeted within Employee contingency cost   |
| 320,754                           | 345,148                           | (24,394)                 | 0                                  | (24,394)  | Salaries - Basic & NI                   | 412,020             | 0                  | 412,020                          | 250,875                                     | 376,312                            | 35,708                    | 418,040 |   |
| 26,000                            | 69,457                            | (43,457)                 | 0                                  | (43,457)  | Salaries - Pension                      | 83,450              | 0                  | 83,450                           | 51,286                                      | 76,928                             | 6,522                     | 74,050  | Payaward 2025/26 +3%  |
| 0                                 | 6,897                             | 0                        | 0                                  | 0   | Overtime                                | 0                   | 0                  | 0                                | 8,754                                       | 8,754                              | (8,754)                   | 9,020   |   |
| 0                                 | 854                               | 0                        | 0                                  | 0   | Other Staff Costs                       | 0                   | 0                  | 0                                | 513   | 770                                | (770)                     | 0       |   |
| 0                                 | 473                               | (473)                    | 0                                  | (473)   | Pension Compensation                    | 0                   | 0                  | 0                                | 506   | 506                                | (506)                     | 0       |   |
| 0                                 | 622                               | (622)                    | 308                                | (930)   | Employee Travelling Costs               | 500                 | 0                  | 500                              | 189   | 500                                | 0                         | 500     |   |
| 500                               | 2,440                             | (1,940)                  | 0                                  | (1,940)   | Advertising                             | 2,000               | 0                  | 2,000                            | 390   | 2,000                              | 0                         | 1,000   |   |
| 3,500                             | 4,136                             | (636)                    | 0                                  | (636)   | Audit fees                              | 5,400               | 0                  | 5,400                            | 5,892                                       | 8,000                              | (2,600)                   | 11,780  | External Audit £3780  |
| 240                               | 288                               | (48)                     | 0                                  | (48)  | Books/periodicals                       | 240                 | 0                  | 240                              | 330   | 330                                | (90)                      | 300     |   |
| 0                                 | 1,067                             | (1,067)                  | 0                                  | (1,067)   | Bank Charges                            | 0                   | 0                  | 0                                | 1,538                                       | 2,000                              | (2,000)                   | 2,600   | Additional CHAPs fees for increased number of investment  |
| 25,000                            | (25,000)                          | 50,000                   | 50,000                             | 0   | Carbon Management                       | 25,000              | 0                  | 25,000                           | 0   | 25,000                             | 0                         | 25,000  |   |
| 117,178                           | 0                                 | 117,178                  | 0                                  | 117,178   | Contingencies                           | 153,253             | 0                  | 153,253                          | 0   | 0                                  | 153,253                   | 0       | 5% of overall budget  |
| 15,500                            | (9,189)                           | 24,689                   | 5,500                              | 19,189  | Cost of Elections                       | 14,000              | 0                  | 14,000                           | 0   | 14,000                             | 0                         | 14,000  | Elections every 4 year. Budget to collect 1/4 each year and add to reserve to cover charge from SC every 4 years. Plus £10,000 to cover any by-election costs |
| 31,200                            | 30,693                            | 507                      | 0                                  | 507   | Costs of Democracy                      | 31,600              | 0                  | 31,600                           | 21,101                                      | 31,652                             | (52)                      | 32,770  | 3.2% payaward for 2025/26   |
| 5,000                             | 3,246                             | 1,754                    | 0                                  | 1,754   | Training                                | 5,000               | 0                  | 5,000                            | 336   | 5,000                              | 0                         | 5,000   |   |
| 500                               | 662                               | (162)                    | 0                                  | (162)   | Franking Machine                        | 500                 | 0                  | 500                              | 439   | 439                                | 61                        | 500     |   |
| 4,000                             | 6,874                             | (2,874)                  | 0                                  | (2,874)   | Furniture, office equipment & servicing | 4,000               | 0                  | 4,000                            | 1,440                                       | 2,000                              | 2,000                     | 2,000   |   |
| 10,000                            | 3,703                             | 6,297                    | 0                                  | 6,297   | Grants                                  | 10,000              | 0                  | 10,000                           | 2,835                                       | 10,000                             | 0                         | 10,000  |   |
| 7,200                             | 15,041                            | (7,841)                  | 0                                  | (7,841)   | Insurance                               | 25,000              | 0                  | 25,000                           | 27,810                                      | 27,810                             | (2,810)                   | 29,760  | 7% increase as advised by Howden  |
| 0                                 | 0                                 | 0                        | 0                                  | 0   | Consultation Cost                       | 0                   | 0                  | 0                                | 23,242                                      | 23,242                             | (23,242)                  | 0       | Octagon Consultation  |
| 0                                 | 119,315                           | (119,315)                | 0                                  | (119,315)   | Devolution Legal Costs                  | 0                   | 0                  | 0                                | 40  | 20,000                             | (20,000)                  | 0       |   |
| 0                                 | 2,260                             | (2,260)                  | 0                                  | (2,260)   | Devolution Professional costs           | 0                   | 0                  | 0                                | 7,712                                       | 7,712                              | (7,712)                   | 0       |   |
| 0                                 | 3,095                             | (3,095)                  | 0                                  | (3,095)   | HR Costs                                | 0                   | 0                  | 0                                | 0   | 3,000                              | (3,000)                   | 3,000   |   |
| 0                                 | 9,319                             | (9,319)                  | 0                                  | (9,319)   | HMRC                                    | 0                   | 0                  | 0                                | 1,753                                       | 1,753                              | (1,753)                   | 0       |   |
| 0                                 | 4,986                             | (4,986)                  | 0                                  | (4,986)   | Miscellaneous                           | 1,500               | 0                  | 1,500                            | 5,591                                       | 6,000                              | (4,500)                   | 5,000   |   |
| 15,000                            | 5,000                             | 10,000                   | 0                                  | 10,000  | New Initiatives Fund                    | 15,000              | 0                  | 15,000                           | 0   | 0                                  | 15,000                    | 15,000  |   |
| 14,100                            | 64,491                            | (50,391)                 | 0                                  | (50,391)  | IT Support                              | 16,500              | 0                  | 16,500                           | 38,918                                      | 77,836                             | (61,336)                  | 23,680  |   |
| 0                                 | 0                                 | 0                        | 0                                  | 0   | IT Support - Phones                     | 13,000              | (13,000)           | 0                                | 0   | 0                                  | 0                         | 0       | Remove Split across other directorates  |
| 2,500                             | 3,647                             | (1,147)                  | 0                                  | (1,147)   | Telephone & Mobiles                     | 2,500               | (1,350)            | 1,150                            | 824   | 1,150                              | 0                         | 590     |   |
| 0                                 | 1,000                             | (1,000)                  | 0                                  | (1,000)   | IT Recharge - SC                        | 0                   | 0                  | 0                                | 0   | 0                                  | 0                         | 0       | Remove  |
| 0                                 | 61,680                            | (61,680)                 | 0                                  | (61,680)  | IT Hardware                             | 0                   | 0                  | 0                                | 4,264                                       | 10,000                             | (10,000)                  | 5,000   |   |
| 2,000                             | 1,951                             | 49                       | 0                                  | 49  | Postage                                 | 1,500               | 0                  | 1,500                            | 1,350                                       | 2,000                              | (500)                     | 1,500   |   |
| <b>Professional Subscriptions</b> |                                   |                          |                                    |   |   |                     |                    |                                  |   |                                    |                           |         |   |
| 4,000                             | 4,394                             | (394)                    | 0                                  | (394)   | Sage                                    | 4,500               | 0                  | 4,500                            | 12,922                                      | 21,463                             | (16,963)                  | 27,620  | Including cost for upgrade  |
| 800                               | 1,445                             | (645)                    | 0                                  | (645)   | Other                                   | 1,200               | 0                  | 1,200                            | 841   | 1,600                              | (400)                     | 1,200   | Zoom, ICO, CIPD   |
| 3,000                             | 2,919                             | 81                       | 0                                  | 81  | SALC                                    | 3,000               | 0                  | 3,000                            | 3,732                                       | 4,000                              | (1,000)                   | 3,000   |   |
| 1,000                             | 1,238                             | (238)                    | 0                                  | (238)   | SLCC                                    | 1,000               | 0                  | 1,000                            | 355   | 1,000                              | 0                         | 1,000   |   |
| 1,200                             | 1,104                             | 96                       | 0                                  | 96  | YCRT                                    | 1,200               | 0                  | 1,200                            | 0   | 1,104                              | 96                        | 1,240   |   |
| 0                                 | 0                                 | 0                        | 0                                  | 0   | Employee Costs Contingency              | 15,000              | 0                  | 15,000                           | 0   | 0                                  | 15,000                    | 10,000  |   |

|          |           |           |        |           |   |           |          |           |          |           |         |           |  |
|----------|-----------|-----------|--------|-----------|---|-----------|----------|-----------|----------|-----------|---------|-----------|--|
| 500      | 2,730     | (2,230)   | 0      | (2,230)   | Ski Centre  | 500       | 0        | 500       | 14       | 500       | 0       | Remove    | Now part of Yeovil Country Park  |
| 1,000    | 0         | 1,000     | 0      | 1,000     | Octagon Summer School - SLA                       | 1,000     | (1,000)  | 0         | 0        | 1,000     | (1,000) | Remove    | Move to Culture  |
| 2,000    | 3,599     | (1,599)   | 0      | (1,599)   | Stationery/supplies                               | 1,200     | 0        | 1,200     | 1,221    | 1,300     | (100)   | 1,000     |  |
| 8,000    | 8,240     | (240)     | 0      | (240)     | Treasury Management                               | 8,450     | 0        | 8,450     | 8,594    | 8,594     | (144)   | 8,450     |  |
| 750      | 1,365     | (615)     | 0      | (615)     | Website   | 750       | 0        | 750       | 110      | 750       | 0       | 750       |  |
|          | 25,000    | (25,000)  | 0      | (25,000)  | Yeovil 4 Families                                 | 25,000    | 0        | 25,000    | 12,500   | 25,000    | 0       | 25,000    |  |
| 0        | 1,500     | (1,500)   | 0      | (1,500)   | Yeovil Twinning Association                       | 1,500     | 0        | 1,500     | 1,500    | 1,500     | 0       | 1,500     |  |
| 7,000    | (4,000)   | 11,000    | 4,000  | 7,000     | Youth Council                                     | 4,000     | 0        | 4,000     | 0        | 2,000     | 2,000   | Remove    | Move to IPA  |
| 40,600   | 28,060    | 12,540    |        | 12,540    | Youth Services - YMCA                             | 40,600    | 0        | 40,600    | 36,588   | 40,600    | 0       | Remove    | Move to IPA  |
| 15,000   | 15,000    | 0         | 0      | 0         | Youth Services - Youth Drop In                    | 15,000    | 0        | 15,000    | 7,500    | 13,750    | 1,250   | Remove    | Move to IPA  |
| 809      | 839,708   | (838,899) | 59,808 | (898,707) | Total Expenditure                                 | 945,863   | (15,350) | 930,513   | 545,756  | 868,854   | 61,659  | 770,850   |  |
|          |           |           |        |           | INCOME  |           |          |           |          |           |         |           |  |
| (30,000) | (74,614)  | 44,614    | 0      | 44,614    | Investment Interest                               | (100,000) | 0        | (100,000) | (88,138) | (135,000) | 35,000  | (120,000) | Base Rate is predicated to drop to 3.75%, current annualised rate is 4.11% |
| 0        | (85)      | 85        | 0      | 85        | Miscellaneous                                     | 0         | 0        | 0         | (389)    | (389)     | 389     | (770)     |  |
| 0        | 0         | 0         | 0      | 0         | Devolution Contribution                           | 0         | 0        | 0         | (2,500)  | (2,500)   | 2,500   | 0         | Contribution from East Coker PC  |
| 0        | (90,000)  | 90,000    | 0      | 90,000    | Devolution Costs Reimbursement (Somerset Council) | 0         | 0        | 0         | 0        | (6,000)   | 6,000   | 0         | Contribution as per Devolution agreement                                   |
| 0        | (946)     | 946       | 946    | 0         | Community Infrastructure Levy                     | 0         | 0        | 0         | (3,332)  | (3,332)   | 3,332   | 0         |  |
| (1,100)  | 0         | (1,100)   | 0      | (1,100)   | Salary Recharge                                   | (1,100)   | 0        | (1,100)   | (1,100)  | (1,100)   | 0       | (1,100)   |  |
| (31,100) | (165,645) | 134,545   | 946    | 133,599   | Total Income                                      | (101,100) | 0        | (101,100) | (95,459) | (148,322) | 47,222  | (121,870) |  |
| (30,291) | 674,063   | (704,354) | 60,754 | (765,108) | Net Expenditure                                   | 844,763   | (15,350) | 829,413   | 450,297  | 720,532   | 108,881 | 648,980   |  |

## Property and Community Committee

| 2024/25                      |                                   |                          |                                    |   | 2025/26                                |                     |                    |                                  |   |                                    |                           |                      |   |
|------------------------------|-----------------------------------|--------------------------|------------------------------------|---|--|---------------------|--------------------|----------------------------------|---|------------------------------------|---------------------------|----------------------|---|
| Budget (£)                   | Month 1 - 12 spend 31/03/2025 (£) | (Over) / Under spend (£) | Earmarked Reserve Contribution (£) | (Over) / Under after Earmarked Reserve Contribution (£) | Budget (£)                             | Budget Virement (£) | Revised budget (£) | Month 1 - 7 spent 31/10/2025 (£) | Full year estimated spend to 31/03/2026 (£) | Estimated (over) / under spend (£) | Proposed 2026/27 Budget £ | Notes                |   |
| <b>EXPENDITURE</b>           |                                   |                          |                                    |   |  |                     |                    |                                  |   |                                    |                           |                      |   |
| <b>Director of IPA:</b>      |                                   |                          |                                    |   |  |                     |                    |                                  |   |                                    |                           |                      |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Salaries - Basic & NI                  | 0                   | 0                  | 38,095                           | 57,142                                      | (57,142)                           | 65,320                    |                      |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Salaries - Pension                     | 0                   | 0                  | 7,484                            | 11,226                                      | (11,226)                           | 11,500                    | Payaward 2025/26 +3% |   |
| <b>Property Management</b>   |                                   |                          |                                    |   |  |                     |                    |                                  |   |                                    |                           |                      |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Salaries - Basic & NI                  | 0                   | 0                  | 7,082                            | 17,217                                      | (17,217)                           | 41,170                    |                      |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Salaries - Pension                     | 0                   | 0                  | 1,398                            | 3,977                                       | (3,977)                            | 7,300                     | Payaward 2025/26 +3% |   |
| <b>Community Wardens:</b>    |                                   |                          |                                    |   |  |                     |                    |                                  |   |                                    |                           |                      |   |
| 63,000                       | 40,554                            | 22,446                   | 0                                  | 22,446  | Salaries - Basic & NI                  | 66,530              | 0                  | 66,530                           | 12,461                                      | 72,074                             | (5,544)                   | 98,770               |   |
| 12,000                       | 5,494                             | 6,506                    | 0                                  | 6,506   | Salaries - Pension                     | 13,190              | 0                  | 13,190                           | 1,383                                       | 8,793                              | 4,397                     | 17,580               | Payaward 2025/26 +3%                              |
| 900                          | 734                               | 166                      | 308                                | (142)   | Other Staff Costs                      | 0                   | 0                  | 0                                | 51  | 51                                 | (51)                      | 0                    |   |
| <b>Facility Officer:</b>     |                                   |                          |                                    |   |  |                     |                    |                                  |   |                                    |                           |                      |   |
| 27,000                       | 27,288                            | (288)                    | 0                                  | (288)   | Salaries - Basic & NI                  | 0                   | 29,400             | 29,400                           | 19,844                                      | 29,603                             | (203)                     | 27,180               |   |
| 6,000                        | 5,446                             | 554                      | 0                                  | 554   | Salaries - Pension                     | 0                   | 5,850              | 5,850                            | 4,064                                       | 5,886                              | (36)                      | 5,440                | Payaward 2025/26 +3%                              |
| 0                            | 94                                | (94)                     | 0                                  | (94)  | Other Costs                            | 0                   | 0                  | 0                                | 612   | 612                                | (612)                     | 0                    |   |
| <b>YTC Van</b>               |                                   |                          |                                    |   |  |                     |                    |                                  |   |                                    |                           |                      |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Fuel                                   | 0                   | 0                  | 0                                | 267   | 533                                | (533)                     | 0                    |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Electric Van                           | 0                   | 8,000              | 8,000                            | 0   | 12,000                             | (4,000)                   | 12,000               |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Repair & Maintenance                   | 0                   | 2,000              | 2,000                            | (84)  | 1,000                              | 1,000                     | 1,000                |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | <b>Staff Training</b>                  | 0                   | 0                  | 0                                | 2,530                                       | 2,530                              | (2,530)                   | 3,000                |   |
| 0                            | 80                                | (80)                     | 0                                  | (80)  | <b>Advertising for Staff</b>           | 0                   | 0                  | 0                                | 460   | 460                                | (460)                     | 0                    |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | <b>Health &amp; Safety at Work</b>     | 0                   | 0                  | 0                                | 1,871                                       | 1,871                              | (1,871)                   | 1,000                |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | <b>Uniform / PPE</b>                   | 0                   | 0                  | 0                                | 137   | 0                                  | 0                         | 1,000                |   |
| 0                            | 155                               | (155)                    | 0                                  | (155)   | <b>Phones &amp; Mobile</b>             | 0                   | 2,190              | 2,190                            | 599   | 1,198                              | 992                       | 3,110                |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | <b>Radio</b>                           | 0                   | 0                  | 0                                | 0   | 0                                  | 0                         | 11,000               | YTC's own channel via YCRT                        |
| 0                            | 0                                 | 0                        | 0                                  | 0   | <b>IT</b>                              | 0                   | 730                | 730                              | 1,778                                       | 3,557                              | (2,827)                   | 4,910                |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | <b>IT Hardware</b>                     | 0                   | 0                  | 0                                | 839   | 2,000                              | (2,000)                   | 0                    |   |
| <b>Subscriptions</b>         |                                   |                          |                                    |   |  |                     |                    |                                  |   |                                    |                           |                      |   |
|                              |                                   |                          |                                    |   | Other Subscriptions                    | 0                   | 0                  | 0                                | 16  | 16                                 | (16)                      | 0                    |   |
| 9,100                        | (20,050)                          | 29,150                   | 28,962                             | 188   | Other Costs                            | 1,000               | 0                  | 1,000                            | 110   | 2,000                              | (1,000)                   | 1,000                |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | <b>Equipment, Tools &amp; Material</b> | 0                   | 0                  | 0                                | 3,523                                       | 3,523                              |                           |                      |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | <b>Holiday Playscheme contribution</b> | 0                   | 11,800             | 11,800                           | 0   | 11,800                             | 0                         | 11,800               |   |
| <b>Youth &amp; Community</b> |                                   |                          |                                    |   |  |                     |                    |                                  |   |                                    |                           |                      |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Youth Council                          | 0                   | 0                  | 0                                | 0   | 0                                  | 0                         | 2,000                |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Youth Services - YMCA                  | 0                   | 0                  | 0                                | 0   | 0                                  | 0                         | 40,600               |   |
| 0                            | 0                                 | 0                        | 0                                  | 0   | Youth Services - Youth Drop In         | 0                   | 0                  | 0                                | 0   | 0                                  | 0                         | 25,000               | SLA increase to £25k pa (£6,250 pq) from 01/01/26 |
| 570                          | 0                                 | 570                      | 0                                  | 570   | <b>Millennium Clock</b>                | 570                 | 0                  | 570                              | 0   | 570                                | 0                         | 570                  |   |
| 60,000                       | (118,638)                         | 178,638                  | 178,638                            | 0   | <b>Building Project capital</b>        | 60,000              | 0                  | 60,000                           | 142   | 60,000                             | 0                         | 60,000               |   |
| 1,000                        | 2,029                             | (1,029)                  | 0                                  | (1,029)   | <b>Public noticeboards</b>             | 500                 | 0                  | 500                              | 0   | 50                                 | 450                       | 500                  |   |

| Budget (£) | Month 1 - 12 spend 31/03/2025 (£) | (Over) / Under spend (£) | Earmarked Reserve Contribution (£) | (Over) / Under after Earmarked Reserve Contribution (£) |   | Budget (£) | Budget Virement (£) | Revised budget (£) | Month 1 - 7 spent 31/10/2025 (£) | Full year estimated spend to 31/03/2026 (£) | Estimated (over) / under spend (£) | Proposed 2026/27 Budget £ | Notes  |
|------------|-----------------------------------|--------------------------|------------------------------------|---|---|------------|---------------------|--------------------|----------------------------------|---|------------------------------------|---------------------------|--|
| 0          | 1,785                             | (1,785)                  | 0                                  | (1,785)   | <b>Bus Shelter</b>                          | 0          | 0                   | 0                  | 0                                | 0   | 0                                  | 0                         |  |
| 12,420     | 22,292                            | (9,872)                  | (6,779)                            | (3,093)   | <b>Defibrillator &amp; Bleedkits</b>        | 9,000      | 0                   | 9,000              | 351                              | 9,000                                       | 0                                  | 4,500                     |  |
| 700        | 0                                 | 700                      | 0                                  | 700   | <b>Litter/Grit bins</b>                     | 500        | 0                   | 500                | 0                                | 500   | 0                                  | 500                       |  |
| 32,490     | 49,669                            | (17,179)                 | 0                                  | (17,179)  | <b>CCTV</b>                                 | 51,000     | 0                   | 51,000             | 53,167                           | 53,167                                      | (2,167)                            | 53,170                    | Somerset Council has Confirmed no increase for 2026/27 |
| 1,250      | 0                                 | 1,250                    | 0                                  | 1,250   | <b>Speed Indicator Device installations</b> | 1,300      | 0                   | 1,300              | 0                                | 1,300                                       | 0                                  | 1,300                     |  |
| 100        | 100                               | 0                        | 0                                  | 0   | <b>St Georges Day Parade</b>                | 0          | 0                   | 0                  | 0                                | 0   | 0                                  | 0                         |  |
| 750        | (1,452)                           | 2,202                    | 2,201                              | 1   | <b>War memorials</b>                        | 750        | 0                   | 750                | 0                                | 750   | 0                                  | 750                       |  |
|            |                                   |                          |                                    |   | <b>Goar Knap - Building</b>                 |            |                     |                    |                                  |   |                                    |                           | Move from L & E  |
| 0          | 0                                 | 0                        | 0                                  | 0   | Building                                    | 0          | 200                 | 200                | 0                                | 800   | (600)                              | 0                         | Installing electric charge for Van                     |
| 0          | 0                                 | 0                        | 0                                  | 0   | Other Costs                                 | 0          | 0                   | 0                  | 1,803                            | 1,803                                       | (1,803)                            | 0                         |  |
| 0          | 0                                 | 0                        | 0                                  | 0   | Electricity                                 | 0          | 750                 | 750                | 125                              | 250   | 500                                | 770                       | Electric for new vehicle                               |
| 0          | 0                                 | 0                        | 0                                  | 0   | Business Rates                              | 0          | 1,460               | 1,460              | 0                                | 1,765                                       | (305)                              | 1,820                     | Inflationary increase                                  |
|            |                                   |                          |                                    |   | <b>Milford Hall:</b>                        |            |                     |                    |                                  |   |                                    |                           |  |
| 1,000      | 2,223                             | (1,223)                  | 0                                  | (1,223)   | Repairs and Maintenance Buildings           | 1,000      | 0                   | 1,000              | 6,055                            | 6,055                                       | (5,055)                            | 1,030                     | Inflationary increase                                  |
| 5,700      | 6,196                             | (496)                    | 0                                  | (496)   | Milford Hall - Business Rates               | 6,200      | 0                   | 6,200              | 7,745                            | 7,745                                       | (1,545)                            | 6,390                     | Inflationary increase                                  |
| 30,000     | 20,846                            | 9,154                    | 0                                  | 9,154   | Electricity                                 | 20,000     | 0                   | 20,000             | 11,596                           | 25,000                                      | (5,000)                            | 20,600                    | Inflationary increase                                  |
| 12,770     | 19,182                            | (6,412)                  | 0                                  | (6,412)   | Milford Hall - Running Costs                | 13,660     | 0                   | 13,660             | 13,424                           | 16,000                                      | (2,340)                            | 14,070                    | Inflationary increase                                  |
| 1,000      | 696                               | 305                      | 0                                  | 305   | CCTV  | 500        | 0                   | 500                | 0                                | 500   | 0                                  | 500                       |  |
| 460        | 1,305                             | (845)                    | 0                                  | (845)   | Milford Hall - Security                     | 1,000      | 0                   | 1,000              | 362                              | 1,500                                       | (500)                              | 1,030                     | Inflationary increase                                  |
| 13,070     | 11,138                            | 1,932                    | 0                                  | 1,932   | Salaries - Basic & NI                       | 11,170     | 0                   | 11,170             | 8,116                            | 12,174                                      | (1,004)                            | 12,540                    | Payaward 2025/26 +3%                                   |
|            |                                   |                          |                                    |   | Salaries - Pension                          | 0          | 0                   | 0                  | 1,671                            | 2,506                                       | (2,506)                            | 2,320                     |  |
|            |                                   |                          |                                    |   | <b>Peter Street Public Toilets:</b>         |            |                     |                    |                                  |   |                                    |                           |  |
| 0          | 3,725                             | (3,725)                  | 0                                  | (3,725)   | Repairs & Maintenance                       | 1,000      | 0                   | 1,000              | 379                              | 1,000                                       | 0                                  | 1,030                     | Inflationary increase                                  |
| 8,300      | 8,686                             | (386)                    | 0                                  | (386)   | Cleaning (inc toilet rolls)                 | 8,590      | 0                   | 8,590              | 5,470                            | 8,204                                       | 386                                | 8,850                     | Inflationary increase                                  |
| 7,680      | 7,680                             | 0                        | 0                                  | 0   | Security                                    | 7,950      | 0                   | 7,950              | 3,200                            | 7,680                                       | 270                                | 1,000                     | To be carried out by Community Warden                  |
| 9,990      | 3,381                             | 6,609                    | 0                                  | 6,609   | Other Running costs (electric/water)        | 7,000      | 0                   | 7,000              | 1,500                            | 3,500                                       | 3,500                              | 7,210                     | Inflationary increase                                  |
| 10,000     | 0                                 | 10,000                   | 10,000                             | 0   | Refurbishment                               | 10,000     | 0                   | 10,000             | 0                                | 10,000                                      | 0                                  |                           |  |
|            |                                   |                          |                                    |   | <b>Petters Way Public Toilets:</b>          |            |                     |                    |                                  |   |                                    |                           |  |
| 0          | 884                               | (884)                    | 0                                  | (884)   | Repairs & Maintenance                       | 1,000      | 0                   | 1,000              | 5,214                            | 6,000                                       | (5,000)                            | 1,030                     | Inflationary increase                                  |
| 6,810      | 1,295                             | 5,515                    | 0                                  | 5,515   | Other Running costs (electric/water)        | 7,000      | 0                   | 7,000              | 53                               | 5,000                                       | 2,000                              | 7,210                     | Inflationary increase                                  |
| 7,680      | 7,680                             | 0                        | 0                                  | 0   | Security                                    | 7,950      | 0                   | 7,950              | 3,200                            | 7,680                                       | 270                                | 1,000                     | To be carried out by Community Warden                  |
| 8,300      | 308                               | 7,992                    | 0                                  | 7,992   | Cleaning (inc toilet rolls)                 | 8,590      | 0                   | 8,590              | 6,481                            | 9,722                                       | (1,132)                            | 8,850                     | Inflationary increase                                  |
|            |                                   |                          |                                    |   | <b>Town House</b>                           |            |                     |                    |                                  |   |                                    |                           |  |
| 3,750      | 3,958                             | (208)                    | 0                                  | (208)   | Salaries - Basic & NI (Cleaning)            | 4,050      | 0                   | 4,050              | 2,723                            | 4,084                                       | (34)                               | 4,210                     | 3.2% payaward for 2025/26                              |
| 10,000     | 3,997                             | 6,003                    | 0                                  | 6,003   | Repairs and Maintenance                     | 10,000     | 0                   | 10,000             | 2,409                            | 5,000                                       | 5,000                              | 5,000                     |  |
| 500        | (1,000)                           | 1,500                    | 1,500                              | 0   | CCTV Reserve                                | 500        | 0                   | 500                | 0                                | 500   | 0                                  | 500                       |  |
| 12,000     | 11,602                            | 398                      | 0                                  | 398   | Business rates                              | 12,420     | 0                   | 12,420             | 11,602                           | 11,602                                      | 818                                | 12,420                    |  |
| 800        | 2,151                             | (1,351)                  | 0                                  | (1,351)   | Security - Fire & Intruder                  | 1,000      | 0                   | 1,000              | 1,076                            | 1,350                                       | (350)                              | 1,030                     | Inflationary increase                                  |
| 3,500      | 3,722                             | (222)                    | 0                                  | (222)   | Electricity                                 | 3,000      | 0                   | 3,000              | 1,467                            | 2,934                                       | 66                                 | 3,000                     |  |
| 2,200      | 1,509                             | 691                      | 0                                  | 691   | Gas   | 2,000      | 0                   | 2,000              | 775                              | 3,098                                       | (1,098)                            | 2,000                     |  |

| Budget (£)     | Month 1 - 12 spend 31/03/2025 (£) | (Over) / Under spend (£) | Earmarked Reserve Contribution (£) | (Over) / Under after Earmarked Reserve Contribution (£) |                            | Budget (£)      | Budget Virement (£) | Revised budget (£) | Month 1 - 7 spent 31/10/2025 (£) | Full year estimated spend to 31/03/2026 (£) | Estimated (over) / under spend (£) | Proposed 2026/27 Budget £ | Notes                 |
|----------------|-----------------------------------|--------------------------|------------------------------------|---|----------------------------|-----------------|---------------------|--------------------|----------------------------------|---|------------------------------------|---------------------------|-----------------------|
| 400            | 239                               | 161                      | 0                                  | 161   | Water charges              | 400             | 0                   | 400                | 312                              | 400   | 0                                  | 400                       |                       |
| 2,450          | 2,900                             | (450)                    | 0                                  | (450)   | Other costs                | 2,500           | 0                   | 2,500              | 954                              | 2,500                                       | 0                                  | 2,580                     | Inflationary increase |
| <b>385,640</b> | <b>142,309</b>                    | <b>243,331</b>           | <b>214,830</b>                     | <b>28,501</b>   | <b>Total Expenditure</b>   | <b>352,820</b>  | <b>62,380</b>       | <b>415,200</b>     | <b>255,891</b>                   | <b>540,760</b>                              | <b>(122,037)</b>                   | <b>641,360</b>            |                       |
|                |                                   |                          |                                    |   | <b>INCOME</b>              |                 |                     |                    |                                  |   |                                    |                           |                       |
| 0              | (1,600)                           | 1,600                    | 0                                  | 1,600   | Defibrillator & Bleed Kits | 0               | 0                   | 0                  | (1,500)                          | (1,500)                                     | 1,500                              | 0                         |                       |
|                |                                   |                          |                                    |   | <b>Milford Hall</b>        |                 |                     |                    |                                  |   |                                    |                           |                       |
| (18,070)       | (17,873)                          | (197)                    | 0                                  | (197)   | Anchor Tenant              | (18,070)        | 0                   | (18,070)           | (10,574)                         | (18,070)                                    | 0                                  | (18,070)                  |                       |
| (14,890)       | (18,349)                          | 3,459                    | 0                                  | 3,459   | Hall Bookings              | (17,260)        | 0                   | (17,260)           | (11,301)                         | (18,000)                                    | 740                                | (17,260)                  |                       |
| 0              | (368)                             | 368                      | 0                                  | 368   | <b>Town House</b>          | 0               | 0                   | 0                  | 0                                | 0   | 0                                  | 0                         |                       |
| (32,960)       | (38,189)                          | <b>3,629</b>             | 0                                  | 3,629   | <b>Total Income</b>        | <b>(35,330)</b> | <b>0</b>            | <b>(35,330)</b>    | <b>(23,375)</b>                  | <b>(36,070)</b>                             | <b>740</b>                         | <b>(35,330)</b>           |                       |
| <b>352,680</b> | <b>104,119</b>                    | <b>246,961</b>           | <b>214,830</b>                     | <b>32,131</b>   | <b>Net Expenditure</b>     | <b>317,490</b>  | <b>62,380</b>       | <b>379,870</b>     | <b>232,516</b>                   | <b>504,690</b>                              | <b>(121,297)</b>                   | <b>606,030</b>            |                       |

## Leisure & Environment Committee

| 2024/25                       |   |                                |   |  |   |            |                           |                          |   |   |   | 2025/26                            |        |                            |  |   |
|-------------------------------|---|--------------------------------|---|--|---|------------|---------------------------|--------------------------|---|---|---|------------------------------------|--------|----------------------------|--|---|
| Budget (£)                    | Month 1 - 12<br>spend<br>31/03/2025 (£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes  |                            |  |   |
| <b>EXPENDITURE</b>            |   |                                |   |  |   |            |                           |                          |   |   |   |                                    |        |                            |  |   |
| <b>Director of L&amp;E:</b>   |   |                                |   |  |   |            |                           |                          |   |   |   |                                    |        |                            |  |   |
| 58,780                        | 43,261                                  | 15,519                         | 0   | 15,519   | Salaries - Basic & NI                   | 64,510     | 0                         | 64,510                   | 43,306                                    | 64,960  | (450)                                       | 66,910                             |        |                            |  |   |
| 10,720                        | 8,571                                   | 2,149                          | 0   | 2,149  | Salaries - Pension                      | 12,650     | 0                         | 12,650                   | 8,495                                     | 12,742  | (92)  | 11,770                             |        |                            |  | Payaward 2025/26 +3%                      |
| 0                             | 294                                     | (294)                          | 0   | (294)  | Overtime                                | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  | 0      |                            |  |   |
| 0                             | 55                                      | (55)                           | 0   | (55)   | Other Costs                             | 0          | 0                         | 0                        | 232                                       | 398   | (398)                                       | 0                                  | 0      |                            |  |   |
| <b>Allotment Maintenance:</b> |   |                                |   |  |   |            |                           |                          |   |   |   |                                    |        |                            |  |   |
| 13,800                        | 11,393                                  | 2,407                          | 308   | 2,099  | Contract                                | 10,500     | 0                         | 10,500                   | 3,802                                     | 3,802   | 6,698                                       | 0                                  |        |                            |  | Work to be carried out by the Estate team |
| 0                             | 0                                       | 0                              | 0   | 0  | Tree Works                              | 0          | 0                         | 0                        | 2,350                                     | 2,350   | (2,350)                                     | 2,500                              |        |                            |  |   |
| 0                             | 10,861                                  | (10,861)                       | 0   | (10,861)   | Other Costs                             | 5,000      | 0                         | 5,000                    | 1,765                                     | 5,000   | 0   | 5,000                              |        |                            |  |   |
| 3,000                         | 789                                     | 2,211                          | 0   | 2,211  | Equipment, Tools and Material           | 500        | 0                         | 500                      | 756                                       | 756   | (256)                                       | 500                                |        |                            |  |   |
| 0                             | 0                                       | 0                              | 0   | 0  | Bank Charges                            | 0          | 0                         | 0                        | 36  | 40  | (40)  | 0                                  |        |                            |  |   |
| 0                             | 0                                       | 0                              | 0   | 0  | Waste                                   | 0          | 0                         | 0                        | 747                                       | 747   | (747)                                       | 0                                  |        |                            |  |   |
| 5,000                         | 75                                      | 4,925                          | 0   | 4,925  | Allotment - Health & Safety             | 2,000      | 0                         | 2,000                    | 27  | 100   | 1,900                                       | 2,000                              |        |                            |  |   |
| 2,000                         | (24)                                    | 2,024                          | 2,024                                       | 0  | Allotments - Fence Repairs              | 2,000      | 0                         | 2,000                    | 0   | 2,000   | 0   | 1,000                              |        |                            |  |   |
| 250                           | 52                                      | 198                            | 0   | 198  | <b>Best Kept Allotments Competition</b> | 250        | 0                         | 250                      | 0   | 100   | 150   | 250                                |        |                            |  |   |
| 10,000                        | 1,825                                   | 8,175                          | 0   | 8,175  | <b>Community Heritage</b>               | 10,000     | 0                         | 10,000                   | 0   | 10,000  | 0   | 10,000                             |        |                            |  |   |
| 8,000                         | 0                                       | 8,000                          | 0   | 8,000  | <b>Electric Van</b>                     | 8,000      | (8,000)                   | 0                        | 0   | 0   | 0   | 0                                  | Remove | Move To IPA                |  |   |
| 100                           | 134                                     | (34)                           | 0   | (34)   | <b>Protective Clothing</b>              | 100        | 0                         | 100                      | 0   | 100   | 0   | 100                                | 0      | 100                        |  |   |
| 1,800                         | 2,165                                   | (365)                          | 0   | (365)  | <b>Maintenance Vehicle</b>              | 2,000      | (2,000)                   | 0                        | 0   | 0   | 0   | 0                                  | Remove | Move To IPA                |  |   |
| 1,000                         | 2,859                                   | (1,859)                        | 0   | (1,859)  | <b>Water charges</b>                    | 1,500      | 0                         | 1,500                    | 1,581                                     | 2,000   | (500)                                       | 1,550                              |        | Inflationary increase      |  |   |
| 350                           | 335                                     | 15                             | 0   | 15   | <b>Leases - Turners Barn</b>            | 350        | 0                         | 350                      | 0   | 350   | 0   | 350                                | 0      | 350                        |  |   |
| <b>Goat Knap - Building</b>   |   |                                |   |  |   |            |                           |                          |   |   |   |                                    |        |                            |  |   |
| 90                            | 1,028                                   | (938)                          | 0   | (938)  | <b>Building</b>                         | 200        | (200)                     | 0                        | 0   | 0   | 0   | 0                                  | Remove | Move To IPA                |  |   |
| 126                           | (126)                                   | 0                              | (126)                                       | 0  | <b>Other Costs</b>                      | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  | Remove | Move To IPA                |  |   |
| 700                           | 750                                     | (50)                           | 0   | (50)   | <b>Electricity</b>                      | 750        | (750)                     | 0                        | 0   | 0   | 0   | 0                                  | Remove | Move To IPA                |  |   |
| 1,410                         | 1,412                                   | (2)                            | 0   | (2)  | <b>Business Rates</b>                   | 1,460      | (1,460)                   | 0                        | 0   | 0   | 0   | 0                                  | Remove | Move To IPA                |  |   |
| <b>Labour:</b>                |   |                                |   |  |   |            |                           |                          |   |   |   |                                    |        |                            |  |   |
| 27,000                        | 27,288                                  | (288)                          | 0   | (288)  | <b>Salaries - Basic &amp; NI</b>        | 29,400     | (29,400)                  | 0                        | 0   | 0   | 0   | 0                                  | Remove |                            |  |   |
| 6,000                         | 5,446                                   | 554                            | 0   | 554  | <b>Salaries - Pension</b>               | 5,850      | (5,850)                   | 0                        | 0   | 0   | 0   | 0                                  | Remove | Move To IPA                |  |   |
| 0                             | 94                                      | (94)                           | 0   | (94)   | <b>Other Costs</b>                      | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  | Remove |                            |  |   |
| 0                             | 155                                     | (155)                          | 0   | (155)  | <b>Mobile</b>                           | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  | Remove |                            |  |   |
| <b>Play Areas:</b>            |   |                                |   |  |   |            |                           |                          |   |   |   |                                    |        |                            |  |   |
| 0                             | 0                                       | 0                              | 0   | 0  | <b>Salaries - Basic &amp; NI</b>        | 0          | 29,644                    | 29,644                   | 22,600                                    | 29,644  | (0)   | 78,860                             |        | Payaward 2025/26 +3%       |  |   |
| 0                             | 0                                       | 0                              | 0   | 0  | <b>Salaries - Pension</b>               | 0          | 4,908                     | 4,908                    | 4,538                                     | 4,908   | 0   | 14,120                             |        | Payaward 2025/26 +3%       |  |   |
| 0                             | 0                                       | 0                              | 0   | 0  | <b>Overtime</b>                         | 0          | 3,000                     | 3,000                    | 0   | 0   | 3,000                                       | 0                                  |        |                            |  |   |
| 0                             | 0                                       | 0                              | 0   | 0  | <b>Wages (Casual)</b>                   | 0          | 2,000                     | 2,000                    | 0   | 0   | 2,000                                       | 0                                  |        |                            |  |   |
| 0                             | 0                                       | 0                              | 0   | 0  | <b>Travel &amp; Other Staff costs</b>   | 0          | 2,000                     | 2,000                    | 183                                       | 1,097   | 903   | 2,000                              |        | Essential User allowance   |  |   |
| 0                             | 0                                       | 0                              | 0   | 0  | <b>Training</b>                         | 0          | 2,000                     | 2,000                    | 0   | 0   | 2,000                                       | 5,000                              |        | HAVs and health Assessment |  |   |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025 (£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                    | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes                           |
|------------|---|--------------------------------|---|--|------------------------------------|------------|---------------------------|--------------------------|---|---|---|------------------------------------|---------------------------------|
| 0          | 0                                       | 0                              | 0   | 0  | Health & Safety at work            | 0          | 0                         | 0                        | 0   | 0   | 0   | 2,000                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Play Areas                         | 182,570    | (182,570)                 | 0                        | 0   | 0   | 0   | 0                                  | Original total budget line only |
| 0          | 0                                       | 0                              | 0   | 0  | Vehicle - R & M                    | 0          | 5,000                     | 5,000                    | 482                                       | 5,000   | 0   | 1,000                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Fuel                               | 0          | 2,000                     | 2,000                    | 491                                       | 982   | 1,018                                       | 2,000                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Vehicle - Hire                     | 0          | 0                         | 0                        | 3,287                                     | 11,152  | (11,152)                                    | 8,300                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Other Vehicle Costs                | 0          | 0                         | 0                        | 55  | 55  | (55)  | 200                                |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Purchase of new vehicles           | 0          | 0                         | 0                        | 18,500                                    | 18,500  | (18,500)                                    | 0                                  |                                 |
| 15,510     | 3,560                                   | 11,950                         | 0   | 11,950   | Play and Landscape Officers        | 0          | 0                         | 0                        | 0   | 0   | 0   | Remove                             |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Printing & Stationery              | 0          | 10,000                    | 10,000                   | 36  | 500   | 9,500                                       | 500                                | Signage                         |
| 0          | 0                                       | 0                              | 0   | 0  | Mobile phone & Lone worker devices | 0          | 1,000                     | 1,000                    | 24  | 800   | 200   | 800                                |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Uniform                            | 0          | 3,000                     | 3,000                    | 0   | 2,000   | 1,000                                       | 800                                |                                 |
| 14,170     | 8,460                                   | 5,710                          | 0   | 5,710  | Play Area Repairs and Maintenance  | 0          | 0                         | 0                        | 217                                       | 5,369   | (5,369)                                     | 0                                  |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Volunteers expense                 | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Tree Work                          | 0          | 0                         | 0                        | 0   | 10,000  | (10,000)                                    | 34,000                             |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Equipment, Tools & Materials       | 0          | 43,570                    | 43,570                   | 533                                       | 533   | 43,037                                      | 43,570                             |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Equipment Hire                     | 0          | 0                         | 0                        | 0   | 0   | 0   | 2,000                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Seeds and plants                   | 0          | 1,000                     | 1,000                    | 0   | 0   | 1,000                                       | 1,000                              |                                 |
| 3,340      | 3,340                                   | 0                              | 0   | 0  | Play Area Upgrade                  | 0          | 40,000                    | 40,000                   | 0   | 30,000  | 10,000                                      | 30,000                             |                                 |
| 10,000     | (40,000)                                | 50,000                         | 50,000                                      | 0  | Playpark Programme                 | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Events                             | 0          | 5,000                     | 5,000                    | 7   | 1,000   | 4,000                                       | 1,000                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Waste                              | 0          | 10,000                    | 10,000                   | 0   | 0   | 10,000                                      | 0                                  |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Contractors                        | 0          | 18,448                    | 18,448                   | 1,404                                     | 2,808   | 15,640                                      | 2,000                              | Annual Play Inspection          |
| 0          |   |                                |   |  | <b>Open Spaces:</b>                |            |                           |                          |   |   |   |                                    |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Salaries - Basic & NI              | 45,930     | 80,949                    | 126,879                  | 72,222                                    | 115,434   | 11,445                                      | 145,240                            | Payaward 2025/26 +3%            |
| 0          | 0                                       | 0                              | 0   | 0  | Salaries - Pension                 | 9,250      | 15,886                    | 25,136                   | 14,332                                    | 22,852  | 2,284                                       | 25,800                             | Payaward 2025/26 +3%            |
|            |   |                                |   |  | Overtime                           | 0          | 5,000                     | 5,000                    | 0   | 0   | 5,000                                       | 0                                  |                                 |
| 0          | 923                                     | (923)                          | 0   | (923)  | Advertising for staff              | 0          | 0                         | 0                        | 331                                       | 331   | (331)                                       | 0                                  |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Training                           | 0          | 5,000                     | 5,000                    | 8,030                                     | 8,030   | (3,030)                                     | 2,000                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | H & S                              | 0          | 0                         | 0                        | 1,739                                     | 3,000   | (3,000)                                     | 3,000                              |                                 |
| 133,480    | 133,480                                 | 0                              | 0   | 0  | Tree Works                         | 254,770    | (248,636)                 | 6,134                    | 840                                       | 27,000  | (20,866)                                    | 25,000                             |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Vehicles R & M                     | 0          | 5,000                     | 5,000                    | 2,994                                     | 5,000   | 0   | 4,000                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Fuel                               | 0          | 9,900                     | 9,900                    | 1,320                                     | 2,639   | 7,261                                       | 6,900                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Vehicle Hire                       | 0          | 7,800                     | 7,800                    | 7,023                                     | 16,728  | (8,928)                                     | 10,380                             |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Travel                             | 100        | 0                         | 100                      | 247                                       | 247   | (147)                                       | 100                                |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Other Vehicle Costs                | 0          | 0                         | 0                        | 172                                       | 200   | (200)                                       | 250                                |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Printing & Stationery              | 0          | 10,000                    | 10,000                   | 16  | 3,196   | 6,804                                       | 2,000                              |                                 |
| 0          | 44                                      | (44)                           | 0   | (44)   | Mobile phone                       | 0          | 1,000                     | 1,000                    | 625                                       | 1,250   | (250)                                       | 1,480                              |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | IT                                 | 0          | 0                         | 0                        | 174                                       | 500   | (500)                                       | 990                                |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | IT Hardware                        | 0          | 0                         | 0                        | 83  | 500   | (500)                                       | 0                                  |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Office Furniture and equipment     | 0          | 0                         | 0                        | 56  | 200   | (200)                                       | 0                                  |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Hospitality                        | 0          | 601                       | 601                      | 68  | 200   | 401   | 0                                  |                                 |
| 0          | 0                                       | 0                              | 0   | 0  | Miscellaneous                      | 0          | 500                       | 500                      | 613                                       | 613   | (113)                                       | 0                                  |                                 |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025 (£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                               | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes                               |
|------------|---|--------------------------------|---|--|-------------------------------|------------|---------------------------|--------------------------|---|---|---|------------------------------------|-------------------------------------|
| 0          | 0                                       | 0                              | 0   | 0  | Uniform/Protective clothing   | 0          | 5,000                     | 5,000                    | 2,455                                     | 2,455   | 2,545                                       | 2,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Volunteer Expenses            | 0          | 2,000                     | 2,000                    | 0   | 100   | 1,900                                       | 1,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Subscriptions                 | 0          | 0                         | 0                        | 2,033                                     | 2,033   | (2,033)                                     | 500                                |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Purchase of new vehicles      | 0          | 0                         | 0                        | 32,500                                    | 32,500  | (32,500)                                    | 0                                  |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Equipment Tools & Materials   | 0          | 30,000                    | 30,000                   | 14,068                                    | 14,068  | 15,932                                      | 43,770                             |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Equipment Hire                | 0          | 10,000                    | 10,000                   | 1,269                                     | 5,000   | 5,000                                       | 1,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Seeds and plants              | 0          | 5,000                     | 5,000                    | 3,000                                     | 5,000   | 0   | 3,000                              |                                     |
| 0          | (12,600)                                | 12,600                         | 12,600                                      | 0  | Sidney Gardens Fountain       | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |                                     |
| 7,000      | 2,786                                   | 4,214                          | 0   | 4,214  | Door Step Green               | 4,500      | 0                         | 4,500                    | 176                                       | 4,500   | 0   | 0                                  |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Waste                         | 0          | 15,000                    | 15,000                   | 0   | 5,000   | 10,000                                      | 16,400                             |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Skip Hire                     | 0          | 0                         | 0                        | 731                                       | 731   | (731)                                       | 6,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Contractors                   | 0          | 15,000                    | 15,000                   | 15,035                                    | 15,500  | (500)                                       | 5,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Project Expenditure           | 0          | 20,000                    | 20,000                   | 0   | 1,000   | 19,000                                      | 10,000                             |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Events & Marketing            | 0          | 5,000                     | 5,000                    | 0   | 1,000   | 4,000                                       | 3,000                              |                                     |
| 400        | 0                                       | 400                            | 0   | 400  | Lights for Milford Park       | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |                                     |
|            |   |                                |   |  | <b>Yeovil in Bloom:</b>       |            |                           |                          |   |   |   |                                    |                                     |
| 24,800     | 24,800                                  | 0                              | 0   | 0  | Salaries - Basic & NI         | 71,240     | (43,030)                  | 28,210                   | 20,006                                    | 29,113  | (903)                                       | 30,010                             | Payaward 2025/26 +3%                |
| 0          | 0                                       | 0                              | 0   | 0  | Salaries - Pension            | 0          | 5,020                     | 5,020                    | 4,000                                     | 5,795   | (775)                                       | 5,350                              | Payaward 2025/26 +3%                |
| 0          | 0                                       | 0                              | 0   | 0  | Overtime                      | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Wages (Casual)                | 0          | 3,000                     | 3,000                    | 7,103                                     | 7,103   | (4,103)                                     | 5,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Training                      | 0          | 500                       | 500                      | 0   | 0   | 500   | 0                                  |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Vehicle - R & M               | 0          | 1,000                     | 1,000                    | 687                                       | 1,000   | 0   | 8,330                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Vehicle - Fuel                | 0          | 3,000                     | 3,000                    | 602                                       | 1,000   | 2,000                                       | 1,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Vehicle - hire / lease        | 0          | 7,800                     | 7,800                    | 12,824                                    | 15,360  | (7,560)                                     | 500                                |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Printing & Stationery         | 0          | 250                       | 250                      | 11  | 100   | 150   | 600                                |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Mobile phone                  | 0          | 300                       | 300                      | 120                                       | 600   | (300)                                       | 1,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Events Expenditure            | 0          | 0                         | 0                        | 541                                       | 1,000   | (1,000)                                     | 200                                |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Uniform / Protective clothing | 0          | 500                       | 500                      | 40  | 200   | 300   | 0                                  |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Equipment Tools & Materials   | 0          | 2,000                     | 2,000                    | 6,789                                     | 6,789   | (4,789)                                     | 2,000                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Equipment Hire                | 0          | 500                       | 500                      | 0   | 750   | (250)                                       | 700                                |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Seeds and plants              | 0          | 18,000                    | 18,000                   | 15,259                                    | 20,000  | (2,000)                                     | 750                                |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Nursery Facilities            | 0          | 0                         | 0                        | 2,100                                     | 2,100   | (2,100)                                     | 15,190                             |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Miscellaneous                 | 0          | 410                       | 410                      | 365                                       | 500   | (90)  | 2,100                              |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Waste                         | 0          | 750                       | 750                      | 441                                       | 1,500   | (750)                                       | 500                                | Planning application for Ski Centre |
| 16,440     | 23,541                                  | (7,101)                        | 0   | (7,101)  | Working Budget                | 0          | 0                         | 0                        | 0   | 0   | 0   | Remove                             |                                     |
|            |   |                                |   |  | <b>Yeovil Country Park:</b>   |            |                           |                          |   |   |   |                                    |                                     |
| 73,690     | 51,486                                  | 22,204                         | 0   | 22,204   | Salaries - Basic & NI         | 78,640     | 0                         | 78,640                   | 52,576                                    | 80,999  | (2,359)                                     | 82,680                             |                                     |
| 11,610     | 8,262                                   | 3,348                          | 0   | 3,348  | Salaries - Pension            | 15,540     | 0                         | 15,540                   | 12,131                                    | 16,006  | (466)                                       | 18,420                             | Payaward 2025/26 +3%                |
| 600        | 0                                       | 600                            | 0   | 600  | Overtime                      | 620        | 0                         | 620                      | 214                                       | 600   | 20  | 0                                  |                                     |
| 220        | 0                                       | 220                            | 0   | 220  | Subsistence                   | 220        | 0                         | 220                      | 0   | 220   | 0   | 220                                |                                     |
| 12,450     | 0                                       | 12,450                         | 0   | 12,450   | Wages (Casual)                | 13,000     | 0                         | 13,000                   | 12,689                                    | 21,752  | (8,752)                                     | 11,230                             |                                     |
| 1,740      | 965                                     | 775                            | 0   | 775  | Training                      | 1,740      | 0                         | 1,740                    | 26  | 1,000   | 740   | 1,000                              |                                     |
| 0          | 509                                     | (509)                          | 0   | (509)  | Advertising for staff         | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |                                     |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025 (£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes                 |
|------------|---|--------------------------------|---|--|-----------------------------------|------------|---------------------------|--------------------------|---|---|---|------------------------------------|-----------------------|
| 3,530      | 474                                     | 3,056                          | 0   | 3,056  | Repairs and Maintenance Buildings | 3,660      | 0                         | 3,660                    | 0   | 1,000   | 2,660                                       | 2,000                              |                       |
| 550        | 109                                     | 441                            | 0   | 441  | Repairs and Maintenance Plant     | 570        | 0                         | 570                      | 0   | 570   | 0   | 570                                |                       |
| 0          | 396                                     | (396)                          | 0   | (396)  | Repairs and Maintenance Equipment | 0          | 0                         | 0                        | 0   | 800   | (800)                                       | 800                                |                       |
| 160        | 1,652                                   | (1,492)                        | 0   | (1,492)  | Health & Safety at work           | 160        | 0                         | 160                      | 1,908                                     | 1,908   | (1,748)                                     | 1,000                              |                       |
| 8,970      | 2,702                                   | 6,268                          | 0   | 6,268  | Internal Ground Comm Charge       | 8,970      | 0                         | 8,970                    | 2,803                                     | 3,500   | 5,470                                       | 9,240                              |                       |
| 0          | 13,631                                  | (13,631)                       | 0   | (13,631)   | Grounds Maintenance               | 0          | 0                         | 0                        | 0   | 10,000  | (10,000)                                    | 0                                  |                       |
| 0          | 11,165                                  | (11,165)                       | 0   | (11,165)   | Tree works                        | 0          | 0                         | 0                        | 1,200                                     | 8,000   | (8,000)                                     | 8,000                              |                       |
| 200        | 0                                       | 200                            | 0   | 200  | Landscaping                       | 200        | 0                         | 200                      | 0   | 200   | 0   | 0                                  |                       |
| 70         | 0                                       | 70                             | 0   | 70   | Vandalism                         | 70         | 0                         | 70                       | 0   | 70  | 0   | 0                                  | Inflationary increase |
| 210        | 2,607                                   | (2,397)                        | 0   | (2,397)  | Electricity                       | 630        | 0                         | 630                      | 5,125                                     | 5,125   | (4,495)                                     | 650                                | Inflationary increase |
| 60         | 23                                      | 37                             | 0   | 37   | Sewerage                          | 60         | 0                         | 60                       | 14  | 500   | (440)                                       | 60                                 | Inflationary increase |
| 40         | 5                                       | 35                             | 0   | 35   | Water                             | 40         | 0                         | 40                       | 99  | 800   | (760)                                       | 40                                 | Inflationary increase |
| 5,170      | 2,086                                   | 3,084                          | 0   | 3,084  | Cleaning                          | 5,350      | 0                         | 5,350                    | 1,762                                     | 3,000   | 2,350                                       | 5,510                              | Inflationary increase |
| 440        | 615                                     | (175)                          | 0   | (175)  | Skip Hire                         | 460        | 0                         | 460                      | 0   | 1,000   | (540)                                       | 470                                | Inflationary increase |
| 0          | 652                                     | (652)                          | 0   | (652)  | Security - Fire and Intruder      | 100        | 0                         | 100                      | 0   | 1,000   | (900)                                       | 100                                | Inflationary increase |
| 10,090     | 3,629                                   | 6,461                          | 0   | 6,461  | Vehicles - R & M                  | 10,440     | (1,500)                   | 8,940                    | 2,338                                     | 5,000   | 3,940                                       | 9,210                              | Inflationary increase |
| 0          | 383                                     | 383                            | 0   | 383  | Fuel                              | 0          | 1,500                     | 1,500                    | 547                                       | 1,000   | 500   | 1,550                              | Inflationary increase |
| 2,160      | 147                                     | 2,013                          | 0   | 2,013  | Printing and Stationery           | 2,240      | 0                         | 2,240                    | 134                                       | 500   | 1,740                                       | 2,310                              | Inflationary increase |
| 60         | 0                                       | 60                             | 0   | 60   | Photographic work                 | 60         | 0                         | 60                       | 0   | 60  | 0   | 60                                 | Inflationary increase |
| 0          | 63                                      | (63)                           | 0   | (63)   | Mobile phone                      | 0          | 250                       | 250                      | 292                                       | 400   | (150)                                       | 0                                  |                       |
| 0          | 2,873                                   | (2,873)                        | 0   | (2,873)  | IT                                | 0          | 0                         | 0                        | 16  | 16  | (16)  | 340                                |                       |
| 4,090      | 15,964                                  | (11,874)                       | 0   | (11,874)   | IT Consultant & professional fees | 4,230      | 0                         | 4,230                    | 1,822                                     | 4,230   | 0   | 4,360                              | Inflationary increase |
| 0          | 2,932                                   | (2,932)                        | 0   | (2,932)  | Website                           | 0          | 0                         | 0                        | 341                                       | 1,000   | (1,000)                                     | 0                                  | Inflationary increase |
| 0          | 0                                       | 0                              | 0   | 0  | Coaching                          | 0          | 0                         | 0                        | 1,470                                     | 1,470   | (1,470)                                     | 0                                  | Inflationary increase |
| 820        | 1,618                                   | (798)                          | 0   | (798)  | Uniform / Protective clothing     | 850        | 0                         | 850                      | 150                                       | 800   | 50  | 850                                |                       |
| 1,550      | 295                                     | 1,255                          | 0   | 1,255  | Volunteer Expenses                | 1,600      | 0                         | 1,600                    | 1,161                                     | 2,321   | (721)                                       | 1,600                              |                       |
| 1,820      | 0                                       | 1,820                          | 0   | 1,820  | Events Expenditure                | 1,880      | 0                         | 1,880                    | 490                                       | 1,880   | 0   | 1,880                              |                       |
| 1,090      | 0                                       | 1,090                          | 0   | 1,090  | Adverts/promotions                | 1,130      | 0                         | 1,130                    | 0   | 500   | 630   | 1,130                              |                       |
| 6,450      | 3,564                                   | 2,886                          | 0   | 2,886  | Equipment, Tools and Materials    | 6,680      | 0                         | 6,680                    | 7,093                                     | 8,867   | (2,187)                                     | 6,680                              |                       |
| 130        | 0                                       | 130                            | 0   | 130  | Equipment Hire                    | 140        | 0                         | 140                      | 0   | 0   | 140   | 140                                |                       |
| 0          | 0                                       | 0                              | 0   | 0  | Sports & Play Equipment           | 0          | 0                         | 0                        | 222                                       | 222   | (222)                                       | 0                                  |                       |
| 2,530      | 595                                     | 1,935                          | 0   | 1,935  | Seeds, plants and plaques         | 2,530      | 0                         | 2,530                    | 0   | 1,000   | 1,530                                       | 2,530                              |                       |
| 2,740      | 1,503                                   | 1,237                          | 0   | 1,237  | Misc Expenditure                  | 2,740      | 0                         | 2,740                    | 57  | 2,000   | 740   | 2,740                              |                       |
| 16,480     | 16,331                                  | 149                            | 0   | 149  | Payment to Contractors            | 17,060     | 0                         | 17,060                   | 650                                       | 10,000  | 7,060                                       | 17,570                             | Inflationary increase |
|            |   |                                | 0   |  | Ninesprings Café                  |            |                           |                          |   |   |   |                                    |                       |
| 65,780     | 73,603                                  | (7,823)                        | 0   | (7,823)  | Salaries - Basic & NI             | 73,300     | 0                         | 73,300                   | 38,559                                    | 66,102  | 7,198                                       | 75,630                             | Payaward 2025/26 +3%  |
| 12,170     | 6,462                                   | 5,708                          | 0   | 5,708  | Salaries - Pension                | 14,580     | 0                         | 14,580                   | 9,706                                     | 16,638  | (2,058)                                     | 17,960                             | Payaward 2025/26 +3%  |
| 15,940     | 1,135                                   | 14,805                         | 0   | 14,805   | Overtime                          | 7,000      | 0                         | 7,000                    | 1,949                                     | 3,000   | 4,000                                       | 7,000                              |                       |
| 41,490     | 0                                       | 41,490                         | 0   | 41,490   | Wages (Casual)                    | 103,800    | 0                         | 103,800                  | 60,025                                    | 102,901   | 899   | 96,820                             |                       |
| 0          | 32                                      | (32)                           | 0   | (32)   | Training                          | 0          | 0                         | 0                        | 16  | 100   | (100)                                       | 0                                  | Inflationary increase |
| 7,600      | 2,142                                   | 5,458                          | 0   | 5,458  | Repairs and Maintenance Buildings | 7,870      | 0                         | 7,870                    | 4,438                                     | 7,000   | 870   | 8,110                              | Inflationary increase |
| 810        | 0                                       | 810                            | 0   | 810  | Maintenance Reserve               | 840        | 0                         | 840                      | 0   | 1,500   | (660)                                       | 870                                | Inflationary increase |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025 (£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes   |
|------------|---|--------------------------------|---|--|-----------------------------------|------------|---------------------------|--------------------------|---|---|---|------------------------------------|---|
| 210        | 10                                      | 200                            | 0   | 200  | Health & Safety at work           | 220        | 0                         | 220                      | 33  | 500   | (280)                                       | 230                                | Inflationary increase                             |
| 0          | 3,222                                   | (3,222)                        | 0   | (3,222)  | Equipment Maintenance             | 0          | 0                         | 0                        | 3,150                                     | 3,500   | (3,500)                                     | 1,500                              |   |
| 12,210     | 6,013                                   | 6,197                          | 0   | 6,197  | Electricity                       | 12,310     | 0                         | 12,310                   | 2,776                                     | 16,659  | (4,349)                                     | 12,680                             | Inflationary increase                             |
| 5,010      | 3,405                                   | 1,605                          | 0   | 1,605  | Business Rates                    | 5,190      | 0                         | 5,190                    | 5,115                                     | 5,115   | 75  | 5,350                              | Inflationary increase                             |
| 1,290      | 599                                     | 691                            | 0   | 691  | Sewerage                          | 1,340      | 0                         | 1,340                    | 274                                       | 1,000   | 340   | 1,380                              | Inflationary increase                             |
| 1,600      | 774                                     | 826                            | 0   | 826  | Water                             | 1,660      | 0                         | 1,660                    | 350                                       | 1,000   | 660   | 1,710                              | Inflationary increase                             |
| 6,070      | 105                                     | 5,965                          | 0   | 5,965  | Skip Hire                         | 6,280      | 0                         | 6,280                    | 0   | 500   | 5,780                                       | 6,470                              | Inflationary increase                             |
| 0          | 2,384                                   | (2,384)                        | 0   | (2,384)  | Cleaning & Domestic supplies      | 0          | 0                         | 0                        | 1,186                                     | 2,500   | (2,500)                                     | 0                                  | Inflationary increase                             |
| 0          | 271                                     | (271)                          | 0   | (271)  | Sanitary                          | 100        | 0                         | 100                      | 1,680                                     | 1,680   | (1,580)                                     | 100                                | Inflationary increase                             |
| 1,470      | 2,590                                   | (1,120)                        | 0   | (1,120)  | Security - Fire and Intruder      | 1,520      | 0                         | 1,520                    | 1,291                                     | 2,339   | (819)                                       | 1,570                              | Inflationary increase                             |
| 0          | 2,602                                   | (2,602)                        | 0   | (2,602)  | CCTV                              | 0          | 0                         | 0                        | 0   | 2,000   | (2,000)                                     | 2,000                              |   |
| 2,010      | 0                                       | 2,010                          | 0   | 2,010  | Operational Costs                 | 2,080      | 0                         | 2,080                    | 0   | 100   | 1,980                                       | 2,140                              | Inflationary increase                             |
| 1,270      | 2,214                                   | (944)                          | 0   | (944)  | Printing & Stationery             | 1,310      | 0                         | 1,310                    | 1,025                                     | 1,300   | 10  | 1,350                              | Inflationary increase                             |
| 0          | 0                                       | 0                              | 0   | 0  | Phones & Mobile                   | 0          | 540                       | 540                      | 128                                       | 257   | 283   | 770                                |   |
| 170        | 1,929                                   | (1,759)                        | 0   | (1,759)  | IT                                | 5,700      | 0                         | 5,700                    | 3,668                                     | 5,000   | 700   | 9,260                              |   |
| 166,430    | 86,157                                  | 80,273                         | 0   | 80,273   | Provisions                        | 172,260    | 0                         | 172,260                  | 94,909                                    | 150,000   | 22,260                                      | 177,430                            | Inflationary increase                             |
| 230        | 3,610                                   | (3,380)                        | 0   | (3,380)  | Catering Equipment                | 240        | 0                         | 240                      | 300                                       | 300   | (60)  | 250                                | Inflationary increase                             |
| 60         | 0                                       | 60                             | 0   | 60   | Hospitality                       | 60         | 0                         | 60                       | 0   | 100   | (40)  | 60                                 | Inflationary increase                             |
| 660        | 0                                       | 660                            | 0   | 660  | Uniform / Protective clothing     | 660        | 0                         | 660                      | 376                                       | 600   | 60  | 680                                | Inflationary increase                             |
| 5,600      | 3,282                                   | 2,318                          | 0   | 2,318  | Electronic Bank Charges           | 5,800      | 0                         | 5,800                    | 3,125                                     | 5,000   | 800   | 5,970                              | Inflationary increase                             |
| 0          | 451                                     | (451)                          | 0   | (451)  | Misc                              | 0          | 0                         | 0                        | 171                                       | 500   | (500)                                       | 0                                  |   |
| 0          | (29)                                    | 29                             | 0   | 29   | Money Collection Service          | 0          | 0                         | 0                        | 876                                       | 1,502   | (1,502)                                     | 1,300                              |   |
| 0          | 1,414                                   | (1,414)                        | 0   | (1,414)  | Waste collection                  | 0          | 0                         | 0                        | 749                                       | 1,284   | (1,284)                                     | 1,200                              |   |
| 1,490      | 278                                     | 1,212                          | 0   | 1,212  | Equipment Tools & Materials       | 1,540      | 0                         | 1,540                    | 1,155                                     | 1,155   | 385   | 1,590                              | Inflationary increase                             |
| 4,470      | 0                                       | 4,470                          | 0   | 4,470  | Payment to Contractors            | 4,630      | 0                         | 4,630                    | 0   | 0   | 4,630                                       | 0                                  |   |
|            |   | 0                              |   |  | <b>Yeovil Recreation Centre</b>   |            |                           |                          |   |   |   |                                    |   |
| 167,910    | 138,378                                 | 29,532                         | 0   | 29,532   | Salaries - Basic & NI             | 212,380    | 0                         | 212,380                  | 141,301                                   | 218,751   | (6,371)                                     | 222,870                            | Payaward 2025/26 +3%                              |
| 31,210     | 25,223                                  | 5,987                          | 0   | 5,987  | Salaries - Pension                | 42,350     | 0                         | 42,350                   | 29,505                                    | 43,621  | (1,271)                                     | 39,700                             | Payaward 2025/26 +3%                              |
| 800        | 79                                      | 721                            | 0   | 721  | Overtime                          | 820        | 0                         | 820                      | 10,730                                    | 10,730  | (9,910)                                     | 840                                | Inflationary increase                             |
| 14,150     | 938                                     | 13,212                         | 0   | 13,212   | Wages (Casual)                    | 4,000      | 0                         | 4,000                    | 8,222                                     | 8,222   | (4,222)                                     | 9,100                              |   |
| 20         | 160                                     | (140)                          | 0   | (140)  | Training                          | 20         | 0                         | 20                       | 686                                       | 686   | (666)                                       | 20                                 | Inflationary increase                             |
| 0          | 300                                     | (300)                          | 0   | (300)  | Advertising for staff             | 0          | 0                         | 0                        | 0   | 300   | (300)                                       | 0                                  |   |
| 36,040     | 8,739                                   | 27,301                         | 0   | 27,301   | Repairs and Maintenance Buildings | 37,300     | 0                         | 37,300                   | 10,500                                    | 37,300  | 0   | 38,420                             | Inflationary increase                             |
| 0          | 0                                       | 0                              | 0   | 0  | Repair & Maintenance - Plants     | 0          | 0                         | 0                        | 49,092                                    | 49,092  | (49,092)                                    | 1,000                              |   |
| 0          | 6,995                                   | (6,995)                        | 0   | (6,995)  | Specialist Works                  | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  | Specialist cleaning for Athleteic track last year |
| 690        | 1,030                                   | (340)                          | 0   | (340)  | Health & Safety at work           | 710        | 0                         | 710                      | 1,295                                     | 1,500   | (790)                                       | 730                                | Inflationary increase                             |
| 0          | 144                                     | (144)                          | 0   | (144)  | Grounds Maintenance               | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |   |
| 0          | 1,200                                   | (1,200)                        | 0   | (1,200)  | Tree works                        | 0          | 0                         | 0                        | 1,720                                     | 2,000   | (2,000)                                     | 5,000                              |   |
| 0          | 2,958                                   | (2,958)                        | 0   | (2,958)  | Repairs and Maintenance Equipment | 0          | 0                         | 0                        | 75  | 1,000   | (1,000)                                     | 1,000                              |   |
| 40,950     | 41,106                                  | (156)                          | 0   | (156)  | Electricity                       | 42,570     | 0                         | 42,570                   | 37,502                                    | 50,000  | (7,430)                                     | 43,850                             | Inflationary increase                             |
| 9,650      | 11,270                                  | (1,620)                        | 0   | (1,620)  | Gas                               | 10,140     | 0                         | 10,140                   | 4,560                                     | 16,905  | (6,765)                                     | 10,440                             | Inflationary increase                             |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025 (£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |                                   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes                 |
|------------|---|--------------------------------|---|--|-----------------------------------|------------|---------------------------|--------------------------|---|---|---|------------------------------------|-----------------------|
| 7,700      | 4,236                                   | 3,464                          | 0   | 3,464  | Business Rates                    | 7,970      | 0                         | 7,970                    | 6,362                                     | 6,362   | 1,608                                       | 8,210                              | Inflationary increase |
| 2,170      | 455                                     | 1,715                          | 0   | 1,715  | Sewerage                          | 2,250      | 0                         | 2,250                    | 2,779                                     | 4,000   | (1,750)                                     | 2,320                              | Inflationary increase |
| 3,630      | 884                                     | 2,746                          | 0   | 2,746  | Water                             | 2,500      | 0                         | 2,500                    | 3,726                                     | 10,000  | (7,500)                                     | 2,580                              | Inflationary increase |
| 0          | 612                                     | (612)                          | 0   | (612)  | Gritting                          | 0          | 0                         | 0                        | 288                                       | 500   | (500)                                       | 300                                | Inflationary increase |
| 0          | 0                                       | 0                              | 0   | 0  | SLA - Yeovil Olympiads            | 0          | 0                         | 0                        | 278                                       | 400   | (400)                                       | 400                                |                       |
| 136,621    | 0                                       | 136,621                        | 0   | 136,621  | Internal Ground Comm Charge       | 0          | 0                         | 0                        | 833                                       | 833   | (833)                                       | 0                                  |                       |
| 3,750      | 2,690                                   | 1,060                          | 0   | 1,060  | Security - Fire and Intruder      | 3,880      | 0                         | 3,880                    | 1,726                                     | 4,000   | (120)                                       | 4,000                              | Inflationary increase |
| 0          | 634                                     | (634)                          | 0   | (634)  | CCTV                              | 0          | 0                         | 0                        | 200                                       | 500   | (500)                                       | 500                                |                       |
| 860        | 113                                     | 747                            | 0   | 747  | Cleaning & Domestic supplies      | 890        | 0                         | 890                      | 1,167                                     | 2,335   | (1,445)                                     | 920                                | Inflationary increase |
| 150        | 5,651                                   | (5,501)                        | 0   | (5,501)  | Sanitary                          | 160        | 0                         | 160                      | 7,571                                     | 8,000   | (7,840)                                     | 8,000                              | Inflationary increase |
| 3,190      | 1,010                                   | 2,180                          | 0   | 2,180  | Skip Hire                         | 3,300      | 0                         | 3,300                    | 0   | 1,600   | 1,700                                       | 3,300                              |                       |
| 0          | 9,524                                   | (9,524)                        | 0   | (9,524)  | Vehicles - R & M                  | 0          | 0                         | 0                        | 8,871                                     | 8,871   | (8,871)                                     | 3,000                              |                       |
| 0          | 0                                       | 0                              | 0   | 0  | Vehicles - fuel                   | 0          | 0                         | 0                        | 2,782                                     | 5,565   | (5,565)                                     | 3,500                              |                       |
| 0          | 0                                       | 0                              | 0   | 0  | Travel Allowance                  | 0          | 0                         | 0                        | 228                                       | 500   | (500)                                       | 0                                  |                       |
| 200        | 49                                      | 151                            | 0   | 151  | Printing & Stationery             | 210        | 0                         | 210                      | 288                                       | 576   | (366)                                       | 220                                | Inflationary increase |
| 0          | 0                                       | 0                              | 0   | 0  | Phones & Mobile                   | 0          | 960                       | 960                      | 445                                       | 890   | 70  | 1,360                              |                       |
| 220        | 2,855                                   | (2,635)                        | 0   | (2,635)  | IT Support                        | 7,450      | 0                         | 7,450                    | 3,464                                     | 6,000   | 1,450                                       | 9,220                              |                       |
| 0          | 1,607                                   | (1,607)                        | 0   | (1,607)  | IT Hardware                       | 0          | 0                         | 0                        | 183                                       | 2,000   | (2,000)                                     | 0                                  |                       |
| 50         | 0                                       | 50                             | 0   | 50   | Consultant & professional fees    | 50         | 0                         | 50                       | 1,525                                     | 1,525   | (1,475)                                     | 1,000                              |                       |
| 0          | 0                                       | 0                              | 0   | 0  | Tree works                        | 0          | 0                         | 0                        | 0   | 0   | 0   | 3,500                              |                       |
| 2,180      | 0                                       | 2,180                          | 0   | 2,180  | Coaching Fees                     | 2,260      | 0                         | 2,260                    | 0   | 0   | 2,260                                       | 2,260                              |                       |
| 1,230      | 299                                     | 931                            | 0   | 931  | Provisions                        | 1,270      | 0                         | 1,270                    | 237                                       | 500   | 770   | 500                                |                       |
| 420        | 829                                     | (409)                          | 0   | (409)  | Uniform / Protective clothing     | 440        | 0                         | 440                      | 0   | 1,000   | (560)                                       | 450                                | Inflationary increase |
| 0          | 0                                       | 0                              | 0   | 0  | Events Expenditure                | 0          | 0                         | 0                        | 46  | 46  | (46)  | 0                                  |                       |
| 0          | 0                                       | 0                              | 0   | 0  | Adverts / Promotions              | 0          | 0                         | 0                        | 500                                       | 500   | (500)                                       | 0                                  | Inflationary increase |
| 4,310      | 1,658                                   | 2,652                          | 0   | 2,652  | Electronic Bank Charges           | 4,460      | 0                         | 4,460                    | 1,485                                     | 4,000   | 460   | 4,590                              | Inflationary increase |
| 28,420     | 3,202                                   | 25,218                         | 0   | 25,218   | Equipment, Tools & Materials      | 29,420     | 7,480                     | 36,900                   | 22,805                                    | 25,000  | 11,900                                      | 38,010                             | Inflationary increase |
| 1,020      | 29                                      | 991                            | 0   | 991  | Cleaning and Domestic Equipment   | 1,060      | 0                         | 1,060                    | 232                                       | 250   | 810   | 1,090                              | Inflationary increase |
| 430        | 17,544                                  | (17,114)                       | 0   | (17,114)   | Sports & Play Equipment           | 450        | 0                         | 450                      | 1,937                                     | 3,874   | (3,424)                                     | 460                                | Inflationary increase |
| 0          | 1,581                                   | (1,581)                        | 0   | (1,581)  | Website                           | 0          | 0                         | 0                        | 0   | 1,000   | (1,000)                                     | 1,000                              |                       |
| 0          | 179                                     | (179)                          | 0   | (179)  | Money Collection Service          | 0          | 0                         | 0                        | 298                                       | 500   | (500)                                       | 500                                |                       |
| 510        | 411                                     | 99                             | 0   | 99   | Misc                              | 530        | 0                         | 530                      | 9   | 1,000   | (470)                                       | 550                                | Inflationary increase |
| 4,260      | 0                                       | 4,260                          | 0   | 4,260  | Project Expenditure               | 4,410      | 0                         | 4,410                    | 0   | 5,000   | (590)                                       | 4,540                              | Inflationary increase |
| 4,650      | 14,551                                  | (9,901)                        | 0   | (9,901)  | Payment to Contractors            | 4,810      | 0                         | 4,810                    | 9,313                                     | 19,000  | (14,190)                                    | 4,950                              | Inflationary increase |
| 0          | 0                                       | 0                              | 0   | 0  | Waste collection                  | 0          | 0                         | 0                        | 249                                       | 250   | (250)                                       | 0                                  |                       |
| 0          | 0                                       | 0                              | 164,213                                     | (164,213)  | Reserves                          | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |                       |
|            |   |                                |   |  | The Rec Café                      |            |                           |                          |   |   |   |                                    |                       |
| 65,780     | 73,281                                  | (7,501)                        | 0   | (7,501)  | Salaries - Basic & NI             | 74,110     | 0                         | 74,110                   | 33,741                                    | 57,841  | 16,269                                      | 75,630                             | Payaward 2025/26 +3%  |
| 12,170     | 9,844                                   | 2,326                          | 0   | 2,326  | Salaries - Pension                | 14,730     | 0                         | 14,730                   | 10,688                                    | 18,323  | (3,593)                                     | 21,100                             | Payaward 2025/26 +3%  |
| 13,860     | 0                                       | 13,860                         | 0   | 13,860   | Overtime                          | 8,500      | 0                         | 8,500                    | 680                                       | 1,166   | 7,334                                       | 8,500                              |                       |
| 51,110     | 0                                       | 51,110                         | 0   | 51,110   | Wages (Casual)                    | 96,770     | 0                         | 96,770                   | 54,241                                    | 92,984  | 3,786                                       | 86,580                             |                       |
| 20         | 64                                      | (44)                           | 0   | (44)   | Training                          | 20         | 0                         | 20                       | 0   | 60  | (40)  | 20                                 | Inflationary increase |
| 3,200      | 301                                     | 2,900                          | 0   | 2,900  | Repairs and Maintenance Buildings | 3,310      | 0                         | 3,310                    | 0   | 1,750   | 1,560                                       | 3,310                              |                       |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025 (£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |   | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes                               |
|------------|---|--------------------------------|---|--|---|------------|---------------------------|--------------------------|---|---|---|------------------------------------|-------------------------------------|
| 200        | 0                                       | 200                            | 0   | 200  | Repairs and Maintenance Plant                   | 210        | 0                         | 210                      | 0   | 500   | (290)                                       | 220                                | Inflationary increase               |
| 5,660      | 0                                       | 5,660                          | 0   | 5,660  | Maintenance Reserve                             | 5,860      | 0                         | 5,860                    | 0   | 5,000   | 860   | 6,040                              | Inflationary increase               |
| 0          | 2,380                                   | (2,380)                        | 0   | (2,380)  | Repairs and Maintenance Equipment               | 0          | 0                         | 0                        | 3,622                                     | 4,000   | (4,000)                                     | 2,000                              |                                     |
| 0          | 1,712                                   | (1,712)                        | 0   | (1,712)  | Cleaning & Domestic Supplies                    | 0          | 0                         | 0                        | 1,032                                     | 2,000   | (2,000)                                     | 1,000                              |                                     |
| 5,100      | 0                                       | 5,100                          | 0   | 5,100  | Electricity                                     | 5,280      | 0                         | 5,280                    | 0   | 0   | 5,280                                       | 5,440                              | Inflationary increase               |
| 3,200      | 0                                       | 3,200                          | 0   | 3,200  | Business Rates                                  | 3,310      | 0                         | 3,310                    | 0   | 3,200   | 110   | 3,410                              | Inflationary increase               |
| 270        | 0                                       | 270                            | 0   | 270  | Sewerage  | 280        | 0                         | 280                      | 0   | 0   | 280   | 290                                | Inflationary increase               |
| 1,500      | 0                                       | 1,500                          | 0   | 1,500  | Water   | 1,550      | 0                         | 1,550                    | 0   | 0   | 1,550                                       | 1,600                              | Inflationary increase               |
| 2,650      | 0                                       | 2,650                          | 0   | 2,650  | Skip Hire                                       | 2,740      | 0                         | 2,740                    | 0   | 0   | 2,740                                       | 2,820                              | Inflationary increase               |
| 550        | 12                                      | 538                            | 0   | 538  | Security - Fire and Intruder                    | 270        | 0                         | 270                      | 0   | 200   | 70  | 280                                | Inflationary increase               |
| 1,850      | 0                                       | 1,850                          | 0   | 1,850  | Operational Costs                               | 1,920      | 0                         | 1,920                    | 0   | 0   | 1,920                                       | 1,980                              | Inflationary increase               |
| 230        | 198                                     | 32                             | 0   | 32   | Printing & Stationery                           | 240        | 0                         | 240                      | 75  | 300   | (60)  | 250                                | Inflationary increase               |
| 0          | 0                                       | 0                              | 0   | 0  | Phones & Mobile                                 | 0          | 120                       | 120                      | 136                                       | 272   | (152)                                       | 170                                |                                     |
| 0          | 507                                     | (507)                          | 0   | (507)  | IT  | 0          | 0                         | 0                        | 3,554                                     | 7,109   | (7,109)                                     | 9,260                              |                                     |
| 110,910    | 65,455                                  | 45,455                         | 0   | 45,455   | Provisions                                      | 114,790    | 0                         | 114,790                  | 79,051                                    | 100,000   | 14,790                                      | 114,790                            |                                     |
| 0          | 587                                     | (587)                          | 0   | (587)  | Catering Equipment                              | 500        | 0                         | 500                      | 451                                       | 500   | 0   | 500                                |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Uniform / PPE                                   | 0          | 0                         | 0                        | 199                                       | 399   | (399)                                       | 50                                 |                                     |
| 7,230      | 0                                       | 7,230                          | 0   | 7,230  | Equipment, Tools & Materials                    | 7,480      | (7,480)                   | 0                        | 0   | 5,000   | (5,000)                                     | 0                                  | Move to Rec                         |
| 0          | 153                                     | (153)                          | 0   | (153)  | Money Collection Service                        | 0          | 0                         | 0                        | 379                                       | 500   | (500)                                       | 300                                |                                     |
| 0          | 2,441                                   | (2,441)                        | 0   | (2,441)  | Waste   | 500        | 0                         | 500                      | 1,552                                     | 3,500   | (3,000)                                     | 3,500                              |                                     |
| 0          | 265                                     | (265)                          | 0   | (265)  | Electronic Bank Charges                         | 0          | 0                         | 0                        | 1,564                                     | 1,600   | (1,600)                                     | 1,100                              |                                     |
| 0          | 7                                       | (7)                            | 0   | (7)  | Miscellaneous                                   | 0          | 0                         | 0                        | (60)                                      | 100   | (100)                                       | 0                                  |                                     |
| 2,200      | (4,400)                                 | 6,600                          | 6,600                                       | 0  | Water Mains Refurbishment/Repairs               | 0          |                           | 0                        | 0   | 0   | 0   | 0                                  |                                     |
| 1,693,981  | 1,081,096                               | 613,650                        | 235,745                                     | 377,905  | Total Expenditure                               | 2,107,710  | (45,790)                  | 2,061,920                | 1,278,775                                 | 2,092,746   | (30,826)                                    | 2,193,780                          |                                     |
|            |   |                                |   |  | INCOME  |            |                           |                          |   |   |   |                                    |                                     |
|            |   |                                |   |  | Open Spaces & Play Areas:                       |            |                           |                          |   |   |   |                                    |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Licences  | 0          |                           | 0                        | (60)                                      | (60)  | 60  | 0                                  |                                     |
|            |   |                                |   |  | Yeovil in Bloom:                                |            |                           |                          |   |   |   |                                    |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Income  | 0          |                           | 0                        | (1,225)                                   | (1,225)   | 1,225                                       | 0                                  | Watering & Care of Planters in Town |
|            |   |                                |   |  | Yeovil Rec                                      |            |                           |                          |   |   |   |                                    |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Grants  | 0          | 0                         | 0                        | (2,248)                                   | (2,248)   | 2,248                                       | 0                                  |                                     |
| 0          | 0                                       | 0                              | 0   | 0  | Contributions                                   | 0          | 0                         | 0                        | (549)                                     | (549)   | 549   | 0                                  |                                     |
| 0          | (10,000)                                | 10,000                         | 0   | 10,000   | Contribution from Yeovil Without Parish Council | (10,000)   | 0                         | (10,000)                 | (10,000)                                  | (10,000)  | 0   | (10,000)                           |                                     |
| 0          | (1,640)                                 | 1,640                          | 0   | 1,640  | Sales of Meals/Refreshments - Std               | 0          | 0                         | 0                        | (430)                                     | (1,000)   | 1,000                                       | (200)                              |                                     |
| (62,860)   | 0                                       | (62,860)                       | 0   | (62,860)   | Fees & Charges - Std                            | (65,060)   | 55,000                    | (10,060)                 | 0   | 0   | (10,060)                                    | (12,000)                           |                                     |
| (41,840)   | (38,465)                                | (3,375)                        | 0   | (3,375)  | Hire Fee - ACP                                  | (43,300)   |                           | (43,300)                 | (25,800)                                  | (43,000)  | (300)                                       | (44,600)                           | Inflationary increase               |
| 0          | (15,251)                                | 15,251                         | 0   | 15,251   | Hire Fee - Athletics                            | 0          | (16,150)                  | (16,150)                 | (21,276)                                  | (22,000)  | 5,850                                       | (16,630)                           | Inflationary increase               |
| 0          | (6,548)                                 | 6,548                          | 0   | 6,548  | Hire Fee - Football                             | 0          | (980)                     | (980)                    | (2,838)                                   | (10,000)  | 9,020                                       | (1,010)                            | Inflationary increase               |
| 0          | (16,033)                                | 16,033                         | 0   | 16,033   | Hire Fee - Golf/Pitch & Putt                    | 0          | (31,380)                  | (31,380)                 | (35,313)                                  | (35,313)  | 3,933                                       | (32,320)                           | Inflationary increase               |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025 (£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) / Under<br>after<br>Earmarked<br>Reserve<br>Contribution<br>(£) |  | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes                 |
|------------|---|--------------------------------|---|--|--|------------|---------------------------|--------------------------|---|---|---|------------------------------------|-----------------------|
| 0          | (784)                                   | 784                            | 0   | 784  | Hire Fee - Tennis Court                                    | 0          | (6,250)                   | (6,250)                  | (6,642)                                   | (6,642)   | 392   | (6,440)                            | Inflationary increase |
| 0          | (180)                                   | 180                            | 0   | 180  | Licences   | 0          | (240)                     | (240)                    | (240)                                     | (240)   | 0   | (250)                              | Inflationary increase |
| 0          | (800)                                   | 800                            | 0   | 800  | Car Park Rental  | (11,600)   | 0                         | (11,600)                 | (1,600)                                   | (1,600)   | (10,000)                                    | (11,950)                           | Inflationary increase |
| (8,060)    | (4,556)                                 | (3,505)                        | 0   | (3,505)  | Community Room Hire  | (8,340)    | 0                         | (8,340)                  | (5,427)                                   | (6,000)   | (2,340)                                     | (8,590)                            | Inflationary increase |
| (8,770)    | 0                                       | (8,770)                        | 0   | (8,770)  | Sports Coaching  | (9,080)    | 0                         | (9,080)                  | 0   | 0   | (9,080)                                     | (9,080)                            |                       |
| 0          | 0                                       | 0                              | 0   | 0  | Sale of Vehicle  | 0          | 0                         | 0                        | (2,000)                                   | (2,000)   | 2,000                                       | 0                                  |                       |
| 0          | 0                                       | 0                              | 0   | 0  | Memorial Donations   | 0          | 0                         | 0                        | (2,219)                                   | (2,219)   | 2,219                                       | 0                                  |                       |
| (80)       | 0                                       | (80)                           | 0   | (80)   | Rents  | (80)       | 0                         | (80)                     | 0   | (80)  | 0   | (80)                               |                       |
|            |   |                                |   |  | <b>Yeovil Country Park</b>                                 |            |                           |                          |   |   |   |                                    |                       |
| 0          | (10,000)                                | 10,000                         | 0   | 10,000   | <b>Contribution from Yeovil Without<br/>Parish Council</b> | (10,000)   | 0                         | (10,000)                 | (10,000)                                  | (10,000)  | 0   | (10,000)                           |                       |
| 0          | 0                                       | 0                              | 0   | 0  | Other contributions  | 0          | 0                         | 0                        | (1,445)                                   | (1,445)   | 1,445                                       | 0                                  |                       |
| (41,690)   | 0                                       | (41,690)                       | 0   | (41,690)   | Agency Reimbursements                                      | (9,300)    | 0                         | (9,300)                  | 0   | 0   | (9,300)                                     | (9,580)                            | Inflationary increase |
| (10,880)   | 0                                       | (10,880)                       | 0   | (10,880)   | Commuted Sums  | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  | Inflationary increase |
| (1,800)    | (71)                                    | (1,729)                        | 0   | (1,729)  | Sales - Std  | (1,860)    | 0                         | (1,860)                  | (429)                                     | (500)   | (1,360)                                     | (1,920)                            | Inflationary increase |
| (80)       | (101)                                   | 21                             | 0   | 21   | Third Party Sales  | (80)       | 0                         | (80)                     | (281)                                     | (2,000)   | 1,920                                       | (80)                               | Inflationary increase |
| 0          | (895)                                   | 895                            | 0   | 895  | Donations  | 0          | 0                         | 0                        | (292)                                     | (292)   | 292   | (60)                               | Inflationary increase |
| (2,150)    | 0                                       | (2,150)                        | 0   | (2,150)  | Fees & Charges - Std                                       | (2,230)    | 0                         | (2,230)                  | 0   | 0   | (2,230)                                     | (2,300)                            | Inflationary increase |
| (1,490)    | 0                                       | (1,490)                        | 0   | (1,490)  | Ice Cream Van Licence                                      | (1,540)    | 0                         | (1,540)                  | (417)                                     | (417)   | (1,123)                                     | (1,590)                            | Inflationary increase |
| (770)      | 0                                       | (770)                          | 0   | (770)  | Grazing Rights   | (800)      | 0                         | (800)                    | (639)                                     | (639)   | (161)                                       | 0                                  |                       |
| (110)      | 0                                       | (110)                          | 0   | (110)  | Rents  | (110)      | 0                         | (110)                    | 0   | 0   | (110)                                       | 0                                  |                       |
|            |   |                                |   |  | <b>Ninesprings Café</b>                                    |            |                           |                          |   |   |   |                                    |                       |
| (70)       | (251,684)                               | 251,614                        | 0   | 251,614  | Sales - Std  | (70)       | 0                         | (70)                     | (6)                                       | (10)  | (60)  | (70)                               | Inflationary increase |
| (367,970)  | 0                                       | (367,970)                      | 0   | (367,970)  | Sales of Meals/Refreshments - Std                          | (380,850)  | 0                         | (380,850)                | (271,125)                                 | (380,850)   | 0   | (392,280)                          | Inflationary increase |
| (2,080)    | (223)                                   | (1,857)                        | 0   | (1,857)  | Sales of Meals/Refreshments - Z                            | (2,150)    | 0                         | (2,150)                  | (134)                                     | (200)   | (1,950)                                     | (2,210)                            | Inflationary increase |
| 0          | 0                                       | 0                              | 0   | 0  | Third Party Sales  | 0          | 0                         | 0                        | (1)                                       | (5)   | 5   | 0                                  |                       |
|            |   |                                |   |  | <b>The Rec Café</b>  |            |                           |                          |   |   |   |                                    |                       |
| (360)      | (125,986)                               | 125,626                        | 0   | 125,626  | Sales - Std  | (370)      | 370                       | 0                        | 0   | 0   | 0   | 0                                  | Inflationary increase |
| (252,930)  | (466)                                   | (252,464)                      | 0   | (252,464)  | Sales of Meals/Refreshments - Std                          | (261,780)  | 0                         | (261,780)                | (203,653)                                 | (261,780)   | 0   | (269,630)                          | Inflationary increase |
| 0          | 0                                       | 0                              | 0   | 0  | Sales of Meals/Refreshments - Z                            | 0          | (370)                     | (370)                    | (910)                                     | (910)   | 540   | (380)                              | Inflationary increase |
| (190)      | (41,329)                                | 41,139                         | 0   | 41,139   | Fees & Charges - Std                                       | (200)      | 0                         | (200)                    | 0   | (150)   | (50)  | (210)                              | Inflationary increase |
|            |   |                                |   |  | <b>Allotments</b>  |            |                           |                          |   |   |   |                                    |                       |
| (100)      | (97)                                    | (4)                            | 0   | (4)  | Keys   | (100)      | 0                         | (100)                    | (202)                                     | (202)   | 102   | Remove                             | 3rd party cash        |
| 0          | 0                                       | 0                              | 0   | 0  | Grants   | 0          | 0                         | 0                        | (9,465)                                   | (9,465)   | 9,465                                       | 0                                  |                       |
| (22,200)   | (21,720)                                | (480)                          | 0   | (480)  | Rent   | (24,500)   | 0                         | (24,500)                 | (23,903)                                  | (24,500)  | 0   | (26,000)                           |                       |
| 0          | (375)                                   | 375                            | 0   | 375  | Sale of Vehicle  | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |                       |
| (2,090)    | (2,088)                                 | (2)                            | 0   | (2)  | Lease  | (2,090)    | 0                         | (2,090)                  | (1,735)                                   | (2,088)   | (2)   | (2,490)                            |                       |
| (1,500)    | (3,198)                                 | 1,698                          | 0   | 1,698  | Water Charge   | (1,500)    | 0                         | (1,500)                  | (3,870)                                   | (3,870)   | 2,370                                       | (3,000)                            |                       |
| (830,070)  | (552,488)                               | (277,582)                      | 0   | (277,582)  | <b>Total Income</b>  | (846,990)  | 0                         | (846,990)                | (646,374)                                 | (843,499)   | (3,491)                                     | (874,950)                          |                       |
|            |   |                                |   |  |  |            |                           |                          |   |   |   |                                    |                       |
| 863,911    | 528,608                                 | 336,068                        | 235,745                                     | 100,323  | <b>Net Expenditure</b>                                     | 1,260,720  | (45,790)                  | 1,214,930                | 632,402                                   | 1,249,247   | (34,317)                                    | 1,318,830                          |                       |

## Culture Committee

| 2024/25                     |  |                                |   |   | 2025/26                                   |                           |                          |   |   |   |                                    |         |                                 |
|-----------------------------|--|--------------------------------|---|---|---|---------------------------|--------------------------|---|---|---|------------------------------------|---------|---------------------------------|
| Budget (£)                  | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) /<br>Under after<br>Earmarked<br>Reserve<br>Contribution (£) | Budget (£)                                | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 8<br>spent<br>30/11/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under spend<br>(£) | Proposed<br>2026/27<br>Budget<br>£ | Notes   |                                 |
| <b>EXPENDITURE</b>          |  |                                |   |   |   |                           |                          |   |   |   |                                    |         |                                 |
| <b>Director of Culture:</b> |  |                                |   |   |   |                           |                          |   |   |   |                                    |         |                                 |
| 64,670                      | 46,493                                     | 18,177                         | 0   | 18,177  | Salaries - Basic & NI                     | 69,610                    | 0                        | 69,610                                    | 47,165  | 70,095                                      | (485)                              | 72,200  |                                 |
| 12,920                      | 7,879                                      | 5,041                          | 0   | 5,041   | Salaries - Pension                        | 13,650                    | 0                        | 13,650                                    | 9,806   | 13,738                                      | (88)                               | 12,690  | 3.2% payaward for 2025/26       |
| 0                           | 173  | (173)                          | 0   | (173)   | Other Costs                               | 0                         | 0                        | 0   | 233   | 1,000                                       | (1,000)                            | 0       |                                 |
| 12,400                      | 12,441                                     | (41)                           | 0   | (41)  | Mayoral allowance                         | 12,770                    | 0                        | 12,770                                    | 2,555   | 2,555                                       | 10,215                             | 13,150  | Inflationary increase           |
| 0                           | (83)                                       | 83                             | 0   | 83  | Other Mayor Costs                         | 0                         | 0                        | 0   | 41  | 41  | (41)                               | 0       |                                 |
| 0                           | 138  | (138)                          | 0   | (138)   | Travel Costs - Ex Officios                | 200                       | 0                        | 200                                       | 24  | 100   | 100                                | 200     |                                 |
| 0                           | 98   | (98)                           | 308   | (406)   | Mace Bearer                               | 1,000                     | 0                        | 1,000                                     | 411   | 681   | 319                                | 700     | 3.2% payaward for 2025/26       |
| 3,500                       | 3,500                                      | 0                              | 0   | 0   | <b>Band Costs</b>                         | 3,500                     | 0                        | 3,500                                     | 0   | 3,500                                       | 0                                  | 3,500   |                                 |
| <b>Christmas Lights:</b>    |  |                                |   |   |   |                           |                          |   |   |   |                                    |         |                                 |
| 52,000                      | 32,194                                     | 19,806                         | 19,806                                      | 0   | Hire, Installation & Safety Checks        | 54,840                    | 0                        | 54,840                                    | 44,306  | 54,539                                      | 301                                | 54,840  |                                 |
| 30                          | 0  | 30                             | 0   | 30  | Christmas Lights Competition              | 30                        | 0                        | 30  | 0   | 0   | 30                                 | 30      |                                 |
| 2,000                       | 8,069                                      | (6,069)                        | 0   | (6,069)   | Christmas Lights Switch On Event          | 8,000                     | 0                        | 8,000                                     | 6,017   | 8,000                                       | 0                                  | 8,000   |                                 |
| <b>Community Heritage:</b>  |  |                                |   |   |   |                           |                          |   |   |   |                                    |         |                                 |
| 33,340                      | 23,388                                     | 9,952                          | 0   | 9,952   | Salaries - Basic & NI                     | 36,820                    | 0                        | 36,820                                    | 24,722  | 37,073                                      | (253)                              | 38,180  |                                 |
| 5,890                       | 3,952                                      | 1,938                          | 0   | 1,938   | Salaries - Pension                        | 6,340                     | 0                        | 6,340                                     | 4,251   | 6,377                                       | (37)                               | 5,890   | 3.2% payaward for 2025/26       |
| 0                           | 9,883                                      | (9,883)                        | 0   | (9,883)   | Business Rates                            | 0                         | 0                        | 0   | 14,845  | 14,845                                      | (14,845)                           | 15,290  |                                 |
| 0                           | 0  | 0                              | 0   | 0   | Cleaning & Domestic supplies              | 0                         | 0                        | 0   | 38  | 64  | (64)                               | 40      | Inflationary increase           |
| 70                          | 0  | 70                             | 0   | 70  | Travelling                                | 70                        | 0                        | 70  | 196   | 336   | (266)                              | 70      | Inflationary increase           |
| 1,740                       | 904  | 836                            | 0   | 836   | Printing & Stationery                     | 1,800                     | 0                        | 1,800                                     | 843   | 1,200                                       | 600                                | 1,850   |                                 |
|                             |  |                                |   |   | Phone & Mobile                            | 0                         | 540                      | 540                                       | 264   | 453   | 87                                 | 770     |                                 |
| 10                          | 2,232                                      | (2,222)                        | 0   | (2,222)   | IT  | 7,000                     | 0                        | 7,000                                     | 2,647   | 3,500                                       | 3,500                              | 6,370   |                                 |
| 0                           | 0  | 0                              | 0   | 0   | IT Hardware                               | 0                         | 0                        | 0   | 370   | 370   | (370)                              | 0       |                                 |
| 0                           | 4,230                                      | (4,230)                        | 0   | (4,230)   | Consultancy                               | 0                         | 0                        | 0   | 0   | 5,000                                       | (5,000)                            | 5,000   |                                 |
| 10                          | 0  | 10                             | 0   | 10  | Uniform / Protective clothing             | 10                        | 0                        | 10  | 0   | 0   | 10                                 | 10      | Inflationary increase           |
| 10                          | 20   | (10)                           | 0   | (10)  | Volunteer Expenses                        | 10                        | 0                        | 10  | 251   | 500   | (490)                              | 500     | Inflationary increase           |
| 10                          | 99   | (89)                           | 0   | (89)  | Subscriptions                             | 10                        | 0                        | 10  | 8   | 100   | (90)                               | 100     | Based on past 12 mths spendings |
| 1,860                       | 0  | 1,860                          | 0   | 1,860   | Events Expenditure                        | 1,500                     | 0                        | 1,500                                     | 0   | 0   | 1,500                              | 1,550   | Inflationary increase           |
| 320                         | 0  | 320                            | 0   | 320   | Equipment, Tools & Materials              | 330                       | 0                        | 330                                       | 987   | 987   | (657)                              | 340     | Inflationary increase           |
| 0                           | 541  | (541)                          | 0   | (541)   | Miscellaneous                             | 0                         | 0                        | 0   | 30  | 600   | (600)                              | 0       | Inflationary increase           |
| 15,000                      | 10,000                                     | 5,000                          | 0   | 5,000   | SC - Overheads recharge                   | 15,530                    | 0                        | 15,530                                    | 0   | 15,000                                      | 530                                | 15,000  |                                 |
| 0                           | 9,339                                      | (9,339)                        | 0   | (9,339)   | SLA - South West Heritage Trust           | 28,020                    | 0                        | 28,020                                    | 19,023  | 28,020                                      | 0                                  | 28,860  | Inflationary increase           |
| 650                         | (996)                                      | 1,646                          | 1,646                                       | 0   | <b>Customised souvenirs</b>               | 0                         | 0                        | 0   | 0   | 0   | 0                                  | 0       | Remove?                         |
| 5,000                       | 4,750                                      | 250                            | 0   | 250   | <b>Eats:Festival</b>                      | 4,700                     | 0                        | 4,700                                     | 1,200   | 4,750                                       | (50)                               | 4,700   |                                 |
| 1,000                       | 0  | 1,000                          | 0   | 1,000   | <b>Love Yeovil</b>                        | 1,000                     | 0                        | 1,000                                     | 0   | 0   | 1,000                              | 0       |                                 |
| 75,000                      | (12,490)                                   | 87,490                         | 0   | 87,490  | <b>Resourcing Yeovil Celebrates....</b>   | 0                         | 0                        | 0   | 0   | 0   | 0                                  | 0       |                                 |
| 0                           | 3,070                                      | (3,070)                        | 0   | (3,070)   | <b>D Day</b>                              | 0                         | 0                        | 0   | 0   | 0   | 0                                  | 0       |                                 |
| 0                           | 591  | (591)                          | 0   | (591)   | <b>V E Day</b>                            | 4,000                     | 0                        | 4,000                                     | 3,261   | 4,000                                       | 0                                  | 4,000   |                                 |
| 10,000                      | 9,792                                      | 208                            | 0   | 208   | <b>Super Saturday</b>                     | 10,000                    | 0                        | 10,000                                    | 7,896   | 10,000                                      | 0                                  | 10,000  |                                 |
| 1,260                       | 2,249                                      | (989)                          | 0   | (989)   | <b>Town Crier</b>                         | 1,260                     | 0                        | 1,260                                     | 700   | 1,260                                       | 0                                  | 1,260   |                                 |
| 1,820                       | 1,761                                      | 59                             | 0   | 59  | <b>Yeovil Open Town Crier Competition</b> | 1,820                     | 0                        | 1,820                                     | 1,275   | 1,820                                       | 0                                  | 1,820   |                                 |
| 2,000                       | (3,534)                                    | 5,534                          | 5,534                                       | 0   | <b>Regalia</b>                            | 1,000                     | 0                        | 1,000                                     | 1,127   | 1,200                                       | (200)                              | 1,000   |                                 |
| 1,600                       | 1,570                                      | 30                             | 0   | 30  | <b>Remembrance Sunday</b>                 | 1,500                     | 0                        | 1,500                                     | 931   | 1,500                                       | 0                                  | 1,500   |                                 |
| 11,400                      | 1,000                                      | 10,400                         | 0   | 10,400  | <b>Holiday Playscheme contribution</b>    | 11,800                    | (11,800)                 | 0   | 0   | 0   | 0                                  | 0       | Move to IPA                     |
| <b>Westlands:</b>           |  |                                |   |   |   |                           |                          |   |   |   |                                    |         |                                 |
| 310,630                     | 425,837                                    | (115,207)                      | 0   | (115,207)   | Salaries - Basic & NI                     | 645,220                   | (73,350)                 | 571,870                                   | 365,403   | 550,409                                     | 21,461                             | 563,690 |                                 |
| 52,360                      | 72,088                                     | (19,728)                       | 0   | (19,728)  | Salaries - Pension                        | 127,880                   | (14,520)                 | 113,360                                   | 79,972  | 119,957                                     | (6,597)                            | 113,950 | 3.2% payaward for 2025/26       |
| 0                           | 3,105                                      | (3,105)                        | 0   | (3,105)   | Overtime                                  | 0                         | 0                        | 0   | 0   | 3,500                                       | (3,500)                            | 0       |                                 |
| 50,000                      | 0  | 50,000                         | 0   | 50,000  | Wages (Casual)                            | 67,300                    | 65,930                   | 133,230                                   | 83,602  | 135,212                                     | (1,982)                            | 147,140 | Inflationary increase           |
| 220                         | 711  | (491)                          | 0   | (491)   | Training                                  | 230                       | 0                        | 230                                       | 0   | 175   | 55                                 | 240     |                                 |
| 58,010                      | 32,455                                     | 25,555                         | 6,000                                       | 19,555  | Repairs and Maintenance Buildings         | 60,040                    | 0                        | 60,040                                    | 36,449  | 55,000                                      | 5,040                              | 60,040  | Based on past 12 mths spendings |

| Budget (£) | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) /<br>Under<br>after<br>Earmarked<br>Reserve<br>Contribution (£) |  | Budget (£) | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 8<br>spent<br>30/11/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under spend<br>(£) | Proposed<br>2026/27<br>Budget<br>£ | Notes   |
|------------|--|--------------------------------|---|--|--|------------|---------------------------|--------------------------|---|---|---|------------------------------------|---|
|            |  |                                |   |  |  |            |                           |                          |   |   |   |                                    |   |
| 16,090     | 18,208                                     | (2,118)                        | 0   | (2,118)  | Repairs and Maintenance Plant            | 16,650     | 0                         | 16,650                   | 622                                       | 622   | 16,028                                      | 9,700                              | Based on past 12 mths spendings                                 |
| 0          | 0  | 0                              | 0   | 0  | Technical                                | 0          | 0                         | 0                        | 27,206                                    | 50,000  | (50,000)                                    | 50,000                             |   |
| 0          | 0  | 0                              | 0   | 0  | Repairs & Maintenance Equipment          | 0          | 0                         | 0                        | 2,876                                     | 2,876   | (2,876)                                     | 0                                  | Inflationary increase   |
| 600        | 186  | 414                            | 0   | 414  | Health & Safety at work                  | 620        | 0                         | 620                      | 4,258                                     | 4,258   | (3,638)                                     | 640                                | Inflationary increase   |
| 66,340     | 74,830                                     | (8,490)                        | 0   | (8,490)  | Electricity                              | 108,350    | 0                         | 108,350                  | 70,379                                    | 125,000   | (16,650)                                    | 125,000                            | Based on past 12 mths spendings                                 |
| 28,470     | 0  | 28,470                         | 0   | 28,470   | Gas                                      | 29,470     | (29,470)                  | 0                        | 0   | 0   | 0   | 0                                  | Only Gas for cooking stove, moved to FoH                        |
| 27,780     | 19,266                                     | 8,514                          | 0   | 8,514  | Business Rates                           | 28,750     | 0                         | 28,750                   | 29,416                                    | 29,416  | (666)                                       | 29,610                             | Inflationary increase   |
| 5,830      | 0  | 5,830                          | 0   | 5,830  | Sewerage                                 | 6,030      | 0                         | 6,030                    | 0   | 5,000   | 1,030                                       | 6,210                              | Inflationary increase   |
| 5,380      | 0  | 5,380                          | 0   | 5,380  | Water                                    | 5,570      | 0                         | 5,570                    | 0   | 5,000   | 570   | 5,740                              | Inflationary increase   |
| 0          | 360  | (360)                          | 0   | (360)  | Gritting                                 | 0          | 0                         | 0                        | 360                                       | 360   | (360)                                       | 400                                | Inflationary increase   |
| 16,560     | 2,586                                      | 13,974                         | 0   | 13,974   | Cleaning & Domestic supplies             | 17,140     | 0                         | 17,140                   | 3,016                                     | 7,000   | 10,140                                      | 7,000                              | Based on past 12 mths spendings                                 |
| 0          | 874  | (874)                          | 0   | (874)  | Skip Hire                                | 0          | 0                         | 0                        | 239                                       | 239   | (239)                                       | 0                                  |   |
| 240        | 0  | 240                            | 0   | 240  | Maintenance Agreement Charges            | 250        | 0                         | 250                      | 0   | 250   | 0   | 0                                  |   |
| 40,590     | 4,838                                      | 35,752                         | 0   | 35,752   | Security - Fire / Intruder / Key holding | 42,010     | 0                         | 42,010                   | 6,161                                     | 7,500   | 34,510                                      | 7,500                              | Based on past 12 mths spendings                                 |
| 0          | 3,069                                      | (3,069)                        | 0   | (3,069)  | Security - Events                        | 0          | 0                         | 0                        | 5,594                                     | 9,590   | (9,590)                                     | 9,000                              | Based on past 12 mths spendings                                 |
| 150        | 0  | 150                            | 0   | 150  | Travelling Allowance                     | 160        | 0                         | 160                      | 550                                       | 550   | (390)                                       | 800                                | Based on past 12 mths spendings                                 |
| 0          | 4,079                                      | (4,079)                        | 0   | (4,079)  | Printing & Stationery                    | 0          | 0                         | 0                        | 3,145                                     | 5,000   | (5,000)                                     | 6,500                              | Based on past 12 mths spendings                                 |
| 30         | 39,907                                     | (39,877)                       | 0   | (39,877)   | Printing of Publications                 | 30         | 0                         | 30                       | 19,621                                    | 19,621  | (19,591)                                    | 60,000                             |   |
| 270        | 4,369                                      | (4,099)                        | 0   | (4,099)  | Photographic Work                        | 280        | 0                         | 280                      | 1,545                                     | 5,000   | (4,720)                                     | 0                                  |   |
| 0          | 15,146                                     | (15,146)                       | 0   | (15,146)   | Postage                                  | 1,000      | 0                         | 1,000                    | 17,761                                    | 19,000  | (18,000)                                    | 19,000                             |   |
| 0          | 0  | 0                              | 0   | 0  | Phone & Mobile                           | 0          | 9,020                     | 9,020                    | 4,653                                     | 9,020   | 0   | 12,800                             |   |
| 280        | 15,434                                     | (15,154)                       | 0   | (15,154)   | IT                                       | 20,000     | 0                         | 20,000                   | 18,306                                    | 20,000  | 0   | 24,620                             | Based on division on Focus invoice (License, wifi points, etc.) |
| 0          | 3,539                                      | (3,539)                        | 11,000                                      | (14,539)   | IT Hardware                              | 0          | 0                         | 0                        | 6,044                                     | 6,044   | (6,044)                                     | 8,000                              |   |
| 0          | 672  | (672)                          | 0   | (672)  | Website                                  | 0          | 0                         | 0                        | 1,437                                     | 1,500   | (1,500)                                     | 1,600                              | Based on past 12 mths spendings                                 |
| 2,980      | 5,639                                      | (2,659)                        | 0   | (2,659)  | Office Furniture                         | 3,000      | 0                         | 3,000                    | 83  | 3,000   | 0   | 1,000                              |   |
| 3,710      | 0  | 3,710                          | 0   | 3,710  | Consultant & professional fees           | 3,840      | 0                         | 3,840                    | 813                                       | 813   | 3,028                                       | 1,000                              |   |
| 750        | 1,093                                      | (343)                          | 0   | (343)  | Hospitality                              | 780        | 0                         | 780                      | 1,054                                     | 1,500   | (720)                                       | 0                                  |   |
| 0          | 231  | (231)                          | 0   | (231)  | Purchases for resale                     | 0          | 0                         | 0                        | 0   | 500   | (500)                                       | Remove                             | FoH expenditure   |
| 110        | 1,842                                      | (1,732)                        | 0   | (1,732)  | Events Expenditure                       | 110        | 0                         | 110                      | 1,838                                     | 1,838   | (1,728)                                     | 5,000                              |   |
| 0          | 770  | (770)                          | 0   | (770)  | Uniform / Protective clothing            | 0          | 0                         | 0                        | 237                                       | 900   | (900)                                       | 500                                |   |
| 0          | 190  | (190)                          | 0   | (190)  | Subscriptions                            | 0          | 0                         | 0                        | 11,003                                    | 12,000  | (12,000)                                    | 12,000                             | Artifax, Rotacloud  |
| 31,160     | 44,957                                     | (13,797)                       | 0   | (13,797)   | Adverts/Promotions                       | 32,250     | 0                         | 32,250                   | 47,273                                    | 50,000  | (17,750)                                    | 58,000                             | Based on past 12 mths spendings                                 |
| 8,110      | 16,162                                     | (8,052)                        | 0   | (8,052)  | Performance Rights Licence               | 8,400      | 0                         | 8,400                    | 10,615                                    | 20,000  | (11,600)                                    | 24,000                             | Based on past 12 mths spendings                                 |
| 90         | 561  | (471)                          | 0   | (471)  | Licences                                 | 90         | 0                         | 90                       | 0   | 0   | 90  | 0                                  |   |
| 7,570      | 39,291                                     | (31,721)                       | 0   | (31,721)   | Electronic Bank Charges                  | 7,840      | 0                         | 7,840                    | 40,066                                    | 50,000  | (42,160)                                    | 26,000                             |   |
| 0          | 497  | (497)                          | 0   | (497)  | Misc                                     | 0          | 0                         | 0                        | 39  | 39  | (39)  | 200                                |   |
| 287,270    | 607,410                                    | (320,140)                      | 0   | (320,140)  | Performance Costs                        | 297,230    | 0                         | 297,230                  | 608,752                                   | 800,000   | (502,770)                                   | 820,000                            | Based on past 12 mths spendings                                 |
| 0          | 0  | 0                              | 0   | 0  | Country Music Festival                   | 5,000      | 0                         | 5,000                    | 0   | 5,000   | 0   | 5,000                              |   |
| 60         | 24,000                                     | (23,940)                       | 0   | (23,940)   | Equipment, Tools & Materials             | 60         | 0                         | 60                       | 60  | 60  | (0)   | 0                                  |   |
| 14,280     | 8,640                                      | 5,640                          | 0   | 5,640  | Equipment hire                           | 14,780     | 0                         | 14,780                   | 6,705                                     | 12,000  | 2,780                                       | 12,000                             |   |
| 0          | 0  | 0                              | 0   | 0  | Cleaning Equipment                       | 0          | 0                         | 0                        | 1,255                                     | 1,255   | (1,255)                                     | 0                                  |   |
| 130        | 0  | 130                            | 0   | 130  | Floral Decorations                       | 130        | 0                         | 130                      | 0   | 0   | 130   | 0                                  |   |
| 3,940      | 19,517                                     | (15,577)                       | 0   | (15,577)   | Arts & Engagement                        | 4,080      | 0                         | 4,080                    | 26,293                                    | 30,000  | (25,920)                                    | 20,000                             |   |
| 0          | 679  | (679)                          | 0   | (679)  | Money Collection Service                 | 0          | 0                         | 0                        | 943                                       | 1,500   | (1,500)                                     | 1,500                              |   |
| 1,490      | 277  | 1,213                          | 0   | 1,213  | Payment to Contractors                   | 1,540      | 0                         | 1,540                    | 3,430                                     | 3,430   | (1,890)                                     | 3,000                              |   |
| 0          | 4,102                                      | (4,102)                        | 0   | (4,102)  | Waste collection                         | 0          | 0                         | 0                        | 3,667                                     | 7,000   | (7,000)                                     | 7,500                              |   |
|            |  | 0                              |   |  | <b>Westlands Front of House:</b>         |            |                           |                          |   |   |   |                                    |   |
| 253,220    | 192,983                                    | 60,237                         | 0   | 60,237   | Salaries - Basic & NI                    | 0          | 73,350                    | 73,350                   | 62,519                                    | 75,605  | (2,255)                                     | 90,900                             |   |
| 49,750     | 9,266                                      | 40,484                         | 0   | 40,484   | Salaries - Pension                       | 0          | 14,520                    | 14,520                   | 18,537                                    | 30,123  | (15,603)                                    | 31,740                             | 3.2% payaward for 2025/26                                       |
| 0          | 604  | (604)                          | 0   | (604)  | Overtime                                 | 0          | 0                         | 0                        | 0   | 0   | 0   | 0                                  |   |
| 216,010    | 0  | 216,010                        | 0   | 216,010  | Wages (Casual)                           | 294,000    | (65,930)                  | 228,070                  | 161,117                                   | 235,000   | (6,930)                                     | 251,880                            |   |
| 0          | 108  | (108)                          | 0   | (108)  | Training                                 | 0          | 0                         | 0                        | 0   | 0   | 0   | 100                                |   |
| 0          | 0  | 0                              | 0   | 0  | Advertising for Staff                    | 0          | 0                         | 0                        | 80  | 137   | (137)                                       | 100                                |   |
| 390        | 5,308                                      | (4,918)                        | 0   | (4,918)  | Repairs and Maintenance Buildings        | 400        | 0                         | 400                      | 0   | 0   | 400   | 0                                  |   |
| 190        | 56   | 134                            | 0   | 134  | Health & Safety at work                  | 200        | 0                         | 200                      | 20  | 103   | 97  | 200                                |   |

| Budget (£)       | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) /<br>Under after<br>Earmarked<br>Reserve<br>Contribution (£) |   | Budget (£)       | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 8<br>spent<br>30/11/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under spend<br>(£) | Proposed<br>2026/27<br>Budget<br>£ | Notes   |
|------------------|--|--------------------------------|---|---|---|------------------|---------------------------|--------------------------|---|---|---|------------------------------------|---|
|                  |  |                                |   |   |   |                  |                           |                          |   |   |   |                                    |   |
| 4,220            | 2,791                                      | 1,429                          | 0   | 1,429   | Repairs and Maintenance Equipment                                   | 4,370            | 0                         | 4,370                    | 11,178                                    | 11,178  | (6,808)                                     | 8,000                              | Based on past 12 mths spendings                   |
| 0                | 0  | 0                              | 0   | 0   | Gas   | 0                | 29,470                    | 29,470                   | 0   | 18,000  | 11,470                                      | 29,470                             |   |
| 0                | 78   | (78)                           | 0   | (78)  | Environmental Levy  | 0                | 0                         | 0                        | 0   | 100   | (100)                                       | 0                                  |   |
| 4,640            | 6,938                                      | (2,298)                        | 0   | (2,298)   | Cleaning  | 1,800            | 0                         | 1,800                    | 2,567                                     | 4,401   | (2,601)                                     | 8,000                              | Based on past 12 mths spendings                   |
| 290              | 566  | (276)                          | 0   | (276)   | Printing & Stationery   | 300              | 0                         | 300                      | 550                                       | 1,000   | (700)                                       | 0                                  | Based on past 12 mths spendings                   |
| 30               | 0  | 30                             | 0   | 30  | Printing of Publications  | 30               | 0                         | 30                       | 0   | 0   | 30  | 0                                  |   |
| 3,120            | 12,725                                     | (9,605)                        | 0   | (9,605)   | Icecream Provision  | 3,230            | 0                         | 3,230                    | 5,425                                     | 15,000  | (11,770)                                    | 15,000                             | Based on past 12 mths spendings                   |
| 200              | 354  | (154)                          | 0   | (154)   | Confectionery Purchase  | 210              | 0                         | 210                      | 314                                       | 500   | (290)                                       | 0                                  | Merge with Restaurant Provision                   |
| 146,780          | 112,267                                    | 34,513                         | 0   | 34,513  | Restaurant Provisions café bar                                      | 151,920          | 0                         | 151,920                  | 111,546                                   | 151,920   | 0   | 180,000                            | Based on past 12 mths spendings                   |
| 870              | 15,810                                     | (14,940)                       | 0   | (14,940)  | Provisions (FOH)  | 900              | 0                         | 900                      | 8,903                                     | 8,903   | (8,003)                                     | 930                                | Inflationary increase                             |
| 95,210           | 94,054                                     | 1,156                          | 0   | 1,156   | Bar purchases   | 98,540           | 0                         | 98,540                   | 98,084                                    | 130,000   | (31,460)                                    | 150,000                            | Inflationary increase                             |
| 220              | 8,278                                      | (8,058)                        | 0   | (8,058)   | Purchases for resale  | 230              | 0                         | 230                      | 31  | 9,000   | (8,770)                                     | 240                                | Inflationary increase                             |
| 1,500            | 2,641                                      | (1,141)                        | 0   | (1,141)   | Rental Catering Machines  | 1,550            | 0                         | 1,550                    | 1,781                                     | 3,000   | (1,450)                                     | 1,600                              | Inflationary increase                             |
| 7,010            | 5,257                                      | 1,753                          | 15,000                                      | (13,247)  | Catering Equipment  | 7,000            | 0                         | 7,000                    | 16,974                                    | 16,974  | (9,974)                                     | 7,000                              |   |
| 180              | 0  | 180                            | 0   | 180   | Hospitality   | 190              | 0                         | 190                      | 191                                       | 191   | (1)   | 200                                | Inflationary increase                             |
| 140              | 58   | 82                             | 0   | 82  | Uniform / Protective clothing                                       | 150              | 0                         | 150                      | 108                                       | 150   | 0   | 150                                | Inflationary increase                             |
| 40               | 3,410                                      | (3,370)                        | 0   | (3,370)   | Events Expenditure  | 40               | 0                         | 40                       | 2,677                                     | 4,500   | (4,460)                                     | 5,000                              | Based on past 12 mths spendings                   |
| 0                | 790  | (790)                          | 0   | (790)   | Subscriptions   | 0                | 0                         | 0                        | 1,326                                     | 1,800   | (1,800)                                     | 1,500                              | OpenTable   |
| 31               | (31)                                       | 0                              | (31)  | Bank Charges  |   | 0                | 0                         | 0                        | 1,614                                     | 2,634   | (2,634)                                     | 600                                | Inflationary increase                             |
| 1,220            | 177  | 1,043                          | 0   | 1,043   | Equipment, Tools & Materials  | 1,260            | 0                         | 1,260                    | 2,634                                     | 2,634   | (1,374)                                     | 1,300                              | Inflationary increase                             |
| 2,360            | 360  | 2,000                          | 0   | 2,000   | Equipment hire  | 2,440            | 0                         | 2,440                    | 3,073                                     | 3,073   | (633)                                       | 2,510                              | Inflationary increase                             |
| 140              | 22   | 118                            | 0   | 118   | Cleaning and domestic equipment                                     | 150              | 0                         | 150                      | 1,917                                     | 1,917   | (1,767)                                     | 2,000                              | Based on past 12 mths spendings                   |
| 30               | 0  | 30                             | 0   | 30  | Floral decorations  | 30               | 0                         | 30                       | 0   | 0   | 30  | 0                                  |   |
| 910              | 18   | 892                            | 0   | 892   | Misc Expenditure  | 940              | 0                         | 940                      | 8   | 40  | 900   | 970                                | Inflationary increase                             |
| 2,265,680        | 0  | 2,265,680                      | 209,470                                     | 2,056,210   | Octagon   | 2,265,680        | 0                         | 2,265,680                | 0   | 209,470   | 2,056,210                                   | 209,470                            |   |
| 0                | 0  | 0                              | 0   | 0   | Contribution to Octagon Theatre Project<br>(Transfer from Planning) | 0                | 0                         | 0                        | 0   | 0   | 0   | 1,000                              |   |
| 1,000            | 0  | 1,000                          | 0   | 1,000   | Octagon Summer School - SLA   | 0                | 1,000                     | 1,000                    | 0   | 1,000   | 0   | 1,000                              | Move from FPE                                     |
| 5,000            | 5,000                                      | 0                              | 0   | 0   | Yeovil Art Space (SLA)  | 5,000            | 0                         | 5,000                    | 5,000                                     | 5,000   | 0   | 5,000                              |   |
| 2,000            | 2,000                                      | 0                              | 0   | 0   | Yeovil Together   | 2,000            | 0                         | 2,000                    | 2,000                                     | 2,000   | 0   | 2,000                              |   |
| <b>4,419,340</b> | <b>2,182,619</b>                           | <b>2,236,721</b>               | <b>268,764</b>                              | <b>1,967,957</b>  | <b>Total Expenditure</b>  | <b>4,696,790</b> | <b>(1,240)</b>            | <b>4,695,550</b>         | <b>2,268,339</b>                          | <b>3,436,491</b>  | <b>1,259,059</b>                            | <b>3,583,150</b>                   |   |
|                  |  |                                |   |   | <b>INCOME</b>   |                  |                           |                          |   |   |   |                                    |   |
|                  |  |                                |   |   | <b>Westlands:</b>   |                  |                           |                          |   |   |   |                                    |   |
| (44,710)         | (40,000)                                   | (4,710)                        | 0   | (4,710)   | Joint Financing Conts   | (46,280)         | 0                         | (46,280)                 | (40,000)                                  | (40,000)  | (6,280)                                     | (46,960)                           | CPI indexing                                      |
| 0                | (20,000)                                   | 20,000                         | 0   | 20,000  | Contribution towards Panto  | 0                | 0                         | 0                        | 0   | 0   | 0   | (20,000)                           |   |
| 0                | (44,739)                                   | 44,739                         | 0   | 44,739  | Salary Recharge   | (16,652)         | 0                         | (16,652)                 | (26,300)                                  | (26,300)  | 9,648                                       | (27,090)                           | 1.5 FTE   |
| 0                | (1,105)                                    | 1,105                          | 0   | 1,105   | Recharge  | 0                | 0                         | 0                        | 0   | 0   | 0   | 0                                  |   |
| (180)            | (12,942)                                   | 12,762                         | 0   | 12,762  | Sales - Std   | (190)            | 0                         | (190)                    | (144)                                     | (13,000)  | 12,810                                      | (13,000)                           | Based on past 12 mths income                      |
| (3,010)          | (1,657)                                    | (1,353)                        | 0   | (1,353)   | Fees & Charges - Std  | (3,120)          | 0                         | (3,120)                  | (1,526)                                   | (3,000)   | (120)                                       | (3,210)                            | Inflationary increase                             |
| (14,290)         | (10,989)                                   | (3,301)                        | 0   | (3,301)   | Equipment Hire  | (14,790)         | 0                         | (14,790)                 | (12,102)                                  | (20,000)  | 5,210                                       | (20,000)                           | Based on past 12 mths income                      |
| (670)            | (8,052)                                    | 7,382                          | 0   | 7,382   | Advertising   | (700)            | 0                         | (700)                    | (25,478)                                  | (29,000)  | 28,300                                      | (30,000)                           |   |
| 0                | (2,883)                                    | 2,883                          | 0   | 2,883   | Membership  | 0                | 0                         | 0                        | (2,250)                                   | (3,900)   | 3,900                                       | (3,000)                            | Inflationary increase                             |
| (2,120)          | (49,835)                                   | 47,715                         | 0   | 47,715  | Commission  | (2,190)          | 0                         | (2,190)                  | (44,158)                                  | (50,000)  | 47,810                                      | (60,000)                           | Based on past 12 mths income                      |
| (2,840)          | 0  | (2,840)                        | 0   | (2,840)   | Rents   | (2,940)          | 0                         | (2,940)                  | 0   | 0   | (2,940)                                     | 0                                  |   |
| (1,050)          | 0  | (1,050)                        | 0   | (1,050)   | Misc Income   | (1,090)          | 0                         | (1,090)                  | (188)                                     | (188)   | (903)                                       | 0                                  |   |
| (519,480)        | (601,144)                                  | 81,664                         | 0   | 81,664  | Admission Charges Theatre - Std                                     | (537,660)        | 0                         | (537,660)                | (1,526,085)                               | (1,550,000)   | 1,012,340                                   | (1,500,000)                        |   |
| (150)            | (788)                                      | 638                            | 0   | 638   | Admission Charges Theatre - E                                       | (160)            | 0                         | (160)                    | (5,260)                                   | (6,000)   | 5,840                                       | (6,000)                            | Based on past 12 mths income                      |
| (58,230)         | (103,202)                                  | 44,972                         | 103,202                                     | (58,230)  | Ticket Levy   | (90,000)         | 0                         | (90,000)                 | (70,924)                                  | (140,000)   | 50,000                                      | (140,000)                          | Inflationary increase - Based on £1.50 per ticket |
| 0                | (880)                                      | 880                            | 0   | 880   | Postage   | 0                | 0                         | 0                        | (2,332)                                   | (3,000)   | 3,000                                       | (2,000)                            |   |
| (67,110)         | (63,670)                                   | (3,440)                        | 0   | (3,440)   | Venue Hire  | (69,460)         | 0                         | (69,460)                 | (96,790)                                  | (100,000)   | 30,540                                      | (100,000)                          | Based on past 12 mths income                      |
| (55,470)         | (54,476)                                   | (994)                          | 0   | (994)   | Room Hire - E   | (57,410)         | 0                         | (57,410)                 | (30,602)                                  | (70,000)  | 12,590                                      | (59,130)                           | Inflationary increase                             |
| (1,570)          | (25,791)                                   | 24,221                         | 0   | 24,221  | Dance Class/Community Choir   | (1,630)          | 0                         | (1,630)                  | (49,299)                                  | (69,000)  | 67,370                                      | (70,000)                           | Based on past 12 mths income                      |
| 0                | (529)                                      | 529                            | 0   | 529   | Donations   | 0                | 0                         | 0                        | (423)                                     | (423)   | 423   | 0                                  |   |
| 0                | (500)                                      | 500                            | 0   | 500   | Dept for Education Apprenticeship contribution                      | 1,000            | 0                         | 1,000                    | 0   | (500)   | 1,500                                       | 0                                  |   |
|                  |  |                                |   |   | <b>Westlands Front of House:</b>                                    |                  |                           |                          |   |   |   |                                    |   |

| Budget (£)  | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend (£) | Earmarked<br>Reserve<br>Contribution<br>(£) | (Over) /<br>Under after<br>Earmarked<br>Reserve<br>Contributio<br>n (£) |                      | Budget (£)  | Budget<br>Virement<br>(£) | Revised<br>budget<br>(£) | Month 1 - 8<br>spent<br>30/11/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under spend<br>(£) | Proposed<br>2026/27<br>Budget<br>£ | Notes                 |
|-------------|--|--------------------------------|---|---|----------------------|-------------|---------------------------|--------------------------|---|---|---|------------------------------------|-----------------------|
| (784,030)   | (367,635)                                  | (416,395)                      | 0   | (416,395)   | Sales of meals       | (811,470)   | 0                         | (811,470)                | (188,501)                                 | (350,000)   | (461,470)                                   | (350,000)                          |                       |
| (182,190)   | (219,306)                                  | 37,116                         | 0   | 37,116  | Bar Sales - Std      | (188,570)   | 0                         | (188,570)                | (346,951)                                 | (350,000)   | 161,430                                     | (350,000)                          | Inflationary increase |
| (390)       | 0  | (390)                          | 0   | (390)   | Equipment Hire       | (400)       | 0                         | (400)                    | 0   | 0   | (400)                                       | Remove                             | Not FoH income        |
| (2,056,210) | 0  | (2,056,210)                    | 0   | (2,056,210)   | Octagon              | (2,056,210) | 0                         | (2,056,210)              | 0   | 0   | (2,056,210)                                 | 0                                  |                       |
|             |  |                                | 0   | 0   | Community Heritage:  |             |                           |                          |   |   |   |                                    |                       |
| 0           | 0  | 0                              | 0   | 0   | Grants               | 0           | 0                         | 0                        | (1,000)                                   | (1,000)   | 1,000                                       | 0                                  |                       |
| 0           | 0  | 0                              | 0   | 0   | General Sales        | 0           | 0                         | 0                        | (271)                                     | (1,400)   | 1,400                                       | 0                                  |                       |
| (1,860)     | (1,341)                                    | (519)                          | 0   | (519)   | Fees & Charges - Std | (1,930)     | 0                         | (1,930)                  | (57)                                      | (57)  | (1,873)                                     | (1,990)                            | Inflationary increase |
| (570)       | (1,166)                                    | 596                            | 0   | 596   | Donations            | (590)       | 0                         | (590)                    | (423)                                     | (423)   | (167)                                       | (610)                              | Inflationary Increase |
| (3,796,130) | (1,632,629)                                | (2,163,501)                    | 103,202                                     | (2,266,703)   | Total Income         | (3,902,442) | 0                         | (3,902,442)              | (2,471,063)                               | (2,827,191)   | (1,075,251)                                 | (2,802,990)                        |                       |
| 623,210     | 549,990                                    | 73,220                         | 371,966                                     | (298,746)   | Net Expenditure      | 794,348     | (1,240)                   | 793,108                  | (202,725)                                 | 609,300   | 183,808                                     | 780,160                            |                       |

## Planning Committee

| 2024/25      |  |                                   | 2025/26                  |   |   |   |                                    |          |
|--------------|--|-----------------------------------|--------------------------|---|---|---|------------------------------------|----------|
| Budget (£)   | Month 1 - 12<br>spend<br>31/03/2025<br>(£) | (Over) /<br>Under<br>spend<br>(£) | Budget<br>(£)            | Month 1 - 7<br>spent<br>31/10/2025<br>(£) | Full year<br>estimated<br>spend to<br>31/03/2026<br>(£) | Estimated<br>(over) /<br>under<br>spend (£) | Proposed<br>2026/27<br>Budget<br>£ | Notes    |
| 1,000        | 0  | 1,000                             | Planning                 | 1,000                                     | 0   | 0   | 1,000                              | 0        |
| <b>1,000</b> | <b>0</b>                                   | <b>1,000</b>                      | <b>Total Expenditure</b> | <b>1,000</b>                              | <b>0</b>  | <b>0</b>                                    | <b>1,000</b>                       | <b>0</b> |
| 0            | 0  | 0                                 | INCOME                   | 0   | 0   | 0   | 0                                  |          |
| <b>0</b>     | <b>0</b>                                   | <b>0</b>                          | <b>Total Income</b>      | <b>0</b>                                  | <b>0</b>  | <b>0</b>                                    | <b>0</b>                           |          |
| <b>1,000</b> | <b>0</b>                                   | <b>1,000</b>                      | <b>Net Expenditure</b>   | <b>1,000</b>                              | <b>0</b>  | <b>0</b>                                    | <b>1,000</b>                       | <b>0</b> |

## Total Reserves and General Fund Balances

|   | As at<br>31/03/2025 | Estimated<br>Movement<br>in year | As at<br>31/03/2026 |
|---|---------------------|----------------------------------|---------------------|
|   | £                   | £                                | £                   |
| Total Earmarked Reserves                        | 1,158,722           | 473,052                          | 1,631,774           |
| Unallocated General Fund Balance                | 894,221             |                                  |                     |
| Estimated Underspend /(Overspend) for 2025/26   |                     | 173,861                          |                     |
| Total Unallocated General Fund Balance          |                     |                                  | 1,068,082           |
| <b>Total Reserves and General Fund Balances</b> | <b>2,052,943</b>    | <b>646,913</b>                   | <b>2,699,856</b>    |

Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide, which sets out the 'proper practices' for how the council must maintain its accounts, recommends that the minimum level of **general reserves** should be between three and twelve months of net revenue expenditure

3 months      £ 824,235  
12 months      £ 3,296,939

Reserves and General Fund Balances are predicted to be **£2,600,771** at 31st March 2026 which is between the recommended minimum level and is approximately 9 months of net revenue expenditure.

| Estimated Reserves as at 31/03/26      |                        |                  |                        |                  |                        |                            |                                  |
|--|------------------------|------------------|------------------------|------------------|------------------------|----------------------------|----------------------------------|
| Earmarked Reserve                      | Balance as at 31/03/23 | Movement in Year | Balance as at 31/03/24 | Movement in Year | Balance as at 31/03/25 | Estimated Movement in Year | Estimated Balance as at 31/03/26 |
|  | (£)                    | In (£)           | (£)                    | In (£)           | (£)                    | In (£)                     | (£)                              |
| Major Projects                         | 984                    | 0                | 984                    | 0                | 984                    | 0                          | 984                              |
| Water Mains Refurbishments/Repairs     | 12,732                 | 2,200            | 14,932                 | 2,200            | 17,132                 | (17,132)                   | 0                                |
| Allotment Fence Repairs                | 605                    | 1,989            | 2,594                  | (570)            | 2,024                  | 0                          | 2,024                            |
| Regalia                                | 13,623                 | 1,946            | 15,569                 | 1,588            | 17,157                 | (10,000)                   | 7,157                            |
| Custom Souvenirs                       | 2,726                  | 650              | 3,376                  | 650              | 4,026                  | (4,026)                    | 0                                |
| Youth Council                          | 8,384                  | 2,000            | 10,384                 | 0                | 10,384                 | (10,384)                   | 0                                |
| Building Project Capital               | 275,494                | 59,957           | 335,451                | 60,000           | 395,451                | (167,725)                  | 227,726                          |
| Community Infrastructure Levy          | 3,267                  | 308              | 3,575                  | (1,004)          | 2,571                  | (2,571)                    | 0                                |
| Costs of Elections                     | 1,500                  | 0                | 1,500                  | 5,500            | 7,000                  | 5,500                      | 12,500                           |
| War Memorial                           | 2,209                  | 750              | 2,959                  | 743              | 3,702                  | 750                        | 4,452                            |
| Sidney Gardens                         | 12,600                 | 0                | 12,600                 | 0                | 12,600                 | 0                          | 12,600                           |
| Defibrillators & Bleedkits             | 6,779                  | 950              | 7,729                  | (7,729)          | 0                      | 8,500                      | 8,500                            |
| CCTV                                   | 1,000                  | 500              | 1,500                  | 500              | 2,000                  | 500                        | 2,500                            |
| Climate Change                         | 50,000                 | 0                | 50,000                 | 25,000           | 75,000                 | 25,000                     | 100,000                          |
| Community Safety                       | 17,500                 | 12,500           | 30,000                 | 0                | 30,000                 | 0                          | 30,000                           |
| Play Parks                             | 30,000                 | 0                | 30,000                 | 10,000           | 40,000                 | 10,000                     | 50,000                           |
| Christmas lights                       | 0                      | 26,079           | 26,079                 | (6,273)          | 19,806                 | (19,806)                   | 0                                |
| Peter Street Toilet Refurbishment*     | 0                      | 0                | 0                      | 10,000           | 10,000                 | 10,000                     | 20,000                           |
| Yeovil Recreation Centre Sinking Fund* | 0                      | 0                | 0                      | 164,213          | 164,213                | 0                          | 164,213                          |
| Westlands Entertainment Venue*         | 0                      | 0                | 0                      | 32,000           | 32,000                 | 0                          | 32,000                           |
| Octagon Theatre*                       | 0                      | 0                | 0                      | 209,470          | 209,470                | 209,470                    | 418,940                          |
| Ticket Levy*                           | 0                      | 0                | 0                      | 103,202          | 103,202                | 140,000                    | 243,202                          |
| Octagon Theatre Project                | 0                      | 0                | 0                      | 0                | 0                      | 294,976                    | 294,976                          |
|  | <b>439,403</b>         | <b>109,829</b>   | <b>549,232</b>         | <b>609,490</b>   | <b>1,158,722</b>       | <b>473,052</b>             | <b>1,631,774</b>                 |

**Background**

At its Extraordinary Meeting held on 1<sup>st</sup> October 2025, the Town Council resolved to:

- to proceed with the loan;
- to seek the approval of the Secretary of State for Ministry of Housing, Communities and Local Government to apply for the Public Works Loan Board loan of £3,325,000\* over the borrowing term of 20 years for the contribution towards the Octagon Theatre Project. The annual loan repayment will come to approximately £283,063 \**The loan application amount will be for £3,325,000 subject to reduction by any one-off financial contributions secured from other towns and parish Councils;*
- to explore alternative funding sources to contribute towards the annual loan repayments, and to report findings to a future meeting of Town Council to enable agreement on the funding structure.

The tables below show the original proposals:

|                              |               |
|------------------------------|---------------|
| Rate                         | 5.80%         |
| Number of Years              | 20            |
| Number of ½ year periods     | 40            |
| Principal                    | £3,325,000    |
| Half Yearly annuity          | £141,531.34   |
| Annual repayment             | £283,062.69   |
| Total Interest Payable       | £2,336,253.84 |
| Total Payable                | £5,661,253.84 |
| Tax Base (based on Dec 2024) | 9,492.17      |

|                                  |             |
|----------------------------------|-------------|
| Ticket Levy (@ £1.50 per ticket) | £173,000.00 |
| Increase in precept              | £110,062.69 |
| Annual Payment                   | £283,062.69 |
| Annual Band D increase           | £11.60      |

At its meeting held on 28<sup>th</sup> October 2025, the Finance & Policy Executive resolved:

- that each committee review the reserves relevant to their committee;
- that a working party be set up to include the Chairs of Leisure & Environment (Cllr R Spinner); Infrastructure (Property & Assets) (Cllr R Stickland); Culture, Events & Promotions (Cllr G Oakes); Finance & Policy Executive (Cllr A Soughton); Cllr T Casey; and Cllr A Wilkes with the objective of exploring further options to fund the Octagon Theatre.

**Octagon Theatre Funding Working Party**

The Octagon Theatre Funding Working Party have met 5 times (11<sup>th</sup> November 2025; 18<sup>th</sup> November 2025; 25<sup>th</sup> November 2025; 2<sup>nd</sup> December 2025 and 13<sup>th</sup> January 2026).

The Terms of Reference were established (attached to this report).

The final resolutions for the PWLB application which will include loan amount and how the principal and interest will be repaid will be agreed at the 3<sup>rd</sup> March 2026 meeting of Town Council.

## Progress of Octagon Theatre Funding Working Party

Letters were written to 59 Town and Parish Councils in Somerset.

Grants have been submitted to:

- Ilminster Parish Council
- Huish Episcopi Parish Council
- Langport Town Council

Haselbury Plucknett Parish Council has agreed to provide financial support. The final amount will be confirmed once the project build has been tendered and delivery timescales are known.

The Working Party has agreed to explore engaging an External Fundraiser on a self-employed basis. An advertisement inviting proposals has been published on social media and Indeed, generating a high level of interest. The Chief Executive and the Director of Culture, Events & Promotions will assess the proposals with the view of appointing an External Fundraiser.

The Marketing Team at Westlands Entertainment Venue has produced marketing materials to be distributed to local businesses, outlining corporate sponsorship opportunities.

Town and countywide artistic groups have also been approached for financial support.

The ticket levy at both Westlands Entertainment Venue and The Octagon Theatre will be increased to £2 per ticket, with all proceeds ring-fenced for loan repayment.

Secured alternative funding to date:

|   |                                      |          |
|---|--------------------------------------|----------|
| Redelegation of Reserves (approved by appropriate Committee and this Committee)   |                                      | £294,976 |
| One-off Capital Contributions: <ul style="list-style-type: none"><li>• Yeovil Without Parish Council</li><li>• Brympton Parish Council</li><li>• Chilthorne Domer Parish Council</li><li>• East Chinnock Parish Council</li></ul> | £70,000<br>£25,000<br>£1,000<br>£500 | £96,500  |
| Transfer or budget from Planning 2026/27  |                                      | £1,000   |
| Octagon Theatre budget 2026/27  |                                      | £209,470 |
|   |                                      | £601,946 |

The original proposed amount of £3,325,000 can be reduced by the secured alternative funding (currently £2,723,054).

Impact on Loan Repayments:

|      | Original | Secured alternative funding (£601,946) | For £0 impact on Council Tax (£615,471.70 – additional £13,525.70 required) |
|------|----------|--|---|
| Rate | 5.80%    | 5.80%                                  | 5.80%   |
| 54   |          |  |   |

|                          |               |               |               |
|--------------------------|---------------|---------------|---------------|
| Number of Years          | 20            | 20            | 20            |
| Number of ½ year periods | 40            | 40            | 40            |
| Principal                | £3,325,000    | £2,723,054    | £2,709,529.30 |
| Half Yearly annuity      | £141,531.34   | £115,909.02   | £115,333.33   |
| Annual repayment         | £283,062.69   | £231,818.04   | £230,66.67    |
| Total Interest Payable   | £2,336,253.84 | £1,913,306.87 | £1,903,803.98 |
| Total Payable            | £5,661,253.84 | £4,636,360.87 | £4,613,333.28 |
| Tax Base                 | 9,492.17*1    | 9,730.74*2    | 9,730.74*2    |

|                                  |             |             |             |
|----------------------------------|-------------|-------------|-------------|
| Ticket Levy (@ £1.50 per ticket) | £173,000.00 |             |             |
| Ticket Levy (@ £2.00 per ticket) |             | £230,666.00 | £230,666.00 |
| Increase in precept              | £110,062.69 | £1,152.04   | £0.00       |
| Annual Payment                   | £283,062.69 | £231,818.04 | £230,666.00 |
| Annual Band D increase           | £11.60      | £0.12       | £0.00       |

\*1 Based on December 2024

\*2 Actual December 2025

Calculations are based on a PWLB interest rate of 5.80%, fixed over a 20-year period, which formed the basis of the electorate consultation.

The PWLB interest rate as at 13 January 2026 is 5.60%, fixed over a 20-year period. The applicable PWLB rate will be the rate in place on the date of drawdown, which carries a risk of increase.

Any funding application would need to clearly set out how the Council would manage the financial impact should interest rates rise substantially.

### Next steps

Efforts will continue between now and the Town Council meeting of 3<sup>rd</sup> March 2026, to secure additional one-off capital contributions through further engagement with Town and Parish Councils, local businesses, and town and countywide artistic groups, as outlined above.

This will not halt the work to secure alternative funding, as any additional funding secured after submission will reduce the amount the Council ultimately draws down. It is important to note that the Council is not required to draw down the full amount applied for. However, any drawdowns must be made within one year of formal approval from the PWLB.

The Committee is **RECOMMENDED:**

- (1) to note the report and the work of the Octagon Theatre Funding Working Party;
- (2) to note that the Culture, Events & Promotions Committee have agreed to increase the ticket levy at both Westlands Entertainment Venue and Octagon Theatre will be increased to £2 per ticket;
- (3) to agree the amount that will be borrowed (subject to any further one-off capital contributions being secured prior to the Town Council meeting to be held on 3<sup>rd</sup> March 2026) which will inform the final Ticket Levy requirement and the impact on Council Tax (if any).

# Octagon Theatre Funding Working Party



## Terms of Reference

### Purpose

The purpose of this group is to investigate potential funding options for the Octagon Theatre Project by:

1. Reducing the borrowing requirement, through:
  - o Increased use of one-off council reserves; and/or
  - o Increased receipts of external one-off capital contributions.
2. Minimising or eliminating the impact on Council Tax for residents, through:
  - o Review of ticket levy; and/or
  - o Via other revenue means, such as reducing expenditure and increasing income at Westlands Entertainment Venue

### Objectives/Responsibilities

The group is responsible for:

1. Agreeing a timeline of key dates, including submission of the PWLB application by mid-March.
2. Establishing a plan to meet the agreed key dates.
3. Considering alternative external one-off capital contributions, such as:
  - o Contributions from other parishes and town councils,
  - o Grant applications,
  - o Engaging an external grant fundraiser,
  - o Fundraising initiatives; and determining how these can be achieved.
4. Calculating the financial impact on:
  - o The borrowing requirement,
  - o Annual repayments, and
  - o Council Tax.
5. Acting as an advisory group to provide recommendations to the Finance & Policy Executive.

## **Membership**

| <b>Role</b>         | <b>Name</b>   |
|---------------------|---|
| Chair               | Graham Oakes (Chair of Culture, Events & Promotions)        |
| Member              | Roy Spinner (Chair of Leisure & Environment)                |
| Member              | Rob Stickland (Chair of Infrastructure (Property & Assets)) |
| Member              | Andy Soughton (Chair of Finance & Policy Executive)         |
| Member              | Adrian Wilkes   |
| Member              | Tareth Casey  |
| Member (ex-officio) | Tony Lock (Mayor)   |
| Advisory Officer    | Amanda Card (Chief Executive/Town Clerk)                    |

## **Reporting /Accountability**

1. The group will report to the Finance & Policy Executive and make recommendations for consideration.
2. Notes of meetings will be recorded and circulated to members of the Working Party in a timely manner to ensure transparency and clarity of actions.

## **Meetings**

1. Frequency of meetings – weekly during November 2025 and review thereafter.

# YEOVIL TOWN COUNCIL



## RISK STRATEGY

### 1. Introduction

Yeo Valley Town Council manages risk through its Risk Management Strategy and Risk Register, in order to safeguard its employees, assets, liabilities, reputation, and the community against potential losses.

The Council recognises its responsibility to manage both internal and external risks and is committed to the effective implementation of a risk management framework to protect the Council and support sound decision-making.

In accordance with section 101 of the Local Government Act 1972, the Council delegates the undertaking and ongoing review of risk assessments to the Finance and Policy Executive. The Risk Register is a working document and is reviewed at least annually, or more frequently where circumstances require.

Where the risk assessment has been considered by a committee under delegated powers, the full Council must specifically review the risk assessment itself and formally minute that review. This requirement cannot be met by the Council merely adopting the minutes of the relevant committee, including its recommendations.

### 2. Definitions

**Risk:** can be defined as an event or action that may adversely affect an organisation's ability to achieve its objectives, deliver its project plans, or operate its processes in support of its strategic aims.

**Risk Management:** is the systematic process of identifying, evaluating, and controlling risks in order to reduce the likelihood or impact of adverse events.

**Controls:** are the measures, actions, or procedures put in place to manage risk by preventing, reducing, or mitigating the likelihood and/or impact of adverse events.

Controls are identified to mitigate risks, using the following approaches:

- Terminate the risk – activity or circumstances giving rise to the risk are removed so that the risk no longer exists. This option is used where the risk is

unacceptable and cannot be mitigated to an acceptable level, for example by not pursuing the course of action.

- Treat the risk – control measures are implemented to reduce the likelihood and/or impact of the risk to an acceptable level.
- Transfer the risk – the risk is transferred to another party, for example through insurance, outsourcing, or the use of design and build contract arrangements.
- Tolerate the risk – the risk is assessed as acceptable, and the implementation of additional controls would not be cost-effective or proportionate.

### **3. Risk Management Strategy**

Yeovil Town Council is committed to identifying and managing risks and to taking appropriate action to ensure that risks are maintained at an acceptable level.

The Chief Executive/Town Clerk reviews risks on a regular basis, including any newly identified risks, and reports relevant matters to the Finance and Policy Executive. This review includes the identification of any risks assessed as being at an unacceptable level.

The Guidance on Governance and Accountability for Local Councils in England (published by the Joint Practitioners' Advisory Group) makes the following observations regarding risk management:

- Risk management is not solely concerned with financial management; it is also about ensuring the achievement of the Council's objectives and the delivery of high-quality public services; and
- The local council audit approach encourages councils to address these issues by placing emphasis on the need to keep corporate governance arrangements under regular review and, where necessary, to strengthen them. This supports improved stewardship of public funds and provides positive and ongoing assurance to taxpayers.

It is essential that risk management is embedded within the Council's everyday culture and performance management processes. Responsibility rests with all Councillors and Officers to have due regard to risk in the discharge of their duties.

Members are ultimately responsible for risk management, as risks can threaten the achievement of the Council's policy objectives. Therefore, each year Members should:

- Identify and update their record of key risks facing the Council;
- Evaluate the potential consequences for the Council if a risk materialises, considering both likelihood and impact;
- Determine appropriate measures to avoid, reduce, or control the risk or its consequences; and
- Record any conclusions or decisions reached.

#### 4. Assessment of Risk

Each risk will be assessed in terms of its likelihood and impact on the Council.

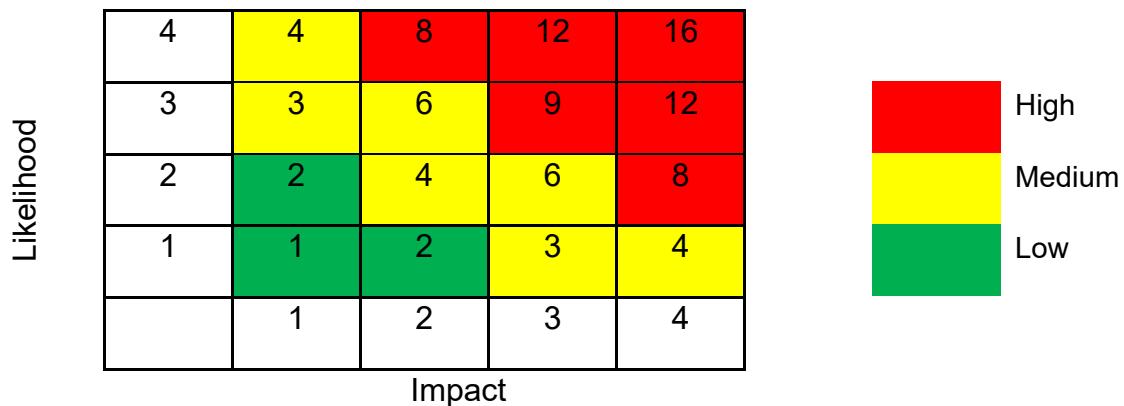
##### Likelihood

|   |                | Probability | Possible Indicators   |
|---|----------------|-------------|-----------------------|
| 4 | Almost Certain | > 90%       | Frequent occurrence   |
| 3 | Likely         | > 60%       | Regular occurrence    |
| 2 | Possible       | > 10%       | Occasional occurrence |
| 1 | Unlikely       | < 10%       | Has never occurred    |

##### Impact

|   |                          | Risk Threat   |
|---|--------------------------|---|
| 4 | Extreme / Critical risks | Financial Impact > £500,000<br>Fatality or disabling injuries to members of the public or staff; adverse national media attention; external intervention or regulatory action; total disruption of Council services; extensive or high-value legal action against the Council                 |
| 3 | High / Significant risks | Financial Impact > £250,000<br>Adverse local media attention; extensive public complaints; adverse comments by regulators or auditors; significant service disruption or failure to deliver projects or targets; injuries to members of the public or staff; legal action against the Council |
| 2 | Medium / Moderate risks  | Financial Impact > £50,000<br>Adverse service users' complaints; service disruption; minor injuries or near misses to members of the public or staff.   |
| 1 | Low / Minimal risks      | Financial impact less than £5,000<br>Isolated complaints; minor service disruption  |

## 5. Risk Matrix



The key risks for the Council are assessed for impact and likelihood (using the criteria listed above); so that risks are identified as low, medium or high.

It is anticipated that the risk will be reviewed annually unless there is a change in intelligence. The table also assigns responsibility to the relevant Officers/Committee.

## 6. Risk Register

| Ref           | Risk  | Impact | Likeli-hood | Level  | Controls  | Review       | Responsibility   |
|---------------|---|--------|-------------|--------|---|--------------|--|
| <b>ASSETS</b> |   |        |             |        |   |              |  |
| 1             | Protection of physical assets                             | 3      | 2           | Medium | Asset Register updated annually, with any changes through additions and disposals updated on an adhoc basis. This is presented to Council annually with the Annual Accounts. Regular inspection of properties under the Council's direct management. Maintenance of buildings, sites and equipment is undertaken on a planned and responsive basis. Playground equipment is checked and maintained <del>independently by Somerset County</del> on a weekly basis (this will change from June 2025 when play is transferred to Yeovil Town Council, who will then be responsible). Yeovil Cemetery is checked and maintained by the Cemetery workforce via a Service Level Agreement. Insurance cover reviewed annually, with any changes through additions and disposals updated on an adhoc basis. Recommendations as necessary to Finance and Policy Executive to update cover. | January 2027 | Director of Property & Community / Director of Leisure & Environment / Deputy Responsible Finance Officer/ Relevant Committees |
| 2             | Security for vulnerable buildings, amenities or equipment | 3      | 2           | Medium | Appropriate security devices are fitted to all the Council's buildings and linked as necessary to a central control station. CCTV at Milford Hall, Town House, Westlands Entertainment Venue, Yeovil Country Park and Yeovil Recreation Centre. TRU Security first point of contact for any breaches, for quick response and safety of staff. Designated staff are responsible for the security of these buildings. Fobs required to enter back offices. In the event of any breaches of security, appropriate measures   | January 2027 | Director of Property & Community / Relevant Committees   |

|              |  |   |   |        |   |  |   |  |
|--------------|--|---|---|--------|---|--|---|--|
|              |  |   |   |        |   | are taken as soon as practicable to re-secure the property. Crime reports are made for all breaches of security to Avon and Somerset Constabulary and recorded with Yeovil Crime Reduction Team (where appropriate). |   |  |
| 3            | Maintenance for vulnerable buildings, amenities or equipment | 3 | 2 | Medium | All premises are mostly maintained within the approved budget with one-off expenditure for urgent works covered by contingencies. Maintenance is undertaken in-house where possible and external contractors used as required. A preferred list of suppliers is maintained. Issues found are addressed as appropriate. Inspections for equipment and safety features programmed as required. Legislation and best practice reviewed on a regular basis. A property maintenance and facilities management schedule will be maintained. | January 2027   | Director of Property & Community / Relevant Committees            |  |
| 4            | Provision of amenities/facilities for local community groups | 3 | 2 | Medium | The council has approved the hire of Milford Community Hall, Town House, Community Room at Yeovil Recreation Centre and rooms at Westlands Entertainment Venue on an hourly charge basis.   | January 2027   | Director of Property & Community / Relevant Committees            |  |
| 5            | Security and safety of defibrillators                        | 4 | 1 | Medium | Monthly visual checks carried out on all defibrillator cabinets. Defibrillators connect via 3G and will send warnings if there are any problems with the defibrillator. Defibrillators registered with the Circuit which sends notifications if the defibrillator is accessed. Agreements are in place with hosts to report any damage or issues.   | January 2027   | Director of Property & Community / Property & Community Committee |  |
| <b>FLEET</b> |  |   |   |        |   |  |   |  |
| 6            | Fleet is maintained  | 4 | 1 | Medium | Individuals responsible for daily checks. Fleet is serviced annually and MOT (as appropriate).  | January 2027   | Director of Leisure & Environment / Leisure &                     |  |

|                |                                   |   |   |        |  |              |  |                       |
|----------------|-----------------------------------|---|---|--------|--|--------------|--|-----------------------|
|                |                                   |   |   |        |  |              |  | Environment Committee |
| 7              | Individuals are competent drivers | 4 | 1 | Medium | Individuals are aware of their responsibilities regarding driving Council fleet. Driver assessment biennially. Quarterly driver licence checks. The Fleet Management and Driver Policy offers guidance on responsibilities of the individual.  | January 2027 | Director of Leisure & Environment / Leisure & Environment Committee              |                       |
| <b>FINANCE</b> |                                   |   |   |        |  |              |  |                       |
| 8              | Banking arrangements              | 2 | 1 | Low    | Reviewed periodically by Finance and Policy Executive. Suppliers mostly paid by BACS but any cheques require two Members' signatures. The Council have moved to electronic income collection via BACS, online payments or card payments where possible. The Finance and Policy Executive review all payments and income following their consideration by the service committees. | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |                       |
| 9              | Protection of Investments         | 2 | 1 | Low    | An investment register is reviewed monthly. There is a 3-year contract with Arlingclose who provide investment advice which monitors the security of any investment/counterparty.  | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |                       |
| 10             | Consequential loss of income      | 2 | 1 | Low    | Insurance cover (to cover loss of income and relocating office). Computers backed up periodically through the day; data saved in house on server and to the cloud. IT support quickly accessed and data can be restored if/when appropriate.   | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance &                  |                       |

|    |  |   |     |        |   |              |  | Policy Executive |
|----|--|---|-----|--------|---|--------------|--|------------------|
| 11 | Loss of cash through theft or dishonesty | 1 | 4 2 | Low    | Fidelity Guarantee cover up to £2 million for employees and members. Minimal cash kept on premises, and segregation of duty for all non-cash payments made. The Council have moved to electronic income collection via BACS, online payments or card payments where possible. Bank Reconciliations conducted monthly. | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |                  |
| 12 | Financial controls and records           | 3 | 1   | Medium | Financial Regulations in place and reviewed annually. Two signatories on cheques, and segregation of duty for BACs payments. Internal and external audit.   | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |                  |
| 13 | Paying invoices on time                  | 3 | 1   | Low    | Two BAC runs per week with additional run if required. Team adequately resourced to process payments in a timely fashion  | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |                  |
| 14 | Debt collection                          | 3 | 1   | Low    | As the number of services have increased, it will be necessary to have a Debt Management Policy. Debt Management Policy in place.   | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance &                  |                  |

|    |  |    |    |          |  |              |  | Policy Executive |
|----|--|----|----|----------|--|--------------|--|------------------|
| 15 | Comply with HMRC Regulations               | 2  | 1  | Low      | VAT payments and claims calculated by Sage and checked by Deputy Responsible Finance Officer Finance Officer and checked by RFO. Internal and external auditor to provide assurance. Increased accounts payable invoices and sales invoices offer more scope for incorrect accounting of VAT but this is monitored by the Deputy Responsible Finance Officer. <b>Advice procured from LA VAT Ltd.</b>  | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |                  |
| 16 | Sound budgeting to underlie annual precept | 3  | 2  | Medium   | Budget workshop held annually. Inflationary increases applied to costs of goods and services. Committees consulted. Salary spreadsheet maintained (which considers increments and likely pay award increases and directives from Central Government) for each Directorate. Finance and Policy Executive recommend budget to Council. Expenditure and income against budget reported to relevant Committees on a regular basis, with material variations explained and considered. Outturn report at the end of the financial year. | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |                  |
| 17 | Complying with borrowing restrictions      | 42 | 44 | Low High | Reviewed when any new borrowing becomes likely. Advice sought from SALC. Approval of borrowing by full Council before any loan is taken. Compliance with statutory borrowing limits as defined in the Local Government Act 2003 and Prudential Code. Annual review of borrowing requirements by the Finance and Policy Executive. Regular monitoring of loans, interest payments and principle repayments. Inclusion of borrowing and debt management in internal and external audit reviews                                       | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |                  |

|    |  |   |   |        |  |              |  |
|----|--|---|---|--------|--|--------------|--|
| 18 | Ensuring robustness of insurance providers                     | 4 | 1 | Medium | The Council currently insures with Zurich Municipal on a 3-year basis. A tender process is conducted at the end of each 3 years to ensure best value and to ensure that the Council is adequately covered. Currently undergoing a tender process to ensure best value and to ensure that the Council is adequately covered. Insurance company informed of any additions and disposals. | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |
| 19 | Clear statements of management responsibility for each service | 2 | 1 | Low    | Under the Council's Scheme of Delegation, each of the service committees and the Finance & Policy Executive have delegated management responsibility for their own budget. Expenditure and income reported to each committee meeting with an Outturn report at the end of the financial year. Director responsible for each Directorate.   | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |
| 20 | The Council remains solvent                                    | 4 | 1 | Medium | Council's activities are adequately funded through accurate budget setting and income collected for services/goods sold. Reserves maintained at an appropriate level. Cashflow monitored to ensure cash is available when required.  | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |
| 21 | Inappropriate use of Procurement Card                          | 3 | 1 | Medium | Records are kept and reconciled with the statement monthly. The number of procurement cards have increased as has the credit limit. There is a Procurement Card Usage Policy will be written.  | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive |

|                          |  |   |   |        |   |              |   |  |
|--------------------------|--|---|---|--------|---|--------------|---|--|
|                          |  |   |   |        |   |              |   |  |
| <b>PROCUREMENT</b>       |  |   |   |        |   |              |   |  |
| 22                       | Awarding of contracts for services and the purchase of capital equipment | 3 | 1 | Medium | The Financial Procedures are reviewed every year to ensure they are fit for purpose. Best value is sought for all purchases of services, equipment and assets. For larger contracts, the Council utilises Contract Finder and will seek references where appropriate for those organisations awarded contracts. Relevant expertise sought for complex specifications. A Contracts register will be maintained.  | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive                                |  |
| 23                       | Professional services and contractors                                    | 3 | 1 | Medium | The Council endeavours to ensure that wherever possible it has the opportunity to select (from several) the provider of any professional services it requires. Where necessary, all prospective contractors are required to provide references for which they have recently undertaken similar work and adequate insurances. Due diligence is given where the number of prospective contractors is limited. Council maintains a list of preferred suppliers.  | January 2027 | Chief Executive / Deputy Responsible Finance Officer /Finance & Policy Executive                                |  |
| <b>HEALTH AND SAFETY</b> |  |   |   |        |   |              |   |  |
| 24                       | All Officers to be aware of their responsibility                         | 3 | 2 | Medium | The Health and Safety Policy is being updated to ensure that with the additional services and changes in legislations that everyone is aware of their role. A competent person will be responsible (Director of Infrastructure (Property & Assets) for overseeing all aspects of Health and Safety. Both the Director of Infrastructure (Property & Assets) and Director of Leisure & Environment have recently completed NEBOSH (National Examination Board in Occupational Safety and Health) (awaiting outcome). A Health and Safety Working | January 2027 | Chief Executive / Director of Infrastructure (Property & Assets) / Infrastructure (Property & Assets) Committee |  |

|                  |   |   |   |        |   |   |   |  |
|------------------|---|---|---|--------|---|---|---|--|
|                  |   |   |   |        |   | Group of Officers has been established. Regular reporting of Accidents and Near Misses to Infrastructure (Property & Assets) Committee. Appropriate training given to Officers. |   |  |
| 25               | The Council is compliant with all relevant regulations                | 3 | 2 | Medium | A competent person will be responsible for overseeing all aspects of Health and Safety. <b>As above</b>   | January 2027  | Chief Executive / Director of Infrastructure (Property & Assets) / Infrastructure (Property & Assets) Committee |  |
| <b>LIABILITY</b> |   |   |   |        |   |   |   |  |
| 26               | Risk of damage to third party property or individuals/Legal liability | 3 | 2 | Medium | Public Liability Insurance £20 million – covering personal accident liability for employees and members. Risk assessments of individual events such as Christmas lights, Super Saturday conducted as necessary. Advice is sought and consideration given for any new event added.   | January 2027  | Chief Executive / Relevant Committees   |  |
| 27               | Legal liability as consequence of assets ownership                    | 4 | 2 | High   | Insurance in place. Regular inspection of properties under the Council's direct management. Maintenance of buildings, sites and equipment is undertaken on a planned and responsive basis. Open spaces checked regularly <del>by Somerset Council (this will change from June 2025 when play is transferred to Yeovil Town Council, who will then be responsible)</del> . Playground equipment is checked and maintained <del>independently by Somerset County</del> on a weekly basis <del>(this will change from June 2025 when play is transferred to Yeovil Town Council, who will then be responsible)</del> . Equipment and plant | January 2027  | Chief Executive / Relevant Committees   |  |

|                           |  |   |   |        |  |   |   |  |
|---------------------------|--|---|---|--------|--|---|---|--|
|                           |  |   |   |        |  | serviced as appropriate. Yeovil Cemetery is checked and maintained by Cemetery workforce. |   |  |
| 28                        | Events (Super Saturdays, 2-day event, Town Criers Competition, Remembrance Sunday) | 2 | 3 | Medium | Operation Risk and event plans carried out for Council Events.   | January 2027  | Director of Culture, Events & Promotions / Culture, Events & Promotions Committee |  |
| <b>EMPLOYER LIABILITY</b> |  |   |   |        |  |   |   |  |
| 29                        | Comply with Employment Law   | 1 | 2 | Low    | Yeovil Town Council is member of SALC. Town Clerk/Chief Executive and Deputy Town Clerk are members of SLCC. Assistant Deputy Town Clerk has completed Level 3 Chartered Institute of Personnel and Development and undergoing training with Chartered Institute of Personnel and Development (Level 3 & 5). Subscription to South West Councils and advice on complex issues. Policies reviewed and updated as necessary. Regular meetings of Staffing Committee. Advice sought as necessary. | January 2027  | Chief Executive/ Finance & Policy Executive/ Staffing Committee                   |  |
| 30                        | Comply with Inland Revenue HM Revenue and Customs (HMRC) requirements              | 2 | 1 | Low    | Sage Payroll software which is HMRC compliant is used. Internal and External auditor carry out checks.   | January 2027  | Chief Executive/ Deputy Responsible Finance Officer / Finance & Policy Executive  |  |
| 31                        | Safety of Staff and visitors   | 2 | 1 | Low    | Records kept of those who visit. Camera fitted at front desk of Town House. Regular risk assessments. Advice sought and actioned from Police and Yeovil Crime Reduction Team regarding maintaining the safety of all.  | January 2027  | Chief Executive/ Finance &  |  |

|    |   |   |   |        |  |              |   | Policy Executive |
|----|---|---|---|--------|--|--------------|---|------------------|
| 32 | Recognise and accepts responsibility as employer                          | 3 | 2 | Medium | Policies and Procedures in place and regularly reviewed. Staff concerns treated as appropriate. Regular meetings of Staffing Committee.  | January 2027 | Chief Executive/ Finance & Policy Executive/ Staffing Committee |                  |
| 33 | Remote Worker Safety  | 2 | 2 | Medium | Lone working policy that all staff members are aware of. Key duties risk assessed. Policy is being updated in line with Health & Safety review.  | January 2027 | Chief Executive/ Finance & Policy Executive                     |                  |
| 34 | Remote working health and well-being                                      | 2 | 2 | Medium | The Council does not allow routine working from home. Any remote working needs to be agreed with the Town Clerk with regular check -ins with those working remotely.   | January 2027 | Chief Executive/ Finance & Policy Executive                     |                  |
| 35 | Identification of staff   | 4 | 1 | Low    | ID badges to be worn so that staff can be identified   | January 2027 | Chief Executive/ Finance & Policy Executive                     |                  |
| 36 | Protection of staff against malicious behaviour (both online and offline) | 3 | 2 | Medium | Dignity at Work Policy available. Notices on Facebook and within office that that Yeovil Town Council will not tolerate bullying or harassment of any of its employees, officials, members, contractors, visitors to the council or members of the public from the community. Any malicious behaviour reported to the police or other agency as appropriate. | January 2027 | Chief Executive/ Finance & Policy Executive                     |                  |

## STAFFING

|                        |   |   |   |        |  |              |   |
|------------------------|---|---|---|--------|--|--------------|---|
| 37                     | Staff Cover                                 | 3 | 2 | Medium | All key duties can be covered. Annual Leave is co-ordinated to ensure the workplace can be always covered.   | January 2027 | Chief Executive/ Finance & Policy Executive |
| 38                     | Staff Retention                             | 3 | 2 | Medium | A learning and developmental organisation. Annual appraisals and regular team meetings.  | January 2027 | Chief Executive/ Finance & Policy Executive |
| <b>LEGAL LIABILITY</b> |   |   |   |        |  |              |   |
| 39                     | Ensuring activities are within legal powers | 3 | 1 | Medium | Clerk to clarify legal position of any new proposal and seek legal advice where necessary. The Council can utilise the General Power of Competence.  | January 2027 | Chief Executive/ Finance & Policy Executive |
| 40                     | Proper and timely reporting via the Minutes | 1 | 1 | Low    | Council meets regularly; committees meet <del>at least 6 times regularly throughout the a</del> —year. Minutes are distributed in a timely fashion and approved and signed at following meeting. Minutes are made available to the press and public. | January 2027 | Chief Executive/ Finance & Policy Executive |
| 41                     | Proper document control                     | 2 | 1 | Low    | Land and buildings registered at Land Registry. Comprehensive filing system holding all relevant documents. Use of fireproof cabinet where relevant. Document Retention Policy   | January 2027 | Chief Executive/ Finance & Policy Executive |
| 42                     | Breach of personal data                     | 3 | 2 | Medium | Data Protection Policy in place. Staff kept up to date with changes in legislation and requirements. Registered with Information Commissioners Office. Data only processed if there is a legal basis to do so. <b>All HR data locked away.</b>       | January 2027 | Chief Executive/ Finance & Policy Executive |

| COUNCIL PROPERTY                  |  |   |   |      |   |              |   |  |  |
|-----------------------------------|--|---|---|------|---|--------------|---|--|--|
| 43                                | Register of Interests and gifts and hospitality in place | 2 | 2 | Low  | Register of interest completed annually and amended throughout year as necessary. Gifts and hospitality register. Declarations of interests should be made when appropriate at all meetings (the onus is on Councillors to identify when they should declare an interest, but advice is given when requested).  | January 2027 | Chief Executive/ Finance & Policy Executive   |  |  |
| DEVOLUTION OF ASSETS AND SERVICES |  |   |   |      |   |              |   |  |  |
| 44                                | Transfer of assets from Somerset Council                 | 4 | 3 | High | <ul style="list-style-type: none"> <li>Assessment and due diligence regarding the following:</li> <li>Value of assets</li> <li>Assets include - Property (freehold/leasehold) - Fixtures, fittings, equipment, inventory</li> <li>Costs of maintaining</li> <li>Legal transfer</li> <li>Security</li> <li>Insurance requirements</li> </ul> <p>Awaiting full legal transfer of assets</p>   | July 2026    | Chief Executive/ Director of Leisure & Environment/ Leisure & Environment Committee /Finance & Policy Executive |  |  |
| 45                                | Responsibility for undertaking and providing services    | 4 | 3 | High | <p>Assessment and due diligence regarding the following:</p> <ul style="list-style-type: none"> <li>Requirements for assets and equipment to provide services</li> <li>Costs of maintaining assets and equipment</li> <li>Expertise and knowledge to provide services</li> <li>Reputational risks</li> <li>Staffing requirements - front line and support staff</li> <li>Legalities</li> <li>Funding of service</li> <li>Service standards</li> </ul> | June 2025    | Chief Executive/ Director of Leisure & Environment/ Leisure & Environment Committee /Finance & Policy Executive |  |  |

|                     |   |   |   |      |  |              |   |
|---------------------|---|---|---|------|--|--------------|---|
| 46                  | Transfer of Staff   | 4 | 3 | High | <p>Assessment and due diligence regarding the following:</p> <ul style="list-style-type: none"> <li>• Costs — salary, employers NI, employers pension contributions</li> <li>• Legalities</li> <li>• Contractual arrangements of staff and differences with existing staff</li> <li>• Requirements of Staffing Committee</li> <li>• Structure Chart and reporting lines</li> </ul> | June 2025    | Chief Executive/ Director of Leisure & Environment/ Leisure & Environment Committee /Finance & Policy Executive               |
| 45                  | Completion of re-development of Octagon Theatre                               | 4 | 3 | High | <p>Transfer of Octagon Theatre to Council on completion.<br/>Loan application to be agreed with PWLB.<br/>Planning application to be approved.</p>   | January 2027 | Chief Executive/ Director of Culture, Events & Promotions/ Culture, Events & Promotions Committee /Finance & Policy Executive |
| <b>ACCOMODATION</b> |   |   |   |      |  |              |   |
| 46                  | Appropriate accommodation for service provision, staff and storage facilities | 4 | 2 | High | <p>Strategic review of all Town Council buildings to identify the requirements and the current provision to establish gaps and produce a plan to ensure adequate and appropriate space is available for service provision, staff and equipment/machinery.<br/>Working party for South Somerset Heritage Collection established.</p>  | July 2026    | Chief Executive/ Director of Infrastructure (Property & Assets) /Director of Leisure & Environment/                           |

|  |  |  |  |  |  |  |  |   |
|--|--|--|--|--|--|--|--|---|
|  |  |  |  |  |  |  |  | Infrastructure<br>(Property &<br>Assets)<br>Committee<br>Leisure &<br>Environment<br>Committee<br>/Finance &<br>Policy<br>Executive |
|--|--|--|--|--|--|--|--|---|

Yeovil Town Council  
January 2026

To be reviewed: January 2027

# YEOVIL TOWN COUNCIL



## COMPLAINTS HANDLING PROCEDURE

1. Yeovil Town Council is committed to providing a quality service for the benefit of the people who live, work or visit the area. If you are dissatisfied with the standard of service you have received from this Council, or are unhappy about an action or lack of action by this Council, this Complaints Procedure sets out how you may complain to the Council and how we shall try to resolve your complaint.
2. This Complaints Procedure applies to complaints about Council administration and procedures and may include complaints about how Council employees have dealt with your concerns.
3. This Complaints Procedure does not apply to:
  - **Complaints by one employee against another employee, or between a Council employee and the Council as employer.** These matters are dealt with under the Council's disciplinary and grievance procedures.
  - **Complaints against Councillors.** Complaints against Councillors are covered by the Code of Conduct for Members adopted by the Council on 7<sup>th</sup> August 2012 and, if the Council receives a complaint against a Councillor, it will be referred under the Code of Conduct to **South Somerset District Council**. Further information on the process of dealing with complaints against Councillors may be obtained from the Monitoring Officer of **South Somerset District Council**.
4. The appropriate time for influencing Council decision-making is by raising your concerns before the Council debates and votes on a matter. You may do this by writing to the Council in advance of the meeting at which the item is to be discussed. There may also be the opportunity to raise your concerns in the public participation section of Council meetings. If you are unhappy with a Council decision, you may raise your concerns with the Council, but Standing Orders prevent the Council from re-opening issues for six months from the date of the decision, unless there are exceptional grounds to consider this necessary and the special process set out in the Standing Orders is followed.
5. You may make a complaint about the Council's procedures or administration to the **Chief Executive / Town Clerk**. You may do this in person, by phone, or by writing to

or emailing the **Chief Executive / Town Clerk**. The addresses and numbers are set out below.

6. Wherever possible, the **Chief Executive / Town Clerk** will try to resolve your complaint immediately. If this is not possible, the **Chief Executive / Town Clerk** will normally acknowledge your complaint within five working days.
7. If you do not wish to report your complaint to the **Chief Executive / Town Clerk**, you may make your complaint directly to the **Chairman** of the Council who will report your complaint to the **Finance & Policy Executive Policy, Resources and Finance Committee** or to the Council (as appropriate).
8. The **Chief Executive / Town Clerk** or the **Finance & Policy Executive Policy, Resources and Finance Committee** or the Council (as appropriate) will investigate each complaint, obtaining further information as necessary from you and/or from staff or members of the Council.
9. The **Chief Executive / Town Clerk** or the **Chairman** of the Council will notify you within 20 working days of the outcome of your complaint and of what action (if any) the Council proposes to take as a result of your complaint. (In exceptional cases the twenty working days timescale may have to be extended. If it is, you will be kept informed.)
10. If you are dissatisfied with the response to your complaint, you may ask for your complaint to be referred to the **Finance & Policy Executive Policy, Resources and Finance Committee** or the Council (as appropriate) and (usually within eight weeks) you will be notified in writing of the outcome of the review of your original complaint.

## **Contacts**

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Yeovil Town Council

January 2026

To be reviewed: January 2031