

## YEOVIL TOWN COUNCIL

**MINUTES** of the meeting of the **TOWN COUNCIL** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Tuesday 5 February 2013**

(7.30pm – 8.05pm)

### **Present:**

Clive Davis – Mayor	Peter Gubbins
Martin Bailey	John Hann
Peter Brock	Kaysar Hussain
J Vincent Chainey	Andrew Kendall
Tristan Cobb	Mike Lock
Bridget Dollard	Tony Lock
David Dollard	Wes Read
Tony Fife	David Recardo
Jon Gleeson	Manny Roper
Dave Greene	Darren Shutler
	Alan Smith

### **Also present:**

Alan Tawse	Town Clerk
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*(Prior to the start of the meeting, the Mayor's Chaplain led those Members of the Council in attendance in prayers on behalf of the Townspeople of Yeovil).*

### **GRANT PRESENTATIONS**

The Mayor presented a grant cheque to a representative of the following organisation for the purposes indicated:

<b>Applicant</b>	<b>Amount</b>	<b>Purpose</b>
Multiple Sclerosis Therapy Centre (Wessex) Ltd	£150	Towards the organisation's running costs

Dave Greene announced that he had agreed to allocate part of his County Councillor delegated health and well-being budget towards the planned upgrade of the Preston Park Play area, and he presented the Mayor with a cheque for £5,000 towards the project.

### **PUBLIC COMMENT**

There were no comments from members of the public.

### 8/281 **MINUTES**

The Minutes of the previous meeting held on 8 January 2013, copies of which had been circulated, were confirmed as a correct record and signed by the Mayor.

#### 8/282 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Kris Castle and Philip Chandler.

#### 8/283 **DECLARATIONS OF INTEREST**

The Town Clerk indicated that, in accordance with the Localism Act 2011, all the members attending the meeting had sought and been granted a dispensation to enable them to participate in the discussion and to vote on Agenda item 6 (Estimates 2013/14) despite having a disclosable pecuniary interest arising from property within the Parish of Yeovil Town, as the number of members otherwise prohibited from taking part in the meeting would impede the transaction of the business.

#### 8/284 **MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

Details of the Mayor and Deputy Mayor's recent and forthcoming engagements and announcements were attached to the Agenda.

#### 8/285 **CORRESPONDENCE**

The Town Clerk reported receipt of the following items of correspondence:-

- Newsletter of the South Western Ambulance Service NHS Trust – Edition 16
- Letter of thanks from grant recipient – Yeovil Town Centre Partnership

#### 8/286 **ESTIMATES 2013/14**

The Chairman of the Policy, Resources and Finance Committee indicated that in preparing this year's estimates, the opportunity had again been taken to review the way the Council financed its expenditure - using a combination of income and the precept. The proposals put forward by the Policy, Resources and Finance Committee allowed the Town Council to achieve many of its aspirations with a modest increase in the household precept for the people of Yeovil.

This had been secured by a combination of careful budgeting, prudent financial management, more efficient working arrangements, and more effective partnership working.

He explained that these proposals included the adoption of a financial strategy aimed at ensuring that the Council achieved a sustainable balanced budget whilst, at the same time, maintaining flexible ways of responding to future requests for unforeseen and inescapable expenditure, and for contributions towards threatened services currently delivered by the District and the County Councils in Yeovil Town, which the Town Council felt needed to be supported.

As part of this strategy, all Committees had been asked to keep their expenditure within suggested maximum limits – with any proposed increases beyond those suggested being matched by reductions elsewhere in their

respective budgets. He was pleased to report that all Committees had followed this suggestion and he was grateful for their support.

The strategy had also identified the benefits of Committees continuing to pool their contingency funds and bidding for the use of these funds as the necessity arose. This approach was consistent with the way in which unspent revenue balances were dealt with and it ensured that all Committees had the same opportunity to bid for additional expenditure next year. Again, he was pleased to report that all Committees had accepted this proposal.

Put simply, the strategy that had been adopted made sure that the Council planned not only for next year's expenditure, but also for the years to come. He added that the proposals before the meeting set the foundation for future budgets.

The Chairman indicated that the revised draft committee estimates put forward by the Policy, Resources and Finance Committee totalled £823,663 excluding the contribution made each year to the Cemetery deficit. After including this contribution, the proposed total budget for the Town amounted to £921,427, which represented a 1.5% increase in the current budget.

He added that, bearing in mind the impact on the budget of items over which we and all other local authorities had no control - such as inflation, which was currently running at 2.7% and was likely to remain above the Government's target of 2% in 2013, and fluctuations in interest rates (which affected the income that the Town Council received from its investments) this was an extremely reasonable budget.

The Chairman then drew attention to some important initiatives, which it was proposed be funded by the Town Council in 2013/14. Mindful of the need to develop the range of services that the Town Council delivered to the people of Yeovil Town, and the need to ensure that *additional* funding was available to enable contributions to be made towards threatened services currently delivered in Yeovil Town, a total allocation of £49,300 had been included in the New Initiatives budget.

The Chairman indicated that a number of suggestions had been put forward and discussed, and a proposal to provide a new safety initiative at the junction of Sunningdale Road and Greenhill Road at a cost of £11,000 had been agreed and was due to be installed in the coming month. The planned works included the construction of a new traffic island, which would act as a pedestrian refuge and incorporated illuminated solar powered "keep left" bollards. Dropped kerbs and tactile pavers would also be installed to make the new structure fully accessible.

He added that the Council had also been agreed to use a total of £17,000 of this fund to help meet the costs of staging last June's highly popular Music in the Park event, which had helped the people of Yeovil celebrate the Queen's Diamond Jubilee. The Town Council had attracted contributions and sponsorship from local organisations totalling £24,500, which had helped meet the overall cost of this musical spectacular and fireworks extravaganza – complete with community fayre.

Other initiatives that would be funded from this budget included the production of a new leaflet to promote the Town's regalia and new signage at Sidney Gardens. The Chairman added that all the service committees would again be invited to put forward bids for the use of this fund over the coming year and the Town Council would continue to decide how this fund would be spent.

Members were reminded that the Town Council had again agreed to use this fund to meet the cost of making a planned £4,000 contribution towards the ongoing provision of tourist information services in Yeovil Town, which had been under threat, as well as any other threatened services that the Town Council wished to support.

Turning to the Capital Fund, the Chairman reported that at the moment, this stood at £10,690 with commitments totalling £5,187 which meant an unallocated balance of £5,503.

He explained that the fund would be boosted by the capital receipt arising from the disposal of the former Goldcroft Allotment Site, which the Council had agreed would be sold and would include much needed affordable housing.

He added that the disposal of this land would help meet the costs of the Town Council contributing to future capital projects, including the current upgrade and enhancement of the play area at Preston Park.

Taking into account agreed funding partner contributions, S106 contributions from local developers and external grant assistance, the total cost of this scheme was £30,463. However, through negotiations and discussion with funding partners, the overall cost to the Town Council would be £12,500 – just over 41%.

The cost of the Town Council's contribution to this scheme had already been provisionally earmarked thereby ensuring that it could be delivered in the event that the sale of the Goldcroft land was delayed.

He emphasised that effective partnership working was the key to success and, by working closely with our funding partners, external funding totalling over £894,000 had been secured in the past five years for the benefit of tens of thousands of local residents and visitors to the Town.

Other capital schemes which had been undertaken this year included the upgrade of the play area at Milford Park at a cost of £150,000, which had been met from the Town and District Councils each contributing £20,000 with the remaining £110,000 being secured from a number of organisations – including the Yarlinton Housing Group, Viridor Credits, the Yeovil Recreation Charity and the Well Being of Yeovil.

Given that the current programme of play area improvements was coming to an end, the District Council had been asked to consider the suggested phasing of proposed future upgrades having regard to the condition of the play equipment at all of the sites managed by the Town Council and to confirm the availability of contributory funding from the District Council. This had involved a further audit of the play areas by the District Council's Play and

Youth Facilities Team, the results of which were due to be reported to the Town Council next month.

He added that representations made by the Town Council to include the former Ski and Activity Centre in the masterplan for the nearby urban village - as part of the emerging Core Strategy (Preferred Options) had been successful, and that further feasibility work was planned. The Town Council would be involved in the planned further feasibility work on the ski slope site.

The Chairman drew attention to the decision by the Town Council last December to defer the fixing of the 2013/14 precept. He reminded Members that the reason for taking this approach was to provide a breathing space, which would enable any additional requests for funding assistance towards services under threat that might be made in the meantime by the County and the District Councils to be put before Members, and to consider the impact of the changes recently introduced by the Government in the payment of Council Tax benefits.

He indicated that, as a direct result of these changes, the tax base of the Town Council had been reduced by 14.6% and the net effect of the new arrangements was that the Council's overall net income had been reduced by £12,480. This shortfall in funding, which was beyond the control of the Town Council, had necessitated a review of the funding of the Town Council's planned increase of 1.5% in the 2012/13 budget.

He indicated that reductions in the level of public expenditure in all tiers of local government had put pressure on the delivery of services and the Town Council needed to make sure that it identified the reasons for these reductions and had the opportunity to consider how these might potentially affect the people of Yeovil and how the Town Council might help to alleviate the impact on services that it felt needed to be protected.

The New Initiatives budget had been established to enable the Town Council to respond positively to supported requests and opportunities which for example, in the coming year, might involve the Town Council - in partnership with other local authorities - helping to deliver youth services in the Yeovil area following the County Council's decision to withdraw funding in the near future.

He indicated that the Policy, Resources and Finance Committee had recommended that the 2013/14 draft revenue estimates for the various Service Committees of the Council be adopted, it being noted that this would result in a 3.4% increase (equivalent to £3.08 per year or less than 6p per week per Band D property) in the Town Council's share of the household precept, of which 1.9% was as a direct result of the Government's changes to the future payment of Council Tax benefits. The Chairman commended the budget recommendations of the Policy, Resources and Finance Committee to the Town Council.

During the ensuing discussion, Members expressed their full support for the proposals put forward by the Policy, Resources and Finance Committee.

## UNANIMOUSLY RESOLVED

- (1) that the 2013/14 draft revenue estimates for the various Service Committees of the Council, summarised below and attached as an appendix, be approved and adopted:

Committee	Revenue Estimate
Planning and Licensing	£5,027
Grounds and General Maintenance	£242,952
Promotions and Activities	£77,553
Buildings and Civic Matters	£105,579
Policy, Resources and Finance	£392,552
<b>Total</b>	<b>£823,663</b>

- (2) that the sum of £823,663 be agreed as the Town Council's budget for 2013/14, subject to the addition of the Town Council's share of the deficit in respect of the maintenance and operation of Yeovil Cemetery for that financial year, making an overall total budget of £921,427 **it being noted that this would result in a 3.4% increase (equivalent to £3.08 per year or less than 6p per week per Band D property) in the Town Council's share of the household precept of which 1.9% was as a direct result of the Government's changes to the future payment of Council Tax benefits;** and
- (3) that the sum of £801,462 be agreed as the Town Council's precept for 2013/14, it being noted that the balance would be met by the allocated grant of £119,965.

### 8/287 PROGRAMME OF MEETINGS - 2013/14

Council considered the report of the Town Clerk (agenda item 7 refers).

#### RESOLVED

- (1) that the matter be noted; and
- (2) that the Programme of Meetings for 2013/14 (attached as an appendix) be adopted.

### 8/288 ABBEY COMMUNITY ASSOCIATION

Council considered the report of the Town Clerk (agenda item 8 refers).

#### RESOLVED

- (1) that the matter be noted; and
- (2) that Peter Brock be appointed to represent the Town Council on the Management Committee of the Association for the remainder of the Municipal Year 2012/13.

8/289 **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

The Chairmen of the various Committees of the Council presented the Minutes from the previous cycle of meetings, drawing attention to specific references to Council, any matters of particular interest and answering any questions.

**Planning and Licensing Committee**

2 January 2013  
14 January 2013

**Grounds and General Maintenance Committee**

7 January 2013

**Promotions and Activities Committee**

15 January 2013

**Buildings and Civic Matters Committee**

22 January 2013

**Policy, Resources and Finance Committee**

29 January 2013

8/290 **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

The Minutes of the following meetings of Outside Bodies were attached to the Agenda and Members were given an opportunity to raise matters relating to them:

**Yeovil Twinning Association**

20 September 2012  
8 November 2012  
13 December 2012

**Yeovil Crematorium and Cemetery Committee**

16 January 2013

Members who represented the Town Council on outside bodies were given an opportunity to report on any matters of interest.

8/291 **PUBLIC COMMENT**

There were no comments from members of the public.





YEOVIL TOWN COUNCIL - ESTIMATES

<b>GROUNDS AND GENERAL MAINTENANCE COMMITTEE</b>											
		<b>YEAR 2011/12</b>				<b>YEAR 2012/13</b>				<b>YEAR 2013/14</b>	
<b>NOTES</b>		<b>Item</b>	<b>Allocated</b>	<b>Spent</b>	<b>Allocated</b>	<b>1/2 year</b>	<b>Full year</b>	<b>Estimated</b>		<b>Estimated</b>	<b>To be</b>
						<b>spent</b>	<b>estimated</b>	<b>over</b>	<b>under</b>		
						<b>30.09.12</b>	<b>spend to</b>	<b>spent</b>	<b>spent</b>		
							<b>31.03.13</b>				
<b>INCOME 2012/13</b>		Materials and equipment	1,020	359	820	302	820			840	840
<b>1/2 Year to 30/09/12</b>		Water Mains Refurbishment/Repairs	1,760	3,845	1,820	0	1,820			2,200	2,200
		Water charges	2,350	4,132	4,120	620	4,120			4,200	4,200
Lease	461	Allotment Maintenance (SSDC)	7,280	8,031	7,500	2,383	7,500			7,650	7,650
Taps & Keys	-31	Allotment Maintenance (Tenants)	3,120	3,220	3,220	828	3,220			3,280	3,280
Allotment rents	<u>9763</u>	Allotments - Fence Repairs	1,820	0	1,880	0	1,880			1,920	1,920
<b>1/2 Year</b>	<b>10193</b>	Leases	300	335	335	0	335			400	400
		Goar Knap - Building	1,360	1,121	1,400	678	1,400			1,430	1,430
<b>ESTIMATED INCOME</b>		Newsletter	160	100	160	0	160			160	160
<b>2012/13</b>		Best Kept Allotments Competition	210	162	220	144	220			230	230
Taps & keys	0	Labour	15,000	14,804	15,000	7,842	15,000			15,150	15,150
Rent	9963	Vehicle	920	1,717	950	425	950			970	970
Lease	<u>1967</u>	Protective clothing	160	49	160	27	160			160	160
<b>Est 2012/13</b>	<b>11930</b>	Dog Bins	0	180	200	0	200			210	210
		<b>Open spaces:</b>									
		Open Spaces	135,300	135,300	139,360	69,680	139,360			142,150	142,150
<b>ESTIMATED INCOME</b>		Play Area Repairs/Enhancements	10,720	10,720	11,040	9,645	11,040			11,260	11,260
<b>2013/14</b>		Country Park	28,760	28,760	29,620	14,810	29,620			30,220	30,220
		Enhancements	3,060	3,060	3,150	0	3,150			3,210	3,210
Taps & Keys	0	Play and Landscape Officer	10,920	10,920	11,250	2,812	11,250			11,480	11,480
Rents	10857	Holiday Playscheme contribution	4,387	4,387	8,000	0	8,000			5,000	5,000
Lease	<u>2090</u>	Door Step Green	320	989	720	245	720			740	740
<b>Est 2013/14</b>	<b>12947</b>	Yew Tree Park - Gate Opening	1,200	1,313	1,440	645	1,440			1,470	1,470
		<b>Total expenditure</b>	<b>230,127</b>	<b>233,504</b>	<b>242,365</b>	<b>111,086</b>	<b>242,365</b>	<b>0</b>	<b>0</b>	<b>244,330</b>	<b>244,330</b>
<b>Notes:</b>								Estimated underspend (-)			0
											244,330
1		Budget prepared on a year on year basis, with adjustments made for previous year's accruals						Estimated 2013/14 income			12,947
2		Water mains refurbishment/repairs budget allocated to meet planned programme of phased improvements									231,383
3		Income of £1,844 pa (rising to £2,090 pa from 1 Oct 2012) receivable from lease of land at Higher Ryalls						+ contingencies @ 5%			11,569
											<b>242,952</b>

YEOVIL TOWN COUNCIL - ESTIMATES

**PROMOTIONS AND ACTIVITIES COMMITTEE**

		<u>YEAR 2011/12</u>		<u>YEAR 2012/13</u>		<u>YEAR 2013/14</u>				
NOTES	Item	Allocated	Spent	Allocated	1/2 year	Full year	Estimated		Estimated required	To be allocated
					spent	estimated	over spent	under spent		
					30.09.12	spend to 31.03.13				
<b>INCOME 2012/13</b>	Town Centre Partnership	20,360	13,448	3,090	0	3,090			3,150	3,150
<b>1/2 Year to 30/09/12</b>	Christmas Lights	19,770	20,422	20,360	0	20,360			20,770	20,770
Festive Lights	Yeovil in Bloom Working Budget	14,440	14,450	14,870	7,435	14,870			15,170	15,170
- SSDC	0 Yeovil in Bloom Officer	22,000	22,000	22,660	11,330	22,660			22,890	22,890
- Traders	0 Town Crier	900	821	930	42	930			950	950
Sponsorship	0 Yeovil Open Town Crier Competition	1,600	1,344	1,650	1,777	1,777	127		1,800	1,800
Souvenirs	21 Customised souvenirs	520	9	530	793	530	263		540	540
	21 Town Guide/promotional publications	200	0	210	0	210			220	220
	Town Centre Environmental Improvements	8,000	8,000	8,000	0	8,000			8,000	8,000
<b>ESTIMATED INCOME</b>	Christmas Lights Competition	30	23	30	0	30			30	30
<b>2012/13</b>	Yeovil Flower and Gardeners' Market	3,000	1,753	2,500	1,202	2,500			2,550	2,550
Festive Lights										
- SSDC	2,000									
- Traders	0									
Sponsorship	500									
Souvenirs	40									
	<b>2,540</b>									
<b>Estimated Income</b>										
<b>2013/14</b>										
Festive Lights										
- SSDC	2,000									
- Traders	0									
Sponsorship	500									
Souvenirs	100									
	<b>2,600</b>									
	<b>Total Expenditure</b>	<b>90,820</b>	<b>82,270</b>	<b>74,830</b>	<b>22,579</b>	<b>74,957</b>	<b>390</b>	<b>0</b>	<b>76,070</b>	<b>76,070</b>
<b>Notes:</b>							Estimated underspend (-)			390
										76,460
1	Christmas Lighting - Expenditure offset by anticipated contribution from SSDC						Estimated 2013/14 income			2,600
2	Town Centre Environmental Improvements budget previously used to help meet costs of Middle Street and Princes Street Enhancement Schemes						+ contingencies @ 5%			73,860
3	Yeovil Town Centre Flower and Gardeners' Market - maximum guarantee against loss (offset by income from stalls and sponsorship)									<b>77,553</b>

YEOVIL TOWN COUNCIL - ESTIMATES

<b>BUILDINGS AND CIVIC MATTERS COMMITTEE</b>										
NOTES	Item	YEAR 2011/12		YEAR 2012/13			Estimated		YEAR 2013/14	
		Allocated	Spent	Allocated	1/2 year spent 30.09.12	Full year estimated spend to 31.03.13	over spent	under spent	Estimated required	To be allocated
<b>INCOME 2012/13</b>	Yeovil Town Band - Sponsorship	3,000	3,000	3,000	3,000	3,000			3,000	3,000
<b>1/2 Year 30/09/12</b>	Litter/Grit bins	620	40	640	0	640			650	650
Monmouth Hall	Monmouth Hall	15,200	11,081	15,660	6,305	15,660			15,970	15,970
Milford Hall	Town House (excluding services)	6,420	6,413	6,000	2,546	6,000			6,120	6,120
SCC deleg functions	Town House - business rates	9,380	9,526	9,810	6,044	10,076	266		10,280	10,280
Library	Town House - water charges	300	224	310	136	310			320	320
	Town House - electricity	1,500	1,052	1,550	497	1,550			1,580	1,580
<b>1/2 year</b>	<b>7,241</b>	<b>1,400</b>	<b>1,418</b>	<b>1,650</b>	<b>1,116</b>	<b>1,950</b>	<b>300</b>		<b>1,800</b>	<b>1,800</b>
	Town House - gas	3,000	2,689	3,090	1,007	3,090			3,150	3,150
	Town House - repairs and maintenance	210	0	210	95	210			210	210
	Civic Items (Town Twinning)	2,000	2,000	2,000	0	2,000			2,040	2,040
<b>ESTIMATED INCOME 2012/13</b>	Sports Development Officer (SSDC)	300	333	310	12	310			320	320
	War memorials	300	0	310	0	310			320	320
Monmouth Hall	Public noticeboards	4,600	5,118	4,740	0	4,740			4,830	4,830
Milford Hall	Community safety	30,000	30,000	30,000	15,000	30,000			30,600	30,600
SCC deleg functions	CCTV	260	255	270	260	270			280	280
Library	Millennium Clock	4,080	0	4,200	0	4,200			4,290	4,290
	Transport support	16,320	14,145	16,810	7,588	16,810			17,150	17,150
<b>Yr to 31/03/13</b>	<b>22,500</b>	<b>21,030</b>	<b>21,030</b>	<b>21,660</b>	<b>6,220</b>	<b>21,660</b>			<b>22,100</b>	<b>22,100</b>
	Milford Hall									
<b>ESTIMATED INCOME 2013/14</b>										
Monmouth Hall		4,200								
Milford Hall		15,000								
SCC deleg functions		4,000								
Library		1,825								
<b>Est. 2013/14</b>	<b>25,025</b>									
	<b>Total expenditure</b>	<b>119,920</b>	<b>108,324</b>	<b>122,220</b>	<b>49,826</b>	<b>122,786</b>	<b>566</b>	<b>0</b>	<b>125,010</b>	<b>125,010</b>
<b>Notes</b>								Estimated underspend (-)		566
										125,576
1	Transport Support budget to meet cost of contributions towards new bus shelters and related matters							Estimated 2013/14 income		25,025
2	Public toilets budget to meet ongoing costs of servicing and maintaining replacement public toilets in Peter Street Car Park									100,551
								+ contingencies @ 5%		5,028
										<b>105,579</b>

YEOVIL TOWN COUNCIL - ESTIMATES

**POLICY RESOURCES AND FINANCE COMMITTEE**

NOTES	Item	YEAR 2011/12		YEAR 2012/13					YEAR 2013/14	
		Allocated	Spent	Allocated	1/2 year spent	Full year estimated	Estimated		Estimated	To be
					30.09.12	31.03.13	over spent	under spent	required	allocated
<b>Income</b>	Grants	20,000	20,852	20,000	10,137	20,000			20,000	20,000
<b>2011/12</b>	Insurance	9,040	8,276	9,310	8,275	8,275		1,035	9,000	9,000
	Telephone	2,200	2,167	2,270	933	2,270			2,320	2,320
Investment Int	Postage	7,111	3,355	4,000	1,529	4,000			4,080	4,080
	Stationery/supplies	7,111	5,155	4,640	1,238	4,640			4,730	4,730
	Furniture, office equipment & servicing		3,092	3,900	1,163	3,500		400	3,500	3,500
<b>Income 2012/13</b>	Advertising		1,134	730	436	730			750	750
<b>1/2 Year to 30/09/11</b>	Audit fees		4,383	4,000	868	4,400	400		4,000	4,000
	Prof. fees/subs		5,122	5,360	3,223	5,360			5,470	5,470
Investment Int	Books/periodicals	3,778	580	210	11	210			220	220
	Salaries	3,778	166,162	170,090	81,466	170,090			171,800	171,800
	Mayoral allowance		8,380	8,380	8,380	8,380			8,380	8,380
	Courses/conferences		2,868	5,150	1,195	5,150			5,250	5,250
	Costs of Democracy		23,289	25,290	11,644	25,290			25,540	25,540
<b>Estimated Income</b>	Regalia		277	680	462	680			700	700
<b>2012/13</b>	Youth Council		29	1,310	1,560	1,560	250		1,340	1,340
	Best Value		1,806	2,100	1,637	2,100			2,140	2,140
Investment Int	NVQ Trainee Administrator	7,500	4,988	5,300	2,795	3,000		2,300	5,350	5,350
	Franking Machine	7,500	416	540	449	540			550	550
	PC Support		7,051	7,500	2,978	7,500			7,650	7,650
<b>Estimated Income</b>	Delivery of Yeovil Vision		10,000	10,000	10,000	10,000			10,000	10,000
<b>2013/14</b>	Yeovil Shopmobility		5,200	5,360	5,360	5,360			5,470	5,470
	PWLB Loan Repayments		30,704	30,704	30,704	30,704			30,704	30,704
Investment Int	New Initiatives Fund	7,600	9,905	49,300	9,491	49,300			49,300	49,300
	Ski Centre	7,600	5,020	6,180	3,221	6,180			6,300	6,300
	Contingencies		17,692	38,591	7,272	38,591				
	<b>Total Expenditure</b>		347,903	420,895	178,695	417,810	650	3,735	384,544	384,544
<b>Notes:</b>										
									Estimated underspend (-)	-3,085
										381,459
1	Investment income set to reflect anticipated interest rates								Estimated 2013/14 income	7,600
2	Capital Fund commitments set out elsewhere on the agenda									373,859
3	PC Support budget extended to include Members' PC support and internal/external broadband connections								+ contingencies @ 5%	18,693
4	Costs of Democracy budget set to reflect anticipated Members' allowances									<b>392,552</b>
5	Salaries budget adjusted to meet anticipated national pay awards, Employer's pension contributions and previously agreed increments									
6	Regalia budget to meet rolling programme of civic robe refurbishment and repairs									
7	PWLB loan repayments reflect cost of servicing £265,000 ten-year loan to meet costs of replacement Town Centre public toilets and contribution towards upgrade of Yew Tree Park Play Area and redevelopment of Milford Hall									

# Yeovil Town Council

## Programme of Meetings of Council and Committees - 2013/14

Meeting	Venue	Day	Time	2013								2014				
				May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
<b>Council</b>	Council Chamber	Tuesday	7.30pm	7* 14**	4	2	6	3	1	5	3	7	4	4	1	6* 13**
<b>Planning and Licensing Committee</b>	Council Chamber	Monday	7.00pm	8*** 20	3 17	1 15 29	27*****	9 23	7 21	4 18	2	6 20	3 17	3 17 31	14 28	12 26
<b>Grounds and General Maintenance Committee</b>	Council Chamber	Monday	7.00pm	13	-	8	-	2	-	11	-	13	-	10	-	14***
<b>Promotions and Activities Committee</b>	Council Chamber	Tuesday	7.00pm	15***		9	-	10	-	12	-	14	-	11	-	15****
<b>Buildings and Civic Matters Committee</b>	Council Chamber	Tuesday	7.00pm	21		16	-	17	-	19	-	21	-	18	-	20
<b>Policy, Resources and Finance Committee</b>	Council Chamber	Tuesday	7.00pm	28	25	23	-	24	-	26	-	28	-	25	-	27

\* Annual Town Meeting followed by Annual Meeting of the Town Council

\*\* Annual Meeting of the Town Council (reconvened)

\*\*\* moved to Wednesday to avoid clash with Bank Holiday and/or Town Council meeting

\*\*\*\* moved to Thursday to avoid clash with Bank Holiday and/or Town Council meeting

\*\*\*\*\* moved to Tuesday to avoid clash with Bank Holiday

### Public Holidays

May Bank Holiday  
Spring Bank Holiday  
August Bank Holiday  
Christmas Day  
Boxing Day

Monday 6 May 2013  
Monday 27 May 2013  
Monday 26 August 2013  
Wednesday 25 December 2013  
Thursday 26 December 2013

New Year's Day Holiday  
Good Friday  
Easter Monday  
May Bank Holiday  
Spring Bank Holiday

Wednesday 1 January 2014  
Friday 18 April 2014  
Monday 21 April 2014  
Monday 5 May 2014  
Monday 26 May 2014

### Elections

County Council

Thursday 2 May 2013