



Yeovil Town Council

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Minutes of the meeting of Buildings & Civic Matters Committee of Yeovil Town Council held on Tuesday 23rd May 2017 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs R Stickland (Chairman), P Chandler, P Lock, P Gubbins (arrived 7.40pm) and D Recardo.

Also Present: Cllr T Lock (East Ward Member).

In Attendance: S Freemantle (Deputy Town Clerk) and PC Amanda Thomas (Avon and Somerset Constabulary)

PC Amanda Thomas provided an update on policing matters in the community. Amanda also reported back to Committee members answers to questions raised at the last Committee meeting: With regard to enforcement of speeding vehicles, there is no legal requirement to have signs stating enforcement; and with regard to the use of private land for the siting of enforcement vehicles, the police can operate from private land with the landowners permission, however the site mentioned was District Council land for which permission would not have been required.

There were no members of the public and no members of the press present.

9/144. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies for absence were received from Cllrs G Freeman-Bell (Out of the Country), P Gubbins (for the early part of the meeting), M Lock (unwell), W Read (Queen's Garden Party), and D Shutler (Conflicting Mayoral Engagement). (Although not a member of the Committee, apologies were also received from Cllr M Roper (Chelsea Flower Show)).

RESOLVED: to accept the apologies with the reasons given.

9/145. DECLARATIONS OF INTEREST

There were no declarations of interest.

9/146. MINUTES

The Committee confirmed as a correct record the Minutes of the previous meeting held on 21st March and 9th May 2017.

RESOLVED: that the Minutes of previous meeting held on 21st March and 9th May be signed as a correct record.

9/147. EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of items 9/152-9/158 under the Public Bodies (Admission to Meetings) Act 1960 s3, it was proposed to put forward a motion to exclude members of the public and press during the discussion of these items.

RESOLVED: that agenda items 9/152-9/158 be heard with the Public & Press excluded.

9/148. SPEED INDICATOR DEVICE RESULTS

The Committee considered the report by the Deputy Town Clerk, and it was agreed that the Traffic Engineer be asked whether the current policy on the intervention limit will be reviewed in line with recent changes in legislation.

RESOLVED: that the report be noted.

9/149. BOROUGH ARCADE, YEOVIL

RESOLVED: (1) that the report be noted; (2) that representation be made to SSDC Planning and Somerset County Highways to request that enforcement action be taken to ensure that this right of way is maintained, and to the Developer to explain the situation.

9/150. MILFORD COMMUNITY HALL AND MONMOUTH HALL – TERMS AND CONDITIONS OF HIRE

The Committee considered the report by the Town Clerk and discussion took place regarding the definition of a responsible person/adult.

RESOLVED: (1) that the report be noted; (2) that amendments to the Terms and Conditions with regard to the definition of a Responsible Adult be delegated to the Town Clerk in consultation with the Chairman of the Committee.

9/151. FINANCIAL STATEMENT – FEBRUARY/MARCH 2017

The Committee considered the Financial Statement for the period 1 February to 31 March 2017.

RESOLVED: that the Financial Statement be noted.

PUBLIC COMMENT (15 Minutes)

There were no members of the public present.

The Committee resolved (see item 9/147) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/152. YEOVIL TOWN BAND (Confidential)

The Committee considered the confidential report by the Town Clerk.

RESOLVED: (1) to note the developments outlined within the report; (2) that a further report will be brought back to this Committee when a meeting with the band has taken place; and (3) to ring-fence the £3,000 budget so that it may be used for making a donation or payment for a band performing at a Civic Event or any other event throughout the year.

9/153. TOWN HOUSE PORTICO (Confidential)

The Committee considered the confidential report by the Deputy Town Clerk.

RESOLVED: that the report be noted.

9/154. SPEED INDICATOR DEVICE (Confidential)

The Committee considered the confidential report by the Deputy Town Clerk.

RESOLVED: (1) that the report be noted; (2) that a Speed Indicator Device, Data Collection Unit and additional bracket be purchased; (3) that additional costs for the installation be authorised; (4) that the resolutions (2) and (3) be funded from the Community Safety budget allocation; and (4) that on this occasion, the requirements for three quotes be waived in accordance with paragraph 6(c) of Standing Orders Relating to Contracts due to specific technical requirements in accordance with the advice of the Highway Authority.

9/155. ELECTRICAL WORKS (Confidential)

The Committee considered the confidential report by the Deputy Town Clerk.

RESOLVED: that the report be noted.

9/156. FIRE AND SECURITY ARRANGEMENTS (Confidential)

The Committee considered the confidential report by the Deputy Town Clerk.

RESOLVED: that the report be noted.

9/157. MONMOUTH HALL- CONDITION SURVERY- (Confidential)

The Committee considered the confidential report by the Deputy Town Clerk.

RESOLVED: (1) that the report be noted; (2) that Kirkham Board be commissioned to carry out the condition survey; and (3) that a report detailing the findings of the survey is brought to a future meeting of the Buildings and Civic Matters Committee.

9/158. MONMOUTH HALL CURTAINS/BLINDS (Confidential)

The Committee considered the confidential report by the Deputy Town Clerk.

RESOLVED: (1) that the report be noted; and (2) to wait until decisions are taken about the future overall improvement works before installing new blinds.

The meeting closed at 8.52pm

Signed:

Dated: