



Yeovil Town Council

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Yeovil Town Council

Members of Yeovil Town Council are summoned to attend:

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 1st August 2017**

The Place... **Town House, 19 Union Street, Yeovil**

*The Town Council will be discussing all the items listed
overleaf*

**Meetings are open to the Press and Public
If you need this information in large print, Braille, audio
or another language, please ring 01935 382424**

Amanda Card

Town Clerk

25th July 2017

YEOVIL TOWN COUNCIL

Darren Shutler - Mayor of Yeovil Town

David Recardo - Deputy Mayor of Yeovil Town

Florin Boieangiu

Tony Lock

Philip Chandler

Jane Lowery

Joe Conway

Sarah Lowery

Gail Freeman-Bell

Graham Oakes

Karl Gill

Evie Potts-Jones

Peter Gubbins

Andrew Pugsley

Kaysar Hussain

Faye Purbrick

Andrew Kendall

Wes Read

Terry Ledlie

Manny Roper

Mike Lock

Alan Smith

Pauline Lock

Rob Stickland

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber for prayers.

A G E N D A

Public Comment (15 Minutes)

9/239 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

9/240 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

9/241 MINUTES OF THE LAST MEETING

To confirm as a correct record the Minutes of the previous meetings held on 4th July 2017.

9/242 EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of item 9/248, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

9/243 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 3 to 4.

9/244 REPORTS OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES

- Planning Committee – 17th July 2017
Presented by Cllr Pauline Lock
- Grounds & General Maintenance Committee – 10th July 2017
Presented by Cllr Manny Roper
- Promotions & Activities Committee – 11th July 2017
Presented by Cllr David Recardo
- Buildings & Civic Matters Committee – 18th July 2017
Presented by Cllr Rob Stickland
- Policy, Resources & Finance Committee – 25th July 2017
Presented by Cllr Tony Lock

9/245 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on Outside Bodies may wish to take the opportunity to report on any matters of interest.

- Westfield Community Association (WCA) Management Committee – 19th June 2017 (minutes previously circulated)
- Yeovil Crematorium and Cemetery Committee – 19th July 2017 (minutes previous circulated)

9/246 APPOINTMENT OF REPRESENTATIVE TO SERVE ON OUTSIDE BODY

To consider the report of the Town Clerk to appoint a representative from Yeovil Town Council for the John Nowes Exhibition Foundation as attached at page 5.

9/247 FORWARD PLAN

The Forward Plan (attached at page 6) lists the items due to be discussed and the decisions due to be made by Yeovil Town Council.

The timings given are indicative and occasionally may be rescheduled and new items added as required.

It is **RECOMMENDED** that Yeovil Town Council approve the Forward Plan.

Public Comment (15 Minutes)

The Committee will consider a resolution (see item 9/242) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/248 WESTLANDS (COMMERCIAL IN CONFIDENCE)

Members to consider report from the Town Clerk concerning Westlands on pages 7 to 11.

List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Darren Shutler and the Deputy Mayor of Yeovil, Councillor David Recardo from 4 July to the 5 September 2017

08.07.17	The Mayor of Yeovil, Councillor Darren Shutler attended RNAS Yeovilton Air Day
08.07.17	The Deputy Mayor of Yeovil, Councillor David Recardo attended Somerset Care Summer Fayre
09.07.17	The Mayor of Yeovil, Councillor Darren Shutler attended St Margarets Tea by the Lake
12.07.17	The Mayor of Yeovil, Councillor Darren Shutler attended the South West in Bloom Judging day
12.07.17	The Mayor of Yeovil, Councillor Darren Shutler attended the Samaritans Annual General meeting
13.07.17	The Mayor of Yeovil, Councillor Darren Shutler attended Milford Junior School's Summer performance
15.07.17	The Mayor of Yeovil, Councillor Darren Shutler attended the Yeovil Show
16.07.17	The Mayor of Yeovil, Councillor Darren Shutler attended Elim Nursery Graduation ceremony
18.07.17	The Deputy Mayor of Yeovil, Councillor David Recardo attended the Westfield Academy attempt at beating the most 'High Fives in a minute' World Record
22.07.17	The Mayor of Yeovil, Councillor Darren Shutler attended The Knoll Garden party
25.07.17	The Deputy Mayor of Yeovil, Councillor David Recardo attended Weymouth and Portland Civic Day
11.08.17	The Mayor of Yeovil, Councillor Darren Shutler will attend the Wareham Civic Walkabout
12.08.17	The Mayor of Yeovil, Councillor Darren Shutler will host his Civic Day at the Yeovil Show Ground
15.08.17	The Deputy Mayor of Yeovil, Councillor David Recardo will attend the 40 th Birthday Celebrations of Sunningdale Lodge's volunteer

16.08.17	The Mayor of Yeovil, Councillor Darren Shutler will attend the Grovelands Dementia Action Alliance meeting
16.08.17	The Deputy Mayor of Yeovil, Councillor David Recardo will attend North Dorset District Council's Civic Day
19.08.17	The Mayor of Yeovil, Councillor Darren Shutler will attend Barwick & Stoford Community Family Fun Day
20.08.17	The Mayor of Yeovil, Councillor Darren Shutler will attend Yeovil Allotments Annual Show
22.08.17	The Mayor of Yeovil, Councillor Darren Shutler will attend the High Sheriff of Somerset's Garden Party
27.08.17	The Mayor of Yeovil, Councillor Darren Shutler will join the Girl guides for Afternoon Tea

9/246 APPOINTMENT OF REPRESENTATIVE TO SERVE ON OUTSIDE BODY

Background

Council considered the appointment of representatives to serve on Outside Bodies for 2017/18. They resolved that the Clerk feedback at a future meeting, the background to John Nowes Exhibition Foundation, and the frequency and dates of meetings for the coming year.

About John Nowes Exhibition Foundation

The John Nowes Exhibition Foundation is a registered charity that exists to make educational grants to students.

Students are invited to apply for a grant if they are between the ages of 16 and 25 and have a household income of less than £33,000 and reside in Yeovil or the surrounding area.

Awards can be made to assist with:

- a) The award of Scholarships, Bursaries or Maintenance Allowances for any School, University or other place of learning;
- b) Financial assistance for clothing, equipment or books to enable beneficiaries to prepare for or assist their entry into work;
- c) The award of Scholarships or Maintenance Allowances to enable beneficiaries to travel abroad to pursue their education;
- d) Financial assistance towards facilities of any kind not normally provided by the Local Education Authority for recreation, social and physical training, including coaching in athletics, sports and games for beneficiaries who are receiving primary, secondary or further education; and
- e) Financial assistance to enable beneficiaries to study music or other arts.

Frequency of Meetings

The John Nowes Exhibition Foundation usually meet at least once per year and unlikely that it will be more than twice.

Town Council is **RECOMMENDED**:

- (1) to note the report; and
- (2) to appoint a representative from Yeovil Town Council to the John Nowes Exhibition Foundation.

(Amanda Card, Town Clerk – 01935 382424)

9/247 FORWARD PLAN

Date	Item
Town Council 5 th September 2017	Presentation from Highways, Somerset County Council Reports and Recommendations from Council's Committees Planning – 17 th July 2017 / 14 th August 2017 Grounds & General Maintenance – 10 ^h July 2017 Promotions & Activities – 11 th July 2017 Buildings & Civic Matters – 18 st July 2017 Policy, Resources & Finance – 25 th July 2017
Town Council 3 rd October 2017	Presentation from Jade Kingdon, Retail Liaison Manager, Quedam Presentation from Steve Elliott, Total Buzz Events about Yeovil Half Marathon Reports and Recommendations from Council's Committees Planning – 18 th September 2017 Grounds & General Maintenance – 11 ^h September 2017 Promotions & Activities – 12 th September 2017 Buildings & Civic Matters – 19 st September 2017 Policy, Resources & Finance – 26 th September 2017
Town Council 7 th November 2017	Presentation from Becky Russell and Katy Menday from Yeovil Country Park, Countryside Team, South Somerset District Council Reports and Recommendations from Council's Committees Planning – 16 th October 2017
Town Council 5 th December 2017	Presentation from Yeovil Mens' Shed Presentation from Terry Eccott and Penny Ford from the Alzheimer's Society Reports and Recommendations from Council's Committees Planning – 13 th November 2017 Grounds & General Maintenance – 20 th November 2017 Promotions & Activities – 14 th November 2017 Buildings & Civic Matters – 21 st November 2017 Policy, Resources & Finance – 28 th November 2017
Town Council 6 th February 2018	Presentation from Adam Burgan, Arts and Entertainment Manager at the Octagon Theatre and Westlands Entertainment Venue Reports and Recommendations from Council's Committees Planning – 15 th January 2018/12 th February 2018 Grounds & General Maintenance – 8 th January 2018 Promotions & Activities – 16 th January 2018 Buildings & Civic Matters – 23 rd January 2018 Policy, Resources & Finance – 30 th January 2018
Town Council 6 th March 2018	Presentation from Dave Farrow, Somerset Education Department Reports and Recommendations from Council's Committees Planning – 12 th February 2018