

Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ



Mayor : Cllr D Recardo
Town Clerk : Amanda Card *BA (Hons), CPFA*
E-mail: Town.Clerk@yeovil.gov.uk
Tel: 01935 382424 www.yeovil.gov.uk

Minutes of the meeting of Buildings & Civic Matters Committee of Yeovil Town Council held on Tuesday 19th November 2019 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs M Lock (Chair); D Gubbins; A Kendall; P Lock; T Lock; D Recardo and R Stickland.

Also Present: Cllr P Gubbins (Yeovil College Ward).

In Attendance: A Card (Town Clerk).

There were no members of the public and no members of the press present.

10/38 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies for absence were received from Cllrs K Gill (conflicting engagement) and T Ledlie (conflicting engagement)

RESOLVED: to accept the apologies with the reasons given.

10/39 DECLARATIONS OF INTEREST

There were no declarations at this time.

10/40 MINUTES

The Committee confirmed as a correct record the Minutes of the meetings held on 17th September 2019.

RESOLVED: that the Minutes of the meetings held on 17th September 2019 be signed as a correct record.

10/41 FINANCIAL STATEMENTS – AUGUST 2019 / SEPTEMBER 2019

Members considered the Financial Statement for the period 1st August 2019 to 30th September 2019. Questions were raised concerning music being played in public toilets.

RESOLVED: that the Financial Statement for the period 1st August 2019 to 30th September 2019 be approved.

10/42 COMMUNITY HALL CHARGES

The Committee considered the report Town Clerk relating to community hall charges for 2020/21.

RESOLVED: (1) that the hourly cost of hire for the facilities should increase by inflation (CPI is currently 1.7%) rounded to the nearest 50p; and (2) to recommend these revised charges (as shown in the table beneath to the Policy, Resources and Finance Committee).

Type of Hire	Rate of Hire (2017/18) (per hall/room per hour or part thereof)	Rate of Hire (2018/19) (per hall/room per hour or part thereof)	Rate of Hire (2019/20) (per hall/room per hour or part thereof)	Proposed Rate of Hire (2020/21) (per hall/room per hour or part thereof)
Milford and Monmouth Halls:				
Rate for commercial organisations/persons	£16.00	£16.50	£17.00	£17.00
Private Functions	£7.50	£8.00	£8.00	£8.00
Damage Deposit for Private Functions (returnable if hall left in a satisfactory condition)	£115.00	£120.00	£120.00	£125.00
Non-profit making Organisations	£6.50	£7.00	£7.00	£7.00
Use of Main Hall Kitchen (included in hall/room hire charge for non-profit making organisations)	£10.50	£11.00	£11.00	£11.50
Town House Council Chamber:				
Hire	£6.50	£7.00	£7.00	£7.00
Provision of tea/coffee (per hire)	£20.00	£10.00	£10.00	£10.00
Use of Kitchen without tea/coffee (per hire)	£5.00	£5.00	£5.00	£5.50

7:40pm – Cllr D Gubbins left the room and did not return.

10/29 DRAFT BUDGET 2020/21

Members considered draft budget for the Committee for 2020/21.

RESOLVED: (1) to recommend to the draft budget for 2019/20 to Policy, Resources and Finance Committee; and (2) that the Town Clerk investigates Small Business Rates Relief for the public toilets.

7:55pm – Cllr P Lock left the room.

10/44 WATER SUPPLY AND WATER DISPENSER AT THE TOWN HOUSE

Members considered the report of the Deputy Town Clerk regarding the water supply and water dispenser at the Town House.

RESOLVED: (1) to the note the report; and (2) to investigate further, the response from Wessex Water.

7:58pm – Cllr P Lock returned.

10/45 SID (SPEED INDICATOR DEVICE REPORT) REMOTE DATA COLLECTION

Members considered the report of the Deputy Town Clerk regarding the Speed Indicator Device.

RESOLVED: (1) to the note the report; (2) to purchase the component to enable remote downloading of data; (3) that the data remain with Yeovil Town Council and be shared with interested agencies upon request; and (4) that the Deputy Town Clerk investigate the purchase costs of a new model with the view to purchase an additional SID.

10/46 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda item 10/47 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

10/47 COMMERCIAL ENERGY PERFORMANCE CERTIFICATES (COMMERCIAL IN CONFIDENCE)

Members considered the report of the Deputy Town Clerk regarding the commercial energy performance certificates (EPCs) for Town Council properties.

RESOLVED: (1) to the note the report; (2) to agree to the work involved in providing EPCs for the Town House, Milford Hall and Monmouth Hall be carried out; (3) to delegate to the Town Clerk in consultation with the Chair, the appointment of a commercial assessor; and (4) to report the results of the assessments to a future meeting of this committee..

The meeting closed at 8:27 pm.

Signed:

Dated: