



# Yeovil Town Council

Town House  
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Yeovil  
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BA20 1PQ

Mayor : Cllr D Recardo, Town Clerk : Amanda Card BA (Hons), CPFA  
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## **Minutes of the meeting of Buildings & Civic Matters Committee of Yeovil Town Council held on Tuesday 19<sup>th</sup> March 2019 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ**

**Present:** Cllrs R Stickland (Chair); J Conway; K Gill; P Gubbins; T Lock, G Oakes; E Potts-Jones and D Recardo.

**Also Present:** Cllrs M Lock (Milford Ward) and P Lock (West Ward)

**In Attendance:** A Card (Town Clerk); H Ferdinand (Deputy Town Clerk); S Travers (Town Planning Director, Boon Brown) and S Marques (Architect, Boon Brown).

There were no members of the public and no members of the press present.

**7:05pm** – Meeting commenced.

### **9/269. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Apologies for absence were received from Cllr W Read (work commitments).

**RESOLVED:** to accept the apologies with the reasons given.

### **9/270. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **9/271. MINUTES**

The Committee confirmed as a correct record the Minutes of the meeting held on 22<sup>nd</sup> January 2019.

**RESOLVED:** that the Minutes of the meeting held on 22<sup>nd</sup> January 2019 be signed as a correct record.

### **9/272. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** to exclude the press and public from the next item in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that

publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

### **9/273. MONMOUTH HALL (COMMERICAL IN CONFIDENCE)**

Shaun Travers (Town Planning Director) and Sofia Marques (Architect) at Boon Brown presented their conceptual ideas regarding the future use of Monmouth Hall.

**RESOLVED:** (1) to note the presentation; and (2) that the Town Clerk progresses this project as far as she can and provide an update at the next meeting of this Committee.

*At 7:55pm the Chairman thanked the representatives from Boon Brown for their presentation. Shaun Travers and Sofia Marques both left the meeting and did not return.*

*At 7.56pm the confidential session was closed.*

### **9/274. CLEANING OF THE WAR MEMORIALS**

The Deputy Town Clerk introduced her report and updated the Committee that in fact work to clean the Preston Plucknett War Memorial would commence by the end of this week.

**RESOLVED:** to note the report and verbal update.

### **9/275. FINANCIAL STATEMENT – OCTOBER/NOVEMBER 2018**

Members considered the Financial Statement for the period 1<sup>st</sup> December 2018 to 31<sup>st</sup> January 2019.

**RESOLVED:** that the Financial Statement for the period 1<sup>st</sup> December 2018 to 31<sup>st</sup> January 2019 be approved.

**PUBLIC COMMENT.** There were no members of the public present.

### **9/276. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda items 9/277 to 9/279 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

### **9/277. MONMOUTH HALL RETAINING WALL UPDATE (COMMERCIAL IN CONFIDENCE)**

Members considered the confidential report by the Deputy Town Clerk (HF) regarding the progress of the retaining wall at Monmouth Hall. The Deputy Town Clerk explained the issues that had been encountered and that an independent expert had been appointed to verify that work had been carried out in accordance with the Structural Engineers

drawings. The Town Clerk highlighted the significant amount of hours that the Deputy Clerk had worked outside her contracted hours including weekend and evening work on this project. Discussions were held over the interim payment to the contractor.

**RESOLVED:** (1) that Cllrs M Lock, T Lock, the Deputy Town Clerk and Town Clerk meet with the independent expert to discuss the next steps; (2) to delegate to the Town Clerk in consultation with Cllrs M Lock and T Lock to agree the next steps; and (3) to agree the interim payment as discussed.

**9/278. PARKING AT MONMOUTH HALL (CONFIDENTIAL)**

Members considered the confidential report by the Deputy Town Clerk (HF) regarding the issues of unauthorised parking at Monmouth Hall. The Committee discussed the pros and cons of the various options available.

**RESOLVED:** (1) to note the report; (2) to agree to take steps to control the parking at Monmouth Hall; and (3) to agree the preferred option to use in order to control the parking.

**9/279. MAYOR'S PARLOUR (CONFIDENTIAL)**

Members considered the confidential report by the Deputy Town Clerk (HF) regarding the health and safety; and security of the Mayor's Parlour.

**RESOLVED:** to note the report.

The meeting closed at 9:17 pm.

Signed: .....

Dated: .....